



**COUNTY COMMISSION
BALDWIN COUNTY
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DISTRICT MEMBERS
1. JAMES E. BALL
2. JOE DAVIS, III
3. BILLIE JO UNDERWOOD
4. CHARLES F. GRUBER

July 7, 2020

Mr. Shabbir Olia
CED Programs Manager
ADECA
401 Adams Avenue, Suite 580
Montgomery, AL 36103

RE: Local Amendment Request
Baldwin County CDBG Project No. CY-CM-PF-18-009
Water Improvements for the Perdido Bay Water, Sewer and Fire Protection District

Dear Mr. Olia:

Please accept this letter as a request for a Local Amendment from the Baldwin County Commission for the above referenced project. The County was awarded this grant in the amount of \$350,000 in order to rehabilitate and extend public water services in a rural community in southern Baldwin County (near Lillian) that consists of mostly low to moderate income residents. In October of 2019, the construction contract for the proposed improvements was awarded to Pensacola Concrete Construction Co., Inc., the lowest responsive bidder. The construction contract is now over 90% complete. The original grant application stated that the Perdido Bay Water, Sewer and Fire Protection District (PBWSF) will provide \$378,000 in "cash" matching funds towards this project. However, it was the intention of the PBWSF to provide the household connection services to the 86 households to receive new water utilizing their own labor and equipment. PBWSF has the capacity to provide these services. Therefore, the County is requesting that PBWSF be allowed to contribute 40% or \$150,900 in "in-kind" matching funds and 60% or \$227,400 in "cash" matching funds towards the construction costs for a total of \$378,000 (original matching funds commitment).

As of the last Draw Request (#7) submitted to ADECA in April of 2020, the PBWSF has already contributed over 40% of their matching funds commitment in "cash" match toward the construction contract. Also, please note that the 60% cash contribution will be provided during the construction contract phase, and the 40% "in-kind" contributions that include the labor and equipment to provide the household service connections will be provided at the conclusion of the construction contract.

There is no overall increase or decrease proposed to the budget. However, a budget revision is included with this amendment to reflect the change in 100% "cash" matching funds of \$378,000 to 60% or \$227,400 in "cash" matching funds and 40% or \$150,900 in "in-kind" matching funds. Also enclosed is a letter from the Project Engineer, Paul Darnell, of Southern Engineering Solutions and a letter from the Mark Bohlin, the General Manager of PBWSF,

supporting this request. Finally, enclosed is an updated Certification Form, since the Chairperson of the Baldwin County Commission has changed to Commissioner Billie Jo Underwood.

No changes will be made to the CDBG project beneficiaries or activities and the project area will remain the same. We thank you in advance for your consideration of this request. If you require any further information, please feel free to contact our Grant Administrator, Ms. Stacy McKean, at (251) 533-6930.

Sincerely,

Billie Jo Underwood, Chairperson
Baldwin County Commission