



Baldwin County Commission Work Session  
Meeting Minutes

Monday, May 3, 2021  
8:30 AM

Baldwin County Central Annex Auditorium  
22251 Palmer Street, Robertsedale, Alabama 36567

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**Commissioners present:**

District 1 – Commissioner James E. Ball  
District 2 – Commissioner Joe Davis, III  
District 3 – Commissioner Billie Jo Underwood  
District 4 – Commissioner Charles F. Gruber

**Commissioners absent:**

None.

**Staff present:**

Brian Peacock, CIS Director  
Cian Harrison, Clerk Treasurer  
Deidra Hanak, Personnel Director  
Joey Nunnally, County Engineer  
Ron Cink, Budget Director  
Terri Graham, Development and Environmental Director  
Wayne Dyess, County Administrator  
Eddie Harper, Building Official  
Matthew Brown, BRATS Director/Interim Planning Director  
Anu Gary, Administrative Services Manager  
Keri Green, Commission Executive Assistant  
Sherry-Lea Bloodworth Botoy, Community Engagement Manager/Public Information Officer  
Lisa Sangster, Chief Administrative Assistant  
Chris Welch, Audiovisual Teleconference Administrator  
Felisha Anderson, Director of Archives and History / Special Historic Project Coordinator  
Danon Smith, EMA Planning and Grants Coordinator  
Ann Simpson, BRATS Accounting Manager  
Ashley Campbell, Natural Resource Planner

**Staff present via teleconference:**

Wanda Gautney, Purchasing Director

**Also present:**

Brad Hicks, County Attorney  
Huey Hoss Mack, Baldwin County Sheriff

Brian Pierce, Baldwin County Coroner  
Troy Dyess, Deputy Coroner I

After the welcome, invocation and pledge of allegiance, the following agenda items were reviewed and/or discussed:

## **WELCOME BY CHAIRMAN, INVOCATION AND PLEDGE OF ALLEGIANCE**

### **A ADOPTION OF MINUTES**

April 20, 2021, Regular Meeting

### **B ACTION ITEMS**

#### **BA ADMINISTRATION**

**BA1** City of Fairhope - Annexation Notification **21-0790**

Moved to May 4, 2021, regular meeting, Consent.

**BA2** City of Spanish Fort - Annexation Notification **21-0789**

Moved to May 4, 2021, regular meeting, Consent.

**BA3** Property Adjacent to 17917 CC Road, Elberta, Alabama, Eastfork  
Landfill (Gottler Estate) - Making Final Recorded Documents Part of the  
Record **21-0819**

Commissioner Gruber noted he has a conflict of interest regarding Item BA3 and would abstain from voting on it during the May 4, 2021, meeting.

Moved to May 4, 2021, regular meeting, Other Staff Recommendations.

#### **BD BALDWIN REGIONAL AREA TRANSIT SYSTEM (BRATS)**

**BD1** Baldwin Regional Area Transit System (BRATS) 5307 Urbanized  
Funding - Baldwin County Becoming Federal Transit Administration  
(FTA) Direct Recipient **21-0803**

Matthew Brown, BRATS Director, and ALDOT representatives, Mr. Garry Havron, Mr. Mike Matousek and Ms. Chandra Middleton, discussed BRATS becoming an FTA direct recipient of 5307 Urbanized Funding.

Mr. Brown further noted a replacement item would be forthcoming for the May 4, 2021, regular meeting, including a resolution.

Moved to May 4, 2021, regular meeting, Consent.

## **BE BUDGET/PURCHASING**

**BE1** Competitive Bid #WG21-04D - Provision of Bag Ice for the Baldwin County Commission **21-0816**

Moved to May 4, 2021, regular meeting, Consent.

**BE2** Competitive Bid #WG21-23 - Provision of Ready-Mix Concrete for the Baldwin County Commission **21-0804**

Moved to May 4, 2021, regular meeting, Consent.

**BE3** Competitive Bid #WG21-24 - Provision of Mower Blades for the Baldwin County Commission **21-0815**

Moved to May 4, 2021, regular meeting, Consent.

**BE4** Competitive Bid #WG21-28 - Provision of Regular Unleaded Gasoline and No. 2 Diesel Fuel for the Baldwin County Commission **21-0792**

Moved to May 4, 2021, regular meeting, Consent.

**BE5** Competitive Bid #WG21-29 - Provision of Aftermarket Heavy Duty Truck Parts for the Baldwin County Commission **21-0793**

Moved to May 4, 2021, regular meeting, Consent.

**BE6** Competitive Bid #WG21-30 - Provision of Finished Road Signs for the Baldwin County Commission **21-0794**

Moved to May 4, 2021, regular meeting, Consent.

**BE7** Construction of the Baldwin County Highway Maintenance Facility (Area 200) Located in Silverhill, Alabama, for the Baldwin County Commission **21-0801**

Moved to May 4, 2021, regular meeting, Consent.

**BE8** Quote for the Purchase and Delivery of a Pre-cast Concrete Restroom Building at Live Oak Landing Park Located in Bay Minette, Alabama, for **21-0780**

the Baldwin County Commission

Moved to May 4, 2021, regular meeting, Consent.

- BE9** Quotes for Live Oak Landing Boat Launch Ramp Repairs for the Baldwin County Commission **21-0798**

Moved to May 4, 2021, regular meeting, Consent.

- BE10** Quotes for Repairs to the Josephine Park Fishing Pier located in Josephine, Alabama, for the Baldwin County Commission **21-0827**

Moved to May 4, 2021, regular meeting, Consent.

- BE11** Quotes for Repairs to the Lillian Park Boat Ramp Pier located in Lillian, Alabama, for the Baldwin County Commission **21-0828**

Moved to May 4, 2021, regular meeting, Consent.

- BE12** Resolution #2021-074 - School Items Annual Sales Tax Holiday 2021 - July 16-18, 2021 **21-0800**

Moved to May 4, 2021, regular meeting, Consent.

**BJ ELECTED OFFICIALS**

- BJ1** Sale of Surplus Vehicles from the Baldwin County Sheriff's Office to the Chickasaw Police Department **21-0759**

Sheriff Mack discussed the sale of surplus vehicles from the Baldwin County Sheriff's Office to the Chickasaw Police Department.

Moved to May 4, 2021, regular meeting, Consent.

**BK EMERGENCY MANAGEMENT AGENCY (EMA)**

- BK1** Extension Request for the Stream-gaging Station on County Road 32 over Fish River - Gulf of Mexico Energy Security Act (GOMESA) Grant Agreement **21-0818**

Danon Smith, EMA Planning and Grants Coordinator, discussed the GOMESA Grant Agreement for an extension request for the stream-gaging station on County Road 32 over Fish River.

Moved to May 4, 2021, regular meeting, Consent.

## **BN HIGHWAY**

- BN1** Adopt-A-Mile - County Road 95 from Josephine Drive South to the End of Maintenance in Elberta, Alabama **21-0817**

Moved to May 4, 2021, regular meeting, Consent.

- BN2** Adopt-A-Mile - Comstock Road from County Road 95 East 1.4 Miles in Elberta **21-0812**

Moved to May 4, 2021, regular meeting, Consent.

- BN3** Case No. S-16045 - Fairhope Falls, Phase 3 - Road Acceptance **21-0782**

Moved to May 4, 2021, regular meeting, Consent.

- BN4** Daphne East Elementary School - Construction of a Walking Track **21-0779**

Joey Nunnally, County Engineer, discussed constructing the walking track at Daphne East Elementary School this summer after the school year.

Moved to May 4, 2021, regular meeting, Consent.

- BN5** Resolution #2021-075 - Annexation and Transfer of a Portion of County Road 20 South to the City of Foley **21-0783**

Joey Nunnally, County Engineer, discussed with the Commission the annexation and transfer of a portion of County Road 20 south to the City of Foley.

Moved to May 4, 2021, regular meeting, Consent.

## **BQ PERSONNEL**

- BQ1** Baldwin Regional Area Transit System (BRATS) Department - Personnel Changes **21-0806**

Moved to May 4, 2021, regular meeting, Consent.

- BQ2** Highway Department (Administration) - Employment of One (1) Custodian Position **21-0807**

Moved to May 4, 2021, regular meeting, Consent.

**BQ3** Highway Department (Silverhill) - Employment of One (1) Operator Technician Trainee **21-0808**

Moved to May 4, 2021, regular meeting, Consent.

**BQ4** Sales, Use, and License Tax Department - Employment of One (1) Revenue Clerk I Position **21-0820**

Moved to May 4, 2021, regular meeting, Consent

**BQ5** Solid Waste Department (Collection Administration) - Employment of One (1) Billing Account Specialist I Position **21-0809**

Moved to May 4, 2021, regular meeting, Consent.

## **BR PLANNING AND ZONING**

**BR1** Baldwin County Architectural Preservation Review Board - Board Appointment(s) **21-0802**

Moved to May 4, 2021, regular meeting, Consent.

**BR2** Resolution #2021-068 - Establishment of the Baldwin County Commission Environmental Advisory Committee (EAC) and Committee Member Appointment(s) **21-0813**

Wayne Dyess, County Administrator, and Ashley Campbell, Natural Resource Planner, discussed with the Commission the re-establishment of the Baldwin County Commission Environmental Advisory Committee.

Moved to May 4, 2021, regular meeting, Consent.

**BR3** 2020-2021 Municipal Separate Storm Sewer Systems (MS4) Annual Report **21-0810**

Moved to May 4, 2021, regular meeting, Consent.

## **C PRESENTATIONS**

### **CA GENERAL**

**CA1** Employee of the Quarter for 1st Quarter 2021

**21-0821**

Moved to May 4, 2021, regular meeting, Presentations.

**CA2** Proclamation - Historic Preservation Month - May 2021

**21-0784**

Moved to May 4, 2021, regular meeting, Presentations.

**CA3** Proclamation - Mental Health Awareness Month - May 2021

**21-0791**

Moved to May 4, 2021, regular meeting, Presentations.

**D PUBLIC HEARINGS**

**E COMMITTEE REPORTS**

**EA FINANCE/ADMINISTRATION DIVISION**

**EA1** Payment of Bills

**21-0796**

No discussion.

**EA2** Notification of Interim Payments Approved by Clerk/Treasurer as Allowed Under Policy 8.1

**21-0795**

No discussion.

**F DISCUSSION ITEMS**

**DJ ELECTED OFFICIALS**

**DJ1** Proposal for Provision of a Conceptual Study and Cost Estimate for Relocating the Baldwin County Coroner's Facility

**21-0811**

Dr. Brian Pierce, Coroner, and Wayne Dyess, County Administrator, discussed with the Commission the proposal of a conceptual study and cost estimate for relocating the Baldwin County Coroner's Facility.

No item moving forward.

## **FM FINANCE AND ACCOUNTING**

**FM1** WildNative LOL, LLC Security Deposit

**21-0823**

No item moving forward.

## **FR PLANNING AND ZONING**

**FR1** Mobile Bay National Estuary Program/Alabama Department of Environmental Management 319 Grant - Letter of Support for the D'Olive Creek Watershed Restoration Project

**21-0814**

Ashley Campbell, Natural Resource Planner, and Jason Kudulis, Mobile Bay National Estuary Program (MBNEP), discussed with the Commission a letter of support for the D'Olive Creek Watershed Restoration Project and presented a video presentation on watershed planning to the Commission.

It was decided that the video presentation would be shared at the May 4, 2021, regular meeting.

Moved to May 4, 2021, regular meeting, Discussion.

## **G COMMISSIONER REQUESTS**

None.

## **H ADDENDA**

None.

## **I ADMINISTRATIVE REPORT**

Wayne Dyess, County Administrator, discussed the Customer Service Employee Survey for all Baldwin County Commission employees.

It was decided that Mr. Dyess would present the total numbers on employee participation to the Commission after the survey is complete.

## **J COUNTY ATTORNEY'S REPORT**

Brad Hicks, County Attorney, said there would be one item to discuss in Executive Session.

## **K PUBLIC COMMENTS**

Babette Dixon, Baldwin County Animal Shelter Advisory Board Chairman, commented on the



Baldwin County Animal Shelter concerns being resolved.

Sheriff Mack discussed the need to relocate the communication tower from the E-911 building if the facility is purchased by anyone other than the Baldwin County Commission.

## **L PRESS QUESTIONS**

None.

## **M COMMISSIONER COMMENTS**

Commissioner Underwood discussed the South Alabama Tractor and Engine Show held at Bicentennial Park on May 1, 2021 and the excellent job done by the Baldwin County Archives and History Department and the Parks Department.

Commissioner Davis discussed the Anna T. Jeanes School Historic Marker Dedication Ceremony, Archives and History Department and volunteers doing a great job on the event, and Hurricane Sally FEMA reimbursement process.

Matthew Brown, Interim Planning Director, discussed with the Commission the Planning and Zoning District 11 Election on May 4, 2021.

## **N ADJOURNMENT**

Motion by Commissioner Ball, seconded by Commissioner Underwood, in accordance with Code of Alabama Section 36-25A-7, to adjourn into an executive session for approximately 5-10 minutes at 9:33 a.m. to discuss with their attorney the legal ramifications of and legal options for pending litigation, controversies not yet being litigated but imminently likely to be litigated or imminently likely to be litigated if the governmental body pursues a proposed course of action.

After the motion and before the vote, Mr. Hicks said he is an attorney licensed to practice law in the State of Alabama and the planned discussion complies with the reasons stated for the executive session.

The motion passed by the following vote:


Aye: 4 - James E. Ball, Joe Davis III, Billie Jo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

The May 3, 2021, Baldwin County Commission Work Session meeting was adjourned at 9:33 a.m.

A handwritten signature in black ink, appearing to read "Joe Davis III", with a stylized flourish at the end.