

PH&J architects
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April 20, 2021

Dr. Brian Pierce, Coroner
Baldwin County
County Road 54
Robertsdale, Alabama 36567

Dr. Pierce,

PH&J Architects are pleased to offer this Proposal to provide a conceptual study and cost estimate for relocating the Baldwin County Coroner facilities into the old Baldwin County 911 facility on McAuliffe Drive. After our tour of your existing facilities, we recognize the critical need the Coroner's office has for larger facilities. Our Services would include the following:

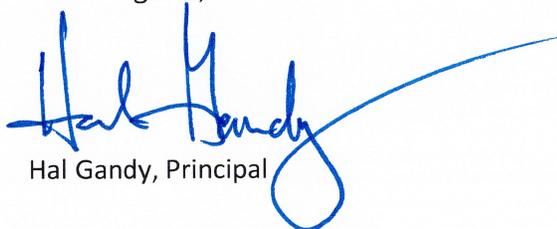
- Programming to establish the Agency's current and future staffing and infrastructure needs.
- Conceptual studies to examine solutions for the repurposing of the old 911 building including required additions along with concepts for site utilization and security.
- Conceptual cost estimates based on the final plan.

Deliverables would be 3 hard copies of the final report along with an electronic copy on digital media for your use. Our Fee for these Services would be a lump sum of \$8,300.00. This includes printing, communications (telephone, virtual meetings, email, etc.) along with travel to Baldwin County for meetings and to facilities you may wish to tour on day trips. Overnight travel to more distant facilities would be billed as a reimbursable for the cost of travel and accommodations with a 15% markup.

I hope this Proposal meets with your approval. We would be excited to work with you and your staff to help define this important and much needed project for Baldwin County.

Please do not hesitate to call if I can be of assistance.

Warm regards,



Hal Gandy, Principal