

Baldwin County Commission

Baldwin County Commission Regular
Meeting Minutes
Tuesday, October 19, 2021
8:30 AM



Baldwin County Fairhope Satellite Courthouse
County Commission Meeting Chambers
2nd Floor
1100 Fairhope Avenue
Fairhope, Alabama 36532

District 1 – Commissioner James E. Ball
District 2 – Commissioner Joe Davis, III
District 3 – Commissioner Billie Jo Underwood
District 4 – Commissioner Charles F. Gruber

Wayne A. Dyess, County Administrator

All supporting documentation for the minutes can be viewed in the File ID link of each item and are denoted by an asterisk.

WELCOME BY CHAIRMAN, INVOCATION AND PLEDGE OF ALLEGIANCE

Present: 4 - Commissioner James E. Ball, Commissioner Joe Davis III, Commissioner BillieJo Underwood, and Commissioner Charles F. Gruber

Absent: 0

Also present were, Wayne Dyess, County Administrator, and Brad Hicks, County Attorney.

The Chairman called the meeting to order at 8:28 a.m. After the prayer led by Pastor Bill Price with Spanish Fort United Methodist Church, and the Pledge of Allegiance led by Commissioner James E. Ball, the Commission transacted the following business to-wit:

C PRESENTATIONS

CA GENERAL

CA1 Resolution #2022-005 in Recognition of Judge Julian B. "Buddy" Brackin, Jr.'s Retirement [22-0066](#)

After Wayne Dyess, County Administrator, read the Resolution, the Commissioners presented the Resolution to Judge Julian B. "Buddy" Brackin, Jr., commending him for his prior public service to the City of Orange Beach and other municipalities in Baldwin County.

The Commissioners congratulated Judge Brackin for his accomplishments and thanked him for his 31 years of service to the citizens of Baldwin County.

Motion by Commissioner James E. Ball, seconded by Commissioner BillieJo Underwood, to adopt Resolution #2022-005 which commends Judge Julian B. "Buddy"

Brackin, Jr., for 31 years of service to the citizens of the City of Orange Beach and his years of distinguished public service.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

A ADOPTION OF MINUTES

October 5, 2021, Regular Meeting

Motion by Commissioner Charles F. Gruber, seconded by Commissioner James E. Ball, to adopt the minutes of the October 5, 2021, Regular Meeting.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

B ACTION ITEMS

BA ADMINISTRATION

Wayne Dyess, County Administrator, said there are three Items under Administration for the Commission's approval, including a Replacement Item for BA1.

Motion by Commissioner James E. Ball, seconded by Commissioner BillieJo Underwood, to approve Items BA1 - BA3.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

BA1 *City of Fairhope - Annexation Notification

[22-0077](#)

Authorize placement of the City of Fairhope's Annexation Ordinance No. 1726, annexing property into the corporate limits of the City of Fairhope, Alabama, into the minutes of

the October 19, 2021, Baldwin County Commission meeting with proper notification to the following departments/organizations:

Baldwin County Commission Departments:

Baldwin County Commission
Building Inspection Department
Communications/Information Systems Department
Environmental Management/Solid Waste Department
Highway Department
Planning and Zoning Department

Elected Officials:

Baldwin County Revenue Commission
Baldwin County Sheriff's Office

Other Agencies:

Board of Registrars Office
Emergency 911
South Alabama Regional Planning Commission

BA2 City of Fairhope - Annexation Notification

22-0105

Authorize placement of the City of Fairhope's Annexation Ordinance No. 1728, an Ordinance Amending Ordinance No. 1253 known as the Zoning Ordinance, annexing property into the corporate limits of the City of Fairhope, Alabama, into the minutes of the October 19, 2021, Baldwin County Commission meeting with proper notification to the following departments/organizations:

Baldwin County Commission Departments:

Baldwin County Commission
Building Inspection Department
Communications/Information Systems Department
Environmental Management/Solid Waste Department
Highway Department
Planning and Zoning Department

Elected Officials:

Baldwin County Revenue Commission
Baldwin County Sheriff's Office

Other Agencies:

Board of Registrars Office
Emergency 911
South Alabama Regional Planning Commission

Approve the revised "County Take Home Vehicle List - October 2021."

The total number of Baldwin County Commission departmental staff driving public taxpayer owned county vehicles is 203.

BC ARCHIVES AND HISTORY

Wayne Dyess, County Administrator, said there is one Item under Archives and History for the Commission's approval.

Motion by Commissioner James E. Ball, seconded by Commissioner BillieJo Underwood, to approve Item BC1.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

BC1 Resolution #2022-011 - Appropriation from the Historic Parks Fund to Bicentennial Park for the Christmas at Bicentennial Park Event December 17-18, 2021

22-0109

Take the following action:

1) Adopt Resolution #2022-011 authorizing an appropriation of \$23,400.00 from the Historic Parks Funds to Bicentennial Park for the Christmas at Bicentennial Park Event December 17-18, 2021, with said appropriation/expenditure to include:

\$10,400.00 - underground electrical outlets

\$5,500.00 - Power Productions to provide production, lighting, sound, stage, and 24' movie screen

\$7,500.00 - other event supplies and expenses; and

2) Approve the Building Maintenance Department to provide all electrical work associated to the electrical outlets.

BE BUDGET/PURCHASING

Wayne Dyess, County Administrator, said there are 10 Items under Budget/Purchasing for the Commission's approval.

Motion by Commissioner Charles F. Gruber, seconded by Commissioner BillieJo Underwood, to approve Items BE1 - BE10.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

BE1 Amendment to Contract for Competitive Bid #WG20-28 - Provision of Installation, Service and Operation of Inmate Telephone and Video Visitation Services for the Baldwin County Sheriff's Office [22-0116](#)

Approve Amendment #1 to the original Agreement which was executed on October 6, 2021, between Baldwin County Commission and Global Tel*Link Corporation for Competitive Bid #WG20-28 - Provision of Installation, Service and Operation of the Inmate Telephone and Video Visitation Services for the Baldwin County Sheriff's Office to be in compliance with the Federal Communications Commission (FCC) Order that was released May 24, 2021, which mandates certain rate caps for inmate telephone services and authorize the Chairman to execute the Amendment.

BE2 Competitive Bid #WG21-46 - Provision of Alternate Daily Cover Material for the Baldwin County Commission [22-0086](#)

Award Bid #WG21-46 - Provision of Alternate Daily Cover Materials to the lowest bidder, LSC Environmental Products, LLC, as follows:

Product: VerDac Landfill Cover Pellets
Amount Bid: \$18.50 per 50 lb. bag
Delivery Time: 10 - 14 days

BE3 Competitive Bid #WG21-47 - Provision of Bituminous Materials for the Baldwin County Commission [22-0110](#)

Award Bid #WG21-47 - Provision of Bituminous Materials for the Baldwin County Commission for each category of headings to Mobile Asphalt Company, LLC, H.O. Weaver & Sons, Inc. and Advanced Asphalt Products, LLC as per the Award Listings.

BE4 Competitive Bid #WG21-48A - Provision of Labor and Equipment for Asphalt Placement for the Baldwin County Commission [22-0071](#)

Take the following actions:

1) Authorize the Purchasing Director to re-bid for the Provision of Labor and Equipment for Asphalt Placement; and

2) Further, authorize the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

BE5 Competitive Bid #WG22-01 - On-Call Fiber Optic Installation and Repair Services for the Baldwin County Commission

[22-0072](#)

Take the following actions:

- 1) Approve the specifications and authorize the Purchasing Director to place a competitive bid for an On-Call Fiber Optic Installation and Repair Services; and
- 2) Further, authorize the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

BE6 Competitive Bid #WG22-02 - Provision of Police Vehicle Equipment (Brake Rotors/Pads) for the Baldwin County Commission

[22-0081](#)

Take the following actions:

- 1) Approve the specifications and authorize the Purchasing Director to place a competitive bid for the Provision of Police Vehicle Equipment (Brake Rotors/Pads) for the Baldwin County Commission; and
- 2) Further, authorize the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

BE7 Competitive Bid #WG22-03 - Provision of Fire Protection Services (Extinguishers) for the Baldwin County Commission

[22-0083](#)

Take the following actions:

- 1) Approve the specifications for the Provision of Fire Protection Services (Extinguishers) and authorize the Purchasing Director to place a competitive bid; and
- 2) Further, authorize the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums for clarifications if required after the bid is advertised.

BE8 Competitive Bid #WG22-04 - Annual Rental of Portable Toilets for the Baldwin County Commission

[22-0084](#)

Take the following actions:

- 1) Approve the specifications and authorize the Purchasing Director to place a competitive bid for the Annual Rental of Portable Toilets; and
- 2) Further, authorize the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

BE9 Quotes for Prescribed Burn of 77 Acres within Bon Secour Dredge Site, Bon Secour, Alabama, for the Baldwin County Commission

[22-0097](#)

Award the quote to Wildlife Solutions, Inc., in the amount of \$9,548.00 for the Prescribed Burn of 77 Acres within Bon Secour Dredge Site, Bon Secour, Alabama, and authorize the Chairman to execute the Public Works Contract and Certificate of Compliance. (This Contract shall be effective from November 1, 2021, through April 30, 2022.)

BE10 Request of Proposals (RFP) for Baldwin County Emergency Management Software

[22-0080](#)

Approve the Request for Proposals (RFP) for the purchase and implementation of Baldwin County Emergency Management Software and authorize the Purchasing Director to advertise the RFP.

BH COMMUNICATIONS/INFORMATION SYSTEMS (CIS)

Wayne Dyess, County Administrator, said there is one Item under Communications/Information Systems (CIS) for the Commission's approval.

Motion by Commissioner James E. Ball, seconded by Commissioner BillieJo Underwood, to approve Item BH1.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

BH1 Microsoft Volume Licensing Agreement

[22-0064](#)

Approve the Microsoft Volume Licensing Agreement between the Baldwin County Commission and Microsoft and authorize the Chairman to execute any related documents.

This Agreement is effective October 1, 2021, and will expire on September 30, 2024.

BJ ELECTED OFFICIALS

Wayne Dyess, County Administrator, said there is one Item under Elected Officials for the Commission's approval.

Motion by Commissioner BillieJo Underwood, seconded by Commissioner James E. Ball, to approve Item BJ1.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

BJ1 Renewal Amendment to IncomeWorks Software License Agreement

22-0048

Approve the Renewal Amendment to IncomeWorks License Agreement between Assessment Advisors, LLC and Baldwin County Commission, to provide the Baldwin County Revenue Commission with an income based local-market-specific commercial real estate evaluation model designed specifically to bring consistency and equity to the assessment of commercial, industrial, lodging, multi-family, office, and retail properties.

This Agreement shall be for a term of one (1) year, to commence on January 1, 2022, and terminate on December 31, 2022, per Renewal Amendment. The renewal fee of \$29,000.00 was invoiced to Licensee on September 23, 2021. Payment received in October 2021 will ensure release of both "2020" and "2021" data years during December 2021.

BL ENVIRONMENTAL MANAGEMENT

Wayne Dyess, County Administrator, said there are four Items under Environmental Management for the Commission's approval. Mr. Dyess noted Item BL2 has an addendum attachment, the renewal application.

Motion by Commissioner Charles F. Gruber, seconded by Commissioner James E. Ball, to approve Items BL1- BL4.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

BL1 Amendment to Lease Agreement with Mullek Farms for Farmland at
Magnolia Landfill

[22-0011](#)

Approve the Amendment to Lease Agreement of County Property at Magnolia Landfill for Farmland between the Baldwin County Commission and Mr. Timothy Mullek, Mr. Joseph Mullek, and Mr. Michael Mullek, d/b/a Mullek Farms, which reduces the amount of land subject to the Lease Agreement by fifteen (15) acres and reduces the rental payment from \$4,125.00 annually to \$3,000.00 annually.

The Amendment to the Lease Agreement does not affect the three (3) year term of the Lease Agreement which commenced on May 2, 2020, and expires on May 1, 2023, unless terminated as set forth in the Lease Agreement.

BL2 *Approval of Renewal Application for Certificate of Exception from
Garbage Pick-Up

[22-0112](#)

Take the following action:

As authorized by Section 22-27-3 of the Code of Alabama 1975, and without limitation, approve the Renewal Application for Certificate of Exception from Garbage Pick-up as permitted by, and applicable to, as follows:

Approve for a period not to exceed one (1) year commencing September 21, 2021:

Bruce Armstead
39910 Bertha Cleveland Road South
Bay Minette, Alabama 36507
(Application Receipt No. 1571)

BL3 Baldwin County Solid Waste Uncollectible Residential Accounts - October
2021

[22-0061](#)

Approve the uncollectible residential garbage accounts list for write-offs in the amount of \$895.00.

BL4 Resolution #2022-010 - Fiscal Year 2022 Solid Waste Budget Adjustment

[22-0108](#)

Take the following actions:

1) Adopt Resolution #2022-010 which amends the Fiscal Year 2022 Budget approved during the September 21, 2021, Baldwin County Commission meeting per Resolution #2021-128, to authorize additional funding of \$100,000 for Fund 511 capital expenditures.

2) Create an additional cost center for Fund 511 - Garbage Collection to allow for more

accurate tracking of maintenance shop expenses which are currently budgeted and recorded in totality to Fund 510.54370 Equipment Maintenance. Further, authorize the reclassification of fifty percent (50%) of the approved Fiscal Year 2022 Fund 510.54370 budget to the newly created 511 cost center and applicable object codes.

BM FINANCE AND ACCOUNTING

Wayne Dyess, County Administrator, said there are two Items under Finance and Accounting for the Commission's approval.

Motion by Commissioner James E. Ball, seconded by Commissioner BillieJo Underwood, to approve Items BM1 - BM2.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

BM1 Allocation of American Rescue Plan Act (ARPA) Funds

[22-0076](#)

Based on the Grants Committee recommendation, approve the allocation of American Rescue Plan Act (ARPA) funds for air-surface hospital grade disinfectant backpack foggers:

Baldwin County Commission Facilities	\$141,898.20
Baldwin County Sheriff's Office Facilities	\$ 37,872.50
Total Cost:	\$179,770.70

BM2 Association of County Commissions of Alabama (ACCA) Workers' Compensation Longevity Bonus

[22-0094](#)

Related to the Association of County Commissions of Alabama Worker's Compensation Self-Insurance Fund (ACCA WCSIF) Member Longevity Bonus, take the following actions:

- 1) Adopt and authorize the Chairman to execute Resolution #2022-008 for the 2024 Workers' Compensation Longevity Bonus; and
- 2) Authorize the Chairman to execute any related correspondence and/or instruments.

BN HIGHWAY

Wayne Dyess, County Administrator, said there are eight Items under Highway for the Commission's approval.

Motion by Commissioner BillieJo Underwood, seconded by Commissioner James E. Ball, to approve Items BN1 - BN8.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

BN1 Alabama Gulf Coast Recovery Council, State Expenditure Plan #11 - Lillian Park Beach Habitat and Shoreline Protection Project - Permission to Advertise for Professional Services for Engineering/Environmental Services for Design [22-0073](#)

Approve the Purchasing Department and Highway Department to develop and advertise a "Request for Qualifications" (RFQ) for design services for the Lillian Park Beach Habitat and Shoreline Protection Project.

BN2 County Road 20 Extension from South Hickory Street to County Road 65 - Engineering and Survey Services Fee Increase [22-0095](#)

Approve a fee increase of \$137,500.00 for additional design services performed by TTL, Inc. for the County Road 20 Extension from South Hickory Street to County Road 65.

BN3 County Road 99 Shoulder Widening from County Road 91 to Carrier Drive - Resolution #2022-006 and Preliminary Engineering/Construction Funding Agreement [22-0090](#)

Adopt Resolution #2022-006 and authorize the Chairman to execute an agreement between the Baldwin County Commission and the Alabama Department of Transportation for the funding of Preliminary Engineering, Construction and Construction Engineering Inspection for the County Road 99 Shoulder Widening from County Road 91 to Carrier Drive.

This agreement shall be effective upon full execution and shall be in effect until the project has been completed and reimbursements are complete. This agreement may be terminated by either party upon delivery of a thirty (30) day notice of termination.

BN4 Funding Agreements with Alabama Department of Transportation for Preliminary Engineering and Construction of Austin Road Extension Project [22-0089](#)

Take the following actions:

1) Adopt Resolution #2022-009 and authorize the Chairman to execute an agreement between the Baldwin County Commission and the Alabama Department of Transportation for the funding of Preliminary Engineering, Right-of-Way Acquisition and Utility Relocation for the Austin Road Extension Project; and

2) Adopt Resolution #2022-007 and authorize the Chairman to execute an agreement between the Baldwin County Commission and the Alabama Department of Transportation for the funding of Construction and Construction Engineering Inspection for the Austin Road Extension Project.

These agreements shall be effective upon full execution and shall be in effect until the project has been completed and reimbursements are complete. These agreements may be terminated by either party upon delivery of a thirty (30) day notice of termination.

BN5 Goodwyn, Mills & Cawood, Inc. - Standard On-Call Contract for Professional Services - Consent to Assignment of Contract [22-0115](#)

Approve the Chairman to execute the Consent to Assignment of Contract document consenting to the assignment of all rights and obligations under the current Standard On-Call Contract with Goodwyn, Mills & Cawood, Inc., to Goodwyn Mills Cawood, LLC.

BN6 Request for Qualifications (RFQ) for an Investment Grade Traffic Study for the Baldwin Beach Express II from Interstate 10 to Interstate 65 [22-0104](#)

Approve the Purchasing Department and Highway Department to develop and advertise a "Request for Qualifications" (RFQ) for design services for an investment grade traffic study for the Baldwin Beach Express II from Interstate 10 to Interstate 65.

BN7 Resolution #2022-012 - Fiscal Year 2021 Year End Budget Amendment [22-0114](#)

Adopt Resolution #2022-012 amending the Fiscal Year 2021 Budget (Resolution #2020-126 and #2020-127, adopted September 15, 2020) to authorize the movement of budget funds in various accounts within Highway Fund 111.

BN8 Speed Limits on Various Roads [22-0069](#)

Take the following actions:

1) Establish speed limits on the following roads:

- Page Lane from Quail Lane to End of Maintenance - 20 MPH
- County Road 38 S from County Road 38 to the Baldwin Beach Express - 45 MPH
- Brown Lane from County Road 38 to End of Maintenance - 35 MPH

- Piney Woods Road from Cook Road to Maywood Lane - 15 MPH
- Maywood Lane from Piney Woods Road to Cook Road - 15 MPH
- Cortez Street from State Highway 180 to Beach Boulevard - 25 MPH
- Kennedy Road from Bon Secour Highway to End of Maintenance - 45 MPH
- Hurricane Road from State Highway 225 to County Road 86 - 45 MPH
- County Rd 86 from Hurricane Road to End of Maintenance - 45 MPH
- County Road 71 from County Road 62 N to Coopers Cemetery Road - 45 MPH
- South Boulevard from County Road 55 to West Boulevard - 35 MPH

2) Adjust the speed limit on the following road:

- Scenic Highway 98 from Nelson Drive to Battles Road - Lower from 40 MPH to 35 MPH

3) Create a 25 MPH School Zone on St. Michael Way for St. Michael Catholic High School.

BQ PERSONNEL

Wayne Dyess, County Administrator, said Item BQ1 has been removed from the agenda pending additional information from the Coroner's Office. Staff recommends approval of the three remaining Items under Personnel.

Motion by Commissioner Charles F. Gruber, seconded by Commissioner BillieJo Underwood, to approve Items BQ2 - BQ4.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

BQ1 Coroner's Office - Position Changes

[22-0099](#)

Removed from the Agenda. No action taken.

BQ2 Highway Department (Foley) - Promotion of Employee

[22-0100](#)

Approve the promotion of Robert Barnett from the Operator Technician Trainee position (PID #5494), grade 304 (\$13.38 per hour / \$27,830.40 annually) to fill the open Operator Technician I position (PID #5434) at a grade 307 (\$15.48 per hour / \$32,198.403 annually) to be effective no sooner than October 25, 2021.

BQ3 Parks Department - Employment of Two (2) Landscape Technician I Positions

[22-0101](#)

Take the following actions:

1) Approve the employment of Hunter Long to fill the open Landscape Technician I position (PID #531) grade 306 (\$14.75 per hour / \$30,680.00 annually); and

2) Approve the employment of Joseph Walz to fill the open Landscape Technician I position (PID #5633) grade 306 (\$14.75 per hour / \$30,680.00 annually).

These actions will be effective no sooner than October 25, 2021.

BQ4 Planning and Zoning Department - Employment of One (1) Planning Technician Position

[22-0102](#)

Approve the employment of Robert Brown to fill the open Planning Technician position (PID #5608) at a grade 309 (\$17.08 per hour / \$35,526.40 annually) to be effective no sooner than October 25, 2021.

BR PLANNING AND ZONING

Wayne Dyess, County Administrator, said there is one Item under Planning and Zoning for the Commission's approval.

Motion by Commissioner BillieJo Underwood, seconded by Commissioner James E. Ball, to approve Item BR1.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

BR1 Baldwin County Planning and Zoning Commission - Board Appointment(s)

[22-0113](#)

As relates to the Baldwin County Planning and Zoning Commission, take the following actions:

1) Reappoint Mr. Plumer Tonsmeire as a regular member of the Board (BCC District 2 nominee) for a four (4) year term, said term to commence on October 21, 2021, and expire on October 21, 2025.

2) Reappoint Mr. Brandon Bias as a regular member of the Board (BCC District 2 nominee) for a four (4) year term, said term to commence on November 1, 2021, and expire on November 1, 2025.

D PUBLIC HEARINGS

DA ADMINISTRATION

DA1 Case No. LV-21003 - Alcohol License Application for Dolgencorp LLC d/b/a Dollar General Store #22287 (Whitehouse Fork, Bay Minette) [22-0030](#)

Chairman Davis opened the public hearing at 8:42 a.m. and asked if there is anyone present who wishes to speak.

There being no requests to address the Commission, Chairman Davis closed the public hearing at 8:42 a.m.

Motion by Commissioner James E. Ball, seconded by Commissioner Charles F. Gruber, to approve the 050-Retail Beer (Off Premises Only) and 070-Retail Table Wine (Off Premises Only) alcohol license application for Dolgencorp LLC d/b/a Dollar General Store #22287, located at 8471 Whitehouse Fork Road Ext, Bay Minette, Alabama 36507, and approve the issuance of said license by the Alabama Alcoholic Beverage Control (ABC) Board.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

DA2 Case No. LV-21005 - Alcohol License Application for Tawana Jean Brantley d/b/a Boatyard Bait and Tackle [22-0078](#)

Chairman Davis opened the public hearing at 8:43 a.m. and asked if there is anyone present who wishes to speak.

Chairman Davis acknowledged Ms. Tawana Jean Brantley, the applicant, and asked if she had anything to add, to which Ms. Brantley replied no.

There being no requests to address the Commission, Chairman Davis closed the public hearing at 8:43 a.m.

Motion by Commissioner Charles F. Gruber, seconded by Commissioner James E. Ball, to approve the transfer application of 050 - Retail Beer (Off Premises Only) license from Kathleen Marie Lundy d/b/a Boatyard Bait and Tackle, to Tawana Jean Brantley d/b/a Boatyard Bait and Tackle, located at 10775 Boatyard Road, Stockton, Alabama 36579, and approve the issuance of said license by the Alabama Alcoholic Beverage Control (ABC) Board.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

E COMMITTEE REPORTS

EA FINANCE/ADMINISTRATION DIVISION

EA1 Payment of Bills

[22-0107](#)

Commissioner Ball said let the record reflect this will be the last time he reads the payment of the bills, as Commissioner Gruber is the next Finance Chairman.

Motion by Commissioner James E. Ball, seconded by Commissioner BillieJo Underwood, to pay bills totaling \$3,997,369.48 (three million, nine hundred ninety-seven thousand, three hundred sixty-nine dollars and forty-eight cents).

Of this amount, \$343,135.37 (three hundred forty-three thousand, one hundred thirty-five dollars and thirty-seven cents) is payable to the Baldwin County Board of Education and \$21,208.12 (twenty-one thousand, two hundred eight dollars and twelve cents) is payable to the Gulf Shores Board of Education for their portion of the County Sales and Use Tax.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

EA2 Notification of Interim Payments Approved by Clerk/Treasurer as Allowed Under Policy 8.1

[22-0106](#)

Wayne Dyess, County Administrator, informed the Commission that the Baldwin County Commission interim payments made by the Clerk/Treasurer totaling \$4,528,611.32 (four million, five hundred twenty-eight thousand, six hundred eleven dollars and thirty-two cents) are a part of the record.

F DISCUSSION ITEMS

G COMMISSIONER REQUESTS

H ADDENDA

HA1 Annual Leave Rollover

[22-0111](#)

No action taken.

HA2 Request for Leave of Absence - Probate Office

[22-0124](#)

Motion by Commissioner James E. Ball, seconded by Commissioner BillieJo Underwood, at the request of the Probate Judge, to approve a Leave of Absence for employee #145816 beginning October 20, 2021, for up to a 3-month period as outlined in the Baldwin County Employee Handbook, Section IV.I. "If an employee exhausts all of his or her annual, sick and FMLA leave and still needs additional time off for personal or health reasons, he or she may apply for an unpaid leave of absence for a period of up to three (3) months. The request for leave must be given to the employee's supervisor and Appointed Department Head at least thirty (30) days prior to the start of the requested leave date unless the leave is an emergency. Any request for leave of absences must be approved or denied by the County Commission."

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

HA3 Competitive Bid #WG22-05 - Purchase of One (1) New 2021 Ford Expedition XLT 4X4 or Equivalent for the Baldwin County Commission

[22-0131](#)

Motion by Commissioner BillieJo Underwood, seconded by Commissioner Charles F. Gruber, to award Bid #WG22-05 to the lowest bidder, Johnson Ford, Inc., for the purchase of One (1) New Ford Expedition XLT 4x4 for the District 1 Commissioner of the Baldwin County Commission as follows:

Make/Model: 2021 Ford Expedition XLT 4x4
Amount Bid: \$62,425.00
Delivery Time: Immediately

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

HA4 Baldwin County Solid Waste Gas-to-Energy Project Located at Magnolia Sanitary Landfill

[22-0133](#)

Motion by Commissioner BillieJo Underwood, seconded by Commissioner James E. Ball, to authorize the Chairman to execute the following agreements:

- 1) Landlord's Release and Waiver Agreement between the Baldwin County Commission (landlord) and West Town Bank & Trust (lender); and
- 2) Memorandum of Lease between the Baldwin County Commission and AEP Renewable Fuels, LLC.

The aforementioned agreement titled Landlord's Release and Waiver Agreement will waive certain landlord rights in favor of the lender on the project and the Memo of Lease will summarize the terms of the lease for the Baldwin County Judge of Probate Recording Documentation.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 0

HA5 Request for Mileage Reimbursement

[22-0134](#)

Motion by Commissioner James E. Ball, seconded by Commissioner BillieJo Underwood, to approve the Clerk/Treasurer to issue an interim check payable to Joseph Lee Davis, III, in the amount of \$372.77 for mileage reimbursement for July/August 2021.

The motion passed by the following vote:

Aye: 3 - James E. Ball, BillieJo Underwood, and Charles F. Gruber
Nay: 0
Absent: 0
Abstain: 1 - Joe Davis III

HA6 National Association of Realtors Level 2 Smart Growth Grant Request

[22-0135](#)

Motion by Commissioner Charles F. Gruber, seconded by Commissioner James E. Ball, to take the following actions:

- 1) Confirm, ratify, and approve the submittal of the grant application for the National Association of Realtors Level 2 Smart Growth Grant in the amount of \$5,000.00, said funds to be used to reimburse Baldwin County Commission for expenses related to the DesignVision workshop.

(Grant application was submitted by Baldwin Realtors electronically prior to Commission approval due to time constraints and submission deadline.)

- 2) Accept the National Association of Realtors Level 2 Smart Growth Grant in the amount of

\$5,000.00 from Baldwin Realtors.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

I ADMINISTRATIVE REPORT

Wayne Dyess, County Administrator, said this will be Commissioner Davis' last meeting as Chairman and thanked Chairman Davis for his service.

J COUNTY ATTORNEY'S REPORT

Brad Hicks, County Attorney, said it has been a pleasure working with Commissioner Davis.

Chairman Davis said it is an honor and privilege to serve the Commission in any capacity.

Mr. Hicks said there is no need for executive session today.

K PUBLIC COMMENTS

L PRESS QUESTIONS

M COMMISSIONER COMMENTS

The Commissioners provided their closing comments and thanked Commissioner Davis for his service and leadership during his time as Chairman.

Chairman Davis noted leadership is not about telling someone what to do, it is about providing them the opportunity and the resources to do it. Chairman Davis said he is proud of the teamwork exhibited by the Commission during his time as Chair.

Chairman Davis said it has been an honor and privilege to serve, and he is looking forward to working with Commissioner Ball as Chair.

N ADJOURNMENT

Motion by Commissioner James E. Ball, seconded by Commissioner BillieJo Underwood, to adjourn the October 19, 2021, Baldwin County Commission Regular meeting at 8:55 a.m.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, BillieJo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

Chairman Davis said the October 19, 2021, Baldwin County Commission Regular meeting is adjourned at 8:55 a.m.