



Baldwin County Commission
Special Meeting Minutes

Tuesday, May 30, 2023
8:30 a.m.

Baldwin County Central Annex, County Commission Conference Room
22251 Palmer Street, Robertsdale, Alabama 36567

All supporting documentation for the minutes can be viewed here: <https://baldwincountyal.legistar.com>

Commissioners present:

District 1 – Commissioner James E. Ball
District 2 – Commissioner Matthew P. McKenzie
District 3 – Commissioner Billie Jo Underwood
District 4 – Commissioner Charles F. Gruber

Commissioners absent:

None.

Also present:

Roger Rendleman, County Administrator
Brad Hicks, County Attorney
Matthew Brown, Planning Director
Deidra Hanak, Personnel Director
Anu Gary, Administrative Services Manager

In accordance with Section 11-3-8 (b) of the Code of Alabama (1975), a special meeting was called by a majority of members of the Baldwin County Commission for May 30, 2023, at 8:30 a.m., at the Baldwin County Central Annex, County Commission Conference Room, located at 22251 Palmer Street, Robertsdale, Alabama, in order for the Baldwin County Commission to take the following actions, to-wit:

- 1) Consider and/or take action regarding alterations to the boundaries of unzoned Planning (Zoning) District 11.
- 2) Conduct employment interviews for County Engineer position.
- 3) Consider and/or take action in connection with selecting a candidate for the County Engineer position.
- 4) Consider and/or authorize any other actions necessary to conduct county business.

WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE

The Chairman called the meeting to order at 8:30 a.m. After the Invocation by Commissioner Billie Jo

Underwood and the Pledge of Allegiance led by Commissioner Matthew P. McKenzie, the Commission transacted the following business, to-wit:

Insert Special Meeting Call Letter into the Record

Motion by Commissioner Billie Jo Underwood, seconded by Commissioner James E. Ball, to insert the **May 30, 2023, Baldwin County Commission Special Meeting Call Letter** into the record.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

Discuss Alterations to the Boundaries of Unzoned Planning (Zoning) District 11

Matthew Brown, Planning Director, discussed the request to alter the boundaries of unzoned Planning District 11 and upcoming zoning election in Planning District 14. Mr. Brown handed out **maps of proposed planning districts**.

Motion by Commissioner Billie Jo Underwood, seconded by Commissioner Matthew P. McKenzie, pursuant to Alabama Code §45-2-261.05, to alter the boundaries of unzoned Planning District 11 to include the three parcels identified by the following parcel ID numbers: 05-55-08-38-0-000-052.000; 05-55-08-38-0-000-052.007; and 05-55-08-38-0-000-052.008.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

Conduct Employment Interviews for County Engineer Position

Interview of Jay Walters

Mr. Jay Walters appeared before the Commission at 8:36 a.m. and the Commission conducted the employment interview.

The interview concluded at 9:03 a.m. and Mr. Walters left the meeting.

Commissioner Ball left the conference room and meeting at 9:03 a.m.

Commissioner Ball returned to the meeting at 9:04 a.m.

Interview of Michael Griffin

Mr. Michael Griffin appeared before the Commission at 9:05 a.m. and the Commission conducted the employment interview.

The interview concluded at 9:37 a.m. and Mr. Griffin left the meeting.

Interview of Fred Brown

Mr. Fred Brown appeared before the Commission at 9:37 a.m. and the Commission conducted the employment interview.

The interview concluded at 9:51 a.m. and Mr. Brown left the meeting.

RECESS

The Chairman recessed the meeting at 9:51 a.m.

The meeting reconvened at 10:03 a.m.

Interview of Luke McGinty

Mr. Luke McGinty appeared before the Commission at 10:03 a.m. and the Commission conducted the employment interview.

The interview concluded at 10:51 a.m. and Mr. McGinty left the meeting.

Interview of William Camp

Mr. William Camp appeared before the Commission at 10:51 a.m. and the Commission conducted the employment interview.

The interview concluded at 11:11 a.m. and Mr. Camp left the meeting.

Commissioner Ball left the conference room and meeting at 11:11 a.m.

Commissioner McKenzie left the conference room and meeting at 11:12 a.m.

Commissioner Ball returned to the meeting at 11:13 a.m.

Commissioner Ball returned to the meeting at 11:14 a.m.

Interview of Mark Acreman

Mr. Mark Acreman appeared before the Commission at 11:19 a.m. and the Commission conducted the employment interview.

The interview concluded at 12:04 p.m. and Mr. Acreman left the meeting.

Consider and/or Take Action in Connection with Selecting a Candidate for the County Engineer Position

After discussion, it was determined careful consideration would be necessary to select an individual for the County Engineer position. It was decided that no action to select a person would be taken immediately; references would be checked for the top candidates and an agenda item would be brought to the next Commission meeting for the Commission's consideration.

Further discussion took place regarding the qualifications and experience each candidate has.

Consider and/or Authorize any other Actions Necessary to Conduct County Business

No discussion.

PUBLIC COMMENTS

None.

PRESS QUESTIONS

None.

COMMISSIONER COMMENTS

The Commissioners provided their closing comments.

ADJOURNMENT

Motion by Commissioner James E. Ball, seconded by Commissioner Billie Jo Underwood, to adjourn the May 30, 2023, Baldwin County Commission Special (County Engineer Position) meeting at 12:48 p.m.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Matthew P. McKenzie, Billie Jo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

The Baldwin County Commission May 30, 2023, special called meeting adjourned at 12:48 p.m.





COUNTY COMMISSION BALDWIN COUNTY

312 Courthouse Square, Suite 12
Bay Minette, Alabama 36507
(251) 937-0264 Main
(251) 580-2500 Fax

www.baldwincountyal.gov

MEMBERS

District	1. James. E. Ball
	2. Matthew P. McKenzie
	3. Billie Jo Underwood
	4. Charles F. Gruber

May 25, 2023

Mr. Roger H. Rendleman
County Administrator
Baldwin County Commission
312 Courthouse Square, Suite 12
Bay Minette, Alabama 36507

Dear Mr. Rendleman:

Pursuant to Section 11-3-8 (b), Code of Alabama 1975, "A county commission may schedule a special meeting [of the Baldwin County Commission] when determined necessary in writing by a majority of the members of the commission, or in the case of an emergency, upon call of the chair."

Therefore, taking into account the aforementioned, coupled with the fact that this request is not styled an emergency, please be advised that a majority of members of the Baldwin County Commission have determined in writing and by this instrument that it is necessary to conduct a Special Meeting of the Baldwin County Commission for the date/time/place as follows:

Tuesday, May 30, 2023

8:30 a.m.


**Baldwin County Central Annex
County Commission Conference Room
22251 Palmer Street
Robertsdale, Alabama 36567**

Purpose for Special Meeting:

- [1] Consider and/or take action regarding alterations to the boundaries of unzoned Planning (Zoning) District 11.
- [2] Conduct employment interviews for County Engineer position.
- [3] Consider and/or take action in connection with selecting a candidate for the County Engineer position.
- [4] Consider and/or authorize any other actions necessary to conduct county business.

Please make the necessary arrangements for the conduct of the Special Meeting.

Sincerely,

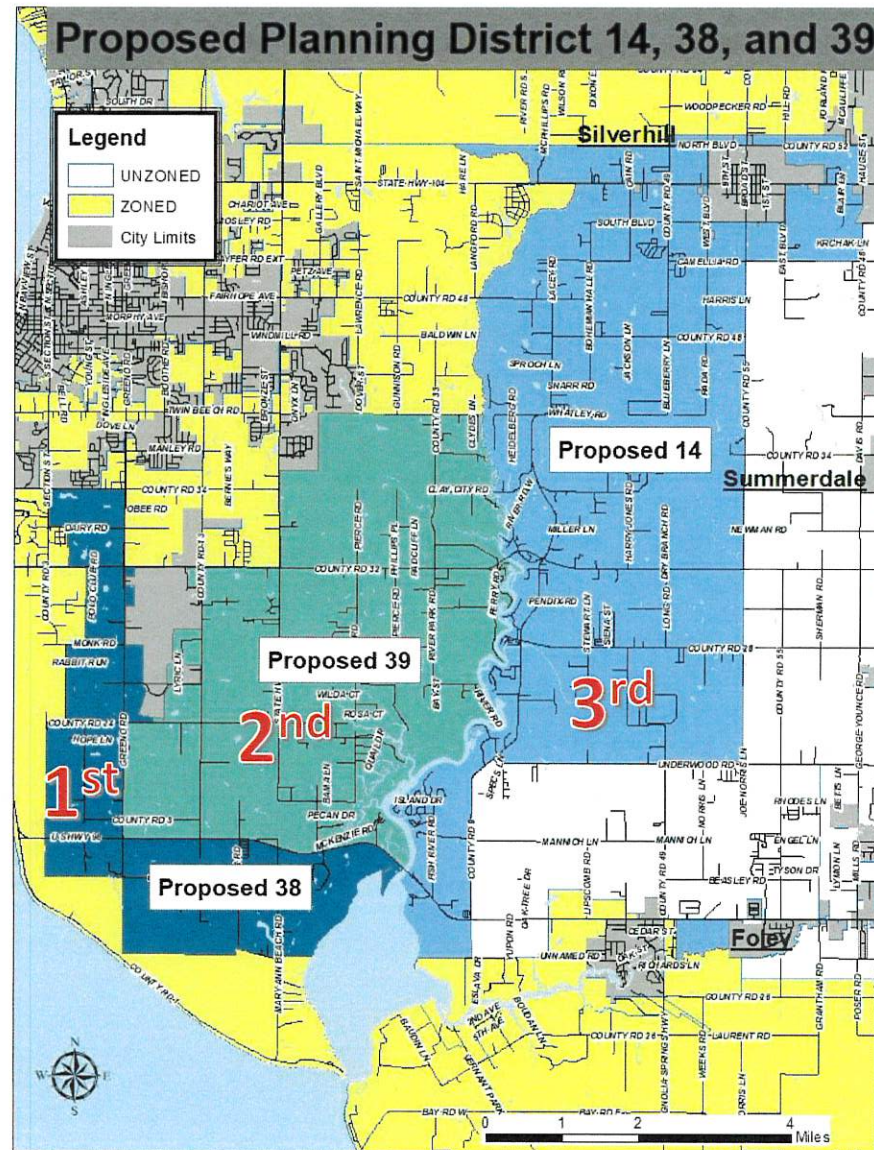

Commissioner Charles F. Gruber, Chairman


Commissioner James E. Ball


Commissioner Matthew P. McKenzie


Commissioner Billie Jo Underwood, Vice Chairman

Hand out from
Matthew Brown
May 30, 2023
Bcc special meety



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