



BALDWIN COUNTY COMMISSION

POLICY #4.3	
Subject	Road Name Policy
Date Adopted	January 19, 2021 March 17, 2009
Agenda Item	20-0402 Agenda Item E 25, Minutes pg. 11 TBD
Obsolete Versions	March 17, 2009 Minutes pg. 11 May 16, 1995 Minute Book 16, pg. 177-179 October 4, 2005 Minutes pg. 11-13 February 19, 2008 -Minutes pg. 26 March 17, 2009 Minutes pg. 11 TBD

Formatted: Not Highlight

POLICY STATEMENT

This policy allows the Baldwin County ~~Emergency Communications District ("E911") Building Official~~ to approve a **Road Name Change** or a **New Road Name** in accordance with Resolution #2021-043 dated January 19, 2021, application and submit to E911 Addressing and or the Baldwin County Commission for approval as directed by Resolution #2017-036 dated December 6, 2016.

Formatted: Justified

PROCEDURAL REQUIREMENT

In order to carry out this policy, the following steps must be taken:

Formatted: Justified

- ~~1. An application is received by E911 the Building Inspection Department. They in turn and E911 will verify that all information is correct, and that the all requirements are met, and that the application is processed accordingly.~~
- ~~2. If the application is for a New Road Name and all requirements have been met, the application is forwarded to E911 Addressing for processing.~~

Formatted: Justified, Numbered + Level: 1 +
Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment:
Left + Aligned at: 0.5" + Indent at: 0.75"

Formatted: Justified

2. ~~E911~~~~The Building Official~~ shall have the authority to reject any proposed New Road Name that in ~~its~~~~his~~ opinion may increase the unauthorized removal of the road name sign.

3. ~~E911 shall consult with the Baldwin County Engineer, or his designee, for approval of the naming or renaming of roads.~~

~~3.4. If the application is for naming new roads in a subdivision, subdivision developers will be responsible for naming the new roads subject to approval by E911 after E911 consults with, and receives approval from, the Baldwin County Engineer or his designee.~~

4.5. If the application is for a **Road Name Change**, the following will apply:

a. ~~E911~~~~Building Inspection staff~~ receives a request from ~~either E911 Addressing or~~ the Public, maps out the road and verifies all information is correct.

b. A non-refundable processing fee of \$~~10~~50.00 must accompany the application.

~~e. E911 shall consult with the Baldwin County Engineer, or his designee, for approval of the renaming of roads. Building Inspection staff presents request to the Baldwin County Commission at a work session. If at the work session there are no issues or questions, the request is then forwarded to the Baldwin County Commission for approval at the next regularly scheduled meeting.~~

~~c. —~~

~~d. Once the request is approved by E911 and the Baldwin County Engineer, or his designee, the request and processing fee are forwarded to the Baldwin County Highway Department. The Baldwin County Highway Department will order and install the sign. the Baldwin County Commission, the request is forwarded to the Sign Division of The Baldwin County Highway Department for ordering of sign and installation, and a letter sent to E911 Addressing notifying of Road Name Change.~~

~~d. —~~

Formatted: Indent: Left: 0.75", No bullets or numbering

Formatted: Justified

Formatted: Indent: Left: 0.75", No bullets or numbering

Formatted: Justified

Formatted: Justified, Indent: Left: 0"

Formatted: Justified

Formatted: Justified, Indent: Left: 1.25", No bullets or numbering

Formatted: Justified

FORMS/ATTACHMENTS/EXHIBITS

1. Resolution #20~~21~~¹⁷-036043 of the Baldwin County Commission – adopted
01/19/2016~~1206~~²⁰²¹0119
2. New Road Name petition (application) — revised 20161206
3. Road Name Change petition (application) — revised 20161206