

Baldwin County Commission

Baldwin County Commission Regular
Meeting Minutes
Monday, December 5, 2022
10:00 AM



Baldwin County Administration Building
County Commission Meeting Chambers
322 Courthouse Square
Bay Minette, Alabama 36507

District 1 – Commissioner James E. Ball
District 2 – Commissioner Matthew P. McKenzie
District 3 – Commissioner Billie Jo Underwood
District 4 – Commissioner Charles F. Gruber

All supporting documentation for the minutes can be viewed in the File ID link of each item and are denoted by an asterisk.

WELCOME BY CHAIRMAN, INVOCATION AND PLEDGE OF ALLEGIANCE

Present: 4 - Commissioner James E. Ball, Commissioner Matthew P. McKenzie, Commissioner Billie Jo Underwood, and Commissioner Charles F. Gruber

Absent: 0

Also present were, Ron Cink, Budget Director/Interim County Administrator, and Brad Hicks, County Attorney.

The Chairman called the meeting to order at 10:00 a.m. After the prayer led by Pastor Marvin Hamilton, Bay Minette First United Methodist Church, and the Pledge of Allegiance led by Commissioner Matthew P. McKenzie, the Commission transacted the following business to-wit:

A ADOPTION OF MINUTES

November 16, 2022, Regular (Organizational) Meeting

Motion by Commissioner James E. Ball, seconded by Commissioner Billie Jo Underwood, to adopt the minutes of the November 16, 2022, Regular (Organizational) Meeting.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

B COMMITTEE REPORTS

BA FINANCE/ADMINISTRATION DIVISION

BA1 Payment of Bills

[23-0239](#)

Motion by Commissioner Billie Jo Underwood, seconded by Commissioner James E. Ball, to pay bills totaling \$9,564,985.78 (nine million, five hundred sixty-four thousand, nine hundred eighty-five dollars and seventy-eight cents).

Of this amount, \$5,268,877.63 (five million, two hundred sixty-eight thousand, eight hundred seventy-seven dollars and sixty-three cents) is payable to the Baldwin County Board of Education, \$370,640.84 (three hundred seventy thousand, six hundred forty dollars and eighty-four cents) is payable to the Gulf Shores Board of Education and \$160,646.94 (one hundred sixty thousand, six hundred forty-six dollars and ninety-four cents) is payable to Orange Beach Board of Education for their portion of the County Sales and Use Tax.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

BA2 Notification of Interim Payments Approved by Clerk/Treasurer as Allowed Under Policy 8.1

[23-0238](#)

No action taken.

C CONSENT

Ron Cink, Budget Director/Interim County Administrator, noted the Consent Agenda includes Sections CA - CQ and there are Addendum Attachments for Items CA4 and CA5, a Replacement Item for Item CA6, and a Replacement Attachment for Item CM2.

Commissioner Ball noted the Consent Agenda includes Item GA1.

Motion by Commissioner Billie Jo Underwood, seconded by Commissioner James E. Ball, to approve the Consent Agenda including the Addendum Attachments for Items CA4 and CA5, Replacement Item for CA6, Replacement Attachment for Item CM2, and Item GA1.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

CA ADMINISTRATION

CA1 City of Fairhope - Annexation Notification

[23-0272](#)

Authorize placement of the City of Fairhope's Annexation Ordinances No. 1761 and No. 1762, annexing property into the corporate limits of the City of Fairhope, Alabama, into the minutes of the December 5, 2022, Baldwin County Commission meeting with proper notification to the following departments/organizations:

Baldwin County Commission Departments:

Baldwin County Commission
Building Inspection Department
Communications/Information Systems Department
Environmental Management/Solid Waste Department
Highway Department
Planning and Zoning Department

Elected Officials:

Baldwin County Probate Office
Baldwin County Revenue Commission
Baldwin County Sheriff's Office

Other Agencies:

Board of Registrars Office
Emergency 911
South Alabama Regional Planning Commission

CA2 City of Foley - Annexation Notification

[23-0261](#)

Authorize the placement of the City of Foley's Annexation Ordinances No. 22-2043-ORD annexing property into the corporate limits of the City of Foley, Alabama, into the minutes of the December 5, 2022, Baldwin County Commission regular meeting with proper notification to the following departments/organizations:

Baldwin County Commission Departments:

Baldwin County Commission
Building Inspection Department
Communications/Information Systems Department
Environmental Management/Solid Waste Department
Highway Department
Planning and Zoning Department

Elected Officials:

Baldwin County Probate Office
Baldwin County Revenue Commission

Baldwin County Sheriff's Office

Other Agencies:

Board of Registrars Office

Emergency 911

South Alabama Regional Planning Commission

CA3 City of Robertsdale - Annexation Notification

[23-0271](#)

Authorize the placement of the City of Robertsdale's Annexation Ordinance No. 014-2022, annexing property into the corporate limits of the City of Robertsdale, Alabama, into the minutes of the December 5, 2022, Baldwin County Commission meeting with proper notifications to the following departments/organizations:

Baldwin County Commission Departments:

Baldwin County Commission

Building Inspection Department

Communications/Information Systems Department

Environmental Management/Solid Waste Department

Highway Department

Planning and Zoning Department

Elected Officials:

Baldwin County Probate Office

Baldwin County Revenue Commission

Baldwin County Sheriff's Office

Other Agencies:

Board of Registrars Office

Emergency 911

South Alabama Regional Planning Commission

CA4 *The Optimist Club of Perdido Bay 31st Annual Christmas Parade

[23-0227](#)

Approve the requested road closure for the Optimist Club of Perdido Bay 31st Annual Christmas Parade in Lillian, Alabama on Saturday, December 10, 2022, beginning at 12:45 p.m. until 2:15 p.m. The parade will start at 1:00 p.m. at the Corner of U.S. Highway 98 & Perdido Street, proceeding to U.S. Highway 98 & County Road 99.

The Baldwin County Sheriff's Office and the Alabama Law Enforcement Agency, Highway Patrol Division, will assist with road closure and the detouring of traffic for the parade.

CA5 *Vaughn Community Annual Christmas Parade

[23-0265](#)

CA9 Resolution #2023-030 of the Baldwin County Commission - Act No. 90-449 (Fire Tax) - Crossroads Volunteer Fire Department - Approval of Use of Fire Tax Proceeds

[23-0236](#)

Take the following actions:

1) Adopt Resolution #2023-030 of the Baldwin County Commission which provides the Baldwin County Commission's required approval for the Crossroads Volunteer Fire Department to utilize its proceeds of taxes derived by Act. No. 90-449 as security for repayment of a loan not to exceed \$621,546.00 (and the repayment of said loan's applicable interest) for the purchase of one (1) 1500-Gallon Rosenbauer Pumper fire truck complete with Rosenbauer chassis and custom cab truck at a cost of \$621,546.00; and

2) Authorize the Baldwin County Commission Chairman to execute any other necessary documentation related to the adoption of Resolution #2023-030, including any other assurances, certificates and financing documents or approvals to affect such approval and purchase of the above-described equipment.

This approval does not in any way constitute any financial involvement or obligation of the Baldwin County Commission.

CA10 Space Allocation in County Facilities - Fairhope Satellite Courthouse, Fairhope, Alabama

[23-0277](#)

Pursuant to the authority granted the Baldwin County Commission at §11-3-11 (a) (1) of the Code of Alabama 1975 and Section 6 of Act No. 239 (1931), as amended, and without limitation, adopt Resolution #2023-028 of the Baldwin County Commission, which designates one office space on the second floor of the Fairhope Satellite Courthouse to be occupied by GC HIDTA Board (Gulf Coast High Intensity Drug Trafficking Area Board) in and further, to authorize the space allocations and offices applicable to the Fairhope Satellite Courthouse, 1100 Fairhope Avenue, Fairhope, Alabama.

(Resolution #2023-028 repeals Resolution #2020-100, adopted by the Baldwin County Commission on July 7, 2020.)

CA11 Approval of Bonds Issued by The Educational Building Authority of the City of Fairhope, Alabama - St. Michael Catholic High School

[23-0240](#)

At the request of The Educational Building Authority of the City of Fairhope, Alabama - St. Michael Catholic High School (the Authority), authorize the Chairman to execute the Certificate of Baldwin County Commission related to the Authority's issuance of Revenue Bonds, Series 2022, for the use by St. Michael Catholic School to refinance the indebtedness incurred by the Authority for the benefit of the school to pay the costs of the educational facilities, library, technology center, dining halls, media center,

recreational facilities, multi-purpose building, and parking facilities which constitute St. Michael Catholic High School located at 11732 Higbee Road within the jurisdiction of the Authority.

CA12 Absentee Election Duties Related to the Baldwin County Planning (Zoning) District 38 Zoning Election on December 13, 2022

[23-0289](#)

Related to the Baldwin County Planning (Zoning) District 38 Zoning Election on December 13, 2022, take the following action:

Pursuant to Section 17-11-2 of the Code of Alabama (1975), recognize the performance at and designate the place / office where the Absentee Election Manager shall perform such public duties for the applicable absentee election time period recognized by state law for the December 13, 2022, Baldwin County Planning (Zoning) District 38 Zoning Election, as follows:

Place: Baldwin County (Main) Courthouse at the County Seat in Bay Minette
Office: Office of Circuit Clerk of the 28th Judicial Circuit
8:00 AM - 4:30 PM (Monday - Friday)

CA13 Consideration for Rescheduling Certain Baldwin County Commission Meetings in 2023

[23-0226](#)

Adopt Resolution #2023-029 which approves rescheduling the following:

1) The February 22, 2023, Work Session Meeting of the Baldwin County Commission is rescheduled to instead, be held and conducted on Wednesday, February 22, 2023, at 8:30 a.m., in the County Commission Meeting Chambers - 2nd Floor in the Baldwin County Fairhope Satellite Courthouse as located at 1100 Fairhope Avenue, Fairhope, Alabama; and

2) The February 22, 2023, Regular Meeting of the Baldwin County Commission is rescheduled to instead, be held and conducted Wednesday, February 22, 2023, at 10:00 a.m., in the County Commission Meeting Chambers - 2nd Floor in the Baldwin County Fairhope Satellite Courthouse as located at 1100 Fairhope Avenue, Fairhope, Alabama.

CC ARCHIVES AND HISTORY

CC1 Approval of BRATS and Solid Waste Services for Christmas Festival at Bicentennial Park Event

[23-0174](#)

Related to the Christmas Festival at Bicentennial Park Event, December 9-10, 2022, take the following actions:

1) Approve the use of ten (10) large rolling garbage carts from the Solid Waste

Department throughout the park for the event at a cost of \$20.00 (\$10.00 delivery fee, \$1.00 per cart rental); and

2) Approve Baldwin Regional Area Transit Systems (BRATS) to donate transportation services on December 9, 2022, and December 10, 2022, for four (4) hours each day, at a cost of \$1,366.60 to transport attendees to and from their vehicles to the event site.

CE BUDGET/PURCHASING

CE1 Amendment (Schedule C) to the Service Agreement with Kofile Technologies, Inc., for Phase I of the Preservation, Archival Imaging and Indexing of Historical Baldwin County Records for the Baldwin County Archives and History Department [23-0230](#)

Approve and authorize the Chairman to execute the Amendment (Schedule C - 2022 Preservation and Archival Imaging of County Records) to the Service Agreement with Kofile Technologies, Inc., originally approved on February 15, 2022, in the amount of \$199,999.98 for the preservation, archival imaging, and imaging of historical records for the Baldwin County Archives and History Department.

The Amendment (Schedule C) will become effective upon full execution and will remain in effect for 180 days of retrieving the records from the County Archives Department).

CE2 Competitive Bid #WG20-52A - Provision of Push-to-Talk over Cellular (PoC) Services and Equipment Monthly Rental for the Baldwin County Commission [23-0231](#)

Extend Competitive Bid #WG20-52A - Provision of Push-to-Talk over Cellular (PoC) Services & Equipment Monthly Rental with Two-Way Communications, Inc., for an additional twelve (12) months at the same prices and terms stated in the original bid award on December 1, 2020. The new extension will expire on December 1, 2023.

CE3 Competitive Bid #WG21-03 - Provision of Microcomputer Systems and Peripheral Equipment for the Baldwin County Commission [23-0224](#)

Extend Competitive Bid #WG21-03 - Provision of Microcomputer Systems & Peripheral Equipment with TSA, Inc., for Servers Group 1-1 for an additional twelve (12) months at the same prices and terms stated in the original bid award on January 5, 2021. The extension will expire on January 5, 2024.

CE4 Competitive Bid #WG22-01 - On-call Fiber Optic Installation and Repair Services for the Baldwin County Commission [23-0228](#)

Extend Competitive Bid #WG22-01 - On-call Fiber Optic Installation and Repair Services with B & L Cable Construction, LLC, for an additional twelve (12) months at the same prices and terms stated in the original bid awarded on December 7, 2021.

The Contract extension will expire on December 7, 2023.

CE5 Competitive Bid #WG23-04 - Provision of Police Vehicle Equipment for the Baldwin County Commission [23-0270](#)

Award Bid #WG23-04 - Provision of Police Vehicle Equipment to the lowest responsible bidder, who met all the specifications, Dana Safety Supply, Inc., as per the Award Listing.

CE6 Competitive Bid #WG23-07 - Provision of Police Vehicle Equipment (Brake Rotors/Pads) for the Baldwin County Commission [23-0264](#)

Take the following actions:

- 1) Approve the specifications and authorize the Purchasing Director to place a competitive bid for the Provision of Police Vehicle Equipment (Brake Rotors/Pads); and
- 2) Further, authorize the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

CE7 Competitive Bid #WG23-08 - Purchase and Installation of Ceiling Netting for Baldwin County Highway Maintenance Facility (Area 300) Located in Foley, Alabama for the Baldwin County Commission [23-0273](#)

Take the following actions:

- 1) Approve the specifications and authorize the Purchasing Director to place a competitive bid for the Purchase and Installation of Ceiling Netting for Area 300 - Highway Maintenance Facility located in Foley, Alabama; and
- 2) Further, authorize the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

CE8 Lease of One (1) Postage Machine for the Baldwin County Satellite Courthouse Located in Fairhope, Alabama [23-0237](#)

Authorize the Chairman to execute the Purchase Order Lease with Quadient Leasing USA Inc., (Accurate Control of Fairhope) for the lease of one (1) postage machine off the State of Alabama bid for thirty-six (36) months for the Fairhope Satellite Courthouse as follows:

Model IX5AF- iX-5 Series Base w/ Autofeeder, Sealer & Catch Tray & Ink Cartridge

Model IXWP5 - iX Series 5 Weighing Platform

Model IX5AERR - iX Series 5(AF) e-RR Feature & Activation Kit, with bc Scanner

Includes e-RR Rate File w/100 eDel Conf. 100 e Rate Protection

Full Coverage Maintenance Contract

(36 Months: \$264.50 per month/Total \$3,174.00 per year)

CE9 Lease of One (1) Postage Machine for the Baldwin County Sheriff's Office
Located in Bay Minette, Alabama

[23-0279](#)

Authorize the Chairman to execute the Purchase Order Lease with Quadient Leasing USA Inc., (Accurate Control of Fairhope) for the lease of one (1) postage machine off the State of Alabama bid for thirty-six (36) months for the Baldwin County Sheriff's Office located in Bay Minette as follows:

Model IX5AF- iX-5 Series Base w/ Autofeeder, Sealer & Catch Tray & Ink Cartridge

Model IXWP5 - iX Series 5 Weighing Platform

Model IX5AERR - iX Series 5(AF) e-RR Feature & Activation Kit, with bc Scanner

Includes e-RR Rate File w/100 eDel Conf, 100 e Rate Protection

Full Coverage Maintenance Contract

(36 Months: \$264.50 per month Total \$3,174.00 per year)

CE10 Quotes for the Purchase and Installation of Partitions in the Building
Inspection Department Located at the Central Annex in Robertsdale,
Alabama for the Baldwin County Commission

[23-0233](#)

Award the quote to the lowest bidder, One Cut Glass, LLC, in the amount of \$49,327.00 for the Purchase and Installation of Partitions in the Building Inspection Department located at the Central Annex in Robertsdale, Alabama and authorize the Chairman to execute the Contract for Public Works Services and Certificate of Compliance for Public Works Services. (Funding will be from the American Rescue Plan Act (ARPA) funds).

CE11 Quote for Labor for the Modernization of the Elevator in the Baldwin
County Corrections Center Located in Bay Minette, Alabama

[23-0276](#)

Approve and authorize the Chairman to execute the Public Works Contract and Certificate of Compliance with Otis Elevator Company in the amount of \$40,000.00 for the labor for the modernization of the Elevator in the Baldwin County Corrections Center. (Contract effective for 4 weeks after receipt of the equipment.)

CE12 Rental of One (1) Copy Machine for the Baldwin County Board of
Education Located in Bay Minette, Alabama

[23-0281](#)

Approve and authorize the Chairman to execute the rental agreement with Sharp

Electronics Corporation for the rental of one (1) new copy/scanner machine off the State of Alabama bid for thirty-six (36) months effective the date of execution as follows:

Location: Board of Education Superintendent Office - Bay Minette, Alabama
Model: Sharp BP-70M55
Price: \$181.46/month
Excess Charge/copy: \$0.0049 B/W

CE13 Rental of Two (2) New Copy Machines for the Baldwin County Judge of Probate Office Located in the Fairhope Satellite Courthouse and Board of Registrar's Office Located in Bay Minette, Alabama

[23-0278](#)

Approve and authorize the Chairman to execute the rental agreements with Sharp Electronics Corporation for the rental of two (2) new copy machines off the State of Alabama bid for thirty-six (36) months effective the date of execution as follows:

Location: Judge of Probate Office - Fairhope Satellite Courthouse
Model: BP-50M55
Price: \$132.80/month
Excess Charge/copy: \$0.0049/BW

Location: Board of Registrar's Office - Bay Minette
Model: BP-70C36
Price: \$159.03 /month
Excess Charge/copy: \$0.0072/BW, \$0.0450/Color

CE14 Rental of Four (4) New Copy Machines for Various Baldwin County Solid Waste Offices Located in Summerdale and Loxley, Alabama

[23-0280](#)

Approve and authorize the Chairman to execute the rental agreements with Sharp Electronics Corporation for the rental of four (4) new copy machines off the State of Alabama bid for thirty-six (36) months effective the date of execution as follows:

Maintenance Shop - Magnolia Landfill - Summerdale
Model: Sharp BP-70C36
Price: \$168.99
Excess Charge/copy: B/W \$0.0072/copy Color \$0.0450/copy

Solid Waste Collections Dept. - Summerdale
Model: Sharp BP-70C55
Price: \$207.92
Excess Charge/copy: B/W \$0.0054/copy Color \$0.0400/copy

Scale House - Magnolia Landfill - Summerdale
Model: Sharp BP-70C36

Price: \$168.99

Excess Charge/copy: B/W \$0.0072/copy Color \$0.0450/copy

MacBride Landfill - Loxley

Model: Sharp BP-70C36

Price: \$168.99

Excess Charge/copy: B/W \$0.0072/copy Color \$0.0450/copy

CH COMMUNICATIONS/INFORMATION SYSTEMS (CIS)

CH1 IQGeo America - Professional Services Agreement for Subscription and Maintenance, Support and Hosting Services

[23-0266](#)

Authorize the Chairman to execute a Professional Services Agreement between Baldwin County Commission and IQGeo America for OSPInsight Subscription and Maintenance, Support and Hosting Services.

The Agreement shall be effective for twelve (12) months commencing immediately upon the same date as its full execution, and thereafter automatically renew for consecutive one (1) year periods, not to exceed a three (3) year term.

CJ ELECTED OFFICIALS

CJ1 Baldwin County Sheriff's Office - Donation of Surplus Vehicle to Summerdale Fire Department

[23-0267](#)

Take the following actions:

1) Authorize the donation of the following vehicle from the Baldwin County Sheriff's Office (BCSO) to Summerdale Fire Department:

2012 Chevy Tahoe - VIN #1GNLC2E08CR249887

2) Authorize the Chairman to execute the Fixed Asset Change Form.

CJ2 Baldwin County Sheriff's Office - Sale of Surplus Vehicles to Bonifay Police Department

[23-0263](#)

Take the following actions:

1) Authorize the sale of the following three (3) vehicles from the Baldwin County Sheriff's Office to the Bonifay Police Department at 80 % of the asset's fair market value as stated in Policy #8.8.:

2012 Chevy Tahoe-VIN #1GNLC2E03CR252311

2012 Chevy Tahoe-VIN #1GNLC2E05CR250995

2012 Chevy Tahoe-VIN #1GNLC2E06CR248463; and

2) Authorize the Chairman to execute the Fixed Asset Change Forms.

CJ3 Baldwin County Sheriff's Office - Sale of Vehicles as Scrap Metal

[23-0268](#)

1) Authorize the sale of the following six (6) vehicles from the Baldwin County Sheriff's Office to Smith Scrap and Salvage, Inc. to be sold as scrap metal:

2019 Chevy Tahoe - VIN #1GNLCDEC0KR196235
2017 Chevy Tahoe - VIN #1GNLCDEC2HR174231
2017 Chevy Tahoe - VIN #1GNLCDEC6HR175902
2015 Chevy Tahoe - VIN #1GNLC2EC7FR562881
2015 Chevy Tahoe - VIN #1GNLC2ECXFR562955
2015 Chevy Tahoe - VIN #1GNLC2ECOFR562950; and

2) Authorize the Chairman to execute the Fixed Asset Change Forms.

CK **EMERGENCY MANAGEMENT AGENCY (EMA)**

CK1 Fiscal Year 2022 State Homeland Security Grant Agreement with Alabama Law Enforcement Agency for Emergency Operation Center Upgrades

[23-0282](#)

Take the following actions:

1) Accept the State Homeland Security Grant Subgrant Award Agreement (2022-2LOC-FEO-224) with Alabama Law Enforcement Agency (ALEA) in the amount of \$40,484 to update communication and technology tools for the Emergency Management Agency's Emergency Operations Center (EOC) upstairs training room; and

2) Authorize the Chairman to execute the Agreement and any other grant related documents; and

3) Authorize EMA Planning and Grants Division Manager to submit the Agreement electronically through the ALEA grants portal on behalf of the Baldwin County Commission.

CK2 Memorandum of Agreement with the Baldwin County Fire Chiefs' Association

[23-0286](#)

Approve the Memorandum of Agreement between the Baldwin County Commission, through the Baldwin County EMA, and the Baldwin County Fire Chiefs' Association (BCFCA), to allow the BCFCA to utilize the physical mailing address of the Baldwin County Emergency Operations Center to receive correspondence.

This Memorandum of Agreement will commence December 5, 2022, and expire

December 5, 2025.

CL ENVIRONMENTAL MANAGEMENT

CL1 Merchant Services Agreement with CardConnect for Solid Waste Landfill / Scale Locations [23-0250](#)

Take the following actions:

- 1) Approve the CardConnect Merchant Processing Application and Agreement; and
- 2) Approve the CardConnect Merchant Services Program Terms and Conditions.

The initial term of this Agreement is three years from the date of approval by CareConnect Credit Department.

CM FINANCE AND ACCOUNTING

CM1 Notice of Termination Document Regarding the PNC Bank ATM Machine at the Baldwin County Courthouse in Bay Minette [23-0259](#)

Accept and authorize the Chairman to execute the Notice of Termination document received from PNC Bank, to become effective on December 17, 2022, regarding the ATM machine located at the Bay Minette Courthouse.

CM2 *Publication of Baldwin County's Draft Unaudited Financial Status [23-0229](#)

Take the following actions:

- 1) Approve the one-time publication of the statements of the county's draft unaudited financial status for the 12-month period ending on September 30, 2022, in all Gulf Coast Newspapers as required by the Code of Alabama 1975, Section 11-3-21; and
- 2) Authorize the Chairman for the Baldwin County Commission to sign and certify that the statements reflect the true pre-close financial condition and operating statement of the Baldwin County Commission, for the period beginning October 1, 2021, and ending September 30, 2022.

CN HIGHWAY

CN1 Execution of IRS Form 8283 for Donated Right-of-Way on Project No. HW22023 - Pilgrim Road (Tract 3) [23-0252](#)

Take the following actions:

- 1) Accept 0.753 acres on Pilgrim Road (Tract 3) as a right-of-way donated to Baldwin County by Charles A. Eckman, Sr. on May 6, 2022 (Instrument No. 1997986 of Baldwin

County Judge of Probate); and

2) Related to the aforesaid, authorize the Chairman to execute IRS form 8283 for the donated right-of-way.

CN2 Execution of IRS Form 8283 for Donated Right-of-Way on Project No. HW22023 - Pilgrim Road (Tract 6)

[23-0253](#)

Take the following actions:

1) Accept 0.458 acres on Pilgrim Road (Tract 6) as a right-of-way donated to Baldwin County by Carol Katherin Forsythe and Steven Michael Forsythe on May 17, 2022 (Instrument No. 2001033 of Baldwin County Judge of Probate); and

2) Related to the aforesaid, authorize the Chairman to execute IRS form 8283 for the donated right-of-way.

CN3 Execution of IRS Form 8283 for Donated Right-of-Way on Project No. HW22023 - Pilgrim Road (Tract 7)

[23-0254](#)

Take the following actions:

1) Accept 0.453 acres on Pilgrim Road (Tract 7) as a right-of-way donated to Baldwin County by Allen Eugene Lewis and Carole Ann Lewis on May 13, 2022 (Instrument No. 2001037 of Baldwin County Judge of Probate); and

2) Related to the aforesaid, authorize the Chairman to execute IRS form 8283 for the donated right-of-way.

CN4 Execution of IRS Form 8283 for Donated Right-of-Way on Project No. HW22023 - Pilgrim Road (Tract 8)

[23-0255](#)

Take the following actions:

1) Accept 0.102 acres on Pilgrim Road (Tract 8) as a right-of-way donated to Baldwin County by William A. Doege, III, on July 5, 2022 (Instrument No. 2009507 of Baldwin County Judge of Probate); and

2) Related to the aforesaid, authorize the Chairman to execute IRS form 8283 for the donated right-of-way.

CN5 Execution of IRS Form 8283 for Donated Right-of-Way on Project No. HW22023 - Pilgrim Road (Tract 11)

[23-0256](#)

Take the following actions:

1) Accept 0.381 acres on Pilgrim Road (Tract 11) as a right-of-way donated to Baldwin County by George Patrick Stacey on May 17, 2022 (Instrument No. 2001035 of Baldwin County Judge of Probate); and

2) Related to the aforesaid, authorize the Chairman to execute IRS form 8283 for the donated right-of-way.

CN6 Execution of IRS Form 8283 for Donated Right-of-Way on Project No. HW22023 - Pilgrim Road (Tract 12)

[23-0257](#)

Take the following actions:

1) Accept 0.270 acres on Pilgrim Road (Tract 12) as a right-of-way donated to Baldwin County by Christopher B. Fent, Tammy Fent and Donna M. Lewis on July 8, 2022 (Instrument No. 2010450 of Baldwin County Judge of Probate); and

2) Related to the aforesaid, authorize the Chairman to execute IRS form 8283 for the donated right-of-way.

CN7 Execution of IRS Form 8283 for Donated Right-of-Way on Project No. HW22023 - Pilgrim Road (Tract 13)

[23-0258](#)

Take the following actions:

1) Accept 0.051 acres on Pilgrim Road (Tract 13) as a right-of-way donated to Baldwin County by Darrin Lowry and Summer Lowry on July 8, 2022, and July 11, 2022 (Instrument No. 2010809 of Baldwin County Judge of Probate); and

2) Related to the aforesaid, authorize the Chairman to execute IRS form 8283 for the donated right-of-way.

CN8 Case No. S-18038-B (SFP22-000012) - Cottages of Aventura, Phase IIIB - Road Acceptance

[23-0192](#)

Take the following actions regarding Subdivision Case No. S-18038-B (SFP22-000012) - Cottages of Aventura, Phase IIIB, in Maintenance Area 200:

1) Accept the following subdivision roads for maintenance and authorize said roads to be added to the County Maintenance Road List:

Road Name	Length	Asphalt Width
Prado Loop	483.90 ft	22 ft
Aventura Drive	149 ft	22 ft
Fedora Drive	984.92 ft	22 ft

Prado Loop 80.01 ft 22 ft

CN9 City of Orange Beach - Quitclaim Deed - Portion of County Road 95 [23-0181](#)

Authorize the Chairman to execute a Quitclaim Deed conveying any and all right and title to that portion of right-of-way owned by Baldwin County on County Road 95 (from the intersection of South Bayou Drive northwest approximately 1,400 feet to the end of County maintenance) to the City of Orange Beach.

CN10 License Agreement No. 22014 - Cherokee Road - Right-of-Way [23-0269](#)

Approve License Agreement No. 22014 permitting Forrest M. Iles to place stone on unmaintained right-of-way on Cherokee Road. (The term of this agreement shall commence on the date of full execution. License for installation shall terminate at 11:59 p.m. on May 31, 2023. License for maintenance shall be indefinite according to the terms of the agreement or until modified by a written agreement with Licensor.)

CQ **PERSONNEL**

CQ1 CIS Department - Promotion of Employee [23-0241](#)

Approve the promotion of Zackary Gibbs from the Operations Support Specialist II position (#5294) grade 307 (\$16.02 per hour / \$33,321.60 annually) to fill the open Communications Technician II position (#5674) at a grade 311 (\$19.38 per hour / \$40,310.40 annually) to be effective no sooner than December 19, 2022.

CQ2 Highway Department (Bay Minette) - Employment of One (1) Operator Technician I Position [23-0242](#)

Approve the employment of Larry Knott to fill the open Operator Technician I position (#5677) at a grade 308 (\$16.42 per hour / \$34,153.60 annually) to be effective no sooner than December 12, 2022.

CQ3 Highway Department (Foley) - Personnel Changes [23-0243](#)

Take the following actions:

1) Approve the promotion of Brian Lunsford from the Operator Technician III position (#329) grade 310 (\$19.13 per hour / \$39,790.40 annually) to fill the open Operator Technician IV position (PID #5684) at a grade 312 (\$20.66 per hour / \$42,972.80 annually) to be effective no sooner than December 19, 2022; and

2) Approve the promotion of Joseph Harris from the Operator Technician I position (#713) grade 308 (\$17.72 per hour / \$36,857.60 annually) to fill the open Operator Technician II position (PID #665) at a grade 309 (\$19.14 per hour / \$39,811.20 annually) to be effective no sooner than December 19, 2022; and

3) Approve the employment of Nicholas Parker to fill the open Operator Technician Trainee position (#5685) at a grade 306 (\$14.90 per hour / \$30,992.00 annually) to be effective no sooner than December 12, 2022.

CQ4 Highway Department (Silverhill) - Employment of One (1) Operator Technician I Position

[23-0244](#)

Approve the employment of Travis Strehle to fill the open Operator Technician I position (#3079) at a grade 308 (\$16.42 per hour / \$34,153.60 annually) to be effective no sooner than December 12, 2022.

CQ5 Parks Department - Employment of Five (5) Landscape Technician I Positions

[23-0245](#)

Take the following actions:

- 1) Approve the employment of Robert Pearson to fill the open Landscape Technician I position (#531) grade 306 (\$14.90 per hour / \$30,992.00 annually); and
- 2) Approve the employment of Michael Hill to fill the open Landscape Technician I position (#5564) grade 306 (\$14.90 per hour / \$30,992.00 annually); and
- 3) Approve the employment of Billy Gann to fill the open Landscape Technician I position (#4043) grade 306 (\$14.90 per hour / \$30,992.00 annually); and
- 4) Approve the employment of Anthony Hicks to fill the open Landscape Technician I position (#305) grade 306 (\$14.90 per hour / \$30,992.00 annually); and
- 5) Approve the employment of Marqavious Stevens to fill the open Landscape Technician I position (#4042) grade 306 (\$14.90 per hour / \$30,992.00 annually).

These actions will be effective no sooner than December 12, 2022.

CQ6 Revenue Commission (Re-appraisal) - Personnel Changes

[23-0248](#)

Take the following actions:

- 1) Approve the promotion of Darla Lawley from the Real Property Appraiser Trainee position (#5335) grade 309 (\$17.95 per hour / \$37,336.00 annually) to fill the open Real Property Appraiser I position (#5518) grade 310 (\$19.39 per hour / \$40,331.20 annually); and
- 2) Approve the promotion of Rebekah Edwards from the Real Property Support Technician I position (#967) grade 305 (\$15.13 per hour / \$31,470.40 annually) to fill the

open Real Property Support Technician Specialist position (#4097) grade 306 (\$16.34 per hour / \$33,987.20 annually).

These actions shall be effective no sooner than December 19, 2022.

CQ7 Sales, Use, and License Tax Department - Employment of One (1) Deputy License Inspector I Position [23-0249](#)

Approve the employment of Jacob Thompson to fill the open Deputy License Inspector I position (#5532) at a grade 308 (\$16.42 per hour / \$34,153.60 annually) to be effective no sooner than December 12, 2022.

CQ8 Solid Waste Department (Administration) - Promotion of Employee [23-0262](#)

Approve the promotion of Alexandra Barnette from the Billing Account Specialist I position (#2082) grade 306 (\$16.10 per hour / \$33,488.00 annually) to fill the open Chief Administrative Assistant position (#5499) at a grade 310 (\$18.28 per hour / \$38,022.40 annually) to be effective no sooner than December 19, 2022.

CQ9 Blue Cross Blue Shield Enrollment Agreement for 2023 [23-0246](#)

Approve and authorize the Chairman to execute the Enrollment Agreement with Blue Cross Blue Shield of Alabama to be effective January 1, 2023.

CQ10 Stop Loss Insurance Renewal - Partners Managing General Underwriters / United States Fire Insurance Company [23-0247](#)

Approve and authorize the Chairman to execute the Medical Stop Loss Application with United States Fire Insurance Company / Partners Managing General Underwriters for specific and aggregate stop loss insurance to be effective January 1, 2023.

ADDENDA

GA1 Competitive Bid #WG23-09 - Purchase of One (1) New 2023 Chevrolet Tahoe 4WD Z71 or Equivalent for the Baldwin County Commission [23-0292](#)

Take the following actions:

1) Approve the specifications and authorize the Purchasing Director to place a competitive bid for the purchase of one (1) new 2023 Chevrolet Tahoe 4WD Z71 or equivalent for District 3 Commissioner with the funding source from Commission Contingency Funds and the sale of District 3 Commissioner's 2020 Chevrolet Tahoe to the Solid Waste Department; and

2) Further, authorize the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after

the bid is advertised.

D PRESENTATIONS

E PUBLIC HEARINGS

ER PLANNING AND ZONING

ER1 Amendments to the Baldwin County Subdivision Regulations

[23-0275](#)

Matthew Brown, Planning Director, appeared before the Commission and provided an overview of the amendments to the Baldwin County Zoning Ordinance regarding the Subdivision Regulations, specifically the revision to the definition of a family subdivision to designate legally related immediate family members to include an owner's spouse, parent, child, and/or sibling as well as a stepchild or adopted child of a property owner and the requirement of document verification to certify the relationship as an immediate family member to the property owner.

Commissioner McKenzie asked about the omission of grandchildren from the language, to which Mr. Brown deferred to Brad Hicks, County Attorney.

Mr. Hicks said the Attorney General has limited the definition of immediate family member, but property can still be subdivided and given to grandchildren.

Mr. Brown explained another option is to request a variance through the subdivision regulations which would be evaluated by the Planning and Zoning Commission.

Chairman Gruber opened the public hearing at 10:12 a.m. and asked if there is anyone present who wishes to speak.

There being no requests to address the Commission, Chairman Gruber closed the public hearing at 10:12 a.m.

Motion by Commissioner James E. Ball, seconded by Commissioner Billie Jo Underwood, to adopt Resolution #2023-027 which:

- 1) Amends the Baldwin County Subdivision Regulations with the amendments as set forth in Exhibit "A" attached thereto; and
- 2) Provides that said amended Baldwin County Subdivision Regulations, as set forth in Exhibit "A" attached thereto shall become effective December 5, 2022; and
- 3) Provides that the Chairman of the Baldwin County Commission is hereby authorized to certify on behalf of the Baldwin County Commission to the Judge of Probate of Baldwin County, Alabama, said amended Baldwin County Subdivision Regulations.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

F OTHER STAFF RECOMMENDATIONS

FA ADMINISTRATION

FA1 Ono Island Water, Sewer & Fire Protection Authority - Board Appointment(s)

[23-0063](#)

Motion by Commissioner Billie Jo Underwood, related to the Ono Island Water, Sewer & Fire Protection Authority, to appoint Mr. Craig Vinson to fill the place seat and unexpired term of Kevin E. Sloan for a pro-rata reduced six (6) year term, said term to commence December 5, 2022, and expire March 1, 2027.

Ron Cink, Budget Director/Interim County Administrator, said Item FA1 has multiple actions.

Motion by Commissioner Billie Jo Underwood, to accept the resignation of Kevin E. Sloan (place seat #5) effective September 23, 2022, and thank Mr. Sloan for his prior civic service on the board.

At this time, Commissioner Underwood withdrew her previous motions and restated the motion as follows:

Motion by Commissioner Billie Jo Underwood, seconded by Commissioner Matthew P. McKenzie, related to the Ono Island Water, Sewer & Fire Protection Authority, to take the following actions:

- 1) Accept the resignation of Kevin E. Sloan (place seat #5) effective September 23, 2022, and thank Mr. Sloan for his prior civic service on the board; and
- 2) Appoint Mr. Craig Vinson to fill the place seat and unexpired term of Kevin E. Sloan for a pro-rata reduced six (6) year term, said term to commence December 5, 2022, and expire March 1, 2027.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

FA2 South Baldwin County Health Care Authority - Board Appointment(s)

[23-0049](#)

Motion by Commissioner James E. Ball, seconded by Commissioner Billie Jo Underwood, related to the South Baldwin County Health Care Authority, to approve the following appointments to the Board of Directors:

- 1) Appoint Mr. John Lee to slot #4, for a pro-rata reduced six (6) year term, said term to commence on December 5, 2022, and expire June 1, 2028; and
- 2) Appoint Mr. Aubon Clyde Abrams, Jr. to slot #5, for a pro-rata reduced six (6) year term, said term to commence on December 5, 2022, and expire June 1, 2028; and
- 3) Appoint Mr. Clark Cathey to slot #6, to fill the place seat formerly held by Mr. Arthur Holk, for a pro-rata reduced six (6) year term, said term to commence on December 5, 2022, and expire June 1, 2028.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

FA3 Revision of Baldwin County Commission Policy #2.22 - Baldwin County Firearms Policy

[23-0018](#)

Ron Cink, Budget Director/Interim County Administrator, said Item FA3 has been carried forward.

No action taken, will be brought back to a future meeting.

FA4 Appointed Contract Employees - Considerations Related to Employment Contracts

[23-0180](#)

Ron Cink, Budget Director/Interim County Administrator, said Item FA4 has been carried forward.

No action taken, will be brought back to a future meeting.

G **ADDENDA - Cont.**

GA1 Competitive Bid #WG23-09 - Purchase of One (1) New 2023 Chevrolet Tahoe 4WD Z71 or Equivalent for the Baldwin County Commission

[23-0292](#)

Ron Cink, Budget Director/Interim County Administrator, said Item GA1 was approved with the Consent Agenda.

GA2 Acceptance of Resignation of Juvenile Detention Director

[23-0296](#)

Ron Cink, Budget Director/Interim County Administrator, read the staff recommendation for Item GA2 regarding the acceptance of the resignation of Mr. Ron Ballard, Juvenile Detention Center Director.

Motion by Commissioner James E. Ball, seconded by Commissioner Billie Jo Underwood, to accept the resignation of Ron Ballard, Juvenile Detention Center Director, effective February 1, 2023.

After the motion and second, and before the vote, Chairman Gruber commented on the impact Mr. Ballard has had on the Juvenile Detention Center and said Mr. Ballard is leaving big shoes to fill.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

GA3 Prime Data, LLC - Extension of Professional Services Agreement for General Programming and Consulting

[23-0291](#)

Motion by Commissioner Matthew P. McKenzie, seconded by Commissioner James E. Ball, to approve an extension to the Professional Services Agreement between the Baldwin County Commission and Prime Data, LLC for general programming and consulting services for an additional nine (9) months, from December 2022 to August 2023, at a total cost of \$15,600.00.

(\$6,000.00 for December 2022, and a reduced rate of \$1,200.00 for each subsequent month, not to exceed 36 months from the original effective date of November 2, 2021.)

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

GA4 Resolution #2023-031 - Formal Program Amendment of the Community Development Block Grant (CDBG) Project Number CY-CM-PF-18-009 Public Hearing

[23-0287](#)

Motion by Commissioner James E. Ball, seconded by Commissioner Billie Jo Underwood, to take the following actions:

- 1) Adopt Resolution #2023-031 of the Baldwin County Commission to issue a Public Hearing Notice to advertise the Formal Program Amendment of the Community Development Block Grant (CDBG) Project Number CY-CM-PF-18-009 reducing the total amount of homes connected to water services from 86 to 57, and reducing Perdido Bay Water, Sewer, and Fire Protection's (PBWSFP) local match from \$378,300.00 to \$312,945.82; and
- 2) Authorize Grant Management, LLC, to hold the Public Hearing at the January 3, 2023, Baldwin County Commission Regular Meeting at 10:00 a.m.; and
- 3) Authorize Chairman to execute the updated implementation schedule to extend the current grant closeout deadline from December 31, 2022, to March 31, 2023.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

H COMMISSIONER REQUESTS

Commissioner Underwood asked if her request to find space for the Baldwin County Library Cooperative could proceed, to which Brad Hicks, County Attorney, replied if the Commissioners wanted him to proceed, he will begin drafting a Memorandum of Agreement with the City of Foley Public Library who has agreed to provide space.

I SENIOR STAFF REPORT

American Rescue Plan Act (ARPA) Update

Ron Cink, Budget Director/Interim County Administrator, said the American Rescue Plan Act (ARPA) update is the next item on the agenda. Mr. Cink introduced Mr. Roger Rendleman, Principal Owner, RHR Consulting, who in conjunction with the Association of County Commissions of Alabama/Investing in Alabama Counties program (ACCA/IAC) will be the Commission's liason with ACCA and will be assisting with the ARPA program.

Mr. Rendleman and Katrina Taylor, Grants Coordinator, appeared before the Commission, provided a handout of current and pending ARPA items/issues and gave an update of ARPA projects.

Ms. Taylor explained the option to use the interest earned from ARPA funds which is not subject to the program restrictions. Ms. Taylor then gave an overview of each of the projects and requested the Commission determine which of the pending projects

should move forward. Ms. Taylor noted all six of the stormwater projects are eligible and asked Joey Nunnally, County Engineer, to give his recommendation for these projects.

Mr. Nunnally appeared before the Commission and said the Turberville Lane and Surfside Shores drainage improvement projects are furthest along with plans, right-of-way acquisition, and permits, and his recommendation is for staff to bring those two projects forward as agenda items to the next meeting for the Commission's consideration. The remaining projects are still in the right-of-way acquisition phase.

It was decided to bring the Turberville Lane and Surfside Shores projects forward to the December 20, 2022 regular meeting as agenda items for the Commission's consideration.

Ms. Taylor said the amount of \$5,000 has been approved for a feasibility study for the mental health jail renovations and an agenda item will be brought back for Commission approval.

Ms. Taylor asked if the Commission would like to discuss funding the AltaPointe's PATH program in the amount of \$350,000 annually. The Commissioners requested staff to coordinate with AltaPointe staff to attend the December 19, 2022, work session to discuss the program.

Ms. Taylor said the Baldwin Family Village Foundation project is currently under legal review regarding the Family Housing Act.

It was decided the following projects would be brought back as agenda items for the Commission's consideration:

Feasibility Study - Mental Health Jail Renovations
Feasibility Study - Juvenile Detention Facility
Lexipol Law Enforcement Training

It was decided the following projects would be held pending further discussion:

BRATS Transit Driver Pre-pandemic Staffing Levels
Corte Road Extension project
Gateway Initiative

Mr. Nunnally said the Corte Road Extension project is still in the planning and right-of-way acquisition stage and an agenda item would be brought back in future.

The Commissioners requested staff to coordinate with the Gateway Initiative staff, City of Foley, City of Orange Beach, and the City of Gulf Shores to attend the December 19, 2022, work session to discuss their projects.

The Commissioners requested Dean Mott, Chief Clerk with the Probate Office, to attend the December 19, 2022, work session to provide further details on the request for monitors.

It was decided to proceed with revenue replacement funds to the Historic Blakeley State Authority for their hardship due to the Covid-19 pandemic. Ms. Taylor said she will submit an agenda item for the next meeting.

Commissioner McKenzie said he received a request from the Town of Silverhill regarding assistance for the construction of a water tank to meet the increasing demands on their current system.

Commissioner Underwood commented that the Town of Silverhill's water capacity is at its limits and she feels this request is an opportunity for Baldwin County to help.

Commissioner McKenzie asked if the ARPA interest monies could be used to remodel the Probate Office in Robertsdale to better accommodate Alabama Law Enforcement Agency staff, to which Commissioner Underwood said she is not opposed to this, but wants better estimates for what needs to be done.

Mr. Rendleman said his firm has been engaged by ACCA to assist Baldwin County in the evaluation of projects eligible for ARPA funds. Mr. Rendleman said he will be giving the ARPA updates going forward.

The Commissioners and Mr. Rendleman discussed the broadband project and possible better uses for the allocated amount. It was decided to remove the \$3 million placeholder for broadband.

J COUNTY ATTORNEY'S REPORT

K PUBLIC COMMENTS

Ms. Sue Kawaja appeared before the Commission and said she is here to discuss an assault of an inmate at the Baldwin County Corrections Center that occurred in May 2022. Ms. Kawaja said she is here to bring attention to the issue and to request the video of the incident be released.

Chairman Gruber explained the Baldwin County Sheriff is a separate elected official and the Baldwin County Commission has no authority over the Sheriff's Office.

Further discussion was held regarding the governing authority over the Sheriff's Office.

Brad Hicks, County Attorney, said the Commission is a civil government organization that runs the County and has nothing to do with law enforcement.

L PRESS QUESTIONS

M COMMISSIONER COMMENTS

Commissioner McKenzie expressed his condolences to Brian Peacock, CIS Director, for the loss of his father-in-law.

Commissioner Underwood commented on the upcoming retirement of Kevin Carroll, Area 100 Maintenance Supervisor, and Ron Ballard, Juvenile Detention Center Director and reminded everyone to get out and enjoy the Christmas Festival at Bay Minette and the drive through Christmas lights at Bicentennial Park.

Chairman Gruber mentioned Mr. Ballard plans to stay through the upcoming inspection, and requested Mr. Ballard's position be advertised to begin the search for his replacement. Chairman Gruber thanked Mr. Carrroll for his years of service to the County as well as his service to the nation in the military.

Commissioner McKenzie noted the upcoming retirement party for Major Jimmy Milton, who has served 25 years with the Sheriff's Office and thanked Major Milton for his service to the County. Commissioner McKenzie thanked Katrina Taylor, Grants Coordinator, and Cian Harrison, Clerk/Treasurer, for their work on the ARPA projects.

N ADJOURNMENT

Motion by Commissioner Billie Jo Underwood, seconded by Commissioner Matthew P. McKenzie, to adjourn the December 5, 2022, Baldwin County Commission Regular meeting at 11:22 a.m.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

