



BALDWIN COUNTY COMMISSION

POLICY #4.3	
Subject	Road Name Policy
Date Adopted	January 19, 2021
Agenda Item	TBD
Obsolete Versions	May 16, 1995 Minute Book 16, pg. 177-179 October 4, 2005 Minutes pg. 11-13 February 19, 2008 Minutes pg. 26 March 17, 2009 Agenda item E-25, Minutes pg. 11

POLICY STATEMENT

This policy allows the Baldwin County Emergency Communications District (“E911”) to approve a **Road Name Change** or a **New Road Name** in accordance with Resolution #2021-043 dated January 19, 2021.

PROCEDURAL REQUIREMENT

In order to carry out this policy, the following steps must be taken:

1. An application is received by E911 and E911 will verify that all information is correct, that all requirements are met, and that the application is processed accordingly.
2. E911 shall have the authority to reject any proposed New Road Name that in its opinion may increase the unauthorized removal of the road name sign.
3. E911 shall consult with the Baldwin County Engineer, or his designee, for approval of the naming or renaming of roads.

4. If the application is for naming new roads in a subdivision, subdivision developers will be responsible for naming the new roads subject to approval by E911 after E911 consults with, and receives approval from, the Baldwin County Engineer or his designee.
5. If the application is for a **Road Name Change**, the following will apply:
 - a. E911 receives a request from the Public, maps out the road and verifies all information is correct.
 - b. A non-refundable processing fee of \$100.00 must accompany the application.
 - c. E911 shall consult with the Baldwin County Engineer, or his designee, for approval of the renaming of roads.
 - d. Once the request is approved by E911 and the Baldwin County Engineer, or his designee, the request and processing fee are forwarded to the Baldwin County Highway Department. The Baldwin County Highway Department will order and install the sign.

FORMS/ATTACHMENTS/EXHIBITS

1. Resolution #2021-043 of the Baldwin County Commission – adopted 01/19/2021