

Baldwin County Commission

Baldwin County Commission Regular
Meeting Minutes
Tuesday, November 17, 2020
8:30 AM



Baldwin County Administration Building
County Commission Chambers
322 Courthouse Square
Bay Minette, Alabama 36507

District 1 – Commissioner James E. Ball
District 2 – Commissioner Joe Davis, III
District 3 – Commissioner Billie Jo Underwood
District 4 – Commissioner Charles F. Gruber

Wayne A. Dyess, County Administrator

WELCOME BY CHAIRMAN, INVOCATION AND PLEDGE OF ALLEGIANCE

Present: 4 - Commissioner James E. Ball, Commissioner Joe Davis III, Commissioner BillieJo Underwood, and Commissioner Charles F. Gruber

Absent: 0

Also present were, Wayne Dyess, County Administrator, and Brad Hicks, County Attorney.

The Chairman called the meeting to order at 8:30 a.m. After the prayer led by Reverend Joe Aldrete, Senkior Chaplain, Baldwin County Sheriff's Office, and the Pledge of Allegiance led by Commissioner James E. Ball, the Commission transacted the following business to-wit:

A ADOPTION OF MINUTES

October 27, 2020, Emergency Special Meeting

Motion by Commissioner Charles F. Gruber, seconded by Commissioner James E. Ball, to adopt the minutes of the October 27, 2020, Emergency Special meeting.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

November 3, 2020, Regular Meeting

Motion by Commissioner BillieJo Underwood, seconded by Commissioner James E. Ball, to adopt the minutes of the November 3, 2020, Regular meeting.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

B ACTION ITEMS

BA ADMINISTRATION

Wayne Dyess, County Administrator, said there are six Items under Administration for the Commission's approval. Mr. Dyess said at the recommendation of Zach Hood, Emergency Management Agency Director, the effective date and time for Item BA4 - Proclamation/Declaration of a Termination and Lifting of a State of Local Emergency - Hurricane Zeta, is 12:00 noon on November 17, 2020.

Motion by Commissioner James E. Ball, seconded by Commissioner BillieJo Underwood, to approve Items BA1-BA6, including the effective time and date for Item BA4.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

BA1 Absentee Election Duties Related to the Baldwin County Planning (Zoning) District 19 Zoning Election on December 29, 2020 [21-0173](#)

Related to the Baldwin County Planning (Zoning) District 19 Zoning Election on December 29, 2020, take the following action:

1) Pursuant to Section 17-11-2 of the Code of Alabama (1975), recognize the performance at and designate the place/office where the Absentee Election Manager shall perform such public duties for the applicable absentee election time period recognized by state law for the December 29, 2020, Baldwin County Planning (Zoning) District 19 Zoning Election, as follows:

Place: Baldwin County (Main) Courthouse at the County Seat in Bay Minette
Office: Office of Circuit Clerk of the 28th Judicial Circuit
8:00 AM - 4:30 PM (Monday - Friday)

BA2 Advertising Agreement with Alabama Media Group for Display Ads in Press-Register for 2021 [21-0192](#)

Approve the Advertising Agreement between the Baldwin County Commission and Alabama Media Group for County display ads in Press-Register for 2021 (January 1, 2021 - December 31, 2021). This Agreement will allow for a 10 percent discount for all Baldwin County Departments on all display ads placed in the Press-Register.

BA3 Port City Pacers' Holiday Half Marathon 2020

[21-0132](#)

Approve the requested routes for the Port City Pacers' Holiday Half Marathon on December 5, 2020, beginning at Mullet Point Park in Point Clear, Alabama at 8:30 a.m. and ending at approximately 12:00 noon at the same location. Acknowledge that alcoholic beverages will be consumed on the premises by Port City Pacers.

BA4 Proclamation / Declaration of a Termination and Lifting of a State of Local Emergency - Hurricane Zeta

[21-0151](#)

Adopt Proclamation/Declaration of a Termination and Lifting of a State of Local Emergency terminating and lifting a Declaration of a State of Local Emergency in regard to Hurricane Zeta.

BA5 Request from North Baldwin Chamber of Commerce - Christmas Fest Event 2020

[21-0163](#)

Take the following actions related to the Christmas Fest Event 2020 held by the North Baldwin Chamber of Commerce:

- 1) Authorize for the North Baldwin Chamber of Commerce to use the Bay Minette Courthouse grounds to host the Annual Christmas Fest on the Courthouse Square on Saturday, December 12, 2020 (with set-up for the event beginning at 5:00 p.m. on Friday, December 11, 2020); and
- 2) Authorize for County employees to assist the North Baldwin Chamber of Commerce prior to the event in establishing sources of power/water, mapping the event to assist in general with any questions or issues that may arise prior to or during the event related to county property; and
- 3) Authorize for the Baldwin County Commission Chairman to sign off on the public notice that will serve as the event permit and road closure notice for the 38th Annual Christmas Fest.

BA6 Renewal of Memorandum of Agreement - Alabama Department of Public Health and Baldwin County Commission - Use of County Office Space/Facilities - Enforcement of Public Health Laws - Enforcement of Animal/Mosquito Control

[21-0176](#)

To promote public health, establish and maintain a County Health Officer and County Health Department, and provide for the appropriation of an amount equal to the collection of the ½ mill Ad Valorem public health tax [as authorized by Section 22-3-10, Code of Alabama (1975) and Amendment 559 to the Constitution of Alabama 1901], execute a Memorandum of Agreement between the Alabama Department of Public Health and the Baldwin County Commission related to the same. This Agreement shall commence on October 1, 2020, and expire on September 30, 2023, unless terminated sooner in accordance with said Memorandum of Agreement.

BE BUDGET/PURCHASING

Wayne Dyess, County Administrator, said there are 12 Items under Budget/Purchasing for the Commission's approval.

Motion by Commissioner Charles F. Gruber, seconded by Commissioner James E. Ball, to approve Items BE1-BE12.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

BE1 Competitive Bid #WG18-43A - Provision for Rental of Solar Powered Portable Message Signs for the Baldwin County Commission

[21-0119](#)

Extend Competitive Bid #WG18-43A for the provision for rental of solar powered portable message signs with C & H Construction Services, LLC, for an additional twelve (12) months at the same prices and terms stated in the original bid award on January 15, 2019. The extension will expire on January 15, 2022.

BE2 Competitive Bid #WG20-45A - Provision of Police Vehicle Equipment (Brake Rotors/Pads) for the Baldwin County Commission

[21-0138](#)

Award Bid #WG20-45A for the provision of police vehicle equipment (brake rotors/pads) to the lowest responsible bidder, TPH Holdings, LLC DBA The Parts House, as per the Award Listing.

BE3 Competitive Bid #WG20-50A - Purchase of Three (3) New Steel Storage Containers for the Baldwin County Commission

[21-0140](#)

Reject the bid received for the purchase of three (3) new steel storage containers because the bid price exceeded the amount budgeted for this purchase.

BE4 Competitive Bid #WG20-51A - Provision of Roadside Litter Collection Services from County Right-of-Ways within the Unincorporated Areas of Baldwin County, Alabama for the Baldwin County Commission [21-0137](#)

Award Bid #WG20-51A to the lowest bidder, Creek Clean, LLC, for the provision of roadside litter collection services from County right-of ways within the unincorporated areas in the amount of \$26,800.00 per month and authorize the Chairman to execute the Contract. (Contract will be for twelve (12) months effective the same day as full execution.)

BE5 Competitive Bid #WG21-01 - Purchase and Installation of One (1) New 24kw Generator and One (1) New 100 AMP Automatic Transfer Switch for the Baldwin County Commission [21-0136](#)

Award Bid #WG21-01 for the purchase and installation of one (1) new 24 kw generator and one (1) new 100 AMP automatic transfer switch to the lowest bidder, Power Systems of MS, as per the Award Listing and authorize the Chairman to execute the Contract.

BE6 Competitive Bid #WG21-06 - Provision of Fence Installation and Repair on County Right-of-Ways for the Baldwin County Commission [21-0144](#)

Take the following actions:

- 1) Approve the specifications and authorize the Purchasing Director to place a competitive bid for the provision of fence installation and repair on county right-of-Ways; and
- 2) Further, authorize the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

BE7 Competitive Bid #WG21-07 - Provision of Pavement Markers and Bituminous Adhesive for the Baldwin County Commission [21-0166](#)

Take the following actions:

- 1) Approve the specifications and authorize the Purchasing Director to place a competitive bid for the provision of pavement markers and bituminous adhesive; and
- 2) Further, authorize the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

BE8 Competitive Bid #WG21-08 - Provision of Charter Transportation Services for the Baldwin County Commission [21-0167](#)

Take the following actions:

- 1) Approve the specifications and authorize the Purchasing Director to place a competitive bid for the provision of charter transportation services; and
- 2) Further, authorize the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

BE9 Amendment No. 3 to the Contract for Competitive Bid #WG18-18 - Pre-Event Debris Removal and Disposal Services from the County Right-of-Ways within Unincorporated Baldwin County for the Baldwin County Commission

[21-0150](#)

Approve Amendment No. 3 to the Contract between Baldwin County Commission and CrowderGulf, LLC, for the pre-event debris removal and disposal services from the County rights-of-way within unincorporated Baldwin County, to extract or grind in place hazardous stumps from County owned property (other than rights-of-ways) as per the Amendment.

BE10 Amendment No. 4 to the Contract for Competitive Bid #WG18-18 - Pre-Event Debris Removal and Disposal Services from the County Right-of-Ways within Unincorporated Baldwin County for the Baldwin County Commission

[21-0170](#)

Approve Amendment No. 4 to the Contract between Baldwin County Commission and CrowderGulf, LLC, for the pre-event debris removal and disposal services from the County rights-of-way within unincorporated Baldwin County, for pushing and stock piling mulch at various Baldwin County Solid Waste final disposal sites in the amount of \$1.00 per cubic yard.

BE11 Request for Proposals (RFP) for the Purchase and Implementation of a Juvenile Justice Information System Software Solution for the Baldwin County Juvenile Detention Center

[21-0141](#)

Award the Request for Proposals (RFP) for the purchase and implementation of a Juvenile Justice Information System Software Solution for the Baldwin County Juvenile Detention Center to the vendor who submitted the lowest priced proposal, Handel Information Technologies, Inc., as per the Award Listing and authorize the Chairman to execute the Contract. (Contract is effective on the date of its' full execution.)

BE12 Fiscal Year 2021 Budget Amendment #2 - Resolution #2021-019

[21-0165](#)

Adopt Resolution #2021-019 amending the Fiscal Year 2021 Budget (Resolution #2020-126 and Resolution #2020-127, adopted September 22, 2020) to authorize the

use of Fund Balance in Funds 001, 105, and 111 for FY21 expenditures.

BJ ELECTED OFFICIALS

Wayne Dyess, County Administrator, said there are two Items under Elected Officials for the Commission's approval and there is an addendum attachment for Item BJ2.

Motion by Commissioner BillieJo Underwood, seconded by Commissioner Charles F. Gruber, to approve Items BJ1-BJ2.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

BJ1 Amended Memorandum of Understanding - School Resource Officer (SRO) Programs at Baldwin County Public Schools - City of Fairhope and City of Daphne

[21-0162](#)

Approve an amended Memorandum of Understanding between the Baldwin County Commission, Baldwin County Sheriff's Office, Baldwin County Public Schools (Baldwin County Board of Education) and the following municipalities which increases the funding appropriation annually to the schools within each municipality for the administration of the School Resource Officer Program within the municipality:

City of Fairhope - add an additional SRO officer to the Fairhope High School for a total of (2) Two SROs at the school.

City of Daphne - add an SRO officer to the Baldwin County Virtual School

The additional funding will be provided by the Baldwin County Board of Education and the Municipality.

The amended Memorandum of Understanding shall be effective as of August 12, 2020, and shall remain in effect for a period of two (2) years from the effective date, unless any party elects to terminate the MOU by giving one hundred eighty (180) days written notice of such termination to the other parties.

BJ2 *Submission of the Baldwin County Sheriff's Office Equitable Sharing Agreement and Certification Report for the Department of Justice and the Department of Treasury for Fiscal Year Ending September 30, 2020

[21-0161](#)

Take the following actions:

- 1) Approve the Baldwin County Sheriff's Office to submit the Equitable Sharing Agreement and Certification Report for Fiscal Year 2019-2020, to the U.S. Department of Justice, detailing the funds received and spent by the Baldwin County Sheriff's Office from federal forfeited cash from cases that the Baldwin County Sheriff's Office has participated in during Fiscal Year 2019-2020; and
- 2) Authorize Connie Dudgeon, Director of Finance for the Baldwin County Sheriff's Office, to upload the Agreement to the Department of Justice through their eShare portal.

BL ENVIRONMENTAL MANAGEMENT

Wayne Dyess, County Administrator, said there is one Item under Environmental Management for the Commission's approval.

Motion by Commissioner Charles F. Gruber, seconded by Commissioner James E. Ball, to approve Item BL1.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

BL1 Magnolia Landfill Financial Assurance

[21-0172](#)

Recognize the Closure & Post Closure Liability Accrual for Magnolia Landfill for fiscal year 2020. Total accrual will be \$319,788.54. No cash transfer is needed this fiscal year. Cash account is funded as required to date.

BN HIGHWAY

Wayne Dyess, County Administrator, said there are eight Items under Highway for the Commission's approval.

Motion by Commissioner BillieJo Underwood, seconded by Commissioner James E. Ball, to approve Items BN1-BN8.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0

Abstain: 0

BN1 Execution of IRS Form 8283 for a Donated Permanent Drainage Easement and Right-of-Way on Project No. 0216717 - Fernwood Drive West Drainage Project (Tract 4)

21-0168

Take the following actions:

- 1) Accept 0.201 acres on Fernwood Drive West Drainage Project (Tract 4) as a permanent drainage easement and right-of-way donated to Baldwin County by MKC, LLC on March 18, 2020 (Instrument No. 1818923 of Baldwin County Judge of Probate); and
- 2) Related to the aforesaid, authorize the Chairman to execute IRS Form 8283 for the donated right-of-way.

BN2 Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0212719 - South Boulevard (Tract 18)

21-0169

Take the following actions:

- 1) Accept 0.145 acres on South Boulevard (Tract 18) as a right-of-way donated to Baldwin County by Kenneth R. Shiver and Christopher Rhawn Rider on February 28, 2020 (Instrument No. 1814352 of Baldwin County Judge of Probate); and
- 2) Related to the aforesaid, authorize the Chairman to execute IRS Form 8283 for the donated right-of-way.

BN3 Execution of IRS Form 8283 for a Donated Right-of-Way on Project No.
0212719 - South Boulevard (Tract 19)

21-0180

Take the following actions:

- 1) Accept 0.097 acres on South Boulevard (Tract 19) as a right-of-way donated to Baldwin County by Gordon Lipscomb on January 24, 2020 (Instrument No. 1808240 of Baldwin County Judge of Probate); and
- 2) Related to the aforesaid, authorize the Chairman to execute IRS Form 8283 for the donated right-of-way.

BN4 Execution of IRS Form 8283 for a Donated Right-of-Way on Project No.
0212719 - South Boulevard (Tract 21)

21-0181

Take the following actions:

- 1) Accept 0.064 acres on South Boulevard (Tract 21) as a right-of-way donated to

Baldwin County by Alton W. and Rhonda D. Wilson on March 6, 2020 (Instrument No. 1816646 of Baldwin County Judge of Probate); and

2) Related to the aforesaid, authorize the Chairman to execute IRS Form 8283 for the donated right-of-way.

BN5 Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0212719 - South Boulevard (Tract 24)

[21-0182](#)

Take the following actions:

1) Accept 0.089 acres on South Boulevard (Tract 24) as a right-of-way donated to Baldwin County by Wayne S. Daniel on April 17, 2020 (Instrument No. 1824441 of Baldwin County Judge of Probate); and

2) Related to the aforesaid, authorize the Chairman to execute IRS Form 8283 for the donated right-of-way.

BN6 Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0212719 - South Boulevard (Tract 26)

[21-0183](#)

Take the following actions:

1) Accept 0.098 acres on South Boulevard (Tract 26) as a right-of-way donated to Baldwin County by Karissa P. Clayton and Evelyn Phyllis Brewton Clayton on May 27, 2020 (Instrument No. 1831878 of Baldwin County Judge of Probate); and

2) Related to the aforesaid, authorize the Chairman to execute IRS Form 8283 for the donated right-of-way.

BN7 Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0212719 - South Boulevard (Tract 26A)

[21-0185](#)

Take the following actions:

1) Accept 0.076 acres on South Boulevard (Tract 26A) as a right-of-way donated to Baldwin County by Joseph M. Vendetti and Barbara A. Vendetti on February 3, 2020 (Instrument No. 1810735 of Baldwin County Judge of Probate); and

2) Related to the aforesaid, authorize the Chairman to execute IRS Form 8283 for the donated right-of-way.

BN8 Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0212719 - South Boulevard (Tract 28)

[21-0186](#)

Take the following actions:

- 1) Accept 0.104 acres on South Boulevard (Tract 28) as a right-of-way donated to Baldwin County by Danielle Bercier on February 12, 2020 (Instrument No. 1811236 of Baldwin County Judge of Probate); and
- 2) Related to the aforesaid, authorize the Chairman to execute IRS Form 8283 for the donated right-of-way.

BQ PERSONNEL

Wayne Dyess, County Administrator, said there are 10 Items under Personnel for the Commission's approval.

Motion by Commissioner James E. Ball, seconded by Commissioner BillieJo Underwood, to approve Items BQ1-BQ10.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

BQ1 Building Inspection Department - Position Change

[21-0156](#)

Take the following actions:

- 1) Approve the reclassification of the Plans Examiner from salary grade S313 to hourly grade 315; and
- 2) Approve the updated position description for the Plans Examiner.

BQ2 Commission Administration - Promotion of Employee into Assistant Administrative Services Manager Position

[21-0157](#)

Approve the promotion of Kristen Rawson from the Personnel Specialist position (PID #5456) grade 307 (\$15.487 per hour/\$32,212.96 annually) in the Personnel Department (51962) to fill the open Assistant Administrative Services Manager position (PID #5550) at a grade S314 (\$47,153.60 annually) in the Commission Administration Department (51125) to be effective no sooner than November 23, 2020.

BQ3 Custodial Department - Employment of Two (2) Custodian Positions

[21-0154](#)

Take the following actions:

- 1) Approve the employment of Pamela Crenshaw to fill the Custodian (PID #631) at a grade 303 (\$13.62 per hour/\$28,329.60 annually); and
- 2) Approve the employment of Sarah Hicks to fill the Custodian (PID #815) at a grade 303 (\$13.62 per hour/\$28,329.60 annually).

These actions will be effective no sooner than November 23, 2020.

BQ4 Highway Department (Bay Minette) - Promotion of Employee into Mechanic II Position

[21-0190](#)

Approve the promotion of Kevin Flowers from the Operator Technician I position (PID #5386) grade 307 (\$15.487 per hour/\$32,212.96 annually) to fill the open Mechanic II position (PID #336) at a grade 311 (\$19.900 per hour/\$39,520.00 annually) to be effective no sooner than November 23, 2020.

BQ5 Juvenile Detention Center - Employment of One (1) Part-Time Detention Technician Position

[21-0153](#)

Approve the employment of Marlon Sampson to fill the part-time Detention Technician (PID #PT40) at a grade 306 (\$14.60 per hour) to be effective no sooner than November 23, 2020.

BQ6 Parks Department (Live Oak Landing and Campground) - Creation of Positions

[21-0178](#)

Take the following actions:

- 1) Create one (1) part-time Park Manager position (PID #TBD) at a grade 309 (\$16.91 per hour - \$27.70 per hour); and
- 2) Create one (1) part-time Park Attendant position (PID #TBD) at a grade 303 (\$12.62 per hour - \$20.67 per hour); and
- 3) Approve the position descriptions for Park Manager, Park Attendant, and Park Camp Host; and
- 4) Approve the updated organizational chart for the Parks Department.

BQ7 Personnel Department - Transfer of Employee into Personnel Specialist Position

[21-0158](#)

Take the following actions:

1) Approve the lateral transfer of Brittany Vaughn from the Benefits Specialist position (PID #5455) grade 307 (\$15.487 per hour/\$32,212.96 annually) to the Personnel Specialist position (PID #5456), with no change in pay grade or salary. to be effective no sooner than November 23, 2020; and

2) Approve the updated position description for Benefits Specialist.

BQ8 Planning and Zoning Department - Creation of Position

[21-0179](#)

Take the following actions:

1) Create one (1) Code Enforcement Officer position (PID #TBD) at a grade S317 (\$56,410.00 - \$92,439.00 annually); and

2) Approve the updated organizational chart for the Planning and Zoning Department.

BQ9 Revenue Commission (Re-Appraisal) - Promotion of Employee into Real Property Appraiser I Position

[21-0155](#)

Take the following actions:

1) Approve the promotion of Samuel Thomley from the Real Property Appraiser Trainee position (PID #5407) grade 309 (\$17.415 per hour/\$36,223.20 annually) to fill the open Real Property Appraiser I position (PID #5520) at a grade 310 (\$18.808 per hour/\$39,120.64 annually) be effective no sooner than November 23, 2020;

2) Abolish the Real Property Appraiser Trainee position (PID #5407).

BQ10 Solid Waste Department (Collections) - Employment of Two (2) Solid Waste Driver I Positions

[21-0171](#)

Take the following actions:

1) Approve the employment of Zachary Dishman to fill the Solid Waste Driver I position (PID #661) at a grade 307 (\$15.330 per hour/\$31,886.40 annually); and

2) Approve the promotion of Christopher Hansen from the Solid Waste Technician position (PID #868) grade 304 (\$13.420 per hour/\$27,913.60 annually) to fill the open Solid Waste Driver I position (PID #5145) grade 307 (\$15.330 per hour/\$31,886.40 annually).

These actions will be effective no sooner than November 23, 2020.

BR PLANNING AND ZONING

Wayne Dyess, County Administrator, said there is one Item under Planning and

Zoning for the Commission's approval.

Motion by Commissioner Charles F. Gruber, seconded by Commissioner James E. Ball, to approve Item BR1.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

BR1 Considerations Related to a Zoning Election for Planning (Zoning) District 19

[21-0193](#)

Regarding a request for a zoning election in Baldwin County Planning District 19, take the following actions:

- 1) Adopt Resolution #2021-025, which formally certifies the accuracy of the "Petition for a Zoning Election in Planning (Zoning) District 19," as ten percent (10%) of the qualified electors have signed the "Petition" requesting than an election be held pursuant to Section 8 of Act No. 91-917, as amended; and
- 2) Designate Bethel Lutheran Church, located at 6725 County Road 32, Fairhope, Alabama 36532, as the polling place for the Zoning Election to be held on December 29, 2020; and
- 3) Make the Order of the Judge of Probate, calling for the Zoning Election to be held on December 29, 2020, a part of the record.

C PRESENTATIONS

CA GENERAL

CA1 Resolution #2021-017 in Respect of the Life and Legacy of Former Baldwin County Commissioner Frank Burt, Jr.

[21-0160](#)

The following members of former Commissioner Frank Burt, Jr.'s family appeared before the Commission to accept the resolution as presented by the Commissioners:

Ms. LeAnn Raley
Mr. Jared Raley
Mr. and Mrs. Tom and Nevvia Burt
Mr. Terry Moody
Ms. Lillie G. Clark

After Wayne Dyess, County Administrator, read the resolution, the family expressed their gratitude to the Baldwin County Commission for this recognition. The family and Commissioners commented on the life and legacy of Mr. Burt.

Motion by Commissioner BillieJo Underwood, seconded by Commissioner Charles F. Gruber, to adopt Resolution #2021-017 in respect of the life and legacy of former Baldwin County Commissioner Frank Burt, Jr. and present the resolution to the family of Mr. Burt in sincere gratitude for his distinguished years of public service to the citizens of Baldwin County, Alabama.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

CA2 Funding Award to AltaPointe Health - Pilot Program for Crisis Center [21-0191](#)
Serving Individuals with Mental Illness and Substance Abuse Disorders

Mr. Tuerk Schlesinger, CEO of AltaPointe Health, appeared before the Commission and commented on the Crisis Diversion Center pilot program which will serve individuals with mental health illness and substance abuse disorders.

The Commission and Mr. Schlesinger discussed the need for grant funding for mental health centers and services.

CA3 Proclamation - 2020 Day of Thanks [21-0142](#)

Wayne Dyess, County Administrator, read the proclamation for the Baldwin County 2020 Day of Thanks for the record.

Motion by Commissioner James E. Ball, seconded by Commissioner BillieJo Underwood, to adopt a Proclamation which sets aside November 17, 2020, as a countywide "Day of Thanks" in Baldwin County, Alabama.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

Chairman Davis said it is now 9:00 a.m. He will now pass the gavel to Vice Chairman

Ball in order to attend a RESTORE Act meeting.

At this time, Chairman Davis passed the gavel to Vice Chairman Ball and left the meeting and the Chambers.

H ADDENDA

HA1 Presentation - Baldwin County Dream Center

21-0194

Pastor Joe Aldrete, Senior Chaplain of the Baldwin County Sheriff's Office, appeared before the Commission and gave a presentation on the Baldwin County Dream Center.

The Commission and Reverend Aldrete discussed the need for assistance for troubled children.

Hurricane Sally Debris Update

21-0212

Terri Graham, Development and Environmental Director, appeared before the Commission and introduced Mr. Reid Loper with CrowderGulf.

Mr. Loper appeared before the Commission and provided a handout on Baldwin County Hurricane Sally Debris Update. The Commission, Ms. Graham and Mr. Loper discussed the amount of debris in the County from Hurricane Sally and how CrowderGulf will address the stumps in County rights-of-way.

D PUBLIC HEARINGS

E COMMITTEE REPORTS

EA FINANCE/ADMINISTRATION DIVISION

EA1 Payment of Bills

21-0174

Motion by Commissioner BillieJo Underwood, seconded by Commissioner Charles F. Gruber, to pay bills totaling \$6,260,982.03 (six million, two hundred sixty thousand, nine hundred eighty-two dollars and three cents).

Of this amount, \$757,093.31 (seven hundred fifty-seven thousand, ninety-three dollars and thirty-one cents) is payable to the Baldwin County Board of Education and \$45,331.43 (forty-five thousand, three hundred thirty-one dollars and forty-three cents) is payable to the Gulf Shores Board of Education for their portion of the County Sales and Use Tax.

The motion passed by the following vote:

Aye: 3 - James E. Ball, BillieJo Underwood, and Charles F. Gruber

Nay: 0

Absent: 1 - Joe Davis III

Abstain: 0

EA2 Notification of Interim Payments Approved by Clerk/Treasurer as Allowed Under Policy 8.1 [21-0175](#)

Wayne Dyess, County Administrator, informed the Commission that the Baldwin County Commission Interim Payments - November 17, 2020, made by the Clerk/Treasurer, totaling \$2,739,780.77 (two million, seven hundred thirty-nine thousand, seven hundred eighty dollars and seventy-seven cents) are a part of the record.

F DISCUSSION ITEMS

FA ADMINISTRATION

FA1 Revision of Baldwin County Commission Policy #2.23 - Reservation of Live Oak Landing and Bicentennial Park Facilities [21-0126](#)

No action taken.

G COMMISSIONER REQUESTS

I ADMINISTRATIVE REPORT

Wayne Dyess, County Administrator, commented on working with former Commissioner Frank Burt, Jr.

J COUNTY ATTORNEY'S REPORT

K PUBLIC COMMENTS

L PRESS QUESTIONS

M COMMISSIONER COMMENTS

The Commissioners provided their closing comments.

Vice Chairman Ball recognized Felisha Anderson, Archives Director, and asked that she comment on a recent event held at Bicentennial Park.

Ms. Anderson appeared before the Commission and thanked the Commission and the public. Ms. Anderson discussed the recent Old Time Day's event held at Bicentennial Park.

Commissioner Underwood, Ms. Anderson and Vice Chairman Ball commented on the Baldwin County Historic Tour app.

Vice Chairman Ball commented on the upcoming City of Bay Minette Block Party event.

N ADJOURNMENT

Motion by Commissioner BillieJo Underwood, seconded by Commissioner Charles F. Gruber, to adjourn the November 17, 2020, Baldwin County Commission Regular meeting at 9:37 a.m.

The motion passed by the following vote:

Aye: 3 - James E. Ball, BillieJo Underwood, and Charles F. Gruber

Nay: 0

Absent: 1 - Joe Davis III

Abstain: 0

Vice Chairman Ball said the November 17, 2020, Baldwin County Commission Regular meeting is adjourned at 9:37 a.m.