

Felisha Anderson

From: Shannon Brannon <sBrannon@daphneal.com>
Sent: Thursday, May 9, 2019 1:08 PM
To: Felisha Anderson
Subject: RE: <EXTERNAL> Daphne Civic Center Bicentennial Event
Attachments: Baldwin County Commission Bicentennial Invoice 11.7.2019.xls

Good Afternoon Felisha,

It was so nice meeting you yesterday. Your invoice for the Bicentennial Event on November 7 is attached. We are so excited to be having the Bicentennial event and painting reveal here! The displays and floor plan we discussed yesterday are really going to look great. We're really looking forward to working with you and making it a great event. Please let me know if you have any questions and again it was a pleasure meeting you and Kelly.

Thank you,



Shannon Lynch Brannon
Sales Manager
Civic Center / Bay Front Pavilion
sbrannon@daphneal.com
City of Daphne, Alabama - "The Jubilee City"
Phone: 251-620-2300 Web: www.daphneal.com

From: Felisha Anderson <fanderson@baldwincountyal.gov>
Sent: Wednesday, May 8, 2019 9:20 AM
To: Shannon Brannon <sBrannon@daphneal.com>
Subject: RE: <EXTERNAL> Daphne Civic Center Bicentennial Event

Shannon,

I will be closer to 10:30 getting to you this morning. I hope this does not pose a problem. I have a quick impromptu meeting. Thanks in advance!

Felisha Anderson

Baldwin County Commission
Director/County Archivist
Mailing Address: 312 Courthouse Square, Suite 26, Bay Minette, Alabama 36507
Physical Address: 305 East 2nd Street, Bay Minette, Alabama 36507
Office: 251-580-2572 **Mobile:** 251-272-0565 **Fax:** 251-580-2528
Direct Email: fanderson@baldwincountyal.gov
Department Email: archivalrecords@baldwincountyal.gov
Website: <http://baldwincountyal.gov/departments/archives-history>



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From: Shannon Brannon [<mailto:sBrannon@daphneal.com>]
Sent: Tuesday, May 7, 2019 12:12 PM
To: Felisha Anderson <fanderson@baldwincountyal.gov>
Subject: RE: <EXTERNAL> Daphne Civic Center Bicentennial Event

Hi Felisha,

Yes that's perfect! I've attached the lease agreement so that you have a copy already if you need, but I'll also have one for you tomorrow morning if you don't want to worry with printing and bringing it in by tomorrow.

Looking forward to meeting you!



Shannon Lynch Brannon
Sales Manager
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From: Felisha Anderson <fanderson@baldwincountyal.gov>
Sent: Tuesday, May 7, 2019 10:30 AM
To: Shannon Brannon <sBrannon@daphneal.com>
Subject: RE: <EXTERNAL> Daphne Civic Center Bicentennial Event

Can we meet tomorrow morning at 10:00 a.m.

Felisha Anderson

Baldwin County Commission
Director/County Archivist

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From: Shannon Brannon [<mailto:sBrannon@daphneal.com>]
Sent: Tuesday, May 7, 2019 9:59 AM
To: Felisha Anderson <fanderson@baldwincountyal.gov>
Subject: <EXTERNAL> Daphne Civic Center Bicentennial Event

Good Morning Felicia,

We do have November 7 available. There are two options that would work perfectly for the bicentennial event.

The wisteria reception area north gallery is the gallery to the left by the big bay windows. It rents for \$675.00 for 4 hours and each additional hour is \$20.00. That includes any tables or chairs needed and those would be pre-set before your event. Your cleaning is included as well.

Depending on the size of the paintings and the number of them, you may also find that the exhibit hall is the right amount of space to be able to spread out more. The cost for the exhibit hall is \$895.00 for 4 hours and each additional hour is \$20.

In order to book the date, we would need to schedule a time for a walk through of the building so that you can take a look at which space you would like to book. Is there a day and a time that you would like to come and tour? Please give me a call if you have any questions!

Thank you,

Shannon Lynch Brannon
Sales Manager
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