

Baldwin County Commission

**Baldwin County Commission Regular
Meeting Minutes
Tuesday, April 6, 2021
8:30 AM**



**Baldwin County Administration Building
County Commission Chambers
322 Courthouse Square
Bay Minette, Alabama 36507**

District 1 – Commissioner James E. Ball
District 2 – Commissioner Joe Davis, III
District 3 – Commissioner Billie Jo Underwood
District 4 – Commissioner Charles F. Gruber

Wayne A. Dyess, County Administrator

WELCOME BY CHAIRMAN, INVOCATION AND PLEDGE OF ALLEGIANCE

Present: 4 - Commissioner James E. Ball, Commissioner Joe Davis III, Commissioner BillieJo Underwood, and Commissioner Charles F. Gruber

Absent: 0

Also present were Wayne Dyess, County Administrator, and Erin Fleming, County Attorney.

The Chairman called the meeting to order at 8:30 a.m. After the prayer led by Zach Hood, Emergency Management Agency Director, and the Pledge of Allegiance led by Commissioner James E. Ball, the Commission transacted the following business to-wit:

A ADOPTION OF MINUTES

March 16, 2021, Regular Meeting

Motion by Commissioner Charles F. Gruber, seconded by Commissioner BillieJo Underwood, to adopt the minutes of the March 16, 2021, Regular meeting.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

March 25, 2021, Special Meeting

Motion by Commissioner Charles F. Gruber, seconded by Commissioner BillieJo Underwood, to adopt the minutes of the March 25, 2021, Special meeting.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

B ACTION ITEMS

BA ADMINISTRATION

Wayne Dyess, County Administrator, said there are seven Items under Administration, with a presentation for Item BA5 - Recommendations for County Facilities Pursuant to Governor's Order Dated March 23, 2021 (Active on April 9, 2021) - Covid Restrictions. Mr. Dyess said Sherry-Lea Bloodworth-Botop, Public Information Coordinator, will present the recommendations.

Ms. Botop appeared before the Commission and discussed the recommendations for the revised operational procedures related to the various County facilities.

Motion by Commissioner James E. Ball, seconded by Commissioner BillieJo Underwood, to approve Items BA1 - BA7.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

BA1 Absentee Election Duties Related to the Baldwin County Planning (Zoning) District 11 Zoning Election on May 4, 2021 [21-0677](#)

Related to the Baldwin County Planning (Zoning) District 11 Zoning Election on May 4, 2021, take the following action:

1) Pursuant to Section 17-11-2 of the Code of Alabama (1975), recognize the performance at and designate the place/office where the Absentee Election Manager shall perform such public duties for the applicable absentee election time period recognized by state law for the May 4, 2021, Baldwin County Planning (Zoning) District 11 Zoning Election, as follows:

Place: Baldwin County (Main) Courthouse at the County Seat in Bay Minette
Office: Office of Circuit Clerk of the 28th Judicial Circuit
8:00 AM - 4:30 PM (Monday - Friday)

BA2 Alabama State Veterans Memorial Cemetery at Spanish Fort - 2021 [21-0683](#)

Memorial Day Ceremony

Related to the Alabama State Veterans Cemetery at Spanish Fort Foundation's Memorial Day Service at the Alabama State Veterans Memorial Cemetery at Spanish Fort on Monday, May 31, 2021, take the following actions:

- 1) Make a determination that public purposes are served by and through the Baldwin County Commission expending County public funds and/or other County public assistance/in kind assistance to aid with the Memorial Day Service event including, but not limited to, the provision of Baldwin Regional Area Transit System (BRATS) public transportation, 200 chairs, tent, portable PA system, podium/guest registration stand, stage and stage skirting for use by the public, said public purposes include the promotion of veterans and all branches of the United States Armed Services on their contributions and sacrifices, at a permanent public memorial cemetery, as well as civic purposes and recreational purposes benefiting the general public; and
- 2) Authorize the provision of Baldwin Regional Area Transit System (BRATS) public transportation and the provision of chairs, a portable PA system, stage and stage skirting, and podium for use by the public as paid from the County Administration Budget.

BA3 City of Robertsdale - Annexation Notification

21-0681

Authorize the placement of the City of Robertsdale's Annexation Ordinances No. 008-2020, No. 010-2020 and No. 011-2020, annexing property into the corporate limits of the City of Robertsdale, Alabama, into the minutes of the April 6, 2021, Baldwin County Commission regular meeting with proper notifications to the following departments/organizations:

Baldwin County Departments:
Baldwin County Commission
Building Inspection Department
Communication/Information Systems Department
Environmental Management/Solid Waste Department
Highway Department
Planning and Zoning Department

Elected Officials:
Baldwin County Revenue Commission
Baldwin County Sheriff's Office

Other Agencies:
Board of Registrars Office
Emergency 911
South Alabama Regional Planning Commission

BA4 Community Project Funding Request to House Committee on Appropriations

[21-0710](#)

Approve staff to submit Fiscal Year 2022 request and a list of ten (10) projects which are aligned with the Baldwin County strategic planning priorities, to the House Committee on Appropriations for funds allocated for a community project to benefit Baldwin County citizens.

BA5 Recommendations for County Facilities Pursuant to Governor's Order Dated March 23, 2021 (Active on April 9, 2021) - Covid Restrictions

[21-0706](#)

Approve the revised operational procedures for Baldwin County facilities related to Covid restrictions pursuant to the Governor's Order dated March 23, 2021, to be effective on April 9, 2021.

- Open all facility entrances to pre-COVID state.
- Meeting chambers all set to 3' distance between chairs.
- All board or commission meetings on county property – mask preferred, but not required.
- COVID cleaning protocols stay in place.
- Sneeze guards will stay in place in county offices.
- BRATS will continue to follow federal guidelines (currently masks required for drivers and passengers).
- Affiliated agencies will manage protocols within their office areas.
- Courts and BCSO will operate as directed by the presiding judge and sheriff.
- Council on Aging will return to pre-COVID operations on a case-by-case basis.
- Personnel department will continue to follow CDC guidelines for COVID employee leave.
- Live Oak Landing and Bicentennial Park reservation applications and tours no longer require social distancing plans.

BA6 Revision of County Take Home Vehicle List - April 2021

[21-0715](#)

Approve the revised "County Take Home Vehicle List - April 2021" of the County employees and officers who drive County vehicles home as identified in the report.

The total number of Baldwin County Commission departmental staff driving public taxpayer owned County vehicles is 202.

BA7 Termination of Memorandum of Agreement with Christie Strategy Group for Consulting and Advisory Services

[21-0658](#)

Acknowledge and accept the notice of termination received from Martin W. Christie, terminating the Memorandum of Agreement between the Christie Strategy Group, Inc. and the Baldwin County Commission for consulting and advisory services regarding

legislative issues, said termination effective April 8, 2021.

BC ARCHIVES AND HISTORY

Wayne Dyess, County Administrator, said there is one Item under Archives and History for the Commission's approval.

Motion by Commissioner Charles F. Gruber, seconded by Commissioner BillieJo Underwood, to approve Item BC1.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

BC1 Historic Painting Blakeley State Park Authority - The Battle of Fort Blakeley entitled "The Last Stand for Mobile" - License Agreement

[21-0674](#)

Take the following action:

1) Approve the License Agreement with the Historic Blakeley State Park Authority - "The Last Stand for Mobile." This Agreement shall commence on April 20, 2021, and shall continue for one calendar year from the date of commencement. Termination of this License shall mean only that Licensee shall have no right, after the end of the one-year period of notice, to make any new copies of the work.

BE BUDGET/PURCHASING

Wayne Dyess, County Administrator, said there are 17 Items under Budget/Purchasing for the Commission's approval, with Item BE17 - Resolution #2021-067 - Selection of Underwriter for Series 2021 Public Building Authority Jail Additional Warrants, to be voted on separately.

Motion by Commissioner James E. Ball, seconded by Commissioner BillieJo Underwood, to approve Items BE1 - BE16.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

BE1 Competitive Bid #WG20-23 - Provision of On-site Crushing of Concrete at

[21-0697](#)

Various Baldwin County Locations for the Baldwin County Commission

Extend Competitive Bid #WG20-23 for the provision of on-site crushing of concrete at various Baldwin County locations with Sunbelt Crushing, LLC, for an additional twelve (12) months at the same prices, terms and conditions stated in the original bid specifications that were awarded on May 5, 2020. (Extension will expire on May 5, 2022.)

BE2 Competitive Bid #WG21-04D - Provision of Bag Ice for the Baldwin County Commission

[21-0703](#)

Authorize the Purchasing Director to re-bid for the provision of bag ice and authorize the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

BE3 Competitive Bid #WG21-13A - Provision of CRS-2 Emulsified Asphalt Material for the Baldwin County Commission

[21-0657](#)

Award Bid #WG21-13A for the provision of CRS-2 emulsified asphalt material to Ergon Asphalt & Emulsions, Inc. (Prime) and Hunt Refining Company, Inc. (Secondary) as per the Award Listing.

BE4 Competitive Bid #WG21-14 - Purchase and Installation of Chiller Controls at the Central Annex II Building for the Baldwin County Commission

[21-0680](#)

Award Bid #WG21-14 for the purchase and installation of chiller controls at the Central Annex II building to the lowest bidder meeting the bid specifications, Walters Controls, Inc., in the amount of \$42,745.00 with the work to be completed within sixty (60) days after issuance of the Notice to Proceed and authorize the Chairman to execute the contract.

BE5 Competitive Bid #WG21-15 - Repairs to the Covered Area Roof of the Existing Baldwin County Household Waste Collection Facility located in Summerdale, Alabama for the Baldwin County Commission

[21-0676](#)

Do not rebid Competitive Bid #WG21-15 for the repairs to the covered area roof of the existing Baldwin County Household Waste Collection Facility located in Summerdale, Alabama.

BE6 Competitive Bid #WG21-16 - Provision of Erosion Control Materials for the Baldwin County Commission

[21-0675](#)

Award Bid #WG21-16 for the provision of erosion control materials as per the Award Listing for each category of headings to the lowest bidders, Cleverdon Farms, Inc. and

BE7 Competitive Bid #WG21-21 - Pre-event Debris Removal and Disposal Services from the County Right-of-Ways within Unincorporated Baldwin County for the Baldwin County Commission

[21-0719](#)

Take the following actions:

- 1) Approve the specifications and authorize the Purchasing Director to place a competitive bid for the pre-event debris removal & disposal services from the County right-of-ways within unincorporated Baldwin County; and
- 2) Further, authorize the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

BE8 Competitive Bid #WG21-22 - Re-roofing of the Mills Creek Training Facility Located in Stapleton, Alabama for the Baldwin County Commission

[21-0696](#)

Take the following actions:

- 1) Approve the specifications and authorize the Purchasing Director to place a competitive bid for the re-roofing of the Mills Creek Training Facility located in Stapleton, Alabama; and
- 2) Further, authorize the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

BE9 Competitive Bid #WG21-23 - Provision of Ready-mix Concrete for the Baldwin County Commission

[21-0699](#)

Take the following actions:

- 1) Approve the specifications and authorize the Purchasing Director to place a competitive bid for the provision of ready-mix concrete for the Baldwin County Commission; and
- 2) Further, authorize the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

BE10 Competitive Bid #WG21-24 - Provision of Mower Blades for the Baldwin County Commission

[21-0700](#)

Take the following actions:

- 1) Approve the specifications and authorize the Purchasing Director to place a competitive bid for the provision of mower blades; and
- 2) Further, authorize the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

BE11 Construction of the Baldwin County Highway Maintenance Facility (Area 100) Located in Bay Minette, Alabama for the Baldwin County Commission

[21-0688](#)

Take the following actions:

- 1) Award the bid for the construction of the Baldwin County Highway Maintenance Facility (Area 100) located in Bay Minette to the lowest bidder, FITZgerald Construction, LLC, as follows and authorize the Chairman to execute the Contract.

Base Bid Amount: \$2,023,147.00

Deduct Alternate #2: (\$ 15,447.00) (Removal, Package, & Shipping of Metal Panels)

TOTAL AMOUNT \$2,007,700.00

Construction Time: 240 calendar days

- 2) Not awarding Add Alternate #1 (PEMB Storage Apparatus within the Shop Area).

BE12 Contract for Geographic Information Systems (GIS) Support Services for the Baldwin County Communications and Information Systems (CIS) Department

[21-0692](#)

Approve and authorize the Chairman to execute the Contract with Keet Consulting Services, LLC, for the GIS Support Services as follows: (Contract is effective beginning April 1, 2021 for six (6) months with a twelve (12) month renewal.)

Support Services Cost:

\$58,000.00 for 6 months (Fiscal Year 2021)

\$75,000.00 for Fiscal Year 2021/2022

BE13 Contract for Professional Services for Engineering/Environmental Services for a Coastal Processes Study for the Lillian Park Beach Habitat and Shoreline Protection

[21-0716](#)

Approve the Contract with Neel-Schaffer, Inc., for Engineering/Environmental Services for a Coastal Processes Study for the Lillian Park Beach Habitat and Shoreline Protection project in the amount of \$116,614.00 and authorize the Chairman to execute

the Contract.

BE14 Quotes for Roof Repairs to the Baldwin County Household Waste Collection Facility Located in Summerdale, Alabama for the Baldwin County Commission

[21-0679](#)

Award the lowest quote to E-J Builders, Inc. in the amount of \$42,717.00 for the roof repairs to the Baldwin County Household Waste Collection Facility located in Summerdale, Alabama and authorize the Chairman to execute the Public Works Contract and the Certificate of Compliance.

BE15 Request for Proposals (RFP) for the Development of a Master Plan for Baldwin County Commission

[21-0707](#)

Approve and authorize the Purchasing Director to advertise the Request for Proposals for a Master Plan for the Baldwin County Commission.

BE16 Request of Proposals (RFP) for Unify Telecommunications Maintenance and Support Services for the Baldwin County Commission

[21-0698](#)

Award the Request for Proposals (RFP) for Unify Telecommunications Maintenance and Support Services to Norstan Communications, Inc., d/b/a Black Box Network Services in the amount of \$74,463.80 and authorize the Chairman to execute the Contract. (Contract is effective for 12 months and commencing immediately upon the same date as its full execution).

BE17 Resolution #2021-067 - Selection of Underwriter for Series 2021 Public Building Authority Jail Additional Warrants

[21-0741](#)

Wayne Dyess, County Administrator, said Item BE17 was discussed during the work session and there are two choices of underwriters for Series 2021 Public Building Authority Jail Additional Warrants.

Motion by Commissioner BillieJo Underwood, seconded by Commissioner James E. Ball, to adopt Resolution #2021-067 which approves the selection of Raymond James for underwriting services in regard to the upcoming warrant issuance of Series 2021 Public Building Authority Jail Project additional warrants and authorizes staff to begin rate negotiations with the selected firm.

The motion failed by the following vote:

Aye: 2 - Joe Davis III, and BillieJo Underwood
Nay: 2 - James E. Ball, and Charles F. Gruber
Absent: 0
Abstain: 0

Motion by Commissioner James E. Ball, seconded by Commissioner Charles F. Gruber, to adopt Resolution #2021-067 which approves the selection of Frazer Lanier for underwriting services in regard to the upcoming warrant issuance of Series 2021 Public Building Authority Jail Project additional warrants and authorizes staff to begin rate negotiations with the selected firm.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

BH COMMUNICATIONS/INFORMATION SYSTEMS (CIS)

Wayne Dyess, County Administrator, said there are two Items under Communications/Information Systems for the Commission's approval.

Motion by Commissioner BillieJo Underwood, seconded by Commissioner James E. Ball, to approve Items BH1 - BH2.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

BH1 Sale of Surplus Equipment on GovDeals.com by the Communications and Information Systems (CIS) Department [21-0646](#)

Authorize the sale of the following equipment from Communications and Information Systems (CIS) Department by Online Auction on GovDeals.com:

- 1) One (1) 16kVA Uninterrupted Power Supply (UPS), Symmetra LX, Serial #QD0738280564
- 2) One (1) Cisco MX700 NPP Dual 55, Telepresence Equipment, Serial #FTT193601F0

BH2 Tyler Technologies - Amendment to License and Services Agreement [21-0694](#)

As it relates to the License and Services Agreement between Baldwin County Commission and Tyler Technologies, effective on June 11, 2019, take the following actions:

- 1) Approve the Amendment to the License and Services Agreement and authorize the Chairman to sign all documents related to the Amendment which removes unused conversions in the amount of \$10,900.00; and
- 2) Approve and authorize the Chairman to sign all documents related to the sales quotation for Implementation Hours in the amount of \$10,500.00.

BJ ELECTED OFFICIALS

Wayne Dyess, County Administrator, said there are two Items under Elected Officials for the Commission's approval.

Motion by Commissioner BillieJo Underwood, seconded by Commissioner Charles F. Gruber, to approve Items BJ1 - BJ2.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

BJ1 Spartan Services Group - Consulting Agreement for Screening Services for Public Safety Personnel

21-0740

Approve the Consulting Agreement between the Baldwin County Sheriff's Office, the Baldwin County Commission and Spartan Services Group for screening services for public safety personnel and authorize the Chairman to execute the Agreement.

The Agreement will go into effect April 6, 2021, and expire on April 5, 2022, or upon written notification of termination by either party within the required thirty (30) day period.

BJ2 Transfer and Sale of Vehicles from the Baldwin County Sheriff's Office

21-0739

Take the following actions:

- 1) Authorize the transfer of the following nine (9) vehicles from the Baldwin County Sheriff's Office to the Baldwin County Commission as surplus assets; and
- 2) Authorize the Chairman to execute the Fixed Asset Change Forms; and
- 3) Authorize the sale of the vehicles on GovDeal.com per Baldwin County Policy #8.8 and the revenue from the sale of these vehicles be deposited into the General Fund.

2014 Chev Tahoe - VIN #1GNLC2E04ER216985
2014 Chev Tahoe - VIN #1GNLC2E02ER217150
2012 Chev Tahoe - VIN #1GNLC2EOXCR250958
2012 Chev Tahoe - VIN #1GNLC2EOXCR250832
2012 Chev Tahoe - VIN #1GNLC2E09CR252359
2012 Chev Tahoe - VIN #1GNLC2E06CR248429
2010 Ford Crown Vic - VIN #2FABP7BV6AX114891
2010 Ford Crown Vic - VIN #2FABP7BVOAX114885
2008 Ford Crown Vic - VIN #2FAHP71VO8X155510

BL ENVIRONMENTAL MANAGEMENT

Wayne Dyess, County Administrator, said there is one Item under Environmental Management for the Commission's approval.

Motion by Commissioner Charles F. Gruber, seconded by Commissioner BillieJo Underwood, to approve Item BL1.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

BL1 Baldwin County Solid Waste Uncollectible Residential Accounts

21-0744

Approve the attached uncollectible residential garbage accounts list for write-offs in the amount of \$585.00.

BM FINANCE AND ACCOUNTING

Wayne Dyess, County Administrator, said there are two Items under Finance and Accounting for the Commission's approval.

Motion by Commissioner BillieJo Underwood, seconded by Commissioner Charles F. Gruber, to approve Items BM1 - BM2.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

BM1 Amendment of Baldwin County Commission Policy #8.1 - Authority to Pay the Bills and Issue Checks

[21-0742](#)

Amend Baldwin County Commission Policy #8.1 - Authority to Pay the Bills and Issue Checks and incorporate said policy into the Baldwin County Commission Policies and Procedures Book.

BM2 County Levies for Alcohol Licenses

[21-0743](#)

Adopt the following Alcohol Beverage Control (ABC) county license fees for upcoming Fiscal Year 2021-2022 and authorize the Chairman to execute the ABC form stating the adopted county license fees.

- 010 Lounge Retail Liquor - Class I \$440.00
- 011 Lounge Retail Liquor - Class II \$440.00
- 020 Restaurant Retail Liquor \$440.00
- 031 Club Liquor - Class I \$440.00
- 032 Club Liquor - Class II \$1,111.00
- 040 Retail Beer (On or Off Premises) \$75.00
- 050 Retail Beer (Off Premises Only) \$75.00
- 060 Retail Table Win (On or Off Premises) \$75.00
- 070 Retail Table Win (Off Premises Only) \$75.00
- 080 Liquor Wholesale \$731.50
- 090 Wholesale Beer Only \$275.00
- 100 Wholesale Table Wine Only \$275.00
- 110 Wholesale Table Wine & Beer \$375.00
- 120 Warehouse License \$291.50
- 130 Additional Warehouse \$100.00
- 140 Special Events Retail \$233.00
- 150 Special Retail - 30 Days or Less \$147.00
- 160 Special Retail - More Than 30 Days \$380.00
- 170 Retail Common Carrier \$233.00
- 180 Manufacturer Denatured Alcohol N/A
- 190 Manufacturer Alcohol Production Units N/A
- 200 Manufacturer \$121.00
- 210 Importer \$250.00
- 220 Brewpub \$500.00
- 230 International Motor Speedway \$440.00

BN **HIGHWAY**

Wayne Dyess, County Administrator, said there are four Items under Highway for the Commission's approval with a presentation on Item BN4 - Proposed Changes to Urban Area Designation Criteria, by Sarah Hart Sislak, Metropolitan Planning Coordinator.

Motion by Commissioner James E. Ball, seconded by Commissioner BillieJo

Underwood, to approve Items BN1 - BN4.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

BN1 Emergency Watershed Protection (EWP) Program - Fiscal Year 2021
Project Application - Red Gully and Turberville Lane Drainage Repairs

21-0708

Take the following actions:

1) Rescind the action taken by the Baldwin County Commission, during its regularly scheduled meeting on March 16, 2021, more specifically, the staff recommendation regarding Agenda Item BN6, which approved as follows:

“Take the following actions:

1) Authorize the Highway Department to submit an application for the Emergency Watershed Protection (EWP) program for repairs of the Red Gully Watershed in Montrose; and

2) Authorize the Chairman to execute the application and any project related documents.”

2) Rescind the action taken by the Baldwin County Commission, during its regularly scheduled meeting on March 16, 2021, more specifically, the staff recommendation regarding Agenda Item BN7, which approved as follows:

“Take the following actions:

1) Authorize the Highway Department to submit an application for the Emergency Watershed Protection (EWP) Program for repairs of the Turberville Lane Watershed in Spanish Fort; and

2) Authorize the Chairman to execute the application and any project related documents.”

3) Authorize the Highway Department to submit an application for the Emergency Watershed Protection (EWP) Program for repairs of the Red Gully Watershed in Montrose and the Turberville Lane Watershed in Spanish Fort; and

4) Authorize the Chairman to execute the application and any project related

documents.

BN2 Fiscal Year 2021 Resurfacing Projects - Group 2 - Request for Permission to Advertise

[21-0693](#)

Take the following actions:

- 1) Authorize the Purchasing Director to place a competitive bid for the Fiscal Year 2021 Resurfacing Projects (Group 2) as the design plans are completed; and
- 2) Authorize the Chairman to execute any project related documents.

BN3 Resolution #2021-065 - High Risk Rural Road Program (HRRR) Construction Agreement with the Alabama Department of Transportation (ALDOT) for the Installation of Enhanced Curve Markers and Edge Rumble Strips

[21-0720](#)

Adopt Resolution #2021-065 and approve the High Risk Rural Road Program (HRRR) Construction Agreement with the Alabama Department of Transportation (ALDOT) for the installation of enhanced curve markers and edge rumble strips on County Road 9 from US Highway 98 to County Road 48 and County Road 47 from Interstate 65 / State Road 287 to US Highway 31. Funding is subject to availability of Federal Aid Funds at the time of authorization.

Agreement shall be effective on the date of the approval by the Governor of Alabama and shall terminate on September 30, 2021, as to any work provided herein for which funding has not been authorized, unless otherwise terminated by either party upon the delivery of a thirty (30) day notice of termination. The State may unilaterally extend the time of the agreement.

BN4 Resolution #2021-066 - Proposed Changes to the Urban Area Designation Criteria

[21-0732](#)

Sarah Hart Sislak, Metropolitan Planning Coordinator, appeared before the Commission and provided information on census data, how it relates to transportation planning, and recommendations from the Metropolitan Planning Organization (MPO) regarding proposed changes.

Commissioner Ball discussed his concerns regarding the proposed Resolution not containing a signature line for each Commissioner. Commissioner Ball requested the document be revised to contain a signature line for each Commissioner.

The Commissioners and Ms. Sislak further discussed the areas that the MPO encompasses and the work done by the MPO.

Adopt Resolution #2021-066 in opposition to the proposed changes to the Urban Area

Designation Criteria by the U.S. Census Bureau.

BQ PERSONNEL

Wayne Dyess, County Administrator, said there are nine Items under Personnel for the Commission's approval.

Motion by Commissioner Charles F. Gruber, seconded by Commissioner BillieJo Underwood, to approve Items BQ1 - BQ9.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

BQ1 Baldwin Regional Area Transportation System - Employment of One (1) Accounting Manager Position [21-0723](#)

Approve the employment of Ann Simpson to fill the open Accounting Manager position (PID #5597) at a grade S319 (\$84,000.00 annually), with said salary due to specialized experience, to be effective no sooner than April 12, 2021.

BQ2 Probate Office - Employment of One (1) License Revenue Officer I Position [21-0726](#)

Approve the employment of Rose Andrews to fill the open License Revenue Officer I position (PID #3054) at a grade 306 (\$14.60 per hour/\$30,368.00 annually) to be effective no sooner than April 12, 2021.

BQ3 Revenue Commission - Employment of One (1) Collections Support Technician I Position [21-0737](#)

Approve the employment of Cindy Leger to fill the open Collections Support Technician I position (PID #5338) at a grade 305 (\$13.91 per hour/\$28,932.80 annually) to be effective no sooner than April 12, 2021.

BQ4 Animal Shelter - Position Changes [21-0736](#)

Take the following actions:

1) Abolish the vacant Animal Control Technician position (PID #5540) pay grade 304; and

- 2) Abolish the part-time Animal Control Technician position (PID #PT54) pay grade 304; and
- 3) Create a Senior Animal Control Technician position (PID #TBD) pay grade 307; and
- 4) Approve the updated position description for Senior Animal Control Technician; and
- 5) Approve the updated organizational chart for the Animal Shelter.

BQ5 Finance and Accounting Department - Personnel Changes

21-0733

Take the following actions:

- 1) Approve the promotion of Makayla Shiver from the Junior Staff Accountant (PID #5220) grade S312 (\$45,746.15 annually) to fill the open Staff Accountant position (PID #413) grade S313 (\$49,405.84 annually); and
- 2) Approve the promotion of Amanda Cunningham from the Assistant Accounts Payable Supervisor (PID #4089) grade 311 (\$19.856 per hour/\$41,300.48 annually) to fill the open Junior Staff Accountant (PID #5220) grade S312 (\$44,603.52 annually); and
- 3) Approve the promotion of Katrina Taylor from the MPO Technician I position (PID #5350) grade 308 (\$16.668 per hour/\$34,669.44 annually) in the MPO Department (146/51932) to fill the open Grants Coordinator position (PID #5548) grade S316 (\$53,217.00 annually) in the Finance and Accounting Department.

These actions will be effective no sooner than April 12, 2021.

BQ6 Highway Department (Subdivision) - Promotion of Employee

21-0734

Take the following actions:

- 1) Approve the promotion of John Lundy from the Engineering Technician II position (PID #1072) grade 311 (\$28.401 per hour/\$59,074.08 annually) to fill the Engineering Technician III (Permit Option) position (PID #5380) at a grade 312 (\$30.673 per hour/\$63,799.84 annually) to be effective no sooner than April 12, 2021; and
- 2) Approve the updated position description for Engineering Technician II (Permit Option).

BQ7 Sales, Use, and License Tax Department - Position Changes

21-0724

Take the following actions:

- 1) Approve the promotion of Samulyn Parker from the Revenue Clerk II position (PID

#5370) at a grade 309 (\$19.356 per hour/\$40,260.48 annually) to fill the open Audit Compliance Officer Trainee position (PID #5588) at a grade S312 (\$43,481.32 annually) to be effective no sooner than April 12, 2021; and

- 2) Abolish the Revenue Clerk II position (PID #5370); and
- 3) Create a Revenue Clerk I position (PID #TBD); and
- 4) Approve the updated position description for Revenue Clerk I; and
- 5) Approve the updated organizational chart for the Sales, Use, and License Tax Department.

BQ8 Solid Waste Department - Position Changes

21-0738

Take the following actions:

- 1) Approve the lateral transfer of Joseph Dyess from the Inmate Supervisor position (PID #5196) grade 306 (\$17.182 per hour), in the Solid Waste Litter Patrol Department (510/54840), to fill the open Landfill Equipment Operator I position (PID #5599) at the Solid Waste Magnolia Landfill (511/54300), with no change in grade/pay; and
- 2) Approve the promotion of Gary Ashmore from the Inmate Supervisor position (PID #217) grade 306 (\$15.569 per hour), in the Solid Waste Litter Patrol Department (510/54840), to fill the open Landfill Equipment Operator II position (PID #1049) at the Solid Waste Magnolia Landfill (511/54300) grade 308 (\$16.815 per hour/\$34,975.20 annually); and
- 3) Abolish the vacant Inmate Supervisor positions (PID #217 and #5196) in Solid Waste Litter Patrol Department (510/54840); and
- 4) Approve the promotion of Hannah Younce from the Billing Account Specialist I position (PID #598) grade 306 (\$15.045 per hour/\$31,293.60 annually), in the Solid Waste Collections Administration Department (54801), to fill the open Operations Support Specialist II position (PID #5507) grade 307 (\$16.249 per hour/\$33,797.92 annually) in the Solid Waste Collections Department (54800); and
- 5) Approve the promotion of Mary Lewis from the Animal Control Technician position (PID #5357) grade 304 (\$13.755 per hour/\$28,610.40 annually), in the Animal Shelter Department (109/55410), to fill the open Operations Support Specialist II position (PID #5585) grade 307 (\$15.330 per hour/\$31,886.40 annually) in the Solid Waste Collections Department (54800); and
- 6) Approve the employment of Adam Calloway to fill the open Landfill Equipment Operator III (PID #580) grade 309 (\$16.91 per hour/\$35,172.80 annually) at the McBride Landfill (510/54330); and

7) Approve the employment of Tom Thomas to fill the open Landfill Equipment Operator II (PID #5452) grade 308 (\$16.10 per hour/\$33,488.00 annually) at the Eastfork Landfill (510/54331); and

8) Approve the updated organizational chart for the Solid Waste Department.

BQ9 Communications and Information Systems Department - Title Change for Software Developer II Position

[21-0727](#)

Take the following actions:

- 1) Approve the title change for the Software Developer II position (PID #983) to Web Developer II, with no change in pay or pay grade; and
- 2) Approve the position description for Web Developer II; and
- 3) Approve the updated organizational chart for the CIS Department.

BR PLANNING AND ZONING

Wayne Dyess, County Administrator, said there are five Items under Planning and Zoning for the Commission's approval.

Motion by Commissioner James E. Ball, seconded by Commissioner BillieJo Underwood, to approve Items BR1 - BR5.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

BR1 Baldwin County Commission Board of Adjustment Number 1 - Board Appointment(s)

[21-0728](#)

Related to the Baldwin County Commission Board of Adjustment Number 1, take the following action:

- 1) Appoint Ms. Donna Givens as an alternate member, for a pro-rata reduced three (3) year term, said term commencing April 6, 2021, and expiring on March 16, 2024.

BR2 Baldwin County Commission Board of Adjustment Number 2 - Board Appointment(s)

[21-0730](#)

Related to the Baldwin County Commission Board of Adjustment Number 2 take the following actions:

- 1) Appoint Mr. Robert Broseus as a regular member (Planning District 23 Designee), for a pro-rata reduced three (3) year term, said term commencing April 6, 2021, and expiring on March 16, 2023; and
- 2) Appoint Ms. Vickie Matranga as an alternate member, for a pro-rata reduced three (3) year term, said term commencing April 6, 2021, and expiring on March 16, 2023.

BR3 Former Baldwin County Commission District Number 1 Planning (Zoning) District Board of Adjustment - Acceptance of Resignation

[21-0731](#)

Related to the former Baldwin County Commission District No. 1 Planning (Zoning) District Board of Adjustment (Greater North Baldwin County area) take the following action:

- 1) Accept the resignation of Mrs. Christine Sullivan, effective March 16, 2021, and thank her for her former civic service as a regular member (Planning District 4 designee) of the board.

BR4 Baldwin County Planning and Zoning Commission - Board Appointment(s)

[21-0717](#)

As relates to the Baldwin County Planning and Zoning Commission, take the following actions:

- 1) Accept the resignation of Mr. Kevin Murphy (BCC District 4 Nominee), effective February 2, 2021, and thank Mr. Murphy for his prior civic service as a member of the Board; and
- 2) Appoint Mr. David Gregory (Greg) Seibert as a regular member of the Board (BCC District 4 Nominee) for a four (4) year pro-rata reduced term, to fill the place seat and unexpired term formerly held by Mr. Kevin Murphy, said term to commence on April 6, 2021, and expire on December 2, 2021.

BR5 Planning (Zoning) District 11 Election - Making Judge of Probate Order Part of the Record

[21-0673](#)

Make a part of the record the Order from Baldwin County Judge of Probate setting the date for the Planning (Zoning) District 11 election for May 4, 2021, to be held at:

New Beginning Christian Fellowship Church
13672 County Road 55
Foley, Alabama 36535

C PRESENTATIONS

CA GENERAL

CA1 Proclamation - Child Abuse Prevention and Awareness Month and Sexual Assault Prevention and Awareness Month - April 2021 [21-0653](#)

Wayne Dyess, County Administrator, said Ms. Niki Whitaker, Executive Director, Care House; Ms. Brandie Hopkins, Sexual Assault Manager, The Lighthouse; and Ms. Michon Trent, Executive Director, The Exchange Club Family Center, are in attendance to accept the Proclamation which proclaims the month of April 2021, as "Child Abuse Prevention and Awareness Month" and "Sexual Assault Prevention and Awareness Month" in Baldwin County, Alabama.

After Mr. Dyess read the Proclamation, Ms. Whitaker appeared before the Commission and commented on the challenges and changes to Care House's program to prevent child abuse.

Ms. Hopkins appeared before the Commission and provided statistics on sexual assaults and how few are reported. She thanked the Commissioners for believing in the mission of The Lighthouse.

Ms. Trent appeared before the Commission and commented on the challenges presented during 2020 regarding to child abuse and thanked the Commissioners for the recognition of the program.

Motion by Commissioner Charles F. Gruber, seconded by Commissioner James E. Ball, to adopt a Proclamation proclaiming the month of April 2021, as "Child Abuse Prevention and Awareness Month" and "Sexual Assault Prevention and Awareness Month" in Baldwin County, Alabama.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

CA2 Proclamation - Confederate History Month - April 2021 [21-0614](#)

Wayne Dyess, County Administrator, read the Proclamation proclaiming April 2021 as Confederate History Month.

Mr. Richard Sheeley, Master Chief, Petty Officer, U.S. Navy, (Retired), appeared before the Commission to accept the Proclamation and gave a brief history of the War Between the States, and read a prepared statement about Bon Secour salt

works destroyed by Union Forces and the shortage of salt during the conflict.

The Commissioners commented on how much Mr. Bert Blackmon would have enjoyed the presentation and thanked Mr. Sheeley for carrying on Mr. Blackmon's legacy.

Motion by Commissioner James E. Ball, seconded by Commissioner Charles F. Gruber, to adopt a Proclamation proclaiming April 2021 as Confederate History Month in Baldwin County, Alabama.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

CA3 Proclamation - National Library Week - April 4 - 10, 2021

[21-0645](#)

Wayne Dyess, County Administrator, introduced Ms. Joanna Bailey, Bay Minette Public Library Director, Mr. Chad Yarbrough, Chairman of the Board, Baldwin County Library Cooperative Inc., Ms. Amanda Burgett, Baldwin County Library Cooperative Assistant Director; and Ms. Elizabeth Webb, Director of the Baldwin County Library Cooperative to accept the Proclamation.

After Mr. Dyess read the Proclamation, Ms. Webb appeared before the Commission and accepted the Proclamation in honor of a co-worker who recently passed. Ms. Webb thanked the Commissioners for their continued support and commented on the multitude of programs the library provides.

The Commissioners thanked Ms. Webb for all of the programs the library has and the support to the citizens.

Motion by Commissioner BillieJo Underwood, seconded by Commissioner James E. Ball, to adopt a Proclamation which designates April 4 - 10, 2021, as National Library Week in Baldwin County, Alabama.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

Wayne Dyess, County Administrator, said there are three Proclamations on behalf of the Baldwin County Sheriff's Office. Mr. Dyess read the Proclamation for National Telecommunicators/Communications Officers Week.

Sheriff Huey Hoss Mack appeared before the Commission to accept the Proclamation and thanked the Commissioners on behalf of the men and women who make up the Communications Division. Sheriff Mack said there has been a huge increase of calls this past year and he appreciates the recognition for the officers.

Motion by Commissioner James E. Ball, seconded by Commissioner BillieJo Underwood, to adopt a Proclamation which proclaims the week of April 11-17, 2021, as National Telecommunicators/Communications Officers Week in Baldwin County, Alabama.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

Mr. Dyess read the Proclamation for National Correctional Officers Week.

Sheriff Mack accepted the Proclamation on behalf of the 145 correctional facility officers and thanked the Commissioners for their appreciation and support.

Motion by Commissioner Charles F. Gruber, seconded by Commissioner BillieJo Underwood, to adopt a Proclamation which proclaims the week of May 2 - 8, 2021, as National Correctional Officers Week in Baldwin County, Alabama.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

Mr. Dyess read the Proclamation for National Law Enforcement Officers Memorial

Week.

Sheriff Mack accepted the Proclamation and said the annual Memorial Ceremony will be held at the Memorial site in Robertsedale, Alabama, on May 13, 2021, at 10:00 a.m. to remember Alabama law enforcement officers killed in the line of duty. Sheriff Mack said several Alabama Sheriffs dedicated a State Sheriff's Memorial in Montgomery, Alabama in 2020. Since 1809, twenty (20) Sheriffs have been killed in the line of duty.

The Commissioners thanked Sheriff Mack and his department for their work.

Motion by Commissioner James E. Ball, seconded by Commissioner BillieJo Underwood, to adopt a Proclamation which proclaims the week of May 9 - 15, 2021, as National Law Enforcement Officers Memorial Week in Baldwin County, Alabama.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

CA5 Employees of the Quarter for 1st Quarter 2021

[21-0725](#)

Wayne Dyess, County Administrator, said Deidra Hanak, Personnel Director, will present the Employees of the Quarter for the First Quarter of 2021.

Ms. Hanak, Personnel Director, appeared before the Commission to recognize the employees as Employees of the Quarter for the Baldwin County Commission and said the goal of the Employee of the Quarter Program is to publicly recognize outstanding employees and acknowledge their accomplishments and contributions to the Commission. This offers the opportunity for employees to recognize their peers for their exceptional job performance and customer service. Each quarter employees are selected based on factors such as improving internal services, improving work processes to become more efficient and performing at a level above and beyond the normal job requirements.

Kevin Carroll, Area 100 Supervisor, appeared before the Commission and presented the certificate to Tammy Monte, Operations Support Specialist II, for the Highway Maintenance Department. Mr. Carroll said it has been a privilege to work with Ms. Monte and he appreciates what a great job she does and how she works so well with the public. Mr. Carroll thanked Ms. Monte for all she does and presented her with the Employee of the Quarter Certificate.

Joey Nunnally, County Engineer, appeared before the Commission and accepted the certificate for Todd Reed, Engineering Technician II, who was unable to

attend. Mr. Nunnally said Mr. Reed thanks the Commissioners for the recognition. Mr. Reed and the experience he brings to his position is a great asset for the Highway Department.

Sarah Sislak, Metropolitan Planning Organization (MPO) Coordinator, appeared before the Commission and introduced Katrina Taylor, MPO Technician I, and said Ms. Taylor is an exemplary employee and a team player who never hesitates to help out wherever needed. Ms. Sislak said she has enjoyed working with Ms. Taylor over the last three years and congratulated her for her recent promotion to the Grants Coordinator position. Ms. Sislak presented Ms. Taylor with the Employee of the Quarter Certificate.

Ms. Taylor said it is an honor to be employed by the Commission and thanked the Commissioners for the recognition and the opportunities that are provided to their employees.

Jeannie Peerson, Commission Executive Assistant, appeared before the Commission and introduced Marshall Harris, Custodian at the Foley Courthouse. Ms. Peerson commented on the challenges brought on by the Covid pandemic and how Ms. Harris went the extra mile and always responded with a smile when asked to do more.

Matthew Brown, BRATS Director, appeared before the Commission and introduced James (Jim) Padgett, BRATS Bus Driver. Mr. Brown said Mr. Padgett is the most senior driver at BRATS and is a consummate professional. Mr. Padgett remained at work running routes during the Covid pandemic when there were no other drivers available and will be competing in the National Driver's Rodeo after placing first in the State competition for the second time in a row.

Ms. Hanak said the County website has a link for the public or supervisors to nominate exemplary employees.

D PUBLIC HEARINGS

DN HIGHWAY

DN1 *Case No. VAC-20-3 - Vacation of a Portion of a 60' Unopened, Unimproved Right-of-Way off Koier Road

[21-0721](#)

Chairman Davis opened the public hearing at 10:00 a.m. and asked if there is anyone present who wishes to speak.

Mr. Joey Nunnally, County Engineer, appeared before the Commission and provided background information on the subject property.

Mr. Daniel Koier, the applicant, said he is here to answer any questions.

There being no further requests to address the Commission, Chairman Davis closed the public hearing at 10:02 a.m.

Motion by Commissioner Charles F. Gruber, seconded by Commissioner James E. Ball, to take the following actions:

- 1) Approve the request from the Koier Family, LLC, to vacate a portion of a 60' unopened, unimproved right-of-way off Koier Road; and
- 2) Adopt Resolution #2021-048, which approves the vacation in accordance with Section 23-4-2 and Section 23-4-20 of the Code of Alabama 1975.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

DN2 *Case No. VAC-21-1 - Vacation of a 20' Unopened, Unimproved Right-of-Way East of Lawrence Road

[21-0722](#)

Chairman Davis opened the public hearing at 10:03 a.m. and asked if there is anyone present who wishes to speak.

Mr. Joey Nunnally, County Engineer, appeared before the Commission and provided background information on the subject property.

Mr. Wendell Hudson, the applicant, said he is here to answer any questions.

There being no further requests to address the Commission, Chairman Davis closed the public hearing at 10:04 a.m.

Motion by Commissioner James E. Ball, seconded by Commissioner BillieJo Underwood, to take the following actions:

- 1) Approve the request from Wendell Hudson, Tonia Hudson and Ernest W. Gabel, Jr. to vacate a 20' unopened, unimproved right-of-way east of Lawrence Road; and
- 2) Adopt Resolution #2021-049, which approves the vacation in accordance with Section 23-4-2 and Section 23-4-20 of the Code of Alabama 1975.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

E COMMITTEE REPORTS

EA FINANCE/ADMINISTRATION DIVISION

EA1 Payment of Bills

21-0691

Motion by Commissioner James E. Ball, seconded by Commissioner BillieJo Underwood, to pay bills totaling \$24,323,430.11 (twenty-four million, three hundred twenty-three thousand, four hundred thirty dollars and eleven cents) with the exception of Vendor #159 which is listed in the Baldwin County Accounts Payable Payments - April 6, 2021, for a revised total of \$24,323,135.83.

Of this amount, \$5,249,526.68 (five million, two hundred forty-nine thousand, five hundred twenty-six dollars and sixty-eight cents) was paid to the Baldwin County Board of Education and \$328,976.78 (three hundred twenty-eight thousand, nine hundred seventy-six dollars and seventy-eight cents) was paid to the Gulf Shores Board of Education for their portion of the County Sales and Use Tax.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

Motion by Commissioner James E. Ball, seconded by Commissioner Charles F. Gruber, to pay Vendor #159 in the amount of \$294.28.

Vendor #159: Davis, Joseph L., III - \$294.28

The motion passed by the following vote:

Aye: 3 - James E. Ball, BillieJo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 1 - Joe Davis III

EA2 Notification of Interim Payments Approved by Clerk/Treasurer as Allowed Under Policy 8.1

21-0690

Wayne Dyess, County Administrator, informed the Commission that the Baldwin

County Commission Interim Payments - April 6, 2021, made by the Clerk/Treasurer, totaling \$2,728,187.74 (two million, seven hundred twenty-eight thousand, one hundred eighty-seven dollars and seventy-four cents) are a part of the minutes.

F DISCUSSION ITEMS

FJ ELECTED OFFICIALS

FJ1 Baldwin County Coroner Advisory Committee [21-0714](#)

No action taken.

FK EMERGENCY MANAGEMENT AGENCY (EMA)

FK1 Emergency Management Executive Stakeholder Meeting - Emergency Support Function Partners [21-0746](#)

Zach Hood, Emergency Management Agency (EMA) Director, appeared before the Commission to discuss the Emergency Management Executive Stakeholder Meeting which is an opportunity for the Baldwin County EMA and emergency support function partners to meet monthly to discuss emergency operations planning, threat/hazard risks for the County and provides a collaborative approach to resources.

FN HIGHWAY

FN1 Town of Toxey, Alabama - Maintenance Vehicle Purchase Request [21-0729](#)

No action taken.

FQ PERSONNEL

FQ1 Personnel Department - Voluntary Emergency Paid Sick Leave due to American Rescue Plan Act Law [21-0735](#)

No action taken.

FR PLANNING AND ZONING

FR1 Town of Elberta - Termination of Planning Jurisdiction Agreement [21-0702](#)

This item will be brought back to a future meeting.

G COMMISSIONER REQUESTS

H ADDENDA

HA1 Request for Proposals (RFP) for Additional Line of Credit Associated with Hurricane Sally Repairs [21-0687](#)

Motion by Commissioner BillieJo Underwood, seconded by Commissioner James E. Ball, to authorize staff to prepare and issue Request for Proposals (RFP) to financial institutions for additional line of credit associated with Hurricane Sally repairs.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

I ADMINISTRATIVE REPORT

Wayne Dyess, County Administrator, informed the Commission that Case No. S-21005 - Blackwater Farm Subdivision appeal which was tabled during the March 2, 2021 Regular meeting has been withdrawn.

J COUNTY ATTORNEY'S REPORT

K PUBLIC COMMENTS

L PRESS QUESTIONS

M COMMISSIONER COMMENTS

The Commissioners provided their closing comments.

N ADJOURNMENT

Motion by Commissioner BillieJo Underwood, seconded by Commissioner James E. Ball, to adjourn the April 6, 2021, Baldwin County Commission Regular meeting at 10:15 a.m.

After the motion, Chairman Davis adjourned the April 6, 2021, Baldwin County Commission Regular meeting at 10:15 a.m.

A handwritten signature in black ink, appearing to read "Joe Davis III", with a stylized flourish at the end.