

BID #WG22-63 SPECIFICATIONS

The purpose of this Invitation to Bid (ITB) is to supply the Baldwin County Commission with Unify IP Telephone sets. These specifications shall be construed as minimum. All integral parts not specifically mentioned in the scope of these specifications that are necessary to provide a complete working unit shall be furnished.

Successful bidder must be a qualified Unify Distributor.

The Distributor shall provide the name and contact information of the Vendor Project Manager responsible for the delivery of the IP Telephones so that the Baldwin County Commission personnel can communicate any problems or concerns.

Because Baldwin County personnel are trained in the installation and operation of items listed, installation and configuration will not be required.

WARRANTY

Each telephone must be Factory new and come with a minimum warranty of one (1) year.

Bidders shall submit a copy of the manufacturer's standard warranty along with a complete explanation of the warranty with their bid.

ALTERNATE OR EQUALS

Alternate or equals will not be accepted.

DELIVERY TERMS

All orders should be delivered as soon as possible, but not more than **twenty (20)** days after receipt of order (ARO). Partial shipments are acceptable if authorized. Items will be delivered to the address on the Purchase Order. All freight charges must be paid by the vendor. **Inside delivery is required. Delivery shall be absolute.**

Baldwin County has the right to refuse any shipment or partial shipment that does not conform to the specifications of their order. The agency may refuse payment until these conditions are corrected.

Bidder shall give a unit price as indicated on the Bid Response Form. The price shall include all applicable charges, to include but not limited to delivery, etc.

A Purchase Order will be issued for the materials and quantities listed. Delivery address will be listed on Purchase Order.

BID RESPONSE FORM

Each supplier should use the Response Form provided for their bid. Exceptions are to be attached to the back of the Response Form.

QUANTITY

The exact quantity of purchases for each item on this solicitation is not known. The County Division of Purchasing does not guarantee that the County will buy any amount however depending on pricing it is anticipated approximate total of three hundred fifty (350) phones will be purchased. Minimum order amounts are not applicable to this bid.

CONTRACT PERIOD

It is the intent of the Baldwin County Commission to award this contract for a twelve (12) calendar month period. However, the Baldwin County Commission may, at their option and in agreement with the Successful Bidder, renew the contract for up to two (2) additional years (2023 and 2024), in twelve (12) month increments. The Baldwin County Commission will, in writing, notify the Contractor thirty (30) days prior to expiration of the 2022 contract with its intent to extend the contract. The prices for 2022 shall also apply to the extension period(s).

MATERIALS NEEDED

- 1) L30250-F600-C435 CP200T
- 2) L30250-F600-C426 CP200 HFA
- 3) L30250-F600-C432 CP205 HFA
- 4) L30250-F600-C436 CP400T
- 5) L30250-F600-C427 CP400 HFA
- 6) L30250-F600-C433CP600E HFA
- 7) L30250-F600-C428 CP600 HFA
- 8) L30250-F600-C438 CP700 HFA
- 9) L30250-F600-C439 CP700X HFA
- 10) L30250-F600-C298 IP55G HFA

- 11) L30250-F600-C429 CP400 Key Module
- 12) L30250-F600-C430 CP600 Key Module
- 13) L30250-F600-C430 CP700 Key Module
- 14) L30250-F600-C282 IP55G Key Module

- 15) L30250-F600-C431 CP200/600 Wall Mount Kit

BID #WG22-63 RESPONSE FORM

Provision of IP Telephone Sets

Page 1 of 3

Date: _____

Out of State _____ or _____ If yes, _____
Yes No Registration Number

Company Name: _____

Address: _____

Company Rep _____

(Rep. Name Typed or Printed)

Position: _____

Phone: _____

Fax: _____

Financing through another agency beside yourself _____ or XX
Yes No

If yes, must attach a copy of the financing agreement and all conditions to this response form.

Financing Agency Authorized Signature

Any brochures or specification material that shows the equipment that is being offered should be attached to this Response Form.

***** Exceptions must be attached to the Bid Response Form. *****

BID #WG22-63 RESPONSE FORM

Provision of IP Telephone Sets

Page 2 of 3

1) L30250-F600-C435 CP200T

Unit Price:_____each

Delivery Time:_____ARO

2) L30250-F600-C426 CP200 HFA

Unit Price:_____each

Delivery Time:_____ARO

3) L30250-F600-C432 CP205 HFA

Unit Price:_____each

Delivery Time:_____ARO

5) L30250-F600-C436 CP400T

Unit Price:_____each

Delivery Time:_____ARO

6) L30250-F600-C427 CP400 HFA

Unit Price:_____each

Delivery Time:_____ARO

7) L30250-F600-C428 CP600 HFA

Unit Price:_____each

Delivery Time:_____ARO

8) L30250-F600-C438 CP700 HFA

Unit Price:_____each

Delivery Time:_____ARO

BID #WG22-63 RESPONSE FORM

Provision of IP Telephone Sets

Page 3 of 3

9) L30250-F600-C439 CP700X HFA

Unit Price:_____each

Delivery Time:_____ARO

10) L30250-F600-C298 IP55G HFA

Unit Price:_____each

Delivery Time:_____ARO

11) L30250-F600-C429 CP400 Key Module

Unit Price:_____each

Delivery Time:_____ARO

12) L30250-F600-C430 CP600 Key Module

Unit Price:_____each

Delivery Time:_____ARO

13) L30250-F600-C430 CP700 Key Module

Unit Price:_____each

Delivery Time:_____ARO

14) L30250-F600-C282 IP55G Key Module

Unit Price:_____each

Delivery Time:_____ARO

15) L30250-F600-C431 CP200/600 Wall Mount Kit

Unit Price:_____each

Delivery Time:_____ARO