

### **BID #WG22-59 SPECIFICATIONS**

Act No. 80-613, Acts of Alabama, as amended by Act 2000-482, Acts of Alabama, and by applicable resolution(s) of the Baldwin County Commission, levies and allocates a license tax of ten cents (\$0.10) on each package of cigarettes sold in Baldwin County, Alabama. The tax is evidenced through the use of one stamp. The Act further provides: "Each such stamp shall have inscribed thereon the words 'County of Baldwin Cigarette Tax' but said words need not be arranged in the foregoing order and may be abbreviated".

#### **Bid #1:**

Will be for orders placed during a one (1) year period starting from the bid award date. Bidders shall submit bids for a cost per case (case to be 25 rolls of 30,000 stamps) for inside delivery of Cigarette stamps per specifications and a minimum order quantity. The bidder shall also indicate the quantity (or quantities), if any, at which the bidder will provide quantity price discount(s).

#### **Bid #2:**

Will be for orders placed during a three (3) year period starting from the bid award date. Bidders shall submit bids for a cost per case (case to be 25 rolls of 30,000 stamps) for inside delivery of cigarette stamps per specifications and a minimum order quantity. The bidder shall also indicate the quantity (or quantities), if any, which the bidder will provide quantity price discount(s).

Bidders shall submit the colors that are available.

It is the County's intention to award **only one** of the two (2) bid selections.

Delivery of cigarette stamps shall be made no later than sixty (60) calendar days after receipt of an order. Inside delivery of an order shall be made by the successful bidder, at one time, to the Baldwin County Sales Tax Department, 22070 Highway 59, Robertsedale, Alabama, 36567.

### **CIGARETTE STAMP SPECIFICATIONS**

Fuson Stamps made up of not less than five (5) impressions including safety tint lettering. Stamps shall be applied to the receiving service by machine application with heat. Each stamp shall be of irregular shape and outline and printed in a color of the bidders choice in safety tint lettering. Stamps shall measure approximately ½ inch by 5/8 inch.

The stamps shall read "**County of Baldwin Cigarette Tax**", but shall not include a monetary denomination.

The base paper for this type stamp shall contain identifiable protective features which will at once permit analysis to establish its authenticity. The base paper shall contain fibers which under ordinary daylight are not distinguishable from the remainder of the fibers in the base paper, but shall become brightly fluorescent when exposed to ultraviolet light. This fluorescence shall be a permanent effect whenever tests are made and shall not be fugitive.

The safety tint lettering for machine applied stamps will be so printed as to appear on the face of the stamps and also on the paper between the stamps.

The safety tint lettering shall transfer with the machine applied stamp, and the lettering extended beyond the edges of the stamp must also transfer with the stamp.

All spoiled sheets and seconds shall be strictly accounted for and kept under lock and key and destroyed, and an affidavit rendered to that effect by the contractor.

Stamps for mechanical application are to be furnished in rolls containing thirty thousand (30,000) stamps. Each roll is to bear ascending numbers at regular specified intervals on one side of the roll and descending numbers at regular specified intervals on the other side of the roll for accounting purposes.

Each roll is to be packed in a fiber board box, the box to be securely sealed and labeled showing quantity, denomination and roll number. Rolls are to be packed in corrugated containers, each carton to be securely sealed and labeled showing quantity, denomination and serial number of rolls contained therein.

Production Control: Bidders will designate the means by which they purpose to guard against the loss of stamps both during the process of manufacturing as well as during storage. A secure depository approved by the purchaser shall be installed or designated by the manufacturer for the storage of photographs, films, stones, cines, plates, cylinders, drawings, stamps, etc. when not in use, and in the case of finished stamps while awaiting shipment.

All work under this contract including all coatings on paper for Fuson Stamps must be performed wholly within the premises of the contractor. The contractor must possess the facilities, tools, machinery, equipment, and resources necessary to efficiently and promptly carry out the terms of the contract. No part of this contract may be sublet or performed in any other establishment. No assignment of this contract in whole or in part may be made without the consent of the purchaser.

**BID #WG22-59 RESPONSE FORM**

Baldwin County Cigarette Stamps

Date: \_\_\_\_\_

Out of State \_\_\_\_\_ or \_\_\_\_\_ If yes, \_\_\_\_\_  
Yes No Registration Number

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Company Rep \_\_\_\_\_  
(Rep. Name Typed or Printed)

Position: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Financing through another agency beside yourself \_\_\_\_\_ or \_\_\_\_\_  
Yes No

If yes, must attach a copy of the financing agreement and all conditions to this response form.

Financing Agency Authorized Signature \_\_\_\_\_

**Bid #1**

Price bid for each case (case to be 25 rolls of 30,000 stamps) of cigarette stamps delivered per Specifications: **(1-year period)**

\$ \_\_\_\_\_ Per case Minimum order Quantity \_\_\_\_\_ Cases

Quantity(s) at which a price discount will be applied \_\_\_\_\_ Cases  
Price per case

**Bid #2**

Price bid for each case (case to be 25 rolls or 30,000 stamps) of cigarette stamps delivered per specifications: **(3-year period)**

\$ \_\_\_\_\_ Per case Minimum order Quantity \_\_\_\_\_ Cases

Quantity(s) at which a price discount will be applied \_\_\_\_\_ Cases  
Price per case