

## Association of County Commissions of Alabama Self-Insurance Funds'

## 2017-2018 SAFETY INCENTIVE DISCOUNT PROGRAM

**APPLICATION**

The members of the BALDWIN County Commission hereby verify that they have fully complied with all ten (10) requirements of the Association of County Commission of Alabama Self-Insurance Funds' 2017-2018 Safety Incentive Discount Program and are returning this application and documentation for consideration to receive the safety incentive discount. The application and documentation must be received to be eligible.

Signed by \_\_\_\_\_ Date \_\_\_\_\_  
County Commission Chairman

The current appointed County Safety Coordinator\* is: KEN STRONG  
(\*Only one person may serve as the primary County Safety Coordinator)

County Title RISK MANAGER Email Address ken.strong@baldwincounty.al.gov

Requirements Checklist: I, KEN STRONG, serving as BALDWIN County's Safety Coordinator, am verifying by my initials below that all ten (10) requirements of the 2017-2018 SIDP have been completed and are being maintained in my county; and I am sending via email or fax copies of this required signed application and all required documentation as noted below BEFORE Sept. 30, 2018.

	Safety Coordinator Initials	Required Documentation
Requirement 1. <u>Provided</u> Current Safety Coordinator Resolution & County Safety Committee List	<u>K.S.</u>	Resolution & List
<u>Completed</u> Safety Coordinator (SC) Training	<u>K.S.</u>	N/A
<u>Completed</u> at least two (2) Countywide Safety Committee meetings	<u>K.S.</u>	Agendas & Sign-ins
<u>Completed</u> at least four (4) meetings for each Safety-Sensitive Dept.	<u>K.S.</u>	Agendas & Sign-ins
Requirement 2. <u>Implemented</u> and <u>Enforced</u> a Drug & Alcohol Policies and Procedures <u>On file</u>	<u>K.S.</u>	Current Policy
Requirement 3. <u>Conducted</u> Employee Orientations for All Employees	<u>K.S.</u>	1 Signed Orientation
Requirement 4. <u>Implemented</u> and <u>Enforced</u> a Return-to-Work / Modified-Duty Policy <u>On file</u>	<u>K.S.</u>	Current Policy
Requirement 5. <u>Implemented</u> and <u>Enforced</u> a Written Seat Belt Policy <u>On file</u>	<u>K.S.</u>	Current Policy
Requirement 6. <u>Implemented</u> and <u>Enforced</u> a Written Wireless Communication Devices Policy <u>On file</u>	<u>K.S.</u>	Current Policy
Requirement 7. <u>Completed</u> Public Off./Admin. Staff & Supervisors (PO/AS&S) Loss Prev. Training	<u>K.S.</u>	N/A
Requirement 8. <u>Completed</u> Sheriff's Office Training:		
At least two (2) <u>Deputies</u> attended Driving Simulator Training	<u>K.S.</u>	Certificates
The same two (2) <u>Correctional Officers</u> attended at least 3 AJTA courses	<u>K.S.</u>	N/A
Requirement 9. <u>Completed</u> Road & Bridge Department Training:		
Road Supervisor and R&B Safety Director attended Road Supervisors' Training	<u>K.S.</u>	N/A
Requirement 10. <u>Cooperated</u> with the Fund's Risk Control Program:		
Sent written response letter to Fund's Risk Control within 90 days of visit	<u>K.S.</u>	Response Letter

## NOTES:

- 1) ALL ten (10) 2017-2018 SIDP requirements are needed to qualify for the Safety Incentive Discount Program.
- 2) This signed application and copies of the items noted above shall be sent via email to [mcollier@alabamacounties.org](mailto:mcollier@alabamacounties.org) or by fax to Marcia Collier at 334-263-7678 **BEFORE Sept. 30, 2018.**
- 3) Safety Coordinator Resolution is needed only when a new Safety Coordinator has been appointed during the past 12 months.
- 4) Policies are needed only if they are not already on file with ACCA or if changes have been made during the past 12 months.
- 5) Any questions regarding the SIDP should be directed to Marcia Collier at email address shown above or at 334-263-7594.