



Baldwin County Commission Work Session
Meeting Minutes

Tuesday, November 16, 2020
8:30 AM

Baldwin County Central Annex Auditorium
22251 Palmer Street, Robertsedale, Alabama 36567

Commissioners present:

District 1 – Commissioner James E. Ball
District 2 – Commissioner Joe Davis, III
District 3 – Commissioner Billie Jo Underwood
District 4 – Commissioner Charles F. Gruber

Commissioners absent:

None.

Staff present:

Brian Peacock, CIS Director
Cian Harrison, Clerk Treasurer
Deidra Hanak, Personnel Director
Joey Nunnally, County Engineer
Ron Cink, Budget Director
Ron Ballard, JDC Director
Terri Graham, Development and Environmental Director
Wayne Dyess, County Administrator
Zach Hood, EMA Director
Eddie Harper, Building Official
Anu Gary, Administrative Services Manager
Keri Green, Commission Executive Assistant
Vince Jackson, Development Review Planner
Madison Steele, Horticulturist
Lisa Sangster, Chief Administrative Assistant
Joe Ryan, Code Enforcement Officer

Staff present via teleconference:

Wanda Gautney, Purchasing Director

Also present:

Brad Hicks, County Attorney
Anthony Lowery, Chief Deputy, BCSO

After the welcome, invocation and pledge of allegiance, the following agenda items were reviewed and/or discussed:

WELCOME BY CHAIRMAN, INVOCATION AND PLEDGE OF ALLEGIANCE

A ADOPTION OF MINUTES

October 27, 2020, Emergency Special Meeting (Tropical Storm Zeta)
November 3, 2020, Regular Meeting

No discussion.

B ACTION ITEMS

BA ADMINISTRATION

- BA1** Absentee Election Duties Related to the Baldwin County Planning (Zoning) District 19 Zoning Election on December 29, 2020 **21-0173**

Moved to November 17, 2020, regular meeting, Consent Agenda.

- BA2** Advertising Agreement with Alabama Media Group for Display Ads in Press-Register for 2021 **21-0192**

Moved to November 17, 2020, regular meeting, Consent Agenda.

- BA3** Port City Pacers' Holiday Half Marathon 2020 **21-0132**

Moved to November 17, 2020, regular meeting, Consent Agenda.

- BA4** Proclamation / Declaration of a Termination and Lifting of a State of Local Emergency - Hurricane Zeta **21-0151**

Wayne Dyess, County Administrator, discussed the recommendation by Zach Hood, EMA Director, to lift the Local State of Emergency on November 17, 2020, at 12:00 noon.

Moved to November 17, 2020, regular meeting, Consent Agenda.

- BA5** Request from North Baldwin Chamber of Commerce - Christmas Fest Event 2020 **21-0163**

Moved to November 17, 2020, regular meeting, Consent Agenda.

- BA6** Renewal of Memorandum of Agreement - Alabama Department of Public Health and Baldwin County Commission - Use of County Office Space/Facilities - Enforcement of Public Health Laws - Enforcement of Animal/Mosquito Control **21-0176**

Moved to November 17, 2020, regular meeting, Consent Agenda.

BE BUDGET/PURCHASING

- BE1** Competitive Bid #WG18-43A - Provision for Rental of Solar Powered Portable Message Signs for the Baldwin County Commission **21-0119**

Moved to November 17, 2020, regular meeting, Consent Agenda.

- BE2** Competitive Bid #WG20-45A - Provision of Police Vehicle Equipment (Brake Rotors/Pads) for the Baldwin County Commission **21-0138**

Moved to November 17, 2020, regular meeting, Consent Agenda.

- BE3** Competitive Bid #WG20-50A - Purchase of Three (3) New Steel Storage Containers for the Baldwin County Commission **21-0140**

Moved to November 17, 2020, regular meeting, Consent Agenda.

- BE4** Competitive Bid #WG20-51A - Provision of Roadside Litter Collection Services from County Right-of-Ways within the Unincorporated Areas of Baldwin County, Alabama for the Baldwin County Commission **21-0137**

Commissioner Gruber requested clarification on the bid tabulations and award. Wanda Gautney, Purchasing Director, provided clarification.

Moved to November 17, 2020, regular meeting, Consent Agenda.

- BE5** Competitive Bid #WG21-01 - Purchase and Installation of One (1) New 24kw Generator and One (1) New 100 AMP Automatic Transfer Switch for the Baldwin County Commission **21-0136**

Commissioner Davis requested clarification on whether the bid specifies the different type and capacity of generator requested since the submitted bids appear to have different features.

It was decided that Wanda Gautney, Purchasing Director, would provide this information at a later time.

Moved to November 17, 2020, regular meeting, Consent Agenda.

- BE6** Competitive Bid #WG21-06 - Provision of Fence Installation and Repair on County Right-of-Ways for the Baldwin County Commission **21-0144**

Moved to November 17, 2020, regular meeting, Consent Agenda.

- BE7** Competitive Bid #WG21-07 - Provision of Pavement Markers and Bituminous Adhesive for the Baldwin County Commission **21-0166**

Moved to November 17, 2020, regular meeting, Consent Agenda.

- BE8** Competitive Bid #WG21-08 - Provision of Charter Transportation Services for the Baldwin County Commission **21-0167**

Moved to November 17, 2020, regular meeting, Consent Agenda.

- BE9** Amendment No. 3 to the Contract for Competitive Bid #WG18-18 - Pre-Event Debris Removal and Disposal Services from the County Right-of-Ways within Unincorporated Baldwin County for the Baldwin County Commission **21-0150**

Moved to November 17, 2020, regular meeting, Consent Agenda.

- BE10** Amendment No. 4 to the Contract for Competitive Bid #WG18-18 - Pre-Event Debris Removal and Disposal Services from the County Right-of-Ways within Unincorporated Baldwin County for the Baldwin County Commission **21-0170**

Moved to November 17, 2020, regular meeting, Consent Agenda.

- BE11** Request for Proposals (RFP) for the Purchase and Implementation of a Juvenile Justice Information System Software Solution for the Baldwin County Juvenile Detention Center **21-0141**

Moved to November 17, 2020, regular meeting, Consent Agenda.

- BE12** Fiscal Year 2021 Budget Amendment #2 - Resolution #2021-019 **21-0165**

Moved to November 17, 2020, regular meeting, Consent Agenda.

BJ ELECTED OFFICIALS

- BJ1** Amended Memorandum of Understanding - School Resource Officer (SRO) Programs at Baldwin County Public Schools - City of Fairhope and City of Daphne **21-0162**

Anthony Lowery, Baldwin County Chief Deputy, explained the amended Memorandum of Understanding for the reallocation of School Resource Officers.

Moved to November 17, 2020, regular meeting, Consent Agenda.

- BJ2** Submission of the Baldwin County Sheriff's Office Equitable Sharing Agreement and Certification Report for the Department of Justice and the Department of Treasury for Fiscal Year Ending September 30, 2020 **21-0161**

Anthony Lowery, Baldwin County Chief Deputy, explained the statutory responsibility for the Commission to approve the Equitable Sharing Agreement and Certification Report within 60 days of the close of the fiscal year.

Moved to November 17, 2020, regular meeting, Consent Agenda.

BL ENVIRONMENTAL MANAGEMENT

BL1 Magnolia Landfill Financial Assurance

21-0172

Moved to November 17, 2020, regular meeting, Consent Agenda.

BN HIGHWAY

BN1 Execution of IRS Form 8283 for a Donated Permanent Drainage Easement and Right-of-Way on Project No. 0216717 - Fernwood Drive West Drainage Project (Tract 4) **21-0168**

Moved to November 17, 2020, regular meeting, Consent Agenda.

BN2 Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0212719 - South Boulevard (Tract 18) **21-0169**

Moved to November 17, 2020, regular meeting, Consent Agenda.

BN3 Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0212719 - South Boulevard (Tract 19) **21-0180**

Moved to November 17, 2020, regular meeting, Consent Agenda.

BN4 Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0212719 - South Boulevard (Tract 21) **21-0181**

Moved to November 17, 2020, regular meeting, Consent Agenda.

BN5 Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0212719 - South Boulevard (Tract 24) **21-0182**

Moved to November 17, 2020, regular meeting, Consent Agenda.

BN6 Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0212719 - South Boulevard (Tract 26) **21-0183**

Moved to November 17, 2020, regular meeting, Consent Agenda.

BN7 Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0212719 - South Boulevard (Tract 26A) **21-0185**

Moved to November 17, 2020, regular meeting, Consent Agenda.

BN8 Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0212719 - South Boulevard (Tract 28) **21-0186**

Moved to November 17, 2020, regular meeting, Consent Agenda.

BQ PERSONNEL

BQ1 Building Inspection Department - Position Change 21-0156

Moved to November 17, 2020, regular meeting, Consent Agenda.

BQ2 Commission Administration - Promotion of Employee into Assistant Administrative Services Manager Position 21-0157

Moved to November 17, 2020, regular meeting, Consent Agenda.

BQ3 Custodial Department - Employment of Two (2) Custodian Positions 21-0154

Moved to November 17, 2020, regular meeting, Consent Agenda.

BQ4 Highway Department (Bay Minette) - Promotion of Employee into Mechanic II Position 21-0190

Moved to November 17, 2020, regular meeting, Consent Agenda.

BQ5 Juvenile Detention Center - Employment of One (1) Part-Time Detention Technician Position 21-0153

Moved to November 17, 2020, regular meeting, Consent Agenda.

BQ6 Parks Department (Live Oak Landing and Campground) - Creation of Positions 21-0178

Wayne Dyess, County Administrator discussed the creation and update of positions in the Parks Department for Live Oak Landing and Campground and provided an update of the Live Oak Landing transition of operations from WildNative to the Baldwin County Commission.

Moved to November 17, 2020, regular meeting, Consent Agenda.

BQ7 Personnel Department - Transfer of Employee into Personnel Specialist Position 21-0158

Moved to November 17, 2020, regular meeting, Consent Agenda.

BQ8 Planning and Zoning Department - Creation of Position 21-0179

Wayne Dyess, County Administrator, discussed the creation of a Code Enforcement Officer position in the Planning and Zoning Department.

Moved to November 17, 2020, regular meeting, Consent Agenda.

BQ9 Revenue Commission (Re-Appraisal) - Promotion of Employee into Real Property Appraiser I Position 21-0155

Moved to November 17, 2020, regular meeting, Consent Agenda.

- BQ10** Solid Waste Department (Collections) - Employment of Two (2) Solid Waste Driver I Positions **21-0171**

Moved to November 17, 2020, regular meeting, Consent Agenda.

BR PLANNING AND ZONING

- BR1** Considerations Related to a Zoning Election for Planning (Zoning) District 19 **21-0193**

Vince Jackson, Development Review Planner, explained the considerations related to the Zoning Election for Planning (Zoning) District 19.

Moved to November 17, 2020, regular meeting, Consent Agenda.

C PRESENTATIONS

CA GENERAL

- CA1** Resolution #2021-017 in Respect of the Life and Legacy of Former Baldwin County Commissioner Frank Burt, Jr. **21-0160**

Moved to November 17, 2020, regular meeting, Presentations.

- CA2** Funding Award to AltaPointe Health - Pilot Program for Crisis Center Serving Individuals with Mental Illness and Substance Abuse Disorders **21-0191**

Moved to November 17, 2020, regular meeting, Presentations.

- CA3** Proclamation - 2020 Day of Thanks **21-0142**

Moved to November 17, 2020, regular meeting, Presentations.

D PUBLIC HEARINGS

None.

E COMMITTEE REPORTS

EA FINANCE/ADMINISTRATION DIVISION

- EA1** Payment of Bills **21-0174**

No discussion.

- EA2** Notification of Interim Payments Approved by Clerk/Treasurer as Allowed **21-0175**

Under Policy 8.1

No discussion.

F DISCUSSION ITEMS

FA ADMINISTRATION

FA1 Revision of Baldwin County Commission Policy #2.23 - Reservation of Live Oak Landing and Bicentennial Park Facilities 21-0126

The Commission, Wayne Dyess, County Administrator, and Cian Harrison, Clerk Treasurer, discussed tournament fees, boat launch fees, pavilion rentals and the RV Park at Live Oak Landing, and the transparent handling of money related to reservations, future plans and updates for Live Oak Landing.

Mr. Dyess commended Felisha Anderson, Director of Archives and History/Special Historic Projects Coordinator, and Archives Department staff for their work on the Olde Time Days Festival at Bicentennial Park on November 14, 2020, and discussed the potential of Bicentennial Park and Live Oak Landing.

The Commission and staff discussed the Live Oak Landing restrooms, an online reservation calendar, and traffic safety at the entrance of the park.

It was decided that Joey Nunnally, County Engineer, would reach out to ALDOT to discuss a solution for additional traffic safety at the intersection.

No item moving forward at this time, will be brought back to a future meeting.

G COMMISSIONER REQUESTS

Commissioner Gruber requested staff to bring forward a Proclamation commending Mr. Edward P. Evans as a Purple Heart Patriot.

Commissioner Ball requested staff to bring forward a Resolution/Proclamation remembering the life and legacy of Mr. Bert Blackmon. Commissioners shared their thoughts and memories of the late Mr. Blackmon.

H ADDENDA

None.

I ADMINISTRATIVE REPORT

The Commission and staff discussed the 2021 Baldwin County Commission holiday schedule and changes to meeting dates that fall on holidays. It was decided that Administration staff would bring an item forward to the December 1, 2020, regular meeting, to reschedule meeting dates that fall on County approved holidays.

J COUNTY ATTORNEY'S REPORT

Brad Hicks, County Attorney, stated there is one executive session matter for the Commission to discuss.

K PUBLIC COMMENTS

Pastor Joe Aldrete appeared before the Commission and gave a presentation on the Baldwin County Dream Center. Pastor Aldrete shared the Baldwin County Dream Center website, www.dreamcenterbaldwincounty.com, and provided a [Dream Center pamphlet](#) to the Commission. Commissioner Gruber asked Pastor Aldrete to do another presentation at the November 17, 2020, regular meeting.

Terri Graham, Development and Environmental Director, informed the Commission that representatives from Crowder Gulf would update the Commission on debris removal at the November 17, 2020, regular meeting.

L PRESS QUESTIONS

None.

M COMMISSIONER COMMENTS

Commissioner Davis informed the Commission that he would be attending a meeting with Chris Blankenship to discuss the State's recovery plan for debris cleanup in coastal rivers and streams in Baldwin County.

N ADJOURNMENT

Motion by Commissioner Ball, seconded by Commissioner Gruber, in accordance with Code of Alabama Section 36-25A-7, to adjourn into an executive session at 9:40 a.m. to:

To discuss with their attorney the legal ramifications of and legal options for pending litigation, controversies not yet being litigated but imminently likely to be litigated or imminently likely to be litigated if the governmental body pursues a proposed course of action.

After the motion and before the vote, Mr. Hicks said he is an attorney licensed to practice law in the State of Alabama and the planned discussion complies with the reasons stated for the executive session.

The motion passed by the following vote:

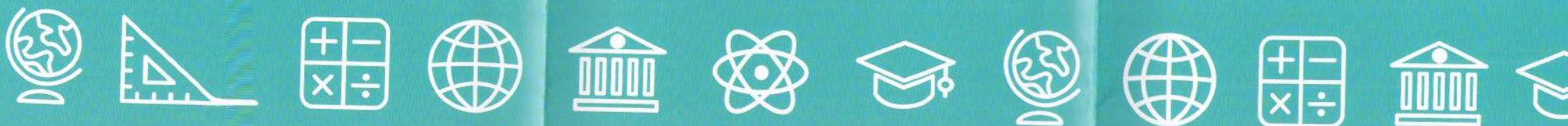
Aye: 4 - James E. Ball, Joe Davis III, Billie Jo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

Joe Dennis III



**DREAM
CENTER — A
PLACE WHERE
THE
IMPOSSIBLE
IS POSSIBLE**



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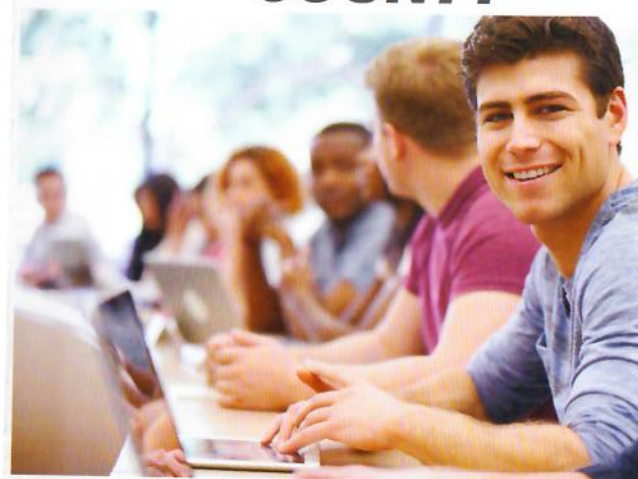
dreamcenterbaldwincounty.com
Please visit our website for more
information.
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involved.

HOURS OF OPERATION

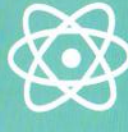
Day	Hours
Monday	9:00am - 7:00pm
Tuesday	9:00am - 7:00pm
Wednesday	9:00am - 7:00pm
Thursday	9:00am - 7:00pm
Friday	9:00am - 7:00pm
Saturday	Closed
Sunday	Closed



**DREAM CENTER
BALDWIN
COUNTY**



1113 N MCKENZIE ST.
FOLEY, AL 36535



Our mission is to help positively impact and eliminate some of the socio-economic barriers that prevent students and their families from achieving success in academics and the community.

TEENANON, designed to help teens with aftercare from addiction
CONFLICT RESOLUTION, helps to identify and control anger issues
LIFE SKILLS, teaches daily living skills, such as financial planning, shopping, nutrition
FAMILY THERAPY, includes individual and family counseling
CLOTHES CLOSET, supports students and their families by offering clothing, hygiene products, school supplies
FOOD PANTRY, offers perishable and non-perishable food to students and their families
WORK FORCE DEVELOPMENT, resume writing, job placement services, how to interview and dress for success

The Dream Center incorporates school services, community partnerships and community resources

