

## **Resolution #2019-083 Detailed Explanation of Requested Budget Adjustments**

1. Administrator & Central Admin – The first budget adjustment is related to funding for a strategic plan. This expense adjustment is being covered by General Fund – Fund Balance. The remaining budget adjustments are related to approved purchases of Commissioner furniture, Commission meeting video equipment, and surety bonds related to the bonds for Commissioner Underwood, Commissioner Davis, and Commissioner Ball. These expense adjustments are being covered by an increase to the Sales Tax revenues.
2. Probate – Budget adjustments are related to the increased usage of temporary labor, a computer purchase, an unexpected building maintenance issue, and a surety bond related to the bond for Judge D'Olive. These expense adjustments are being covered by an increase to the Sales Tax revenues.
3. General Fund Building Costs – The Bay Minette Courthouse is having boiler issues. Building Maintenance is aware of the problem. These issues have caused certain utilities costs to rise. The Foley Courthouse water/sewer budget was originally budgeted lower than the previous years, and an adjustment is needed to accommodate this issue. These expense adjustments are being covered by an increase to the Sales Tax revenues.
4. Finance & Accounting – Oracle software maintenance expenses were left out of the original budget and need to be accommodated. This expense adjustment is being covered by an increase to the Sales Tax revenues.
5. Archives – An additional overtime budget is needed to cover the costs associated with Alabama 200 (the 200<sup>th</sup> anniversary of our statehood). This expense adjustment is being covered by an increase to the Sales Tax revenues.
6. CIS – The budget adjustment is related to the purchase of new countywide software that has been approved by the Commission. This expense adjustment is being covered by General Fund – Fund Balance.
7. BC Coliseum – The budget adjustment is related to an unexpected building maintenance issue. This expense adjustment is being covered by an increase to the Sales Tax revenues.
8. Custodial – The budget adjustment is related to the funding of overtime for a custodial employee who is currently helping temporarily fill the Part Time Gatekeeper position that is vacant. This overtime is temporary in nature and will cease once a new Part Time Gatekeeper is hired. This expense adjustment is being covered by an increase to the Sales Tax revenues.
9. Coroner – Budget adjustments are related to increased supplies purchases and an unexpected building maintenance issue. These expense adjustments are being covered by an increase to the Sales Tax revenues.

10. Building Inspection – Budget adjustments are related to the approval of a new employee for the Bay Minette office and additional advertising requirements for the Flood Damage Prevention Ordinance amendments. These expense adjustments are being covered by an increase to Building Permit revenues.
11. Highway – The first budget adjustment is related to three pole barns and one pump house that were approved during the budget process. It was later determined that the barns would have to be different than what was originally budgeted. The Commission approved the change, and these budget adjustments reflect that change. For purchasing purposes, funding from Traffic Operations and the Area 300 Barn are being moved to Area 200 to accommodate the purchase order, and the additional cost of \$26,727 is being covered by an increase to Gas Tax revenues. The second budget adjustment is related to project # 0203317. This project was budgeted FY18 and FY19, and some of the unused funding from last year is needed to cover the cost of the project this year. This expense adjustment is being covered by Highway Fund – Fund Balance.
12. Reappraisal – The budget adjustment is related to Revenue Commissioner Faust's request for a new vehicle for Reappraisal. This expense adjustment is being covered by the proceeds from the sale of four old Reappraisal vehicles.
13. Community Corrections – The budget adjustment is related to Sheriff Mack's request for a new vehicle for Community Corrections. This expense adjustment is being covered by General Fund – Fund Balance.