

# Baldwin County Commission

Baldwin County Commission Regular  
Meeting Minutes  
Tuesday, January 21, 2020  
8:30 AM



Baldwin County Administration Building  
County Commission Chambers  
322 Courthouse Square  
Bay Minette, Alabama 36507

District 1 – Commissioner James E. Ball  
District 2 – Commissioner Joe Davis, III  
District 3 – Commissioner Billie Jo Underwood  
District 4 – Commissioner Charles F. Gruber

Wayne A. Dyess, County Administrator

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**All supporting documentation for the minutes can be viewed in the File ID link of each item and are denoted by an asterisk.**

## **A WELCOME, INVOCATION AND PLEDGE OF ALLEGIANCE**

Present: 4 Commissioner James E. Ball, Commissioner Joe Davis III, Commissioner BillieJo Underwood, and Commissioner Charles F. Gruber

Absent: 0

Also present were, Wayne Dyess, County Administrator, and Brad Hicks, County Attorney.

The Chairman called the meeting to order at 8:30 a.m. and introduced Reverend John Schell, Pastor of Harvest Fields Church, Summerdale, Alabama, who appeared before the Commission and led the Commission in prayer. After the Pledge of Allegiance led by Commissioner Joe Davis, III, the Commission transacted the following business to-wit:

## **ADOPTION OF MINUTES**

January 7, 2020, Regular Meeting

Motion by Commissioner James E. Ball, seconded by Commissioner Joe Davis, III, to approve the minutes of the January 7, 2020, Regular meeting.

The motion passed by the following vote:

**Aye:** 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

**Aye:** 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

**Nay:** 0

**Nay:** 0

**Absent:** 0

**Absent:** 0

**Abstain:** 0

**Abstain:** 0

January 7, 2020, Special Meeting

Motion by Commissioner Joe Davis, III, seconded by Commissioner James E. Ball, to approve the minutes of the January 7, 2020, Special meeting.

The motion passed by the following vote:

**Aye:** 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

**Nay:** 0

**Absent:** 0

**Abstain:** 0

## **B CONSENT**

Motion by Commissioner James E. Ball, seconded by Commissioner Charles F. Gruber, to approve the consent agenda.

The motion passed by the following vote:

**Aye:** 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

**Nay:** 0

**Absent:** 0

**Abstain:** 0

### **BA ADMINISTRATION**

**BA1** Case No. LV-20001 - Triple B Convenience Store Inc. d/b/a Triple B Convenience Store 3 - Request from Applicant to Waive Baldwin County Commission Policy #2.6 - Alcohol License Applications

[20-0605](#)

At the request of Mr. Shane Brill, Applicant for Case No. LV-20001 - ABC License Requests [050 - Retail Beer (Off Premises Only) and 070 - Retail Table Wine (Off Premises Only)] for Triple B Convenience Store Inc. d/b/a Triple B Convenience Store 3, located at 10930 County Road 64 Daphne, Alabama, 36526, take the following action:

1) Waive Baldwin County Commission Policy #2.6 - Alcohol License Applications, in order for the Applicant to begin the three-week required advertising for the public hearing, without the required Alabama Department of Public Health Food Permit in place.

**BA2** Medicaid for County Inmates Pilot Program - Memorandum of Understanding between the Baldwin County Commission and the Alabama Medicaid Agency

[20-0606](#)

Approve a Memorandum of Understanding (MOU) between the Baldwin County

Commission and the Alabama Medicaid Agency for the exchange of necessary data to coordinate reinstatement for certain services provided to Medicaid recipients who are inmates of a public institution under the administrative control or responsibility of the County Sheriff and for whom the County is responsible for the provision of medical care.

This Agreement shall be effective during a pilot period of January 21, 2020, through January 20, 2023, and except as otherwise provided, shall remain in effect for such term until terminated by agreement of both Medicaid and Baldwin County or upon thirty (30) days written notice to the other party. This Agreement may be amended as required, provided that such is in writing and signed by both Medicaid and Baldwin County.

**BA3**    Letter to Alabama Department of Economic and Community Affairs  
(ADECA) - Volunteer Fire Departments/Fire Departments/Search and  
Rescue Units

[20-0604](#)

Authorize the Chairman to execute a letter to the Alabama Department of Economic and Community Affairs (ADECA) to make eligible the provision of surplus equipment from the State of Alabama to Baldwin County's volunteer fire departments, fire departments and search and rescue units.

**BA4**    City of Daphne - Annexation Notification

[20-0506](#)

Authorize the placement of the City of Daphne's Annexation Ordinance 2019-47, annexing property into the corporate limits of the municipality of the City of Daphne, Alabama, into the minutes of the January 21, 2020, Baldwin County Commission meeting with proper notifications to the following department/organizations:

Baldwin County Commission Departments:  
Baldwin County Commission  
Building Inspection Department  
Communications/Information Systems Department  
Environmental Management/Solid Waste  
Highway Department  
Planning and Zoning Department

Elected Officials:  
Baldwin County Revenue Commission  
Baldwin County Sheriff's Office

Other Agencies:  
Board of Registrars Office  
Emergency 911  
South Alabama Regional Planning Commission

**BA5**    City of Robertsedale - Annexation Notification

[20-0485](#)

Authorize the placement of the City of Robertsdale's Annexation Ordinance No. 010-19 and No. 011-19 annexing properties into the corporate limits of the City of Robertsdale, Alabama into the minutes of the January 21, 2020, Baldwin County Commission regular meeting with proper notifications to the following departments/organizations:

**Baldwin County Departments:**

Baldwin County Commission  
Building Inspection  
Communication/Information Systems Department  
Environmental Management Solid Waste Department  
Highway Department  
Planning and Zoning Department

**Elected Officials:**

Baldwin County Revenue Commission  
Baldwin County Sheriff's Office

**Other Agencies:**

Board of Registrars Office  
Emergency 911  
South Alabama Regional Planning Commission

**BA6    2nd Annual Fort Morgan Mardi Gras Parade 2020**

**[20-0499](#)**

Approve the requested route for the 2nd Annual Fort Morgan Mardi Gras Parade on Sunday, February 23, 2020, beginning at 1:00 p.m., and ending at 2:30 p.m., and closure of roads (Ponce de Leon, Triple Tail Lane, and Bernard Court East) from 12:00 p.m. to 2:30 p.m. during the event.

The Fort Morgan Volunteer Fire Department has volunteered to assist with traffic control and safety for the duration of the parade.

The Baldwin County Sheriff's Office has agreed to provide security for the event.

**BA7    Krewe of Mullet Mates 20th Annual Mardi Gras Parade**

**[20-0303](#)**

Approve the requested parade route for the Krewe of Mullet Mates (KOMM) 20th Annual Mardi Gras Parade on February 22, 2020. The parade route will begin at 2:00 p.m. starting at Mullet Point Park, traveling South along County Road 1, past Mary Ann Beach Road and continuing to Pelican Point Park (Weeks Bay) parking lot. The Baldwin County Sheriff's Office will assist with the traffic control and the Boy Scouts will provide clean up after the parade.

**BA8    Consideration for Rescheduling Certain Baldwin County Commission Meeting in February 2020**

**[20-0573](#)**

Adopt Resolution #2020-051 which approves the following:

1) The February 25, 2020, work session meeting of the Baldwin County Commission is rescheduled to, instead be held and conducted on Wednesday, February 26, 2020, at 8:30 a.m., in the Large Meeting Hall in the Baldwin County Satellite Courthouse as located at 201 East Section Avenue, Foley, Alabama.

**BA9** Funding Appropriation from Baldwin County Legislative Delegation -  
Saturday Openings for the State Driver License

[20-0564](#)

Take the following action:

1) Approve the Agreement between the Baldwin County Legislative Delegation and the Baldwin County Commission for a funding appropriation from the Baldwin County Legislative Delegation in the amount of \$17,212.00 to the Baldwin County Commission for the public purpose of covering the additional salary and benefits that will be incurred due to the custodial staff working on Saturdays at the Foley and Fairhope Satellite Courthouses.

This Agreement is effective on January 11, 2020, and shall continue in full force and effect through and including January 11, 2021. Thereafter, this Agreement will automatically renew for additional one (1) year terms unless terminated with or without cause by either party upon ninety (90) days written notice.

**BA10** Revision to County Take Home Vehicles List - January 2020

[20-0575](#)

Approve the "County Take Home Vehicle List - January 2020" of the county employees and officers who drive County vehicles home as identified in the report.

The total number of Baldwin County Commission departmental staff driving public taxpayer owned County vehicles is 169.

**BA11** Absentee Election Duties Related to the 2020 Statewide General Election  
Cycle

[20-0537](#)

Related to the 2020 Primary, Primary Run-off and General Election Cycle [March 3, 2020; March 31, 2020 (if necessary); and November 3, 2020], take the following actions:

1) Pursuant to Section 17-11-2 of the Code of Alabama (1975), recognize the performance at and designate the place/office where the Absentee Election Manager shall perform such public duties for the applicable absentee election time period recognized by state law during the 2020 Statewide Election Cycle, as follows:

Place: Baldwin County (Main) Courthouse at the County Seat in Bay Minette

2) Approve the request of the Absentee Election Manager, the Honorable Jody L. Wise, and authorize the execution of a Contract for Services with Evelina Hernandez for her services as Assistant to the Absentee Election Manager at a rate of compensation of \$75.00 per day worked [as paid from Baldwin County Budget Line Item 51910.5150] for the applicable absentee election time period recognized by law during the 2020 Primary, Primary Run-off and General Election Cycle [March 3, 2020; March 31, 2020 (if necessary); and November 3, 2020]. The term of the Contract shall commence no earlier than 12:01 a.m. on January 8, 2020, and expire no later than November 10, 2020, unless sooner terminated as set forth in the Contract.

## **BB ANIMAL CONTROL**

**BB1** Baldwin County Animal Shelter - Law Enforcement Standard Operating Procedures Manual [20-0594](#)

Approve the Baldwin County Animal Shelter - Law Enforcement Standard Operating Procedures Manual.

**BB2** Baldwin County Trap-Neuter-Return (TNR) - Professional Services Agreements for the Baldwin County Animal Shelter [20-0593](#)

Take the following actions:

1) Approve the Trap-Neuter-Return (TNR) Program Professional Services Agreements with said agreements to supersede any other previously approved TNR Program Professional Services Agreements for each entity. The agreements shall commence on January 21, 2020, and continue for a period of one (1) year, expiring January 21, 2021, with an automatic renewal for one additional one (1) year term (expiring January 21, 2022, unless terminated by either party in accordance with the terms of the Agreement); and

2) Authorize the Chairman to execute any additional TNR Program Professional Services Agreements (with the same terms) in the future and have those agreements entered into the record at the next available Commission meeting.

**BB3** Professional Services and Consulting Agreements Related to Behavioral Assessment Services for the Baldwin County Animal Shelter [20-0608](#)

Take the following actions:

1) Approve the Behavioral Assessment Services Agreements with said agreements commencing on January 21, 2020, and continuing for a period of one (1) year, expiring January 21, 2021, with an automatic renewal for one additional one (1) year term

(expiring January 21, 2022), unless terminated by either party in accordance with the terms of the Agreement; and

2) Authorize the Chairman to execute any additional Behavioral Assessment Services Agreements (with the same terms) in the future and have those agreements entered into the record at the next available Commission meeting.

**BB4** Veterinary Service Contracts for the Baldwin County Animal Shelter

[20-0596](#)

Take the following actions:

1) Approve the Veterinary Service Contracts with said contracts to supersede any other previously approved Veterinary Service Contracts for each entity. The contracts shall commence on January 21, 2020, and continue for a period of three (3) years, expiring January 21, 2023, with an automatic renewal for one additional one (1) year term (expiring January 21, 2024), unless terminated by either party in accordance with the terms of the Agreement; and

2) Authorize the Chairman to execute any additional Veterinary Service Contracts (with the same terms) in the future and have those contracts entered into the record at the next available Commission meeting.

**BC** **ARCHIVES AND HISTORY**

**BC1** Accept Ownership of a Certain City-owned Trailer by Way of Donation from the City of Bay Minette

[20-0558](#)

Accept ownership of a certain city-owned trailer by way of donation from the City of Bay Minette.

**BC2** Dissolution of the Alabama 200 Bicentennial Steering Committee

[20-0545](#)

Related to the Alabama Bicentennial Steering Committee, take the following actions:

1) Acknowledge the dissolution of the Alabama 200 Bicentennial Steering Committee, said term expired on December 13, 2019; and

2) Thank the following committee members for their civic service: Ms. Ashley Jones-Davis, Ms. Claudia Slaughter-Campbell, Mr. Mike Bunn, Ms. Harriet Outlaw, Mr. Bert Blackmon, Ms. Coletta Bailey, Dr. Phyllis French, Mr. Herman Arrington, Mr. John Biggs, Honorable Judge Charles Partin, Ms. Kelly Stewart and Ms. Felisha Anderson.

The temporary committee was created by the Baldwin County Commission on January 17, 2017, with an effective date of January 17, 2017, and termination date on December 31, 2019. Thirteen (13) members, selected by the Archives Director were appointed to the committee by the Commission on January 17, 2017.

**BD    BALDWIN REGIONAL AREA TRANSIT SYSTEM (BRATS)**

- BD1**    Baldwin Regional Area Transit System (BRATS) - Zero Tolerance Substance Abuse Policy [20-0607](#)

Adopt Baldwin Regional Area Transit System's (BRATS) amended Substance Abuse Policy which is in accordance with the 5311 and 5307 grant requirements of the Federal Transit Administration and Alabama Department of Transportation for the transit industry. This amended policy will supersede any previously adopted Substance Abuse Policy for Baldwin Regional Area Transit System (BRATS).

**BE    BUDGET/PURCHASING**

- BE1**    Competitive Bid #WG19-17 - Provision of Police Vehicle Equipment for the Baldwin County Commission [20-0538](#)

Extend Competitive Bid #WG19-17 for the provision of police vehicle equipment with Dana Safety Supply, Inc. for an additional twelve (12) months at the same prices and terms stated in the original bid awarded on February 20, 2019. The new contract extension will expire on February 20, 2021.

- BE2**    Competitive Bid #WG20-02A - Provision of Charter Transportation Services for the Baldwin County Commission [20-0540](#)

Award Bid #WG20-02A for the provision of charter transportation services to Covenant Elite Charters & Tours, LLC, as per the Award Listing and authorize the Chairman to execute the Contract. (The Contract is effective immediately upon the same date as its full execution for twelve (12) months.)

- BE3**    Competitive Bid #WG20-05 - Purchase of One (1) Trailer Mounted Bituminous Machine for the Baldwin County Commission [20-0541](#)

Award Bid #WG20-05 to Jace Chandler & Associates, Inc., for the purchase of one (1) trailer mounted bituminous machine as follows:

Bid Amount: \$26,795.00

Make/Model: Downing Mfg., Inc./Model 2001-2

Delivery Time: 45 days after receipt of order

- BE4**    Competitive Bid #WG20-07 - Labor and Incidental Materials for Roof Replacement and Maintenance to Various County Buildings for the Baldwin County Commission [20-0544](#)

Make Addendum No. 1, which includes two (2) changes and several clarifications to the bid specifications for the labor and incidental materials for roof replacement and



maintenance to various County buildings, part of the January 21, 2020, official record of the Baldwin County Commission.

**BE5**    Competitive Bid #WG20-10 - Provision of Fence Installation and Repair on County Right-of-Ways for the Baldwin County Commission                      [20-0549](#)

Award Bid #WG20-10 for the provision of fence installation and repair on County right-of-ways to the lowest responsible bidder, S & S Construction Services, LLC, as per the Award Listing and authorize the Chairman to execute the Contract. (The Contract is effective immediately upon the same date as its full execution for twelve (12) months.)

**BE6**    Competitive Bid #WG20-11 - Provision of Pavement Markers and Bituminous Adhesive for the Baldwin County Commission                      [20-0551](#)

Award Bid #WG20-11 for the provision of pavement markers and bituminous adhesive to Ennis-Flint, Inc., as per the Award Listing.

**BE7**    Architectural Services for a New Female Housing Addition to the Baldwin County Corrections Center and Renovations to the Existing Corrections Facility                      [20-0552](#)

Approve the AIA Contract for the architectural services with PH & J Architects, Inc., for the construction of a new female housing addition and renovations to the Baldwin County Corrections Center in the amount of 6.9% of the construction cost for the new female facility and 7.2% of the construction cost on all renovation work at the existing Corrections facility plus normal reimbursable expenses and authorize the Chairman to execute the Contract.

**BE8**    BuyBoard National Purchasing Cooperative Interlocal Participation Agreement                      [20-0554](#)

Authorize the Chairman to execute the BuyBoard National Purchasing Cooperative Interlocal Participation Agreement allowing Baldwin County Departments to utilize pricing on BuyBoard contracts awarded to Gall's, LLC for the purchase of Uniforms and Accessories for Various Areas (#587-19); Public Safety and Firehouse Supplies and Equipment (#524-17); and Highway Traffic Control Products (#534-17); per the approval letter from the Alabama Department of Examiners of Public Accounts.

**BE9**    Rental of One (1) Copy Machine for the Baldwin County Probate Office located in Bay Minette, Alabama                      [20-0555](#)

Approve and authorize the Chairman to execute the rental agreement with Sharp Electronics Corporation for the rental of one (1) new copy machine off the State of Alabama bid for thirty-six (36) months effective the date of execution as follows:

Location: Probate Office - Bay Minette (Probate Court Division)

Model: MX-4071

Price: \$159.38/month

Excess Charge/copy: \$0.0450/color & 0.0065/B/W copy

**BE10** Rental of Four (4) New Copy Machines for Various Baldwin County Highway Offices Located at the Central Annex II Building in Robertsdale, Alabama

[20-0556](#)

Approve and authorize the Chairman to execute the rental agreements with Sharp Electronics Corporation for the rental of four (4) new copy machines off the State of Alabama bid for thirty-six (36) months effective the date of execution as follows:

Location: Highway Administration - Robertsdale Central Annex II - 3rd floor

Model: MX-6071

Price: \$205.35/month

Excess Charge/copy: \$0.0054 BW and \$0.0400/color copy

Location: Highway Accounting - Robertsdale Central Annex II - 3rd floor

Model: MX-6071

Price: \$205.35/month

Excess Charge/copy: \$0.0054 BW and \$0.0400/color copy

Location: Highway Construction Office - Robertsdale Central Annex II - 3rd floor

Model: MX-4071

Price: \$164.53/month

Excess Charge/copy: \$0.0079 BW and \$0.0450/color copy

Location: Highway Permit Office - Robertsdale Central Annex II - 4th floor

Model: MX-6071

Price: \$205.35/month

Excess Charge/copy: \$0.0054 BW and \$0.0400/color copy

**BJ ELECTED OFFICIALS**

**BJ1** Grant Application through the Community Grant Program for Walmart, Inc. for Suicide/Drug Awareness

[20-0565](#)

Take the following actions:

1) Authorize the Baldwin County Coroner's Office to submit a grant application to Walmart, Inc. for the Community Grant Program for Suicide/Drug Awareness in the amount of \$2,000.00; and

2) Authorize the Chairman to execute the grant application and any other documents related to the application.

## **BL ENVIRONMENTAL MANAGEMENT**

### **BL1 Baldwin County Solid Waste Uncollectible Residential Accounts**

**20-0610**

Approve the uncollectible residential garbage accounts list for write-offs in the amount of \$945.00.

## **BN HIGHWAY**

### **BN1 Morgantown Boardwalk Extension - Permission to Advertise**

**20-0557**

Take the following actions:

- 1) Approve the Purchasing Director to place a competitive bid for the Morgantown Boardwalk Replacement Project; and
- 2) Approve the Chairman to execute any project related documents.

### **BN2 Speed Limit on Various Roads**

**20-0559**

Establish speed limits on the following roads:

- 1) Betts Lane from George Younce Road to End of Maintenance - 25 MPH
- 2) Joe Foley Road from County Road 87 to US Highway 90 - 35 MPH
- 3) Parker Lane from County Road 13 to End of Maintenance - 25 MPH
- 4) Poser Road from Brewer Road to Charolais Road - 35 MPH
- 5) North Juniper Street from County Road 24 to Foley City Limits - 35 MPH
- 6) Bay Road East from Magnolia Springs Highway to Weeks Road - 35 MPH
- 7) CC Road from County Road 32 to Gardner Road - 45 MPH
- 8) Gabriella Lane from County Road 49 to End of Maintenance - 35 MPH
- 9) Sedlack Road between State Highway 104 and South Boulevard - 45 MPH

### **BN3 S-18037 - Turnberry Crossing, Phase Three - Road Acceptance**

**20-0560**

Take the following actions regarding Subdivision Case No. S-18037 - Turnberry Crossing, Phase Three in Maintenance Area 300:

- 1) Accept the following subdivision roads for maintenance and authorize said roads to be added to the County Maintenance Road List:

Road Name: Kudu Avenue  
Length: 438 ft  
Asphalt Width: 20

Road Name: Sitka Drive  
Length: 924 ft

Asphalt Width: 20

Road Name: Impala Drive

Length: 335 ft

Asphalt Width: 20

2) Approve and authorize the Chairman to execute the Subdivision Roadway and Drainage Improvement Acceptance Agreement and accept the Surety Document from Fidelity and Deposit Company on behalf of Ammons & Blackmon Construction, LLC in the amount of \$139,535.64 to guarantee the workmanship and materials of the roadways and drainage improvements within the public rights-of-way as shown on the approved Final and "As-Built" construction plans.

**BN4**    Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0204016 - Brady Road from End of Pavement to Wallace Road (Tract 4)

[20-0535](#)

Take the following actions:

1) Accept 0.029 acres on Brady Road from End of Pavement to Wallace Road (Tract 4) as a right-of-way donated to Baldwin County by Paul Eugene Coombs on October 12, 2019 (Instrument No. 1791371 of Baldwin County Judge of Probate); and

2) Related to the aforesaid, authorize the Chairman to execute IRS Form 8283 for the donated right-of-way.

**BN5**    Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0204016 - Brady Road from End of Pavement to Wallace Road (Tract 5)

[20-0546](#)

Take the following actions:

1) Accept 0.030 acres on Brady Road from End of Pavement to Wallace Road (Tract 5) as a right-of-way donated to Baldwin County by Lew Walter Todd on September 20, 2019 (Instrument No. 1785131 of Baldwin County Judge of Probate); and

2) Related to the aforesaid, authorize the Chairman to execute IRS Form 8283 for the donated right-of-way.

**BN6**    Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0204016 - Brady Road from End of Pavement to Wallace Road (Tract 8)

[20-0547](#)

Take the following actions:

1) Accept 0.133 acres on Brady Road from End of Pavement to Wallace Road (Tract 8) as a right-of-way donated to Baldwin County by William L. Johnson and Peggy A. Johnson on September 10, 2019 (Instrument No. 1783200 of Baldwin County Judge of

Probate); and

2) Related to the aforesaid, authorize the Chairman to execute IRS Form 8283 for the donated right-of-way.

**BN7**    Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0204016 - Brady Road from End of Pavement to Wallace Road (Tract 10)

[20-0548](#)

Take the following actions:

1) Accept 0.054 acres on Brady Road from End of Pavement to Wallace Road (Tract 10) as a right-of-way donated to Baldwin County by William A. Lyon, III and Patricia Brinson Lyon on September 9, 2019 (Instrument No. 1783199 of Baldwin County Judge of Probate); and

2) Related to the aforesaid, authorize the Chairman to execute IRS Form 8283 for the donated right-of-way.

**BN8**    Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0204016 - Brady Road from End of Pavement to Wallace Road (Tract 11)

[20-0582](#)

Take the following actions:

1) Accept 0.010 acres on Brady Road from End of Pavement to Wallace Road (Tract 11) as a right-of-way donated to Baldwin County by Curtis W. Johnson and Terri Johnson on September 9, 2019 (Instrument No. 1783198 of Baldwin County Judge of Probate); and

2) Related to the aforesaid, authorize the Chairman to execute IRS Form 8283 for the donated right-of-way.

**BN9**    Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0210919 - Breman Road from County Road 26 to Feely Road (Tract 1)

[20-0588](#)

Take the following actions:

1) Accept 0.154 acres on Breman Road from County Road 26 to Feely Road (Tract 1) as a right-of-way donated to Baldwin County by John T. and Darlene T. Ward on September 25, 2019 (Instrument No. 1786075 of Baldwin County Judge of Probate); and

2) Related to the aforesaid, authorize the Chairman to execute IRS Form 8283 for the donated right-of-way.

**BN10**    Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0205418 - Bridge Replacement on Fred Dugger Road at Unnamed

[20-0590](#)

Tributary to Negro Creek (Tract 2)

Take the following actions:

- 1) Accept 0.161 acres on Fred Dugger Road (Tract 2) as a right-of-way donated to Baldwin County by Marlin B. Andrews and Ramona M. Andrews on September 16, 2019 (Instrument No. 1784903 of Baldwin County Judge of Probate); and
- 2) Related to the aforesaid, authorize the Chairman to execute IRS Form 8283 for the donated right-of-way.

**BN11** Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0204216 - George Younce Road from County Road 24 to End of Maintenance (Tract 8)

[20-0595](#)

Take the following actions:

- 1) Accept 0.142 acres on George Younce Road (Tract 8) as a right-of-way donated to Baldwin County by C. William Taylor, Jr., and Jessie M. Taylor on September 9, 2019 (Instrument No. 1783367 of Baldwin County Judge of Probate); and
- 2) Related to the aforesaid, authorize the Chairman to execute IRS Form 8283 for the donated right-of-way.

**BN12** Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0204216 - George Younce Road from County Road 24 to End of Maintenance (Tract 8A)

[20-0597](#)

Take the following actions:

- 1) Accept 0.033 acres on George Younce Road (Tract 8A) as a right-of-way donated to Baldwin County by C. William Taylor, Jr., and Jessie M. Taylor on September 9, 2019 (Instrument No. 1783366 of Baldwin County Judge of Probate); and
- 2) Related to the aforesaid, authorize the Chairman to execute IRS Form 8283 for the donated right-of-way.

**BN13** Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0221919 - Harley Court

[20-0598](#)

Take the following actions:

- 1) Accept 0.91 acres on Harley Court (Parcel No. 05-28-09-32-0-000-001.034) as a right-of-way donated to Baldwin County by Joseph C. Byrd on October 2, 2019 (Instrument No. 1787634 of Baldwin County Judge of Probate); and

2) Related to the aforesaid, authorize the Chairman to execute IRS Form 8283 for the donated right-of-way.

**BN14** Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0211019 - Mannich Lane from County Road 49 to Norris Lane (Tract 1)

[20-0601](#)

Take the following actions:

1) Accept 0.052 acres on Mannich Lane (Tract 1) as a right-of-way donated to Baldwin County by Steven F. Rhodes on August 28, 2019 (Instrument No. 1781089 of Baldwin County Judge of Probate); and

2) Related to the aforesaid, authorize the Chairman to execute IRS Form 8283 for the donated right-of-way.

**BN15** Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0211019 - Mannich Lane from County Road 49 to Norris Lane (Tract 2)

[20-0603](#)

Take the following actions:

1) Accept 0.023 acres on Mannich Lane (Tract 2) as a right-of-way donated to Baldwin County by Jesse D. Rhodes on August 28, 2019 (Instrument No. 1781090 of Baldwin County Judge of Probate); and

2) Related to the aforesaid, authorize the Chairman to execute IRS Form 8283 for the donated right-of-way.

**BN16** Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0220319 - Woodland Acres Lane

[20-0599](#)

Take the following actions:

1) Accept 0.352 acres on Woodland Acres Lane as a right-of-way donated to Baldwin County by the Woodland Acres Property Owners Association on October 23, 2019 (Instrument No. 1792635 of Baldwin County Judge of Probate); and

2) Related to the aforesaid, authorize the Chairman to execute IRS Form 8283 for the donated right-of-way.

**BQ PERSONNEL**

**BQ1** Animal Shelter - Personnel Changes

[20-0569](#)

Take the following actions:

- 1) Approve the employment of Donna Conniff to fill the open part-time Animal Control Technician (PID #PT54) at a grade G-EL (\$12.967 per hour); and
- 2) Approve the employment of George Majors to fill the open full-time Office Assistant IV (PID #5526) at a grade F-EL (\$11.810 per hour/\$24,564.80 annually).

These actions will be effective no sooner than January 27, 2020.

**BQ2** Archives Department - Employment of Two (2) Archives Specialist Positions

[20-0570](#)

Take the following actions:

- 1) Approve the employment of Christy Packer to fill the open Archives Specialist position (PID #5364) at a grade H-EL \$14.246 per hour/\$29,631.68 annually); and
- 2) Approve the employment of Hanna Heftman to fill the open Archives Specialist position (PID #5527) at a grade H-03 \$15.343 per hour/\$31,913.44 annually), with said salary due to experience.

These actions will be effective no sooner than January 27, 2020.

**BQ3** Baldwin Regional Area Transit System (BRATS) Department - Employment of One (1) Part-Time Bus Driver

[20-0574](#)

Approve the employment of Jamie Adams to fill the open part-time Bus Driver position (PID #PT58) at a grade G-EL (\$12.967) to be effective no sooner than January 27, 2020.

**BQ4** Building Maintenance - Personnel Changes

[20-0576](#)

Take the following actions:

- 1) Approve the promotion of Bryan McMorris from the Building Maintenance Engineer III position (PID #2085) grade K-03 (\$20.309 per hour/\$42,242.72 annually) to fill the open HVAC and Preventative Maintenance Technician position (PID #TBD) at a grade L-02 (\$21.775 per hour/\$45,292.00 annually) to be effective no sooner than February 3, 2020; and
- 2) Reclassify the Building Maintenance Engineer III position (PID #2085) (grade K range: \$39,220.48 - \$64,274.08 annually) to a HVAC and Preventative Maintenance Technician position (PID #TBD) (grade L range: \$43,103.84 - \$70,626.40 annually); and
- 3) Approve the employment of Shane Jernigan to fill the HVAC and Preventative



4) Approve the updated organizational chart for the Building Maintenance Department.

**20-0571**

**BQ6** Highway Department (Traffic Operations) - Promotion of Employee

**20-0578**

**BQ7** Highway Department (Subdivision) - Retitle of Position

**20-0579**

1) Approve the retitle of Construction Development Manager to the Permit/Subdivision Manager; and

2) Approve the updated position description for Permit/Subdivision Manager; and

3) Approve the updated organizational chart for the Highway Subdivision Department.

**20-0580**

**20-0581**

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effective no sooner than February 3, 2020.

**BQ10** Planning and Zoning Department - Promotion of Employee into Senior Planner Position

[20-0583](#)

Approve the promotion of Celena Boykin from the Planner position (PID #1087) grade EC-07 (\$67,712.13 annually) to fill the open Senior Planner position (PID #5483) at a grade EC-08 (\$75,000.00 annually) to be effective no sooner than February 3, 2020.

**BQ11** Probate Office - Position Changes

[20-0584](#)

Take the following actions:

- 1) Abolish the License Revenue Officer II position (PID #797) grade H (grade H range: \$29,631.68 - \$48,642.88 annually); and
- 2) Create a Recording Officer position (PID #TBD) grade G (grade G range: \$26,971.36 - \$44,231.20 annually); and
- 3) Approve the employment of Jenna Jacobs to fill the open License Revenue Officer I position (PID #5368) at a grade G-EL (\$12.967 per hour/\$26,971.36 annually) to be effective no sooner than January 27, 2020; and
- 4) Approve the updated organizational chart for the Probate Office.

**BQ12** Sales, Use, and License Tax Department - Position Changes

[20-0586](#)

Take the following actions:

- 1) Reclassify the Audit Compliance Officer position (PID #5329) (EC-07 range: \$44,476.00 - \$70,450.00 annually) to an Audit Compliance Officer Trainee position (PID #TBD) (EC-06 range: \$37,063.00 - \$58,709.00 annually) ; and
- 2) Approve the employment of Shelby Middleton to fill the Audit Compliance Officer Trainee position (PID #5523) at a grade EC-06 (\$46,500.00 annually), with said salary due to experience; and
- 3) Approve the employment of Raven Priolo to fill the Audit Compliance Officer Trainee position (PID #TBD) at a grade EC-06 (\$43,000.00 annually), with said salary due to experience; and
- 4) Approve the updated organizational chart for the Sales, Use, and License Tax Department.

These changes will be effective no sooner than January 27, 2020.

Take the following actions:

- 1) Approve the creation of one (1) Assistant Landfill Supervisor position (PID #TBD) (grade K range: \$39,220.48 - \$64,274.08 annually) at the Magnolia Landfill (54300); and
- 2) Approve the promotion of Dillon Smith from the Solid Waste Technician position (PID #5231) grade G-09 (\$16.195 per hour/\$33,685.60 annually), at the Magnolia Landfill (54300) to fill the open Landfill Equipment Operator III position (PID #580) at a grade I-04 (\$17.260 per hour/\$35,900.80 annually) at the McBride Landfill (54330); and
- 3) Approve the promotion of Cody Wilson from the Solid Waste Technician position (PID #5247) grade G-02 (\$13.620 per hour/\$28,329.60 annually) to fill the open Solid Waste Driver I position (PID #5135) grade H-01 (\$14.60 per hour/\$30,368.00 annually) in Solid Waste Collections (54800); and
- 4) Approve the promotion of John Capers from the Solid Waste Technician position (PID #858) grade G-03 (\$13.962 per hour/\$29,040.96 annually) to fill the open Solid Waste Driver I position (PID #5132) grade H-02 (\$14.967 per hour/\$31,131.36 annually) in Solid Waste Collections (54800); and
- 5) Approve the promotion of James Qualls from the Landfill Equipment Operator IV position (PID #1096) grade J-14 (\$24.240 per hour/\$50,419.20 annually) to fill the Assistant Landfill Supervisor position (PID #TBD) at a grade K-13 (\$25.996 per hour/\$54,071.68 annually); and
- 6) Abolish the Landfill Equipment Operator IV position (PID #1096); and
- 7) Abolish the Solid Waste Technician position (PID #858); and
- 8) Approve the updated position description for Assistant Landfill Supervisor; and
- 9) Approve the updated organizational chart for Solid Waste.

**BQ14** Baldwin County Personnel Appeals Board - Board Appointment(s)**20-0577**

Take the following actions:

- 1) Thank Ms. Dolores Sturma for her twenty-two years of service as a member of the Baldwin County Personnel Appeals Board upon expiration of her term of office; and
- 2) Recognize the appointment of Mr. Jason Woodruff to the Baldwin County Personnel Appeals Board by vote of the members of the Baldwin County Personnel Appeals Board, (two members appointed by the County Commission and two members elected by the

classified employees) to fill the place-seat formerly held by Ms. Dolores Sturma, for a pro-rata reduced term, said term of office commencing on January 21, 2020, and expiring at the end of business on December 31, 2022; and

3) Recognize Mr. Thurston Bullock as the Chairman of the Baldwin County Personnel Appeals Board; and

4) Recognize Ms. Megan Hart as Secretary of the Baldwin County Personnel Appeals Board.

**BQ15 Request for Leave of Absence**

**20-0572**

At the request of the Director of Transportation, approve a Leave of Absence for employee #187457 beginning January 21, 2020, for up to a three-month period as outlined in the Baldwin County Employee Handbook, Section IV.I. "If an employee exhausts all of his or her annual, sick and FMLA leave and still needs additional time off for personal or health reasons, he or she may apply for an unpaid leave of absence for a period of up to three (3) months. The request for leave must be given to the employee's supervisor and Appointed Department Head at least thirty (30) days prior to the start of the requested leave date unless the leave is an emergency. Any request for leave of absences must be approved or denied by the County Commission."

**BQ16 Personnel Department - AirMedCare Network Services**

**20-0568**

Authorize the Chairman to execute any and all AirMedCare contractual agreements for the renewal of Air Medical helicopter coverage for employees, with said coverage to be effective February 19, 2020, for a one-year rate guarantee at \$41,535.00.

**BQ17 Personnel Department - Employee Handbook Changes**

**20-0592**

Take the following actions:

1) As authorized pursuant to Section 45-2-120, et. seq., Code of Alabama 1975, and without limitation, and related to the Baldwin County Commission Employee Handbook, approve revisions, effective January 21, 2020, to policies I.C. Employment for Classified Positions, IV.A. Annual Leave, V.O. Retirement Investments, and V.Q. Benefits Due at Retirement, as set forth in the Employee Handbook as expressly amended by these provisions. All other terms, provisions and policies contained in the Employee Handbook shall remain in full force and effect. In the event of a conflict between the amended provisions and the remaining provisions contained in the Employee Handbook, the amended provisions shall govern, and the contrary or conflicting provision in the Employee handbook shall be deemed repealed; and

2) In reference to the approval of Employee Handbook Policy I.C. Employment for Classified Positions, approve retroactively reinstating the accrued sick leave and

longevity for employee #185713.

## **C PRESENTATIONS**

### **CA GENERAL**

#### **CA1 Recognition of Alabama Bicentennial Steering Committee Members**

**20-0611**

Felisha Anderson, Archives Director, appeared before the Commission and provided information on the Alabama Bicentennial Steering Committee. Ms. Anderson introduced the following members of the Committee who appeared before the Commission:

Mr. Bert Blackmon  
Ms. Claudia Slaughter-Campbell  
Ms. Coletta Bailey  
Mr. John Biggs  
The Honorable Judge Charles Partin  
Ms. Kelly Stewart  
Mr. Mike Bunn

Ms. Campbell said she is happy to be a part of this Committee. The Committee has done amazing things throughout the County and is grateful to Ms. Anderson as the leader of the Committee. Ms. Campbell presented a gift to Ms. Anderson and said the Committee members thank Ms. Anderson. Ms. Campbell said Baldwin County led the way in the State with the many outstanding programs for the Bicentennial.

Ms. Anderson thanked the former Commission, this Commission and various departments in Baldwin County and said this could not have been done without them.

Chairman Underwood asked if there were any Committee members not present today?

Ms. Anderson said Ms. Harriet Outlaw, Dr. Phyllis French, Mr. Herman Arrington and Ms. Ashley Jones-Davis were all unable to attend today's meeting.

Chairman Underwood said she wanted to make sure their names were called out as well.

Commissioner Gruber thanked the Committee for their hard work on the 200th anniversary. Baldwin County led the State in activities. The Committee members did a fantastic job on the presentations and he thanks them for stepping up and volunteering to help during this celebration. Commissioner Gruber said there is so much history in this County and the Committee let everyone know about it. The Commissioners appreciate all they have done.

Commissioner Davis thanked the volunteers and said Baldwin County has great citizens and the Commission has a great staff, but the County and any governmental entity are only as good as the volunteers who step forward. If the County had to pay for their experience and knowledge, the Commission would not have been able to do this. He thanks the Committee members and all volunteers. Commissioner Davis said when someone puts their personal time, heart and mind into something is what makes paradise such a great place.

Commissioner Ball thanked the Committee for all they have done. He has learned more about the County than he has ever known. The Committee members did the past 200 years justice. Commissioner Ball said he wonders what will be said about Baldwin County 200 years from now. Commissioner Ball said it was a fun experience to be a part of this. The Committee members put hard work and dedication into this and it was a humbling experience to be a part of it and know the rich history of the County.

Chairman Underwood thanked the Committee members and said she has learned so much as well. She echoes what the other Commissioners have said. People are never too old to learn and grow. Chairman Underwood said she has noticed the marker system the Committee is working on. She cannot wait until the markers and the app are complete. She will be able to go around the County and learn new things from reading the markers. Chairman Underwood thanked the Committee and commented on her participation on the Bicentennial parade float. Chairman Underwood said the Commissioners appreciate the Committee members and are thankful for what they have done.

Mr. Blackmon said this has been an interesting project and commented on the research he has done as a member of the Committee.

Ms. Anderson said the Committee submitted the painting project, the curriculum guide, the commemorative book and the field trip program projects to the Alabama Bicentennial Commission as legacy projects and hopes to receive recognition for them.

**CA2** Baldwin County Emergency Management Agency's Fiscal Year 2020  
Quarter 1 Report

**20-0602**

Zach Hood, Emergency Management Agency (EMA) Director, appeared before the Commission and offered his condolences to the family of the late Chief Wendell Hall with the Rabun Volunteer Fire Department. He enjoyed spending time with the Hall family and working with Chief Hall. Chief Hall will be greatly missed. Mr. Hood presented a slideshow presentation on the Baldwin County Emergency Management Agency Fiscal Year 2019, Quarter 1.

Chairman Underwood thanked Mr. Hood and said she appreciates Mr. Hood

updating the Commissioners and the public on what is going on in the EMA. She is often asked what EMA is doing and staff is always busy preparing for what can happen.

Commissioner Ball thanked Mr. Hood for a great presentation.

Commissioner Davis said Mr. Hood's presentation was very informative.

Commissioner Gruber thanked Mr. Hood.

**CA3** Highway Department - Fiscal Year 2019 Year End Progress Report  
(October 1, 2018 - September 30, 2019)

[20-0468](#)

Joey Nunnally, County Engineer, appeared before the Commission and presented a slideshow on the Baldwin County Highway Department's 2019 Year End Presentation.

Commissioner Gruber asked if staff was within budget with the resurfacing projects?

Mr. Nunnally said they are a little bit over the budget.

Commissioner Gruber said there is a big issue coming up regarding the Baldwin Beach Express and a toll authority. This is something the Commission should start making a priority.

Commissioner Davis said the toll authority is not authorized to toll anything but the Baldwin Beach Express.

Mr. Nunnally said the first time this was on the ballot, the intent was unclear. The intent is very clear with this ballot that the toll will only be for the Baldwin Beach Express, from Interstate 10 to Interstate 65.

Commissioner Davis said it is important for the citizens to know that the Commission is not opening a door through this legislation to toll everything that has a lot of traffic.

Mr. Nunnally said the road does not exist today. There is another route people can take if they do not want to take the toll route.

Commissioner Gruber said the County has just about everything it needs for this, except for the money. He hopes the land acquisition will go through.

Mr. Nunnally said this has been a challenge to start the acquisition phase.

Commissioner Davis said all of the paperwork and details to make the connection

to Interstate 65 have been cleared by Mr. Nunnally's department and the State.

Mr. Nunnally said an Interchange Justification Study will be approved by the Alabama Department of Transportation and the Federal Highway Administration.

Commissioner Davis said that is very significant.

Chairman Underwood said the Highway Department completes approximately 55 work orders per week in addition to the other things staff does. That is amazing and she commends them. Chairman Underwood asked the public to help keep the roads in shape by informing staff of what needs to be done.

Mr. Nunnally said his staff goes out each week to make sure these things are taken care of. He is appreciative of his staff.

Chairman Underwood said the Commissioners are thankful for the Highway Department and commented on how important the roads are.

## **D PUBLIC HEARINGS**

### **DR PLANNING AND ZONING**

#### **DR1** Case TA-19004 - Amendments to Article 13, Section 13.14 and Section 13.15, of the Baldwin County Zoning Ordinance

**20-0589**

Vince Jackson, Planning Director, appeared before the Commission and provided the background information on Case #TA-19004.

Chairman Underwood said this came to the Commissioners' attention when an applicant came to the Planning and Zoning Department. She does not want the public to think the Commissioners are rewriting the text to fit what someone wants. Chairman Underwood said sometimes, when applicants come in requesting something, staff sees a deficiency in the Zoning Ordinance and brings forth the opportunity to make improvements. This is not necessarily to fit a particular person's desires.

Mr. Jackson said for a long time, he felt standards were needed for mini-warehouse facilities and office warehouse facilities. As Chairman Underwood stated, this brought things to staff's attention and gave them the opportunity to address several things at one time.

Chairman Underwood opened the public hearing at 9:44 a.m. and asked if there is anyone present who wishes to speak.

Mr. Paul Shoenight appeared before the Commission and thanked the Emergency Management Agency and the Highway Department for what they do. He is here to show his support of the new text and thank everyone for bringing this to the light



of day and seeing the need for Baldwin County. Mr. Shoenight thanked Mr. Jackson for his hard work.

There being no further requests to address the Commission, Chairman Underwood closed the public hearing at 9:45 a.m.

Motion by Commissioner Charles F. Gruber, seconded by Commissioner Joe Davis, III, to adopt Resolution #2020-044, which approves Case #TA-19004, as it pertains to amendments to Article 13 of the Baldwin County Zoning Ordinance dealing with Mini-Warehouses (Section 13.14) and Office-Warehouses (Section 13.15).

The motion passed by the following vote:

**Aye:** 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

**Nay:** 0

**Absent:** 0

**Abstain:** 0

**DR2** Case Z-19051 - Crowe Property Rezoning Request

[20-0591](#)

Vince Jackson, Planning Director, appeared before the Commission and provided background information on the subject property.

Chairman Underwood opened the public hearing at 9:47 a.m. and asked if there is anyone present who wishes to speak.

Mr. Marco Toledo, the applicant, appeared before the Commission and thanked Mr. Jackson for the work he has done. Mr. Toledo said he is here in support of the recommendation.

There being no further requests to address the Commission, Chairman Underwood closed the public hearing at 9:48 a.m.

Motion by Commissioner Charles F. Gruber, seconded by Commissioner James E. Ball, to adopt Resolution #2020-042, which approves Case #Z-19051, Crowe Property, as it pertains to the rezoning of approximately 3.46 acres, located in Planning (Zoning) District 22, from RSF-1, Single Family District, to RSF-2, Single Family District, and RTF-4, Single Family District.

The motion passed by the following vote:

**Aye:** 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

**Nay:** 0

**Absent:** 0

**Abstain:** 0

Vince Jackson, Planning Director, appeared before the Commission and provided background information on the subject property.

Chairman Underwood opened the public hearing at 9:52 a.m. and asked if there is anyone present who wishes to speak.

Mr. Tom Clement and Ms. Frances Clement, the applicants, appeared before the Commission.

Mr. Clement said he and his wife cannot continue with the current lot size and are trying to continue with the construction of Phase 2.

Ms. Clement referred to a map and said there are three houses there that are Phase 1 and showed the Commissioners where Phase 2 will be located. When this project started, it was already approved and the zoning was changed by adopting zoning that did not go with the infrastructure that was put in. They have had their property on the market for several years and are unable to sell it with the current zoning. Ms. Clement said there were a couple of people who had a concern that this would allow manufactured housing. The people were afraid a trailer park would be put there. Ms. Clement said the rezoning will allow the unproductive land to be productive and bring in money to the County, City of Foley and the State. With the zoning change it will make it available to be sold as single family residential. Ms. Clement said they are not the developers, they are the owners who want to make the property productible.

Mr. Clement said the Alabama Department of Environmental Management has approved this.

Commissioner Davis asked if there are current plans to have a right or left turn lane into the property?

Mr. Clement said the lanes will be required under the zoning.

Ms. Clement said there will be areas to be used for that.

Mr. Skip Butler appeared before the Commission and said he is in support of staff's recommendation.

There being no further requests to address the Commission, Chairman Underwood closed the public hearing at 9:57 a.m.

Motion by Commissioner Charles F. Gruber, seconded by Commissioner Joe Davis, III, to adopt Resolution #2020-043, which approves Case #Z-19057, Clement Property, as it pertains to the rezoning of approximately 26 acres, located in Planning (Zoning) District

21, from RSF-1, Single Family District, to RSF-4, Single Family District.

The motion passed by the following vote:

**Aye:** 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

**Nay:** 0

**Absent:** 0

**Abstain:** 0

## **E COMMITTEE REPORTS**

### **EA FINANCE/ADMINISTRATION DIVISION**

#### **EA1 Payment of Bills**

**20-0563**

Motion by Commissioner Joe Davis, III, seconded by Commissioner James E. Ball, to pay bills totaling \$5,225,074.70 (five million, two hundred twenty-five thousand, seventy-four dollars and seventy cents).

Of this amount, \$272,676.39 (two hundred seventy-two thousand, six hundred seventy-six dollars and thirty-nine cents) is payable to the Baldwin County Board of Education and \$14,586.38 (fourteen thousand, five hundred eighty-six dollars and thirty-eight cents) is payable to the Gulf Shores Board of Education for their portion of the County Sales and Use Tax.

The motion passed by the following vote:

**Aye:** 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

**Nay:** 0

**Absent:** 0

**Abstain:** 0

#### **EA2 Notification of Interim Payments Approved by Clerk/Treasurer as Allowed Under Policy 8.1**

**20-0562**

Wayne Dyess, County Administrator, informed the Commission that the Baldwin County Commission Interim Payments - January 21, 2020, made by the Clerk/Treasurer totaling \$2,645,766.03 (two million, six hundred forty-five thousand, seven hundred sixty-six dollars and three cents) are a part of the record.

### **EB ROAD AND BRIDGE DIVISION**

## **F ELECTED OFFICIAL REQUESTS**

## **G OTHER STAFF RECOMMENDATIONS**

## **GC ARCHIVES AND HISTORY**

### **GC1 Resolution #2020-052 - Jenkins Farm and Farmhouse Historic Marker**

**20-0561**

Motion by Commissioner James E. Ball, seconded by Commissioner Joe Davis, III, to take the following actions:

- 1) Adopt Resolution #2020-052 of the Baldwin County Commission, which appropriates \$1,000.00 from Miscellaneous Appropriations - Commission Discretionary Fund account, in the Baldwin County Fiscal Year 2019-2020, to the Baldwin County Historical Development Commission to be allocated to Ms. Marcia Littles as reimbursement towards the Jenkins Farm Farmhouse Historic Marker; and
- 2) Authorize the Chairman to execute the Agreement between the Baldwin County Commission and the Baldwin County Historic Development Commission for the \$1,000.00 appropriation.

The motion passed by the following vote:

**Aye:** 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber  
**Nay:** 0  
**Absent:** 0  
**Abstain:** 0

Commissioner Ball said his motion for the previous agenda item was incorrect. He said Item GE1 when he should have said Item GC1.

## **GE BUDGET/PURCHASING**

### **GE1 Funding for a Financial Audit of the Baldwin County Library Cooperative Inc.**

**20-0609**

Motion by Commissioner James E. Ball, seconded by Commissioner Joe Davis, III, to approve the funding of a three (3) year financial audit on the Baldwin County Library Cooperative, Inc.

The motion passed by the following vote:

**Aye:** 3 - James E. Ball, Joe Davis III, and BillieJo Underwood  
**Nay:** 1 - Charles F. Gruber  
**Absent:** 0  
**Abstain:** 0

### **GE2 General Obligation Advance Refunding Warrant - Series 2020**

**20-0550**

Ron Cink, Budget Director, appeared before the Commission and introduced Mr.

Lee Birchall, Bond Counsel, and said they are here to answer any questions.

Chairman Underwood said she does not have any questions, but would Mr. Birchall like to introduce himself?

Mr. Birchall appeared before the Commission and said his firm has been preparing the documents and working with Mr. Cink behind the scene. This is the first time he has had a chance to introduce himself to the Commissioners.

Chairman Underwood said it is good to put a face with the name.

Commissioner Gruber thanked Mr. Birchall and said he has helped the Commissioners for a long time. He appreciates all Mr. Birchall has done for Baldwin County as the Commission's Bond Counsel.

Chairman Underwood asked if Mr. Cink or Mr. Birchall would give a brief overview of what recently transpired.

Commissioner Davis said the public should know how much detailed work goes on behind the scenes to make all of the good things happen in the financial arena.

Mr. Cink described what a general obligation warrant is and what it will be used for. Mr. Cink said this will meet some of the financial needs of the County. The County is in great financial shape and this will pose the County for future growth and deals with the expansion.

Chairman Underwood said the date the bonds were sold was during the County's Road and Bridge Division meeting. She stayed with Mr. Cink to watch the sale of the bonds. Chairman Underwood commented on the process and said it was very exciting.

Mr. Cink said it is a true market activity and capitalism at its finest. Baldwin County has a very good name in the market.

Motion by Commissioner Joe Davis, III, seconded by Commissioner James E. Ball, to take the following actions to finalize the issuance of \$11,570,000.00 General Obligation Advance Refunding Warrant, Series 2020, dated January 23, 2020:

- 1) Adopt and authorize the execution of Resolution #2020-053, A Resolution and Order Authoring the Issuance, Sale, Delivery and Payment of \$11,570,000.00 Principal Amount of General Obligation Warrants, Series 2020, dated January 23, 2020; and
- 2) Approve and authorize the execution of any and all such other related documents by the Chairman, County Administrator and Clerk/Treasurer necessary to authorize and effect the issuance and closing of the Series 2020 General Obligation Warrant; and

3) Approve and authorize the payment of all issuance costs.

The motion passed by the following vote:

**Aye:** 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber  
**Nay:** 0  
**Absent:** 0  
**Abstain:** 0

Commissioner Gruber asked if the recommendation should be approved in separate motions?

Chairman Underwood said staff recommendation is all three steps and the motion was to accept staff's recommendation.

Commissioner Davis recognized, in the audience, Mr. Reid Cavnar and Ken Funderburt, and thanked them for their advice. He commended the Commissioners for coming up with the approach to get experts to tell them what they need to do and how they need to do it.

## **GQ PERSONNEL**

### **GQ1** Personnel Department - Purchase of Automated External Defibrillators (AED) for Various County Buildings

[20-0567](#)

Motion by Commissioner James E. Ball, seconded by Commissioner Joe Davis, III, to approve the purchase and authorize the Purchasing Director to issue a purchase order of thirty-one (31) Automated External Defibrillators (AEDs) for various County buildings to CINTAS in the amount of \$52,574.45 off the Omnia U.S. Communities National Contract.

The motion passed by the following vote:

**Aye:** 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber  
**Nay:** 0  
**Absent:** 0  
**Abstain:** 0

## **H COMMISSIONER REQUESTS**

### **I ADDENDA**

#### **IA GENERAL**

##### **IA1** Employment Contract - Baldwin County Legislative Delegation Legislative Assistant in Fairhope

[20-0617](#)

Motion by Commissioner James E. Ball, seconded by Commissioner Charles F. Gruber, as requested by the Baldwin County Legislative Delegation, to take the following action:

1) Authorize and approve the Employment Contract between the Baldwin County Commission, the Baldwin County Legislative Delegation and Brynn Amey, applicable to the position of Legislative Assistant, subject to the terms set forth in the Employment Contract. This contract will commence on January 22, 2020, and expire on February 2, 2021.

The motion passed by the following vote:

**Aye:** 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

**Nay:** 0

**Absent:** 0

**Abstain:** 0

**J ADMINISTRATIVE REPORT**

**K COUNTY ATTORNEY'S REPORT**

**L ANNOUNCEMENTS**

**M PUBLIC COMMENTS**

**N PRESS QUESTIONS**

**O COMMISSIONER COMMENTS**

Commissioner Ball commented on the passing of Chief Wendell Hall with the Rabun Volunteer Fire Department, and how Chief Hall has been the first and only Chief of the Fire Department. Commissioner Ball said the Halls are a great family. Chief Hall leaves behind a large family and he will be greatly missed especially in this area.

Commissioner Ball thanked Joey Nunnally, County Engineer, for his presentation and for explaining the amount of work his department is doing for the County.

Commissioner Ball thanked Zach Hood, Emergency Management Agency Director, for his presentation. Commissioner Ball said the rivers are at dangerous levels. He has received warnings from the EMA app. Commissioner Ball encouraged everyone to pay attention to the warnings; he is praying for everyone.

Commissioner Davis thanked County staff, particularly Mr. Nunnally and his staff, for what they do and how they do it. He has never had anyone say anything about the demeanor or professionalism of the Highway Department and that speaks well of Mr. Nunnally and his staff. Commissioner Davis said he is proud and humbly honored to be a part of this organization. There are great opportunities and as the County moves forward and grows, the Census process will be very significant. The County could become the fourth largest county, population wise, in the State. It is very important for everyone to be counted because there is a distinct possibility a Congressional seat could be lost. This would create turmoil and other things to delay

the County in getting things done.

Commissioner Gruber said the County recently lost a true veteran, Captain Hal Pierce. Captain Pierce was very active in helping veterans and he will be missed. Commissioner Gruber said he was a great man who served this country. He sends his condolences to Captain Pierce's family. Commissioner Gruber said Captain Pierce was a good friend of his and he appreciates all of the help and support Captain Pierce gave to the County. Commissioner Gruber thanked Mr. Hood and Mr. Nunnally for their reports and said the Commission is going in to 2020 and there is a lot to look forward to. He hopes staff will continue to do what it is doing. He commends staff for making sure everything is happening on time and wished everyone good luck in the upcoming year.

Chairman Underwood said Ms. Katie Hall of Summerdale recently died. She was very instrumental in Ecumenical Ministry and the Grassroots Dirt Road Paving Group. Chairman Underwood commented on the last Grassroot Dirt Road Paving Group meeting she attended with Mr. Nunnally and Ms. Hall and how passionate Ms. Hall was about paving dirt roads. Chairman Underwood said she will miss Ms. Hall. Chairman Underwood thanked Mr. Hood and Mr. Nunnally for keeping the Commissioners straight and informing them of what is going on. What they do is very important. She knows it took a little time to give their presentations, but she hopes the public will go back and watch the presentations.

## **P ADJOURNMENT**

Motion by Commissioner Joe Davis, III, seconded by Commissioner James E. Ball, to adjourn the January 21, 2020, Baldwin County Commission Regular meeting at 10:21 a.m.

The motion passed by the following vote:

<b>Aye:</b>	4 -	James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
<b>Nay:</b>	0	
<b>Absent:</b>	0	
<b>Abstain:</b>	0	

Chairman Underwood said the January 21, 2020, Baldwin County Commission meeting is adjourned at 10:21 a.m.

