



Baldwin County Commission Work Session
Meeting Minutes

Monday, May 15, 2023
8:30 AM

Baldwin County Administration Building, County Commission Meeting Chambers
322 Courthouse Square, Bay Minette, Alabama 36507

All supporting documentation for the minutes can be viewed here: <https://baldwincountyal.legistar.com>

Commissioners present:

District 1 – Commissioner James E. Ball
District 2 – Commissioner Matthew P. McKenzie
District 3 – Commissioner Billie Jo Underwood
District 4 – Commissioner Charles F. Gruber

Commissioners absent:

None.

Also present:

Roger Rendleman, County Administrator
Brad Hicks, County Attorney

The Baldwin County Commission met for a work session (pre-Commission meeting) on Monday, May 15, 2023 at 8:30 a.m. at the Baldwin County Administration Building, County Commission Meeting Chambers.

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

The Chairman called the meeting to order at 8:32 a.m. After the Invocation by Commissioner Billie Jo Underwood, the Pledge of Allegiance was led by Commissioner Matthew P. McKenzie.

AGENDA REVIEW AND DISCUSSION

The Commission reviewed and discussed the preliminary agenda for the County Commission Regular meeting to be held on Tuesday, May 16, 2023, determining the order of items for consideration with additions, removals and/or replacements as noted below:

CA5 – Replacement Item - Staff recommendation revised to add two Building Maintenance employees to the list of county owned vehicles driven home by staff.

FA1 – Replacement Item - Staff recommendation updated to approve the removal of a derelict sailboat and authorize the Purchasing Department to place a bid for the removal.

FJ1 – Troy Dyess, Chief Deputy Coroner, provided information regarding the Case Management System (CMS) created for the Coroner’s Office by the CIS Department. Mr. Dyess discussed the potential of providing the CMS as a subscription to other Alabama counties.

FJ1 – No item moving forward, will be brought back to a future meeting.

HA2 – Replacement Item - Staff recommendation updated to approve the requested renovations to the District Attorney’s Office located at 101 Hand Avenue, Bay Minette, Alabama.

HA3 – Addendum Item - Letter to ADEM Regarding Process Requirements for Re-opening of Red Hill Landfill Location Permit #02-02

COMMISSIONER REQUESTS

Commissioner Ball discussed the reduced parking surrounding the Bay Minette Probate Office due to the jail construction project and requested reserved parking be added for businesses and for the Probate Office employees not parking in front of the building. Commissioner Ball asked Brad Hicks, County Attorney, to look into what needs to be done to accomplish this.

Commissioner Underwood read a letter to be sent to the State Senate Committee on County and Municipal Government regarding the Baldwin County Commission’s opposition to Senate Bill 306.

SENIOR STAFF REPORT

Terri Graham, Development and Environmental Director, explained the request from ADEM regarding which code section would be followed for the re-permitting of Red Hill Landfill. It was decided the request will be added as an addendum item to the Agenda.

Ms. Graham further explained the next steps for the Solid Waste Authority application and the progression of agenda items forthcoming for the Commission’s consideration.

Eddie Harper, Building Official, noted the Building Inspection office in the Fairhope Satellite Courthouse will be closed for several weeks beginning May 30, 2023, due to the change of offices with ALEA. All services are available online, no interruption of service is anticipated.

COUNTY ATTORNEY’S REPORT

None.

PUBLIC COMMENTS

Ms. Tracy Gambill and Mr. Robin Gambill appeared before the Commission and discussed the process of zoning text amendments to the Baldwin County Zoning Ordinance.

PRESS QUESTIONS

None.

COMMISSIONER COMMENTS

The Commissioners provided their closing comments.

ADJOURNMENT

Motion by Commissioner Billie Jo Underwood, seconded by Commissioner James E. Ball, to adjourn the May 15, 2023, Work Session meeting at 9:51 a.m.

The motion passed by the following vote:

Aye: 4 - Charles F. Gruber, James E. Ball, Matthew P. McKenzie, and Billie Jo Underwood

Nay: 0

Absent: 0

Abstain: 0

The May 15, 2023, Baldwin County Commission Work Session meeting adjourned at 9:51 a.m.

