



Gulf Coast Resource Conservation & Development

309 East Ridgeley Street, Atmore, AL 36502
251.368.1606

Ms. Anderson,

October 2, 2019

The Gulf Coast RC&D Council would like to take this time to congratulate you on being chosen as a grantee for our fiscal year of 2020. You will receive funding in the amount of \$5,000.00 to complete the project entitled, "Baldwin County Historic Driving Tour & Bicentennial Walking Tour App". Please read over your cooperative agreement carefully, sign the agreement, and mail back to me at the address above.

There are a few things that I would like to highlight on the cooperative agreement. First, if your project spans several months or a year, please be advised that you must submit quarterly reports by the following dates; your first quarterly report should be filed with the Council no later than December 31, 2019, second quarterly report should be filed no later than March 31, 2020, and the last quarterly report should be filed no later than June 30, 2020. The deadline for the completion of your project is August 1, 2020.

We realize the quarterly reports may not apply to all grantees. When your project is complete, we will create a press release and set up a date for a check presentation to highlight and publicize all of your good works for your community and the surrounding areas.

If you have any questions or concerns, please feel free to call me at 251.368.1606.

Thank you,

Charles D. Ramsey

Executive Director

Gulf Coast RC&D Council