

### **BID #WG21-32 SPECIFICATIONS**

These specifications shall be construed as minimum. All integral parts not specifically mentioned in the scope of these specifications that are necessary to provide a complete working product shall be furnished.

The use of specific names and numbers in the specifications is not intended to restrict the bidder or any seller or manufacturer's, but is solely for the purpose of indicating the type, size and quality of equipment considered best adapted to Baldwin County.

### **BID RESPONSE FORM**

Each supplier should use the Response Form provided for their bid. **Exceptions are to be attached to the back of the Response Form.**

### **AWARD**

Award will be by item, to the lowest responsible bidder meeting all the specifications of the ITB.

The award shall be for twelve (12) calendar months. Prices shall be firm for the bid period effective the date of award.

The transportation per hour rate bid will be combined with the unit price bid for the item, to determine the lowest responsible bidder.

### **TRANSPORTATION HOURLY RATE**

Bidders must enter a per hour rate for transportation. Once the truck (s) reach the EMA staging area, this rate will be used to access the cost of forward shipment while truck (s) are in the staging area until the truck (s) departs from its distribution point.

### **DELIVERY**

Deliveries to Baldwin County Emergency Management Agency (BCEMA) are to be made as follows: 50% of order delivered within 48 hours, with 100% of order delivered within 72 hours of scheduling delivery. Initial deliveries will be to the address below with forward shipment to points of distribution as directed by BCEMA during the Emergency Disaster period. Vendors are responsible for assuring that BCEMA acknowledges all deliveries, and that all deliveries have required documentation.

Baldwin County Emergency Management Agency  
23100 McAuliffe Drive,  
Robertsdale, AL, 36567

All other orders must be delivered to the "Ship To" address shown on the P. O. within five (5) days of vendor's receipt of order.

The Vendor must maintain an inventory sufficient to make shipment on all orders within the timeframe stated in this ITB solicitation.

### **FREIGHT**

Bid is F.O.B. Destination. Any Freight charges must be included in the bid prices.

## **WG21-32 SPECIFICATIONS**

### **Item #1 – Bottled Water 16.9 oz.**

16.9 OZ. screw top -Water must be palletized designed for pick-up from all four sides, shrink-wrapped, and fully covered on top and all four sides with a minimum double layer of shrink wrap. Water order will be in multiple truckloads of approximately 15,000 liter per truck load. Water must meet all Federal/Sates water standards for Human consumption. Water must have a shelf life of 2 years. Shelf life must be stated on the water packaging. Water shipments without the shelf life statement on the packaging will be refused.

**BID #WG21-32 RESPONSE FORM**

Provision of Bottled Water

Date: \_\_\_\_\_

Out of State \_\_\_\_\_ or \_\_\_\_\_ If yes, \_\_\_\_\_  
Yes No Registration Number

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Company Rep. \_\_\_\_\_  
(Rep. Name Typed or Printed)

Position: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

**Item #1 – Bottled Water 16.9 oz.**

Amount Bid: \$ \_\_\_\_\_ per bottle = \$ \_\_\_\_\_ per case

Manufacturer or Brand: \_\_\_\_\_

Transportation rate per hour: \$ \_\_\_\_\_

Exceptions must be attached to this Bid Response Form.