

PROCEEDINGS HELD BEFORE THE  
BALDWIN COUNTY COMMISSION  
(SPECIAL MEETING - BUDGET DELIBERATIONS)

Thursday, August 1, 2019

The following proceedings were held on this the 1st day of August, 2019, at the Baldwin County Central Annex II, 3rd Floor Conference Room, 22070 Highway 59, Robertsdale, Alabama, before Susan C. Andrews, Certified Court Reporter Number 287.

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**A P P E A R A N C E**

**COUNTY COMMISSIONERS PRESENT:**

- Billie Jo Underwood, Finance Chairman
- Charles F. (Skip) Gruber, Commission Chairman
- Joe Davis, III
- James E. (Jeb) Ball

**ALSO PRESENT:**

- Ron Cink, Director, Budget/Purchasing Department
- Wayne Dyess, County Administrator, Administration  
Department
- Brian Peacock, Director, CIS Department
- Anu Gary, Administration/Records Manager,  
Administration Department
- Deidra Hanak, Director, Personnel Department
- Vince Jackson, Planning Director, Planning  
Department
- Zachary Hood, Director, Emergency Management Agency
- Jessie Peacock, Assistant Director, Emergency  
Management Agency
- Adam Scarborough, Assistant Director, CIS Department
- David Wessler, Business Manager, CIS Department
- Junius Long, Director, Building Maintenance  
Department
- Christel Carpenter, Administrative Support  
Specialist II, Building Maintenance Department
- Christie Davis, Senior Budgeting Accountant,  
Budget/Purchasing Department

**APPEARANCES (cont.)****ALSO PRESENT (cont.):**

Donna Bryars, Acting and Interim Clerk/Treasurer,

Finance/Accounting Department

Lee Lawson, President, Baldwin County Economic

Development Alliance

Cliff McCollum, Baldwin County Legislative

Delegation

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**P R O C E E D I N G S****WELCOME BY THE CHAIRMAN**

FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I'd like to welcome everyone to the August the 1st Budget Deliberation meeting. And I've asked Commissioner Gruber to lead us in the invocation.

**INVOCATION**

(Commission Chairman Charles F. (Skip) Gruber led in prayer.)

**PLEDGE OF ALLEGIANCE**

COMMISSIONER JAMES E. (JEB) BALL: Join me in the Pledge.

(The Pledge of Allegiance was recited.)

**1 - INSERT SPECIAL MEETING CALL LETTER INTO THE RECORD**

FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay. We'll start out with inserting the Special Meeting Call Letter into the record.

COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER: So moved.

COMMISSIONER JOE DAVIS, III: Second.

FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: All those in favor?

(Commissioners say "aye" in unison.)

FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Ayes have it.

\*\*\*\*\*

*ATTACHMENT 1 - SPECIAL MEETING CALL LETTER*

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**2 - CONDUCT BALDWIN COUNTY FISCAL YEAR 2019-2010 BUDGET**  
**DELIBERATIONS**

FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Next,  
Mr. Cink.

MR. RON CINK: Madam Chairman, I guess we'll  
just -- we'll just start going down the list.

**2-A - BUDGET DELIBERATIONS FOR THE BALDWIN COUNTY FINANCE AND**  
**ACCOUNTING DEPARTMENT**

MR. RON CINK: Unless anybody has any  
particular ones that want to talk first, I'm going to  
start with Accounting.

MS. DONNA BRYARS: Good morning.

FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: Good  
morning.

COMMISSIONER JOE DAVIS, III: Good morning.

COMMISSIONER JAMES E. (JEB) BALL: Good  
morning.

\*\*\*\*\*

*ATTACHMENT 2 - FY 2020 PROJECTED LINE ITEM BUDGET REPORT FOR FUND*  
*00001, GENERAL FUND; COST CENTER 51700, FINANCE AND ACCOUNTING*

\*\*\*\*\*

MS. DONNA BRYARS: Mine is pretty  
straightforward, not really much change from last year --

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1 this last year.

2 I have asked for a little bit of an increase in  
3 overtime due to the new software. We've got some ladies  
4 in Accounts Payable that most likely would have to do --  
5 work over because they'll be in training for several days  
6 maybe and need to do what's involved, give them a little  
7 bit of overtime. Everything else really is about the  
8 same.

9 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.  
10 Does anybody have any questions for Donna?

11 COMMISSIONER JOE DAVIS, III: Donna, the  
12 overtime is so they can, during their regular hours,  
13 continue to do the steps that they need to do to keep us  
14 on top of things?

15 MS. DONNA BRYARS: Yes, that's correct. Back  
16 in 2010, when we did the upgrade with E-1, we found  
17 that because we were in training all day, ladies had to  
18 work over to try and make sure the day-to-day stuff got  
19 completed.

20 COMMISSIONER JOE DAVIS, III: Is there a  
21 timing -- time of the month that's better to do this, or  
22 will we just let the technology drive that?

23 MR. BRIAN PEACOCK: We're going to work around  
24 end of the year. And that's, from what we understand,  
25 was the most important part, that we leave these ladies  
26 alone during that fiscal yearend.

27 And we're building the schedule out three and four  
28 months in advance that we'll be releasing. So everybody

1 will be able to plan around that.

2 COMMISSIONER JOE DAVIS, III: It's not like  
3 we're starting brand-new. We've got to continue to do  
4 what we're doing and get them to lead --

5 MS. DONNA BRYARS: Yes, exactly.

6 COMMISSIONER JOE DAVIS, III: Okay. Thank you.

7 \*\*\*\*\*

8 *ATTACHMENT 3 - DECISION ITEMS LIST FOR THE BALDWIN COUNTY FINANCE*  
9 *AND ACCOUNTING DEPARTMENT*

10 \*\*\*\*\*

11 MS. DONNA BRYARS: I only have one decision  
12 item. And I'm asking for the two Senior Accountant  
13 positions to be moved from an EC-08 to -- an EC-09, to  
14 the Chief Compliance Officer position.

15 A little background on that back. Back in 2013, we  
16 went to the Commission. And at that time, all three  
17 senior-level positions were EC-08's. And we had asked  
18 those to be moved to the 9 because we had one employee  
19 that was already at the top of the scale.

20 And at that time, the Commission had decided to go  
21 ahead and change the one position to Chief Compliance  
22 Officer and leave the other two where they were at,  
23 because they had plenty of the room to grow.

24 So now we're back to where one of the Senior  
25 Accountant positions is at the top of the scale. Eva  
26 Cutsinger, she -- she's at top of the scale this year.  
27 So this next year, she is not eligible to receive any  
28 type of raise, because she's capped out. So that's the

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1 main reasoning behind this.

2 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.

3 Thank you. We'll look into that.

4 Anybody have any other questions on that?

5 COMMISSIONER JOE DAVIS, III: Madam Chairman,  
6 the -- the physical layout, any of this, this doesn't  
7 change where people are or require any modification of  
8 any structure?

9 MS. DONNA BRYARS: No, sir.

10 COMMISSIONER JOE DAVIS, III: All right. Good.  
11 Everybody probably knew that but me, but I had to ask.

12 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.  
13 Well, doesn't sound too bad. Thank you, Donna.

14 MS. DONNA BRYARS: Yes, ma'am.

15 MR. RON CINK: Madam Chairman, I'm having  
16 difficulties here, technically here.

17 MS. CHRISTIE DAVIS: Mr. Davis, it's --

18 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.

19 MS. CHRISTIE DAVIS: -- laying around here  
20 somewhere.

21 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
22 We'll give you a moment.

23 MS. CHRISTIE DAVIS: Yes, that's what that is.

24 COMMISSIONER JOE DAVIS, III: Very good. Thank  
25 you, ma'am.

26 MS. CHRISTIE DAVIS: You're welcome.

27 COMMISSIONER JOE DAVIS, III: Yeah, I  
28 understood these blank pages. So.



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1 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: I  
2 just now figured them out.

3 COMMISSIONER JOE DAVIS, III: Who would steal  
4 this?

5 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: I  
6 put them wrong --

7 COMMISSIONER JAMES E. (JEB) BALL: Insert here.

8 COMMISSIONER JOE DAVIS, III: Yeah, that's  
9 right. Okay.

10 COMMISSIONER JAMES E. (JEB) BALL: Who would  
11 steal my stuff?

12 COMMISSIONER JOE DAVIS, III: Don't mess with  
13 my stuff.

14 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: We  
15 turn this in every meeting. You've got to flip back in  
16 here for us; right?

17 COMMISSIONER JOE DAVIS, III: Yeah, right.

18 MS. CHRISTIE DAVIS: There's a couple extra  
19 items in there. One of them, the Legislative Delegation  
20 wanted to come today. They were originally scheduled for  
21 the 15th or something like that.

22 Also, SARPC accidentally left something off of their  
23 appropriation request, and so the e-mail with the  
24 addition, there is a copy of it in there to include it.

25 COMMISSIONER JOE DAVIS, III: What they left  
26 off, was it continuing funding or was it --

27 MS. CHRISTIE DAVIS: It was a small addition,  
28 and it was related -- it's in the e-mail, but it was

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1 related to a certain amount, almost like dues on those.

2 COMMISSIONER JOE DAVIS, III: Okay.

3 COMMISSIONER JAMES E. (JEB) BALL: But we'll  
4 get to that later on?

5 COMMISSIONER JOE DAVIS, III: Yeah. I think.

6 MS. CHRISTIE DAVIS: That's usually during  
7 miscellaneous appropriations. That was already -- all  
8 the miscellaneous appropriation requests are already in  
9 your books. So I just wanted to go ahead and give it to  
10 you.

11 COMMISSIONER JAMES E. (JEB) BALL: Okay. Let  
12 me make sure I look at that.

13 COMMISSIONER JOE DAVIS, III: Are you going to  
14 show me up, to put it in my book?

15 COMMISSIONER JAMES E. (JEB) BALL: Well,  
16 everybody else is putting it in their books. I'm going  
17 to put it in my book, just to be a nerd.

18 MS. CHRISTIE DAVIS: I should've gotten y'all  
19 bigger books.

20 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Get  
21 you some help there, Joe.

22 COMMISSIONER JOE DAVIS, III: I'm just going to  
23 find it when we look for it.

24 COMMISSIONER JAMES E. (JEB) BALL: I ain't got  
25 it on my --

26 COMMISSIONER JOE DAVIS, III: I don't listen  
27 very well.

28 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Hey,

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1 it took me a second, but it is in order.

2 COMMISSIONER JAMES E. (JEB) BALL: And it is on  
3 our computers, because Ron sent us the e-mail.

4 COMMISSIONER JOE DAVIS, III: Okay.

5 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Yeah.

6 COMMISSIONER JAMES E. (JEB) BALL: So  
7 everything he's looking at is on the computer, if you  
8 don't want to look at these sheets.

9 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: It's  
10 right -- is that --

11 COMMISSIONER JAMES E. (JEB) BALL: But I'm not  
12 going to teach you how to do that.

13 COMMISSIONER JOE DAVIS, III: You know, I think  
14 we don't have time.

15 COMMISSIONER JAMES E. (JEB) BALL: We don't --  
16 we don't have time to --

17 COMMISSIONER JOE DAVIS, III: I understand.

18 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: We're  
19 good. Okay. Next. You ready?

20 MR. RON CINK: I'm back in business.

21 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
22 Okay.

23

24 **2-B - BUDGET DELIBERATIONS FOR THE BALDWIN COUNTY ADMINISTRATOR**  
25 **AND CENTRAL ADMINISTRATION DEPARTMENT**

26 MR. RON CINK: Madam Chairman, next is Admin.  
27 Wayne.

28 MR. WAYNE DYESS: All right. Thank you, Ron.

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1 \*\*\*\*\*  
 2 *ATTACHMENT 4 - FY 2020 PROJECTED LINE ITEM BUDGET REPORT FOR FUND*  
 3 *00001, GENERAL FUND; COST CENTER 125, ADMINISTRATOR & CENTRAL*  
 4 *ADMINISTRATION; COST CENTER 51992, CENTRAL ANNEX; COST CENTER*  
 5 *51993, FOLEY COURTHOUSE; COST CENTER 51994, FAIRHOPE COURTHOUSE*  
 6 \*\*\*\*\*

7 MR. RON CINK: And you've got a bunch of  
 8 different costs and --

9 MR. WAYNE DYESS: We -- we do normally ask Anu  
 10 and others to help me with this one. I think we don't  
 11 have any problems or difficult numbers for the budget  
 12 stuff.

13 \*\*\*\*\*  
 14 *ATTACHMENT 5 - DECISION ITEMS LIST FOR THE BALDWIN COUNTY*  
 15 *ADMINISTRATOR AND CENTRAL ADMINISTRATIVE DEPARTMENT*  
 16 \*\*\*\*\*

17 MR. WAYNE DYESS: We do have a couple of  
 18 decision items that I'd like to talk about.

19 First thing is let's go to the furniture. Hold on  
 20 one second. First thing is the strategic plan.

21 Ron, I think you said we're carrying over money from  
 22 this year's budget, is that right, for the -- for the  
 23 strategic plan?

24 MR. RON CINK: Yes, sir.

25 MR. WAYNE DYESS: I think we have the RFP's  
 26 back, and so we're looking at those right now. I think  
 27 the budget amount is one hundred thousand dollars  
 28 (\$100,000). I think that would be fine for that. I

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1 don't think that is going to be a big -- a big problem as  
2 far as that goes.

3 The next item is public records request software.  
4 I'll let Anu handle that one.

5 MS. ANU GARY: Okay. Right now, Admin's been  
6 working with CIS trying to -- CIS TO develop something  
7 inhouse. Our public records requests are getting to the  
8 point that it would be nice have something that would  
9 help us manage that.

10 Right now it's just a manual process were we -- when  
11 the person will -- when request comes in, they send it to  
12 different departments, keep up with basically all the  
13 e-mails. It can get real cumbersome.

14 So we talked to one company so far. And twelve  
15 thousand (\$12,000) was kind of like the annual budget  
16 that they would recommend for that.

17 But if CIS is able to develop something inhouse,  
18 then we will not need that. We just don't know that yet.  
19 That's all I have on that one.

20 MR. WAYNE DYESS: So, to be safe, we're going  
21 to ask for --

22 MS. ANU GARY: Yeah. Twelve thousand  
23 (\$12,000).

24 MR. WAYNE DYESS: -- twelve thousand (\$12,000).  
25 But if we can do it inhouse, then we'll -- we'll use our  
26 inhouse resources.

27 COMMISSIONER JAMES E. (JEB) BALL: What are we  
28 looking at on that, Brian?

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1 MR. BRIAN PEACOCK: We have developed a partial  
2 of the application already as kind of a demo for them to  
3 look at.

4 What we face with that is because it is public  
5 records requests, it's opening up holes within our  
6 firewall, to make that secure.

7 And you guys have heard all the news with the  
8 hacking and everything going on. We're trying to be very  
9 strategic about what we're allowing into our network,  
10 because we don't want to find ourselves in some of these  
11 school systems' scenarios right now.

12 So that's where we're at now. We've got partial of  
13 the system developed that we've already shown them, built  
14 on a Share Point platform that we're licensed for  
15 already.

16 That's the piece that we're missing. And we haven't  
17 been able to come up with a good solution to allow that  
18 hole through our firewall for the public access.

19 Can we do it? Yes. We will figure out a way to  
20 make it work. We've done it with every other application  
21 that we've developed inhouse, for the DA's Office, the  
22 shelter, and multiple others. I just don't have a  
23 timeframe on that to make it secure.

24 COMMISSIONER JOE DAVIS, III: We'll be able to  
25 know how many requests we have? We probably know now in  
26 manual fashion?

27 MS. ANU GARY: I can look it up. I don't have  
28 the information right now in front of me, but --

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1 COMMISSIONER JOE DAVIS, III: No. But once we  
2 get the new system in place, that becomes information  
3 that our public -- I don't know what we're calling that  
4 person --

5 MR. WAYNE DYESS: Right. Sure.

6 COMMISSIONER JOE DAVIS, III: -- but that  
7 becomes some of the things that what we need to tell our  
8 citizens about what their tax dollars are doing, and not  
9 only doing it, but doing it a better, more efficient, and  
10 a safer way.

11 MR. WAYNE DYESS: Sure.

12 MS. ANU GARY: That system will help us track  
13 the requests. We would know how many are coming in,  
14 when, from who, and all of that.

15 COMMISSIONER JOE DAVIS, III: There you go.

16 MR. WAYNE DYESS: And just in general, what  
17 specific type of request do we get? Can you give a  
18 little bit about what -- what information people are  
19 looking for typically?

20 MS. ANU GARY: Bid information, anytime there's  
21 any kind of controversial bids that's went out that -- we  
22 get requests for those, and there are multiple requests.

23 Just in -- a lot of Building Inspection, the  
24 properties, Highway information for properties or  
25 right-of-ways or roads.

26 Sometimes, you know, if there is something  
27 controversial going on, we get e-mail requests, then for  
28 Commissioners' e-mails or things like that.

1 And then we get with Brian and then to make sure  
2 that everybody works together on those. So it -- just it  
3 goes from --

4 MR. WAYNE DYESS: Right. And I can tell you,  
5 from a legal perspective on the -- like in land use cases  
6 or building permit cases, they'll ask for the whole --  
7 they'll ask for every single thing you've got in that  
8 file.

9 And it may be hundreds of documents. It may be  
10 large plans. And so they need to get those quickly and  
11 efficiently, is -- is very important.

12 MR. BRIAN PEACOCK: And that's where the  
13 workflow and security is coming into it. Because a lot  
14 of those public requests are aimed toward a specific  
15 department, where other departments don't -- do not need  
16 to be involved in it. So that's the workflow that we've  
17 got to figure out.

18 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: So  
19 would this also help -- when we ask you guys for things,  
20 does it also help, you know --

21 MR. WAYNE DYESS: It probably will. I mean, I  
22 think if you ask us for things that -- I think we can get  
23 those to you very quickly. This is more on the --

24 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: It's  
25 when it's public.

26 MR. WAYNE DYESS: -- public side.

27 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
28 Okay. So it's --



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1 MR. WAYNE DYESS: And, also, things that are --  
2 that can't be released to the public. And so I think  
3 this will help us manage that as well, things that --  
4 that aren't -- aren't available to the public, like  
5 personnel issues and things like that.

6 MS. ANU GARY: Anytime we get a request and,  
7 you know, we go through the documents, the department  
8 that is releasing the documents will go through them, and  
9 then Administration will go through them again just to  
10 make sure that we're not giving out any information that  
11 should not be given out.

12 MR. WAYNE DYESS: I've seen in the past just  
13 accidents happen. Social Security numbers were released,  
14 by accident, without being redacted and things like that.  
15 This would help us manage that process a lot better.

16 COMMISSIONER JAMES E. (JEB) BALL: And, Brian,  
17 I -- I'm just -- I'm just speaking out for myself. If  
18 there's something that you ever feel like that you can't  
19 manage, that you don't feel safe doing it, we just keep  
20 doing it the old way.

21 MR. BRIAN PEACOCK: We -- that's why --

22 COMMISSIONER JOE DAVIS, III: You know -- you  
23 know, what I'm saying, we just -- don't -- I mean,  
24 this -- this -- this got you kind of, like, thinking  
25 about it, you know.

26 And if you come up with a way to -- to make it  
27 secure -- but like you said, once we start letting the  
28 public access that and then they have access to all these

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1 departments that they normally don't have access to, then  
2 we could be opening ourselves up for something.

3 MR. BRIAN PEACOCK: And we've -- you know, our  
4 department and I, personally, have always been let's keep  
5 our data inhouse. That's why we don't --

6 COMMISSIONER JAMES E. (JEB) BALL: Right.

7 MR. BRIAN PEACOCK: -- have a lot of  
8 Cloud-based software, where we have data that floats out  
9 in Amazon Cloud. Because once we do that, we lose  
10 control.

11 When we've got that data stored within our four  
12 walls, we have full control over who accesses it and when  
13 they access it.

14 COMMISSIONER JOE DAVIS, III: Because there are  
15 people that get data from sources, kind of pick and chose  
16 and put together a scenario that they want to promote,  
17 which may or may not be accurate.

18 MR. BRIAN PEACOCK: That's right. And we  
19 don't -- you know, Capital One, that's a prime example.  
20 This week their data is stored on Amazon Cloud, and that  
21 was breached.

22 And that's just not a position that I want to put us  
23 in as far as Social Security numbers and things that we  
24 have onsite.

25 And when we talk about this budgeting, so that we're  
26 prepared, if we can't come up with a solution, which I  
27 really feel like we can, they've got the funds to cover  
28 that application outside.

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1 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
2 Well, it's important that we protect, you know, some of  
3 the privacies that -- that -- of our employees and  
4 everything; right?

5 COMMISSIONER JOE DAVIS, III: Certainly.

6 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
7 And, you know, it just -- there's some things, you know,  
8 that I know we get requests for, but, you know?

9 COMMISSIONER JAMES E. (JEB) BALL: Would it  
10 have to be in some kind of Cloud storage for this to  
11 work --

12 MR. BRIAN PEACOCK: With a --

13 COMMISSIONER JAMES E. (JEB) BALL: -- With what  
14 they're -- what Anu's requesting? Are you -- are you  
15 going to try to keep it within the four walls the best  
16 you can?

17 MR. BRIAN PEACOCK: If we go with an outside  
18 source, it would be on their platform.

19 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Can I  
20 ask a question? I know that whenever the Revenue  
21 Department put all the information on, like the tax  
22 records and the probate and all that stuff got online,  
23 that is very, very helpful to a lot of different  
24 occupations, whether it be realtors, accountants --

25 MR. WAYNE DYESS: Appraisers.

26 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: --  
27 appraisers, lawyers, and these kind of people. And I've  
28 had the opportunity to visit many different Counties'

1 software platforms, I guess you would say, in that arena.

2 And so those things are items of public record  
3 already. You could go to the courthouse, yourself, and  
4 request all that. But it's available at your fingertips.

5 And I can't tell you, in this world of instant  
6 everything, how wonderful that is to have that  
7 information. And I just worked on something yesterday  
8 that when you pulled up the tax record from another  
9 county -- This was from Baltimore, Maryland -- and it  
10 actually showed all the -- the sales over the last years  
11 and the who bought and didn't buy it and that kind of  
12 stuff.

13 So I think that we just need to look at what needs  
14 to be available and not just everything. And then if  
15 there's only a few times that you get a request for  
16 certain things, maybe you would not want put that on  
17 there and let the people still come and ask, you know.  
18 So --

19 MR. WAYNE DYESS: And, also, this management  
20 software or whatever Brian develops, I think it'll help  
21 staff be more efficient so we have more time to spend on  
22 other things. Because I can tell you, public records can  
23 be very, very time consuming --

24 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
25 Yeah.

26 MR. WAYNE DYESS: -- for an individual.

27 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: It's  
28 not -- it's not that they're not available to the public;

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1 it's just that do we want them to be available by  
2 computer.

3 MR. WAYNE DYESS: Right.

4 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: Is  
5 that -- is that what I'm understanding?

6 MR. BRIAN PEACOCK: It is. And if I can, I'm  
7 sorry. What we had looked at before, when we get a  
8 public records request, let's say it's a legal request,  
9 that legal request may go to Administration. That may  
10 involve Building Inspection. So Admin forwards that  
11 request to Mike Howell.

12 Well, then Mike Howell has to turn around and  
13 request data from our servers. So that request then  
14 comes to us to fulfill.

15 We pull the data, send it back to Mike Howell. And  
16 Mike Howell has to then send it to David Conner. David  
17 Conner has to review it and make sure nothing needs to be  
18 redacted.

19 Once he's gone through that, then it goes back to  
20 Administration for Administration to get it out.

21 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD:  
22 That's expensive.

23 MR. BRIAN PEACOCK: So it's a lot the paper  
24 shuffling. And that's really what we're looking at, is  
25 to come up with a solution that we go electronic and  
26 softcopy instead of paper shuffling.

27 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: So  
28 regardless of what you choose, we're just putting this in

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1 the budget right now so that you can determine. And then  
2 you'll come back to us to let you know what --

3 MS. ANU GARY: Right.

4 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: --  
5 area, so we could determine whether or not we want to  
6 allow that?

7 MS. ANU GARY: Yeah. And I'm hoping that Brian  
8 and his staff can develop it. It would be much easier  
9 for us to work with him. But just in case, you know --

10 MR. BRIAN PEACOCK: We've not -- we've not  
11 developed an application that was this open to the  
12 public. And that comes from once Admin has got all the  
13 information they've got, the public being able to log  
14 into a solution and pull that data -- the final output of  
15 that data from a --

16 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Well,  
17 where is the -- where is the Revenue and Probate's data  
18 held?

19 MR. BRIAN PEACOCK: All that data -- the deeds  
20 and records are all stored on a Delta solution.

21 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Which  
22 is where?

23 MR. BRIAN PEACOCK: Which is at their office in  
24 Mississippi. It is in the Cloud.

25 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
26 Okay.

27 MS. ANU GARY: And we don't deal with their  
28 data.

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1 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I  
2 know you don't. I'm just trying to get an idea of  
3 what --

4 MR. WAYNE DYESS: Now, bear in mind, also,  
5 there's public records laws that we have to abide by. So  
6 we have to get a public records request out --

7 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
8 We're just concerned about --

9 MR. WAYNE DYESS: -- more -- more than we can  
10 get out in a reasonable period of time.

11 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: We're  
12 just talking about a breach. And we don't want to make a  
13 mistake.

14 MR. WAYNE DYESS: Right.

15 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
16 Okay.

17 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
18 How about somebody comes in here and maybe downloads  
19 everything we have?

20 COMMISSIONER JAMES E. (JEB) BALL: Brian, is  
21 that enough? Do you feel like that's enough to get you  
22 through what you need to get through?

23 MR. BRIAN PEACOCK: What she requested?

24 COMMISSIONER JAMES E. (JEB) BALL: What she's  
25 requested.

26 MR. BRIAN PEACOCK: It is. Because we already  
27 own the software that we're using to develop on top of.

28 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.

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1 All right. Thank you. Anything else on that?

2 MR. WAYNE DYESS: Yeah, that's all we have.

3 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I  
4 meant on the software.

5 MR. WAYNE DYESS: Yeah, that's all, unless you  
6 want to add anything else, Brian?

7 MR. BRIAN PEACOCK: No, I'm good.

8 MR. WAYNE DYESS: Okay. The next item is  
9 Chambers -- flooring for the Commission Chambers in Bay  
10 Minette.

11 The flooring is pretty bad, as you've probably  
12 notice, because you've walked across it. All that -- and  
13 you also discussed this, but also this is a timing issue,  
14 because we do have meetings up there.

15 If we -- if we redo the floor, we may have a period  
16 where we have a meeting with no floor. So I'll let Anu  
17 discuss the particulars of that as well.

18 MS. ANU GARY: Okay. So we had twenty-five  
19 thousand (\$25,000) budgeted last year to redo the Chamber  
20 floor. And we just never found the time to -- a good  
21 time to get it done.

22 So this year we're asking for that to be carried  
23 over and add another twenty-five thousand (\$25,000) to  
24 make it a total of fifty thousand (\$50,000), because we  
25 feel that there might be surprises under that floor.

26 The floor is bubbling really bad, so the carpet  
27 needs to be --

28 COMMISSIONER JOE DAVIS, III: Something's



1 causing it.

2 MS. ANU GARY: Yeah, something's causing it.  
3 So the sub-floor needs to be ripped out. And we don't  
4 know what's under there and how long it's going to be and  
5 how complicated it is going to be.

6 So we would probably want to wait to get it done  
7 once the Fairhope Courthouse second floor gets finished,  
8 so that we have meeting facilities that the Commission  
9 can hold meetings.

10 Because I'm not sure that we're able to get the  
11 floor down within two weeks, from meeting to meeting.

12 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Well,  
13 what about when we have a fifth --

14 MS. ANU GARY: That would not give us --

15 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
16 Still wouldn't -- it's hard to -- hard to do.

17 MS. ANU GARY: That -- that would give us a few  
18 more days, but it still may not be enough.

19 COMMISSIONER JAMES E. (JEB) BALL: You can  
20 always add two to three weeks to even a month to any  
21 construction projects.

22 MR. RON CINK: In an old building, yes. And we  
23 don't know what we're going to run into. That's -- that  
24 was --

25 COMMISSIONER JOE DAVIS, III: You might find  
26 some things that are causing that bubbling.

27 MR. RON CINK: It was always kind of predicated  
28 on when Fairhope gets through, then have regular meetings

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1 down there. And then we'd have the time slot available  
2 to deal with --

3 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Will  
4 the Fairhope be done within this next year?

5 MR. RON CINK: (Indicates affirmatively.)

6 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.  
7 So --

8 MR. WAYNE DYESS: Because that -- that  
9 flooring, that carpet, I think it's the same carpet that  
10 was there when I started in 2000.

11 MR. RON CINK: Yeah.

12 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: It's  
13 been a while. Well, I ran into Jerry Blair at the --  
14 over at the Central Annex one day. And he was telling  
15 me, he said, I've been -- I worked on that floor a many  
16 times. It's got something in it.

17 COMMISSIONER JAMES E. (JEB) BALL: Hope it  
18 ain't probably termites or something.

19 MR. JUNIUS LONG: That floor has got -- it was  
20 an air duct under that floor at one time, because the air  
21 conditioning duct was in the floor.

22 Now, there's tongues on that floor. And when you  
23 start repairing it, you're going to run into this. It's  
24 going have to be torn up, too. It's not going to be an  
25 easy --

26 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
27 Well --

28 MR. JUNIUS LONG: -- it's not going to be an

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1 easy job if they get into that duct -- those tongues  
2 that's underneath that floor.

3 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
4 And there's part wood under there, too, ain't there?  
5 There's part wood and concrete?

6 MR. JUNIUS LONG: Part wood, part concrete.

7 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
8 Yeah, I know there's a spot over there near where you  
9 sit. I seem to catch it every time I walk by there. It  
10 squeaks.

11 MR. WAYNE DYESS: That was a trap door. That  
12 was a trap door.

13 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Well,  
14 when we get -- okay. Well, we'll consider this. I mean,  
15 even if it's next year, if not this year. Because once  
16 Fairhope's available and got -- y'all are putting some  
17 chambers in there; right?

18 MR. RON CINK: Uh-huh. (Indicates  
19 affirmatively.)

20 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Oh,  
21 okay. All right. And then that way, if we get into a  
22 mess, we don't have -- we've got a good place to hold a  
23 meeting, you know.

24 MR. WAYNE DYESS: Right.

25 COMMISSIONER JAMES E. (JEB) BALL: Is that up  
26 for bid again right now?

27 MR. RON CINK: The contracts will be evaluated  
28 on the 6th.

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1 COMMISSIONER JAMES E. (JEB) BALL: Okay.

2 MR. RON CINK: It will be on the 6th.

3 COMMISSIONER JOE DAVIS, III: We've got a  
4 meeting on the 6th.

5 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: All  
6 right. Well, okay.

7 COMMISSIONER JOE DAVIS, III: I've asked to  
8 move that project along.

9 MR. JUNIUS LONG: I told them that duct was a  
10 tunnel all the way to the courthouse. They couldn't get  
11 in there. So if anybody says something to y'all about  
12 that, I said that.

13 COMMISSIONER JOE DAVIS, III: Go right here.

14 COMMISSIONER JAMES E. (JEB) BALL: An old  
15 Junius theory.

16 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: That  
17 might go way back.

18 COMMISSIONER JOE DAVIS, III: Yeah, we laugh,  
19 but there were buildings built with that very thing.

20 COMMISSIONER JAMES E. (JEB) BALL: You've been  
21 in there.

22 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
23 Okay.

24 MR. WAYNE DYESS: Madam Chairman, the next two  
25 items deal with Central Annex and the flooring at Central  
26 Annex.

27 As you've noticed, we have the pecan wood floor in  
28 there, beautiful floor, but also needs a lot of

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1 attention. And so it needs to be refinished, I believe.

2 And, also, some of the chairs and tables we have in  
3 there are actually damaging the floor. As we move around  
4 it, it scratches the surface of the floor.

5 MS. ANU GARY: And I think Keri bound that to  
6 the tables. She got some caps on them, so we don't  
7 necessarily need to replace the tables, but the chairs  
8 need to be done. So that was a change to it.

9 MR. WAYNE DYESS: So the -- so the request is  
10 some funds to refinish the floor, and then also buy new  
11 chairs that won't scratch the floors.

12 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I  
13 have a question about the chairs. Can we --

14 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
15 Can't we have them --

16 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: --  
17 can't we put felt things in the bottom of them? I mean,  
18 I have wood floors in my house. And I've got those felt  
19 things on the bottom of everything, my piano bench,  
20 everything. You know, and we move that all the time.

21 MS. ANU GARY: Yeah, I think the chairs -- the  
22 chairs that Keri was looking at, they come with some kind  
23 of cast or something so that you can drag them across  
24 that floor --

25 MR. WAYNE DYESS: The current -- the current  
26 chairs --

27 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Is  
28 there anything that can be done to the current chairs?

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1 MR. WAYNE DYESS: We can look at that and see.

2 MS. ANU GARY: Yeah.

3 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: And  
4 y'all look at that first.

5 COMMISSIONER JOE DAVIS, III: Only problem with  
6 the chair is foot?

7 MR. WAYNE DYESS: Uh-huh. (Indicates  
8 affirmatively.) That's right.

9 COMMISSIONER JOE DAVIS, III: Then we need to  
10 look at are there things we can do to the feet. Now, if  
11 they're worn out --

12 MR. WAYNE DYESS: Sure.

13 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: If  
14 it's just matter of the feet, I would like to look at  
15 that first --

16 MR. WAYNE DYESS: Okay.

17 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: --  
18 to see if there is some kind of a remedy to that.

19 MR. WAYNE DYESS: Absolutely.

20 COMMISSIONER JAMES E. (JEB) BALL: What's the  
21 breakdown, Anu, of how much it is to refinish the floor?  
22 Because you've got twenty-five thousand, seven hundred  
23 eighty-three (\$25,783). What's the breakdown of the cost  
24 of the chairs?

25 MS. ANU GARY: Right. So the chairs are  
26 twenty-one thousand --

27 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
28 Right above this one.

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1 COMMISSIONER JAMES E. (JEB) BALL: I ain't  
2 looking --

3 MS. ANU GARY: -- four hundred sixty-two  
4 dollars (\$21,462), the -- the quote that Keri received.  
5 I think it's approximately --

6 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: It's  
7 actually forty (\$40,000) --

8 MS. ANU GARY: -- a hundred --

9 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: You  
10 got a forty-seven thousand dollar (\$47,000) request for  
11 floors and chairs, so if we can --

12 COMMISSIONER JAMES E. (JEB) BALL: Oh, yeah. I  
13 see it.

14 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: So  
15 something with that --

16 COMMISSIONER JAMES E. (JEB) BALL: Compare them  
17 together.

18 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: That  
19 twenty-one thousand dollar (\$21,000) figure, that would  
20 be --

21 MR. WAYNE DYESS: I feel quite sure we can --  
22 we can find -- you know, get the felt, like you're  
23 talking about. I have that, too, in my house. And we  
24 can try that. If that doesn't work, we'll come back to  
25 you.

26 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I  
27 think that's a little bit cheaper.

28 MR. WAYNE DYESS: Yeah.

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1 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I  
2 think we could buy -- I don't know what the bottom of the  
3 chairs look like. I'll actually look --

4 MR. WAYNE DYESS: They're -- it's the  
5 typical --

6 MS. ANU GARY: Yeah.

7 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: It's  
8 a button?

9 MR. WAYNE DYESS: Yeah.

10 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Then  
11 we need to do that now anyway.

12 MR. WAYNE DYESS: Right.

13 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
14 You know, I think you can go to Office Depot or one of  
15 those that sells stuff.

16 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: Home  
17 Depot.

18 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
19 And they -- and they will have stuff that goes on the  
20 chairs.

21 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I  
22 bought plenty of them for my own personal residence.

23 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
24 No, I'm talking about they may have some that fits that  
25 chair. And that way it's -- you know, it doesn't fall  
26 off. You know, because --

27 MR. WAYNE DYESS: What we may want to do is try  
28 that before we refinish the floors. If that's working --



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1 because I don't want to refinish the floors and then try  
2 it and it doesn't work and we scratch them again.

3 COMMISSIONER JOE DAVIS, III: That's right.

4 MR. WAYNE DYESS: So I think we'll try that  
5 first.

6 MS. ANU GARY: Yeah.

7 MR. WAYNE DYESS: And then if they work, we'll  
8 just refinish the floor and deal with that.

9 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
10 This is mostly in the big room?

11 MR. WAYNE DYESS: Yes.

12 MS. ANU GARY: For the auditorium. I'll talk  
13 to Keri today and see what she can find. She's working  
14 with the furniture company. So I know they have  
15 differing solutions for different things, so see what  
16 they can do.

17 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: All  
18 right. Yeah. Let's -- let's kind of look at that on  
19 that. Thank you.

20 MR. WAYNE DYESS: Then the last request is for  
21 the Fairhope Satellite Courthouse, which is a floor  
22 scrubber.

23 You know, with that tile in there, it's kind of  
24 difficult to keep clean. And Gloria has requested a  
25 floor scrubber for three thousand, two hundred thirty-two  
26 dollars (\$3,232).

27 MS. ANU GARY: And it'll be, also, once the  
28 second floor gets done, we can have one downstairs at the

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1 courthouse and one upstairs.

2 COMMISSIONER JOE DAVIS, III: How often do we  
3 use -- how often do we use those scrubbers?

4 MS. ANU GARY: Weekly, I think, I believe  
5 weekly. The -- the common areas there where the people  
6 are sitting in the middle, waiting to get to get to  
7 Probate, I think it's done every Thursday.

8 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
9 Okay. That's probably --

10 COMMISSIONER JAMES E. (JEB) BALL: We need to  
11 try it one day.

12 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
13 What we use in Foley -- we've got a lot of tile in Foley.  
14 And that's all we use, is a mop and a bucket. You know  
15 what I mean?

16 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.  
17 We'll -- I think I might -- what --

18 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
19 I know it's not a lot of money. But, you know, if we  
20 save, you know --

21 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: What  
22 are they doing now, mop and a bucket?

23 MS. ANU GARY: No, they have another scrubber.  
24 But it's a larger one. So I can't -- they're having an  
25 issue, I guess, going in some of the narrow hallways with  
26 it. It's apparently a bigger piece of equipment.

27 So I can get with Michelle -- She's now in  
28 Fairhope -- and see if they're able to use the bigger one

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1 everywhere or if they're able to do something else.

2 COMMISSIONER JOE DAVIS, III: I'll make an  
3 opportunity to eyeball that, myself. Because having a  
4 piece of equipment that you only use periodically sitting  
5 somewhere, you don't want to load your maintenance people  
6 down having to move stuff around. But at the same  
7 time --

8 MR. WAYNE DYESS: They can share it, yeah.

9 COMMISSIONER JOE DAVIS, III: Yeah. I was in a  
10 setting where we were offered a lift truck. But by the  
11 time I figured out how much it would cost to operate it,  
12 insure it, and it was only going to be used occasionally,  
13 I did not need -- it was going to cost me a lot of money  
14 to own a lift truck when I could borrow one.

15 MR. WAYNE DYESS: Right.

16 COMMISSIONER JOE DAVIS, III: I'm not saying  
17 borrow a scrubber. But we need to manage our resources.  
18 And in the corners, the way I learned how to do it is  
19 you've got to get the mop in the --

20 COMMISSIONER JAMES E. (JEB) BALL: I mean, you  
21 are the floor scrubber.

22 COMMISSIONER JOE DAVIS, III: That's right.  
23 But, yeah, we'll look at that.

24 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.

25 MS. ANU GARY: Okay.

26 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
27 Did y'all look at the -- I notice there is nothing in  
28 here on the Foley floors in the courtroom.

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1 MR. WAYNE DYESS: Uh-huh. (Indicates  
2 affirmatively.) I'm not aware -- did you -- do we have  
3 anything on the Foley courtroom?

4 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
5 You know, in that -- where the courtroom is in there,  
6 where the lobby is?

7 MR. JUNIUS LONG: Yeah.

8 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
9 All that -- where that tile is busting up and grout is  
10 coming out of it and everything else, you know.

11 MR. JUNIUS LONG: Yeah. I didn't -- I didn't  
12 have anything in my budget for it.

13 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
14 Okay. All right. Okay. We'll just have to let it go  
15 another time -- another year.

16 MR. WAYNE DYESS: We can look at it. And if  
17 you want to come up with a figure of what it will cost to  
18 fix it, but that's something -- I wasn't aware of that.

19 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
20 We've got a runner laying over it right now so nobody --

21 MR. WAYNE DYESS: Right.

22 COMMISSION CHAIRMAN CHARLES F. (SKIP)  
23 GRUBER: -- so nobody --

24 MR. JUNIUS LONG: That needs replacing bad.

25 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
26 Huh?

27 MR. JUNIUS LONG: That needs to be replaced  
28 bad.

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 MS. ANU GARY: Where is that? The Fairhope  
2 courthouse?

3 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
4 It's in the court --

5 MR. JUNIUS LONG: In the lobby, when you go in  
6 the Sheriff's Office to your left there, at the Foley  
7 Courthouse.

8 MS. ANU GARY: Okay.

9 MR. JUNIUS LONG: We replaced the tile in the  
10 bathroom. But that tile out in that lobby is coming up.  
11 And we got a price on it. I forgot what it was.

12 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
13 I just, you know --

14 MR. WAYNE DYESS: Sure. If we've got a hazard  
15 there, we want to make sure we fix it.

16 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
17 Well, we --

18 COMMISSIONER JOE DAVIS, III: It's not going to  
19 self-correct.

20 MR. WAYNE DYESS: No, no, no. Huh-uh.  
21 (Indicates negatively.)

22 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
23 Yeah. Well, we actually -- we actually took one of those  
24 big runners and put over it so it doesn't -- nobody gets  
25 hurt or nothing like that, stumbles and --

26 COMMISSIONER JOE DAVIS, III: Ron, do we have  
27 money in this year's budget to possibly have done this  
28 and we just haven't been able to get to it, or do you

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 know?

2 MR. RON CINK: I'd have to look, Commissioner.  
3 I don't -- I don't remember whether we budgeted that or  
4 not.

5 MS. CHRISTIE DAVIS: It's not in the budget,  
6 but --

7 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
8 It just started -- it just started --

9 MS. CHRISTIE DAVIS: There is some money in  
10 Building Maintenance --

11 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
12 It just started failing, you know --

13 MR. JUNIUS LONG: But Jeannie got a quote on  
14 it.

15 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
16 It just -- I mean, it's just on -- over no time at all.

17 MR. WAYNE DYESS: She has a quote on it?

18 MR. JUNIUS LONG: She has a quote already,  
19 Jeannie does.

20 MS. ANU GARY: Okay. I can e-mail Jeannie.

21 MR. JUNIUS LONG: We've got -- we got the tile  
22 people to give us a quote on it.

23 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
24 Oh, do you have it already? Okay.

25 MR. JUNIUS LONG: Yeah.

26 MR. RON CINK: Well, let me look at your  
27 budget. You may have some money in there this year you  
28 can address that issue.

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 MR. JUNIUS LONG: Okay. All right.

2 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.

3 All right.

4 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:

5 Sorry about that.

6 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Not a  
7 problem.

8 MR. WAYNE DYESS: And that's all the decision  
9 items. We can go to personnel next for Admin.

10 \*\*\*\*\*

11 *ATTACHMENT 6 - PERSONNEL REQUESTS FOR THE BALDWIN COUNTY*  
12 *ADMINISTRATOR AND CENTRAL ADMINISTRATION DEPARTMENT*

13 \*\*\*\*\*

14 MR. WAYNE DYESS: The personnel, I'll take the  
15 last two and then I'll let Anu discuss the first two.

16 But the last two is an increase for the Records  
17 Manager, which is Monica, from fifty-one (\$51,000) to  
18 fifty-seven thousand (\$57,000); And an increase for the  
19 Administrative Records Manager, which is Anu, from  
20 fifty-nine (\$59,000) to sixty-five thousand (\$65,000).

21 Anu has taken on -- And Monica as well -- has taken  
22 on additional responsibilities over the last couple  
23 years. I don't believe they were compensated for that.  
24 I'm just trying to make sure we -- we compensate them for  
25 that.

26 They took on the -- a lot the custodial staff and  
27 management of custodial staff for the courthouses and  
28 the -- and now the courthouse. And so we want to make

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 sure that we, you know, recognize that and compensate  
2 them for that.

3 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: All  
4 right. Any questions?

5 MR. WAYNE DYESS: Then the first two, Anu, you  
6 want to handle the first two?

7 MS. ANU GARY: Okay. So we're asking to create  
8 an Administrative Support Specialist II position in Bay  
9 Minette and abolish the Admin I position that's currently  
10 there.

11 That position for Victoria Key currently. And it  
12 would result in a hourly pay increase from thirteen  
13 twenty-eight (\$13.28) to fourteen twenty-four (\$14.24).

14 The justification for that is when Victoria started,  
15 we had hired her as a receptionist. And she worked part  
16 time at the Coroner's Office. And since the Coroner  
17 hired their Admin Specialist I, Victoria moved to Bay  
18 Minette full time. And she has been assigned additional  
19 duties since November when she came with us full time.

20 MR. WAYNE DYESS: She does a good job as well.

21 MS. ANU GARY: She does.

22 MR. WAYNE DYESS: Very courteous and --

23 COMMISSIONER JAMES E. (JEB) BALL: Where are  
24 these at?

25 MR. WAYNE DYESS: -- pleasant.

26 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
27 It's -- it's past that page where you saw that  
28 twenty-five thousand dollar (\$25,000). It's the next



## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 page.

2 COMMISSIONER JOE DAVIS, III: As long as you're  
3 giving -- That's salary. We've still got benefits;  
4 correct?

5 MS. ANU GARY: Yes, it's just the hourly --

6 MR. WAYNE DYESS: It's just that her --

7 MS. ANU GARY: Yeah.

8 COMMISSIONER JOE DAVIS, III: And she's --  
9 okay.

10 MS. ANU GARY: It would just be basically, I  
11 think, a five percent (5%) increase because of the  
12 promotion. It would be abolishing what they are now and  
13 just promoting them to the next step.

14 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: It's  
15 the last page of Administration.

16 MS. ANU GARY: Or next -- help me out.

17 MS. DEIDRA HANAK: What did you say? I'm  
18 sorry. I wasn't paying attention.

19 MS. ANU GARY: From Admin I to Admin II, so an  
20 upgrade for the position because of the additional  
21 responsibilities.

22 COMMISSIONER JOE DAVIS, II: Are -- do these  
23 kind of positions create potential career ladders? In  
24 other words, have people -- you know, we help them get  
25 training. Are they allowed to receive training? I'm  
26 about people feeling like they have a career --

27 MR. WAYNE DYESS: A career path.

28 COMMISSIONER JOE DAVIS, III: Right.

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 MS. ANU GARY: I believe so.

2 MR. WAYNE DYESS: I think so, too. This is --  
3 she's -- she's new to the County and has just started her  
4 career. I think that she has sufficient levels to move  
5 through as she progresses and as she learns. I do  
6 believe that she could -- she could move up through the  
7 organization.

8 I think it's very important also to have a career  
9 path for people to keep them motivated and keep them  
10 excited about learning more and doing better. And I do  
11 think that Victoria would have that opportunity as time  
12 goes on.

13 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
14 Okay.

15 COMMISSIONER JOE DAVIS, III: Good.

16 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Is  
17 this how it's normally done? I see this quite often.  
18 People are asking us, let's abolish this one and create  
19 this one. Do we not really have a career path?

20 MR. WAYNE DYESS: Well, so when we're  
21 abolishing -- I think the main goal we have here is -- is  
22 we want to create as less impact as we can from the  
23 financial perspective.

24 I think the job she -- the original job she has  
25 is -- Victoria, personally, has exceeded those standards  
26 for that job.

27 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.  
28 So like --

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 MR. WAYNE DYESS: She's doing more.

2 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: So  
3 that's like the method that you have to use under our  
4 system, is that --

5 MR. WAYNE DYESS: Well, I don't know that you  
6 have to --

7 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: -- if  
8 they're here and working here, in order to give them a  
9 promotion --

10 MR. WAYNE DYESS: So we'd have to create  
11 another -- right. I think if we want to promote her,  
12 we'd have to create another position for her.

13 So now we're creating two positions. We're going to  
14 vacate one, move her to another position. We're saying  
15 let's just abolish this position and move her to another  
16 position.

17 Does that make sense? So instead of having two  
18 positions, we want to --

19 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: What  
20 you're saying, I get. I'm just trying to -- you want  
21 to -- do you understand what I'm asking?

22 MS. DEIDRA HANAK: I do. I was going to let  
23 y'all finish.

24 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: You  
25 understand what I'm asking?

26 MS. DEIDRA HANAK: There's -- there's two  
27 courses that we have here. So you have -- like, one  
28 side, you have the Highway Department. They have

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 Operator Technician I, II, III, IV.

2 As people leave, you know, people retire, employees  
3 are able to move up quicker than like an -- in  
4 Administration.

5 So, in Administration, you have employees that have  
6 been there -- Like Monica's been there twenty (20) years.  
7 We don't have an Admin Specialist I, II, III, to where  
8 everyone moves up.

9 So in this case, it is a little bit different than  
10 if someone's been there for a few years and they've  
11 gained the knowledge that they need to step up --

12 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:

13 Well, do we not --

14 MS. DEIDRA HANAK: -- it's easier to --

15 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: --  
16 need to do that? I mean, like have some kind of a way  
17 they can step up within?

18 MS. DEIDRA HANAK: We can. We can. But --

19 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
20 Right now, we don't. It's not there, basically, I think.

21 MS. DEIDRA HANAK: Right. So it's -- it's --  
22 we have to wait until someone leaves for someone to move  
23 up. And so in this case here, we have Miranda that's  
24 been here just for a few years and Tawanda that's been  
25 here just --

26 MS. ANU GARY: Six months.

27 MS. DEIDRA HANAK: -- six months. And so she  
28 wouldn't be able to move up, potentially, for years and

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 years. She will just be where she is now.

2 MR. WAYNE DYESS: What you -- what you want to  
3 see is a career -- a clear career path for people when  
4 they come to work at the County --

5 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I  
6 want them to know --

7 MR. WAYNE DYESS: -- or for any organization.

8 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: Any  
9 organization. I'm just trying think of -- at what point  
10 will you know you've obtained that, you know? It's like  
11 not -- not that you just walk in the door and then, all  
12 of a sudden, I give you a little more to do and, all of a  
13 sudden, we're just going to abolish your position and  
14 give you a new one just because we gave you more to do.  
15 There should be a way to -- to advance.

16 MR. WAYNE DYESS: Well, so typically, for  
17 example, I mean, I -- I think maybe the Building  
18 Maintenance, for example, certain certifications, if  
19 you're a Building Inspector, you get certain  
20 certifications. And you're -- you're able to move up  
21 because you've gone and achieved certain certifications.

22 A lot of times these jobs don't have certain  
23 certifications. It's a matter of how well you've done  
24 and how well you've performed from your evaluations  
25 perspective, any training you may have received.

26 So -- and I don't want to speak out of turn. I  
27 don't want to speak for Personnel. But I know many times  
28 when you do have clear certifications where you are

1 getting those from outside third-party sources, it's easy  
2 to have this career path for people.

3 But when you don't have them, like more of an  
4 administrative support type role, it's harder to identify  
5 those -- those steps. And it's really comes back more to  
6 the evaluation of how you've done, how you've performed,  
7 what skills have you -- have you obtained in your current  
8 position that would lead you to the next step to take on  
9 additional responsibility.

10 And I think it's all about gaining responsibility as  
11 you move up in an organization. Does that make sense and  
12 answer your question?

13 MS. DEIDRA HANAK: I will say, in this  
14 particular case, we don't have positions in that  
15 department that are -- Victoria is a I. And  
16 such-and-such is a II. And such-and-such is a III, for  
17 when they move, they can automatically go into that.

18 COMMISSIONER JAMES E. (JEB) BALL: Because your  
19 other II's and III's aren't leaving?

20 MR. WAYNE DYESS: Right.

21 MS. DEIDRA HANAK: They're not leaving. That's  
22 correct.

23 COMMISSIONER JAMES E. (JEB) BALL: So there's  
24 no -- there's no II or III spot to go into?

25 MS. DEIDRA HANAK: Correct. And so we do have  
26 job descriptions in this particular department for I, II,  
27 III.

28 COMMISSIONER JAMES E. (JEB) BALL: Right.

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 MS. DEIDRA HANAK: And so it -- the II has more  
2 responsibility and more, I say, qualifications and time  
3 in the position then the I does, and so does the III.

4 And so there's -- there's different -- as Victoria  
5 grows, she gets more responsibility once she's able to,  
6 you know, get a better handle on that and get where she's  
7 proficient in that. Then in a few a years, we can look  
8 at does she meet the qualifications for a III that we  
9 currently have for the job description; and, if so, you  
10 know, is she ready to move into that or not.

11 COMMISSIONER JAMES E. (JEB) BALL: And so for  
12 right now --

13 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: All  
14 right. I'll admit --

15 COMMISSIONER JAMES E. (JEB) BALL: -- the way  
16 it's -- it's set up is you'd have to abolish a I to get  
17 to a II?

18 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD:  
19 That's -- well, see, that's what I was asking.

20 COMMISSIONER JAMES E. (JEB) BALL: And there's  
21 no other -- because you can't -- we don't -- can't have a  
22 whole bunch offices full of I's and the empty spots for  
23 II's because that doesn't exist.

24 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
25 Well --

26 MR. WAYNE DYESS: Also, you have transfers as  
27 well.

28 COMMISSIONER JAMES E. (JEB) BALL: Right.

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1 MR. WAYNE DYESS: So if you want to transfer --

2 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I --

3 I will get you to give me a little primer on this --

4 MR. WAYNE DYESS: Sure.

5 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: --

6 outside of this. We'll move on.

7 COMMISSIONER JAMES E. (JEB) BALL: Yeah. I'm

8 good with all those numbers, though.

9 MR. WAYNE DYESS: But also you have transfers.

10 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I've

11 just got to get it in my head right. We'll move on. We

12 don't need to hash it out here. Thank you.

13 COMMISSIONER JOE DAVIS, III: Go ahead.

14 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:

15 I was just going to say, you know, on the increases -- on

16 the increases we're talking about doing, the salary

17 survey, will that not -- I mean, I don't want to -- you

18 know, we're spending a lot of money on doing the salary

19 survey and trying to get it.

20 COMMISSIONER JOE DAVIS, III: That's a good

21 point.

22 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD:

23 That's a good point.

24 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:

25 I think, you know --

26 MS. DEIDRA HANAK: Yeah.

27 COMMISSION CHAIRMAN CHARLES F. (SKIP)

28 GRUBER: -- these requests for that, you know, maybe we



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1 need to see what the salary survey says. And if, you  
2 know, if it's not what we think it is, then we can do  
3 what we need to do to help.

4 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I  
5 agree. I just -- I just feel like that we are --

6 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
7 And I'm not, you know -- I'm not saying any of you other  
8 few people --

9 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: We're  
10 making it work the best we can with what we have. And I  
11 don't think that it's -- I've just seen many times from  
12 different departments since I've already been elected  
13 that we get this in, oh, we want to abolish this one and  
14 create this one.

15 I want to get a grasp on why we're having to do  
16 that. But we can do that outside, just a one-on-one  
17 primer for me, unless everybody else wants to know.

18 MR. WAYNE DYESS: And a quick comment about the  
19 salary survey. And I agree with the salary survey.  
20 However, I will tell you that from my experience working  
21 with municipalities within our city, I think that we are  
22 not competitive with comparable roles that -- that Anu  
23 and Monica have.

24 I think there's other cities that have a comparable  
25 role that are quite more competitive than we are. Also,  
26 I believe, if I'm not mistaken, Anu and Monica took on  
27 these additional responsibilities a year and a half ago  
28 and were -- they were going to do it last year. And for

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 whatever reason, it didn't happen. So they -- so I'm  
2 just trying to make sure --

3 COMMISSIONER JAMES E. (JEB) BALL: Make sure.

4 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: It  
5 wasn't anything to do that. It was just trying to  
6 understand that. And we'll -- we can move on from it.

7 COMMISSIONER JAMES E. (JEB) BALL: If I may,  
8 Deidra. Listen, this is going on because we've been  
9 giving people raises in all these other budget  
10 deliberation meetings.

11 I know several that have gotten increases, and the  
12 salary survey didn't even come up. So -- and we talked  
13 about the salary survey, whatever it may show, that we  
14 were still going to -- if it was a lot lower than what  
15 our people deserved, that we were going to keep going  
16 with our numbers and not go with the salary survey  
17 numbers. So --

18 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: But  
19 if it's more --

20 COMMISSIONER JAMES E. (JEB) BALL: Well --

21 MS. DEIDRA HANAK: Yeah. So, ultimately, it's  
22 going to be up to y'all whenever we -- we get the  
23 numbers.

24 Right now, I know the Sheriff's Department submitted  
25 their stuff last week. Right now, I told them, like,  
26 what I really need right now is a pay scale. And that  
27 would help us with probably ninety-five percent (95%) of  
28 the requests that we have so far. And so hopefully I can

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 get that before our last budget deliberation.

2 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Well,  
3 I don't have any problem with the -- the request for  
4 additional funds when people are doing more duties and  
5 all this kind of stuff. I was just trying to understand  
6 why we have to abolish one and create one. And we'll  
7 leave it at that.

8 MS. DEIDRA HANAK: It's just for headcount  
9 purposes.

10 COMMISSIONER JOE DAVIS, III: If I could make  
11 one point about -- abolish is a word internally that  
12 everybody understands. But let me tell you the general  
13 public does not understand. And they are wondering if  
14 we're just creating more jobs or feather-bedding  
15 somebody.

16 So the word abolish is a good internal term, but  
17 realigned or whatever, there needs to be another word  
18 that the public hears.

19 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD:  
20 Reclassify.

21 MR. WAYNE DYESS: Yeah.

22 COMMISSIONER JOE DAVIS, III: That -- that  
23 would be it. Because abolish to the general public, you  
24 know, means we're doing away with something. Then the  
25 question we get is, well, why didn't you do that five  
26 years ago, or did you just discover it, or, you know, all  
27 of that kind of stuff.

28 We don't need them in the weeds, but we need to

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 convey a message to the public so they don't worry about  
2 it too much.

3 MS. DEIDRA HANAK: We can -- we can come up  
4 with the some terminology. I know when we use the word  
5 reclassify, it'd be like, okay, we have Senior  
6 Accountants that are EC-08, but we're going to reclassify  
7 them to an EC-09. And so that takes the entire -- all a  
8 of the Senior Accountants and puts them in an EC-09.

9 So that's -- like, our terminology is reclassify is  
10 putting one position that affects Countywide into a  
11 higher grade. But I can work on some terminology to make  
12 it clear to the public.

13 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.  
14 Let's move on. Is that the end of y'all's?

15 MR. WAYNE DYESS: That it.

16 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: All  
17 right.

18 MS. ANU GARY: We do have the two other  
19 positions.

20 MR. WAYNE DYESS: Oh, I'm sorry. Go ahead,  
21 Anu.

22 MS. ANU GARY: Yeah. This is a similar thing.  
23 So, basically, reclassify or abolish and create new. So  
24 this is for the Two Administrative Assistant III's in Bay  
25 Minette, which is Tawanda Gulley and Miranda McKinnon,  
26 changing their position from Office -- Administrative  
27 Support Specialist III to a IV.

28 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.

**BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019**

1 MS. ANU GARY: These two positions, the primary  
2 responsibilities are data processing, coordination of  
3 publishing. And we feel like they just need to be  
4 reclassified.

5 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.  
6 I don't know if it's possible, but my assistant -- We  
7 live in this word of acronyms and abbreviations. And we  
8 don't really like the brief abbreviation for this  
9 position. So if y'all could come up with another way to  
10 word it, I would appreciate that.

11 COMMISSIONER JAMES E. (JEB) BALL: What is the  
12 acronym?

13 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Let's  
14 move on. Let's move on.

15 COMMISSIONER JOE DAVIS, III: It's an asset.

16 COMMISSIONER JAMES E. (JEB) BALL: It's not --  
17 it's not asset? Oh.

18 COMMISSIONER JOE DAVIS, III: And everybody  
19 knows what I'm talking about.

20 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: A  
21 little hard to put that on your business card.

22 All right, guys. Who's next?

23

24 **2-C - BUDGET DELIBERATIONS FOR THE BALDWIN COUNTY BUILDING**

25 **MAINTENANCE DEPARTMENT**

26 MR. WAYNE DYESS: Junius, you want to go next?

27 MR. JUNIUS LONG: Yeah.

28 MS. DEIDRA HANAK: I'll work on changing that

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1 terminology, too.

2 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Hey,  
3 while we're at it, go ahead.

4 MR. JUNIUS LONG: Y'all pass these out, please.

5 MR. WAYNE DYESS: Next, we'll have Building  
6 Maintenance and Junius Long.

7 MR. JUNIUS LONG: If y'all hand them out so  
8 everybody will see what boat we're in.

9 \*\*\*\*\*

10 ATTACHMENT 7 - BUILDING MAINTENANCE BUDGET SUGGESTIONS FOR FY  
11 19-20

12 \*\*\*\*\*

13 COMMISSIONER JAMES E. (JEB) BALL: Junius, I  
14 like this piece of paper. That looks good.

15 MR. JUNIUS LONG: Thank you.

16 COMMISSIONER JAMES E. (JEB) BALL: I'm missing  
17 the old steno pad, handwritten one.

18 MS. CHRISTEL CARPENTER: We're moving up in the  
19 world.

20 COMMISSIONER JAMES E. (JEB) BALL: Christel,  
21 don't -- don't limit him. He needs -- I like seeing a  
22 handwritten steno pad.

23 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I  
24 love that they call an air conditioner a chiller.

25 COMMISSIONER JAMES E. (JEB) BALL: A chiller.

26 MR. JUNIUS LONG: We've been asking for quite a  
27 bit, I guess. Is everybody ready?

28 COMMISSIONER JAMES E. (JEB) BALL: Yes, sir.

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1 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Yes,  
2 sir.

3 MR. JUNIUS LONG: The first one is promoting  
4 Building Maintenance III's from a Grade J to K. And this  
5 goes back under the same deal that -- so, you know, when  
6 that comes through -- I don't know. We just need --  
7 these men -- what -- what the problem we're having is  
8 this.

9 We get an opening, and we send out, and we get two  
10 or three applications in. And nobody is applying for  
11 jobs whenever -- Like we need air condition people we  
12 can't hire for fifteen dollars (\$15) an hour. They're  
13 not going to come to work for me.

14 So we're having trouble -- I've had to rerun the  
15 II's, because we didn't get any applications that -- you  
16 know, just nobody's applying.

17 And the economy's doing good, so everybody's making  
18 twenty-five (\$25), thirty dollars (\$30) an hour in the  
19 air condition business, so they're not going to come to  
20 work for us for fifteen dollars (\$15) an hour.

21 And then I've got two men that's topped out, on the  
22 second request. That's Steve Gautney and Brook Wheeler  
23 has maxed out their positions. There's nowhere they can  
24 go. They topped out.

25 So we've got to create a IV, because a III is as  
26 high as we go. So they're locked in at their salary at  
27 this point in time, unless we do something about that.  
28 So I have two men that's been here twenty (20) something

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1 years. And that's request number two.

2 Three, promote Building Maintenance Supervisor from  
3 a K to a Grade M. Chris Bulman has been promoted to a  
4 supervisor, south end supervisor. Well, he needs to get  
5 up with the money, because he is supervising people that  
6 make more than he is.

7 So we have that situation. Whenever Derrick Crocker  
8 was promoted, he got a raise and supervisor pay. So  
9 we've got that in here to look at.

10 Let's see. Request Number 4, create one HVAC  
11 Preventative Maintenance Tech and one Plumber Tech.  
12 Since October 2018, we've spent approximately five  
13 hundred fifty thousand (\$550,000), minus chilling, on  
14 Star Service, T&M, Traine, Wiley Service, and twenty-four  
15 thousand dollars (\$24,000) for Roto-Rooter, just on air  
16 conditioning and plumbing.

17 Now, that's -- that's a lot of money for the County  
18 to spend for outside sources to come in and change out  
19 air condition chillers. That's without the chillers.

20 I'd like to hire an air condition man. I have a man  
21 that's already working with us. Bryan McMorris is  
22 certified. And he's working in the courthouse right now.

23 If I could move him up as an Air Condition  
24 Specialists, and let him work out the whole county --  
25 now, I have put people in -- they all have a territory.

26 Now they have got so many buildings throughout they  
27 county that they work in. They stay in that building, or  
28 several buildings. They keep the lights up. It's the



1 territory they're in.

2 Before they used to just kick the ant bed. And they  
3 was all over the county like this. But now they're in  
4 one location.

5 All right. If air condition -- if I had Bryan  
6 McMorris as an Air Condition Tech to go in, the guy  
7 that's in that territory would help him change out these  
8 units. In other words, he would have a helper already in  
9 place. So I'd like for y'all to consider that if you  
10 would.

11 And that's all I have on decision items, I guess.  
12 The rest of it is we need a forklift, if we could.  
13 Mr. Joe was talking about that earlier. We've been  
14 borrowing forklifts from North Baldwin Utility across the  
15 street there.

16 But this is becoming a safety issue, because they  
17 are busy sometimes, and we can't borrow it. Well, we get  
18 a truckload of light fixtures come in. And they're on  
19 pallets, strapped down. We have no way to unload them.  
20 So then we have to unstrap them.

21 I call our men in. We tote the fixtures in. And it  
22 takes sometimes an hour, hour and a half to unload the  
23 truck. So it would be good if we had a small forklift.  
24 And we have a price on one --

25 MS. CHRISTEL CARPENTER: Approximately twenty  
26 thousand (\$20,000) will get us one.

27 MR. JUNIUS LONG: -- to get us forklift.

28 The Foley chiller at the Foley Courthouse, we're

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1 running on three compressors. And it's a bad unit. And  
2 we've got to replace that unit.

3 It's going to cost more to repair it than it is to  
4 replace -- put a new chiller in. We've got a quote on  
5 that, one hundred five thousand dollars (\$105,000).  
6 That, I say, is a must. It's going to cost a lot more  
7 money if we don't do it.

8 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
9 That's in old part of the building, in the old --

10 MR. JUNIUS LONG: Yes. Yes, sir. It's an old  
11 unit. And we've already spent thirty (\$30,000) or forty  
12 thousand dollars (\$40,000) to try to keep it propped up  
13 and running.

14 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
15 And still don't work like it should be.

16 MR. JUNIUS LONG: Oh, no. So that's almost a  
17 must right there. Lost controls. We got the controls is  
18 going out in the units in the courthouses. We got five  
19 buildings that we control with a computer.

20 Now, everybody's been having trouble with air  
21 condition lately. And it's because we can't control it.  
22 They control the VAV's. So I may get into something that  
23 y'all don't understand. I don't -- I'm not being smarter  
24 than anybody. I'm just saying I've doing this a long  
25 time.

26 The VAV's is a little -- little motor up in the  
27 attic where your vents are. The thermostats don't  
28 control the temperature. The thermostats control the

1 little motors, and they close the vents off. Because  
2 everybody in every room likes it cooler or warmer, and so  
3 they can adjust it.

4 So these little VAV's up there open and close the  
5 vents so that the air does not in. So everybody gets  
6 misconstrued about thermostats.

7 So we need this to -- so we can operate these --  
8 these VAV's from one central location, which is in  
9 Robertsdale at the Central Annex.

10 We can go in there or we can do it off these phones  
11 right here. If somebody calls us and says they're too  
12 cold, we can close the VAV from this right here.

13 But it's down, and we need to get it fixed. So this  
14 is what the forty thousand dollars (\$40,000) is.

15 A water jetter, we spend a lot of money with  
16 Roto-Rooter jetting out lines, especially the  
17 courthouses. If our lines stop up, if we had a jetter,  
18 we could save that money. Because Roto-rooter -- I mean,  
19 they good. They come. But they're expensive. If we  
20 could do that --

21 MR. WAYNE DYESS: So, Junius, we spend -- spent  
22 twenty-four thousand (\$24,000) on Roto-Rooter last year?

23 MR. JUNIUS LONG: Yes, sir.

24 MS. CHRISTEL CARPENTER: That's from October --  
25 first part of October until June.

26 MR. JUNIUS LONG: And it's only -- that jetter  
27 is only seven thousand dollars (\$7,000).

28 COMMISSIONER JOE DAVIS, III: Junius, do you

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1 have somebody that could help -- that could operate that?

2 MR. JUNIUS LONG: Yes, sir.

3 COMMISSIONER JOE DAVIS, III: So we wouldn't  
4 have to add a person to do that?

5 MR. JUNIUS LONG: No, sir. No, sir.

6 COMMISSIONER JOE DAVIS, III: That's good.

7 MR. JUNIUS LONG: Just simple operation.

8 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Back  
9 up in Item 4, you said you wanted an HVAC and one  
10 plumber. So would the plumber be --

11 MR. JUNIUS LONG: A plumber would help, yeah.

12 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD:  
13 Plumber -- well, when you're saying Roto-Rooter, that's  
14 kind of like a plumber, ain't it?

15 MR. JUNIUS LONG: Roto-Rooter, yeah. They are  
16 plumbers. They unstop --

17 COMMISSIONER JOE DAVIS, III: You got things  
18 that's supposed to go out --

19 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
20 They'll be the one that comes in and cleans it out.

21 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: All  
22 right. I'm good. Go ahead.

23 MR. JUNIUS LONG: Commissioner, what that is,  
24 is they have big tank they push in --

25 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: It  
26 blows it out.

27 MR. JUNIUS LONG: -- and when the sewer lines  
28 stop up and back up into the buildings --

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1 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:

2 Yeah.

3 MR. JUNIUS LONG: -- they put that jetter in  
4 there with a water house. And there's high pressure air,  
5 two hundred (200) pounds. It blows it out.

6 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Yeah.

7 MR. JUNIUS LONG: So if we had one of those, we  
8 could do that ourselves and save quite a bit of money.

9 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.  
10 All right.

11 MR. WAYNE DYESS: No, you're good.

12 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I  
13 understand. I've actually seen that happen before. Go  
14 ahead.

15 MR. JUNIUS LONG: Are we getting to nasty?

16 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I'm  
17 not that crazy. I've been around construction a little  
18 more than most women. I don't like plumbing.

19 MR. JUNIUS LONG: All right. We've got --  
20 asking for two more trucks. I'm trying to get these  
21 standard procedure.

22 We had these old diesel trucks that just cost us a  
23 ton of money for maintenance every year. And we started  
24 getting these Chevrolet 2500 heavy duty trucks with  
25 bodies on them.

26 Every year, I try to add two so we can get all of  
27 the same. If we have a problem with one truck, we've got  
28 the same problem with all of them. I like to keep

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1 everything standardized if I can, instead of Dodge, Ford,  
2 Chevrolets. So that's for -- we've been getting two  
3 every year. This is just to add onto the replacements of  
4 the two older trucks.

5 Roof repairs throughout the county, we get -- we've  
6 got a roofer with Garland named Tom Townsend. And he's  
7 got track of all the roofs that we do in the County, the  
8 time of the year they need replacing, the time of year  
9 they need repairing, or if they need to put a coating on  
10 them to keep the warranty in place, you know. I sent  
11 this to Christie.

12 You have it, Ms. Christie?

13 MS. CHRISTIE DAVIS: It's in your packet.

14 MR. JUNIUS LONG: And so we get those numbers  
15 from him, what we need to do with what buildings. So  
16 this year we've got four hundred ninety-one thousand  
17 dollars (\$491,000) worth of roof repairs that just needs  
18 to be done to keep the warranties alive on those  
19 buildings.

20 Any question about those?

21 COMMISSIONER JOE DAVIS, III: Junius, is this  
22 part of a data system that Brian helps you with? Who is  
23 this person that -- is he one of our team members?

24 MR. JUNIUS LONG: No, sir.

25 COMMISSIONER JOE DAVIS, III: He's an outside  
26 third-party?

27 MR. JUNIUS LONG: He is a factory rep with  
28 Garland. And he does this just to help us -- he does

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1 this on his own to keep us up to date on what buildings.

2 And he does come on out, and he inspects them to  
3 make sure that these roofs are put on according to  
4 factory specs so that if -- if it's anything wrong with  
5 it, he's going to make people correct it so it can stay  
6 within its guidelines.

7 COMMISSIONER JOE DAVIS, III: And we've been  
8 using him for a number of years?

9 MR. JUNIUS LONG: As long as I've been here,  
10 Commissioner Joe.

11 COMMISSIONER JOE DAVIS, III: Okay.

12 MR. JUNIUS LONG: He's been here -- I've been  
13 here seven years, and he was here -- I don't know how  
14 long.

15 Ron, do y'all know how long he's been here?

16 MR. RON CINK: Lord have mercy. It's --

17 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
18 It's been a long time.

19 MR. JUNIUS LONG: He's very dedicated in what  
20 he does.

21 MR. RON CINK: We have a lot of buildings and a  
22 lot of roofs.

23 COMMISSIONER JOE DAVIS, III: Oh, sure. If we  
24 needed one day to coordinate all of that to be able to  
25 know that these four buildings are going out of warranty  
26 or these four buildings are now at or past the time, you  
27 know, because if you don't -- if you wait until they mess  
28 up, then, you know, you've got to fix them.

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1        If there's some things you can do along the way  
2        maybe so you could buy additional time -- It's all about  
3        being able to capture data and deal with it down the  
4        road, to work with him or however so we can have a  
5        profile of our capital assets.

6                MR. RON CINK: He provides a life expectancy.

7                COMMISSIONER JOE DAVIS, III: Good.

8                MR. JUNIUS LONG: Yeah. He does a lot of that.

9                COMMISSIONER JOE DAVIS, III: I should have  
10       already known that, but I didn't.

11               MR. WAYNE DYESS: How many buildings do we have  
12       total that we manage?

13               MR. JUNIUS LONG: I have -- and that we have to  
14       take care of, we've got ninety (90).

15               MR. WAYNE DYESS: Ninety (90) buildings?

16               COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
17       Ninety (90) buildings.

18               MR. JUNIUS LONG: That's what I have -- or not  
19       I have, the County's got. I don't have anything. The  
20       County's got ninety (90) buildings, and we have to take  
21       care of them.

22               FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Do we  
23       have a database inhouse, though, that tells us, like,  
24       when the roof on each one of these building and that --  
25       that --

26               MR. JUNIUS LONG: Yeah.

27               FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.  
28       All right. I'm ready.



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1 MR. JUNIUS LONG: You ready.

2 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: Move  
3 forward.

4 MR. JUNIUS LONG: Okay. Let's go. Freon,  
5 Request Number 11. This is Government mandated. We have  
6 to change R-22 to 410A. And so every year as these R-22  
7 units go out, I replace them with 410A's.

8 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
9 Okay.

10 MR. JUNIUS LONG: So we just put this money in  
11 there. Sometimes we use it all; sometimes we don't. But  
12 we have something in there to replace these units with as  
13 they go out.

14 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: All  
15 right.

16 COMMISSIONER JOE DAVIS, III: How many would  
17 you say we still have on that are on the others? Most of  
18 them?

19 MR. JUNIUS LONG: Most of them. I'd say  
20 seventy-five (75) percent.

21 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
22 Which we have -- you know, there's some that -- some of  
23 these units won't accept this 4 -- this new 410. Do we  
24 have any of those, you know, that -- that R-22 -- some of  
25 them, you know, when it -- when it goes out, there is  
26 some of these unit that won't --

27 COMMISSIONER JOE DAVIS, III: You have to  
28 modify them --

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1 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
2 They can't handle it. They won't accept it. They're  
3 not -- and, you know, I mean, they're -- they're -- you  
4 have to replace the unit, because you can't replace that  
5 freon in this unit because it's not compatible, and you  
6 can't make it fit.

7 MR. JUNIUS LONG: And when you do, you've got  
8 to replace the inside and outside units.

9 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
10 Yeah.

11 MR. JUNIUS LONG: It's a complete replacement  
12 on the system.

13 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
14 Do we have many of them that you know of?

15 MR. BRIAN PEACOCK: Ours is one of them.

16 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
17 One?

18 MR. BRIAN PEACOCK: Yeah, Annex II.

19 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
20 Yeah.

21 MR. BRIAN PEACOCK: I just got a quote for  
22 twelve thousand dollars (\$12,000) and that didn't include  
23 the copper lines they've got to replace.

24 MR. JUNIUS LONG: Yeah.

25 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
26 Yeah.

27 MR. JUNIUS LONG: It's expensive. Yeah, we do  
28 have them. Yes, sir.

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1 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:

2 That's something we are going to have to look at, too,  
3 because --

4 COMMISSIONER JOE DAVIS, III: Exactly.

5 COMMISSION CHAIRMAN CHARLES F. (SKIP)

6 GRUBER: -- you know, it's Federal mandated. You know,  
7 you won't be able to buy the R-22. It will be completely  
8 gone.

9 MR. JUNIUS LONG: I bought -- last year,  
10 whenever I found out that we had so many units, I went  
11 and bought forty (40) barrels of R-22 and stored it,  
12 because it's something you may not being to be able to  
13 get.

14 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
15 And you're about out of them forty (40) barrels, too, I  
16 bet.

17 MR. JUNIUS LONG: Sir?

18 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
19 You're just about out of them forty (40) barrels, too,  
20 ain't you?

21 MR. JUNIUS LONG: That's right. They had a  
22 special on it, and I bought it -- I bought -- that stuff  
23 is about six (\$600), seven hundred dollars (\$700) a drum,  
24 if you buy R-22. 410A is like one hundred twenty (\$120).  
25 So I got -- I caught a place it was on sale, and I bought  
26 forty (40) barrels for four thousand, eight hundred  
27 dollars (\$4,800).

28 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:

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1 Yeah. Okay.

2 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: This  
3 is just something you have to do. This is not -- I mean,  
4 this is just something we have to do. So, okay.

5 MR. JUNIUS LONG: All right. You want to move  
6 on?

7 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Yes,  
8 sir.

9 MR. JUNIUS LONG: All right. LED lighting. Of  
10 course, everybody is familiar with LED lighting. It  
11 just -- we just -- Mr. Cink helped us with a grant to  
12 replace some lighting LEDs.

13 And LED lighting saves so much. You get -- you can  
14 take a four-bulb light fixture -- trougher, we call it a  
15 trougher, these florescent lights up here. It's got four  
16 bulbs in it.

17 Those bulbs are forty (40) watts each. Okay. It's  
18 one hundred sixty (160) watts in that one fixture. The  
19 fixture we replaced it with is only forty-five (45) watts  
20 and gives about twice as much light.

21 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I'm  
22 all in on the LED. I love it. I can't wait until we  
23 replace the ones in that auditorium over there, because  
24 it's so dark.

25 MR. JUNIUS LONG: Where's this is at, now?

26 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: In  
27 the Central Annex.

28 MR. WAYNE DYESS: The Central Annex.

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1 MR. JUNIUS LONG: Where the big dimmers are?

2 Yeah.

3 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: It's  
4 dark. It would just illuminate so much better. It just  
5 illuminates, even -- even the ones that are softer LED.  
6 So okay.

7 MR. JUNIUS LONG: All right. When they quit --  
8 and this is the coliseum, Mr. Hankins, the speakers are  
9 not working out in his arena. And they got dirt daubers  
10 or something in them. He wants -- I put something in  
11 there for him, to replace his speakers.

12 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD:  
13 That's all he wanted?

14 MR. JUNIUS LONG: That's all he wanted.

15 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.

16 MR. JUNIUS LONG: He's doing all the floors and  
17 everything himself over there. He went and borrowed my  
18 big buffing machine and the machine to clean the kitchen  
19 with, ceramics.

20 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
21 Okay.

22 MR. JUNIUS LONG: And so he's -- I don't -- I  
23 don't stop him. I let him go. I'm not going to say  
24 nothing.

25 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Got  
26 you.

27 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
28 Do we -- do we check that building every once in a while?

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1 MR. JUNIUS LONG: Yes, sir.

2 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:

3 The last several times I've been in there, it's not --  
4 not the -- the floor -- the floor is a disaster.

5 MR. JUNIUS LONG: Yeah. Well, he just got  
6 through doing the floors.

7 Right now, it's something that goes -- And I don't  
8 know if whether y'all are familiar. I don't know exactly  
9 the structure of the coliseum as far as maintenance and  
10 things goes over there. I don't know whose building and  
11 what they do, where we stop and where we start.

12 Every time he calls, I get over there and try help  
13 him out with whatever he's fussing about.

14 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: All  
15 right.

16 MR. JUNIUS LONG: But what -- what's happening  
17 over there, we was over there yesterday. The doors are  
18 overlapped, and they won't close. And that's because  
19 they turn the air conditioner off and moisture gets in  
20 the building.

21 Well, we can't -- we can't take the doors down and  
22 saw them off. And they've got to let that air  
23 conditioner run. Now, whenever the -- whenever this air  
24 conditioner company -- What's the name of that company,  
25 the one we --

26 MS. CHRISTEL CARPENTER: Walters.

27 MR. JUNIUS LONG: Walters. Whenever Walters  
28 gets onboard, I'm going to get him to go down and fix --

1 the dehumidifiers are out. We need to get him to do  
2 that.

3 Because they don't understand the humidity. And he  
4 don't understand the doors closing up. I'm not knocking  
5 him. He's a good guy. But I'm just saying, he don't  
6 understand why the doors are swelling up and not closing.  
7 So that's something that I'll address. I'm just making  
8 y'all aware of it.

9 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.  
10 All right. Well, any questions? Is that -- is there  
11 anything else?

12 MR. JUNIUS LONG: That's all I have.

13 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: All  
14 you got? Anything else for Building?

15 COMMISSIONER JAMES E. (JEB) BALL: I don't have  
16 anything else. I did see this on there. And, Junius, I  
17 know we have been talking about that fountain. I think  
18 we just need to address that fountain and just look at  
19 getting it back flowing again, just for the meantime.

20 MR. JUNIUS LONG: Yeah. I didn't bring it up.

21 COMMISSIONER JAMES E. (JEB) BALL: I'm not -- I  
22 saw some of the drawings and the lavish -- all this -- I  
23 mean, it's beautiful, the outline that you gave us.

24 But I would just like for it to be at least started  
25 working again like it used to work. Because my people in  
26 my district are complaining about it's just not working,  
27 and --

28 MR. JUNIUS LONG: Right.

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1 COMMISSIONER JAMES E. (JEB) BALL: -- they'd  
2 like to see it working, I guess. So what -- what would  
3 be your -- you think an estimated cost, just to get it  
4 running like it used to be?

5 MR. JUNIUS LONG: Probably fifteen (\$15,000),  
6 twenty thousand (20,000). The lines broke underneath it.

7 COMMISSIONER JAMES E. (JEB) BELL: Okay.

8 MR. JUNIUS LONG: That's the problem. It won't  
9 hold water.

10 COMMISSIONER JAMES E. (JEB) BALL: I mean, I  
11 don't know what the rest of the Commission thinks about  
12 it, but there's either fix it or fill it up with concrete  
13 or something, make it into a flower bed, I guess.

14 MR. JUNIUS LONG: I'd like to fix it. It's  
15 very attractive for the courthouse.

16 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I  
17 think it needs to be fixed.

18 COMMISSIONER JAMES E. (JEB) BALL: I know it  
19 does.

20 MR. JUNIUS LONG: I mean, it's --

21 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: I  
22 didn't know it wasn't fixed but --

23 COMMISSIONER JAMES E. (JEB) BALL: Can we get  
24 Tom -- do we need to send that out to -- for somebody to  
25 look at, Ron? Like a -- does that have to be an RFP  
26 or --

27 MR. RON CINK: Yeah. Get some quotes on  
28 getting it repaired.



## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 MR. JUNIUS LONG: Just repair it and put it  
2 back as is?

3 COMMISSIONER JAMES E. (JEB) BALL: Yes, sir,  
4 like it used to be running. I mean, I think, like you  
5 said, there's a leak in that line. Because if you turn  
6 the pump on, it floods the whole entire courthouse, that  
7 area. We worried about somebody slipping and falling and  
8 that kind of stuff. I just think we just need --

9 MR. JUNIUS LONG: Okay. All right. Is there  
10 anything else?

11 (No response.)

12 MR. JUNIUS LONG: Thank y'all for listening to  
13 me. I appreciate everything that y'all do.

14 COMMISSIONER JAMES E. (JEB) BALL: Thank you,  
15 Junius.

16 MR. WAYNE DYESS: Thank you, Junius.  
17 Appreciate it.

18 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
19 Thank you.

20 MR. WAYNE DYESS: Madam Chairman, next is  
21 custodial.

22 MR. RON CINK: If you'll get a couple guys out  
23 of here.

24 MR. WAYNE DYESS: Oh, yeah. Sure.

25 MR. LEE LAWSON: Thank you. Age before beauty,  
26 how about that?

27 MR. CLIFF MCCOLLUM: Which one of us is older?  
28 If you don't mind, because I've got to --

MR. LEE LAWSON: Yes. Go ahead.

**2-D - BUDGET DELIBERATIONS FOR THE BALDWIN COUNTY LEGISLATIVE**

**DELEGATION**

\*\*\*\*\*

*ATTACHMENT 8 - BALDWIN COUNTY COMMISSION BUDGET FUND SUMMARY YEAR  
TO DATE FOR FUND 00104, LEGISLATIVE DELIGATION FUND*

\*\*\*\*\*

MR. CLIFF McCOLLUM: Legislative Delegation,  
pretty straightforward. We changed around the lease tax  
and the recording fees a little bit. So some of that  
money is going to the District Attorney's Office now. We  
get more points on the lease tax.

Most of that is just going into our supplies,  
repairs, and maintenance in anticipation of the new  
offices up there on the second floor. We need to get  
furniture and all that. Fairly straight forward. We're  
not asking you guys for anything.

And I just got an e-mail that your Board of  
Adjustment changes that y'all asked us for, we've got the  
draft legislation. So I'll send that to y'all as soon as  
I get to my office.

FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:

Okay.

COMMISSIONER JOE DAVIS, III: Very good.

MR. WAYNE DYESS: Thank you.

MR. CLIFF McCOLLUM: Anything y'all need from  
us or further explanation on anything?

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 MR. RON CINK: Commissioners, this fund is  
2 created by an act of the Legislature. And there is two  
3 hundred thousand dollars (\$200,000) that comes from the  
4 lease tax to this fund. And as far as managing it, it's  
5 virtually the Legislative Delegation.

6 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: It's  
7 them. You just use our checkbook.

8 MR. CLIFF MCCOLLUM: Yeah. Y'all don't have to  
9 worry about us. And Ron and Christie, both, have been  
10 working with me on this.

11 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Ron  
12 has completely educated me on how that works. Okay. I  
13 almost have it memorized, but not quite; okay? But I  
14 have it written down as I like to understand things. And  
15 I'm good.

16 MR. CLIFF MCCOLLUM: But, now, anything y'all  
17 need from us, of course, please, just let us know. And  
18 I'll send y'all that draft legislation as soon as I get  
19 to Bay Minette.

20 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Not a  
21 problem. Thank you.

22 COMMISSIONER JOE DAVIS, III: This continues  
23 the good communications --

24 MR. CLIFF MCCOLLUM: Y'all are --

25 COMMISSIONER JOE DAVIS, III: -- on both ends.  
26 Y'all are good about it.

27 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I'm  
28 still having a hard time thinking that you're not here

1 going to write a story on us.

2 MR. CLIFF McCOLLUM: Yeah. That's a good  
3 point. It's a little weird for all of us. Thank you.  
4 Y'all have a good one.

5 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Thank  
6 you, Cliff.

7

8 **2-E - APPROPRIATION TO THE BALDWIN COUNTY ECONOMIC DEVELOPMENT**  
9 **ALLIANCE**

10 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: All  
11 right.

12 MR. RON CINK: Mr. Lawson gets an appropriation  
13 from us every year. This year the amount from last year  
14 was increased by thirty-two thousand dollars (\$32,000).  
15 And that is for some fees that he did not anticipate  
16 seeing.

17 MR. LEE LAWSON: Yeah.

18 MR. RON CINK: They actually came back to the  
19 County.

20 MR. LEE LAWSON: Yes. So then what we've  
21 requested this year, Commissioners, was really a flat,  
22 you know, budgeted as the last year's budget.

23 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: You  
24 want the same thing as last year?

25 MR. LEE LAWSON: Yes.

26 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
27 Okay.

28 MR. LEE LAWSON: But with a one-time deal to

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 offset some fees that we've incurred, that truly is a  
2 wash from a County perspective, that our organization  
3 paid. So that's what we're asking for.

4 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.  
5 And that's simple.

6 MR. LEE LAWSON: We like to keep it simple, as  
7 simple as we can.

8 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: Me,  
9 too.

10 MR. LEE LAWSON: Although, we've been -- we've  
11 been pretty complicated the last few weeks so. But --

12 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: He  
13 just wants the same thing as last year.

14 COMMISSIONER JOE DAVIS, III: You all right  
15 with that, Jeb?

16 COMMISSIONER JAMES E. (JEB) BALL: I'm good.

17 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.  
18 Any questions from any of the Commissioners or?

19 MR. LEE LAWSON: And just as an FYI, as an  
20 aside to the budget process, Commissioner Davis was with  
21 me, but we were approved Tuesday in Montgomery by the  
22 Growing Alabama Commission for our full request.

23 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: For  
24 that credit?

25 MR. LEE LAWSON: Yep.

26 COMMISSIONER JOE DAVIS, III: The largest one  
27 they ever offered.

28 COMMISSIONER JAMES E. (JEB) BALL: That's

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 pretty awesome.

2 COMMISSIONER JOE DAVIS, III: By far.

3 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: Good  
4 deal.

5 MR. LEE LAWSON: We're off to the races.

6 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
7 Thank you. Appreciate it.

8 MR. LEE LAWSON: Thank y'all, appreciate it.

9 MR. RON CINK: Thank you.

10 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: All  
11 right. When will they start working?

12 MR. LEE LAWSON: We've got a few agreements to  
13 work -- iron out with the State. And we're hopeful that  
14 we'll start moving dirt next month.

15 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: What  
16 about that sign?

17 MR. LEE LAWSON: The sign is flagged, and it is  
18 marked. And so we've got -- we had to wait on ALDOT to  
19 give us a location, but --

20 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: All  
21 right. I'll try not to bug you too much.

22 MR. LEE LAWSON: No. I'll pay -- I want to get  
23 it -- I want to get it done, too, Commissioners.

24 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
25 Until I see it --

26 MR. LEE LAWSON: We're -- Jason Padgett with  
27 North Baldwin Utilities, and Joey and I are working to  
28 get the construction going.

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:

2 Can't wait.

3 MR. LEE LAWSON: We have the location now, and  
4 we're waiting on our contractor to get out there and get  
5 moving.

6 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: All  
7 right.

8 MR. LEE LAWSON: Thank you.

9 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
10 Thank you.

11 MR. LEE LAWSON: All right.

12 COMMISSIONER JAMES E. (JEB) BALL: Thanks, Lee.

13 MR. LEE LAWSON: Thank y'all.

14 COMMISSIONER JOE DAVIS, III: Thank you, Billie  
15 Jo, down at the bottom of it.

16 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I'm  
17 waiting.

18

19 **2-B - BUDGET DELIBERATIONS FOR THE BALDWIN COUNTY ADMINISTRATOR**

20 **AND CENTRAL ADMINISTRATION DEPARTMENT (REVISITED)**

21 MR. WAYNE DYESS: Madam Chairman, I neglected  
22 one thing about the courthouse a few minutes ago. And  
23 it's a courthouse beautification.

24 We've been working with the City of Bay Minette and  
25 their beautification committee. And there's some things  
26 we want to do, small amount for landscaping and flowers.

27 Anu, you want to go particular to that?

28 MS. ANU GARY: Yeah. Currently, the courthouse

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 landscaping budget is two thousand dollars (\$2,000). And  
2 we'd like to increase it to three (\$3,000) and work with  
3 the City of Bay Minette just to do small, little  
4 projects.

5 They're trying to make the courthouse square  
6 beautiful. They doing a lot of landscaping and plants  
7 and things.

8 So we'd like to start small and maybe do the corner  
9 right there by the Administration Building and the Symbol  
10 Clinic, and work with Madison and his group and kind of  
11 maybe getting rid of some of those overgrown plants that  
12 are there, and working with the City to kind of keep it  
13 consistent with what they're doing on the courthouse  
14 square.

15 COMMISSIONER JAMES E. (JEB) BALL: I think  
16 that's good.

17 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
18 That's fine.

19 MR. WAYNE DYESS: As far as the Symbol Clinic,  
20 we have those palm trees. Do y'all like the palm trees?  
21 They're out of place. I think. We might need to --

22 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD:  
23 Honestly, I've never noticed them.

24 MR. WAYNE DYESS: They're big. They're really  
25 big now. They're tall.

26 MS. ANU GARY: Really, they are.

27 MR. RON CINK: They're --

28 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I



## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 really don't go in front of it that much. I come in the  
2 other way and leave that way.

3 MS. ANU GARY: They really need to be taken  
4 out. They're overgrown.

5 COMMISSIONER JAMES E. (JEB) BALL: Well, if  
6 that -- if that goes within the three thousand dollars  
7 (\$3,000) you're talking about to get them out, take them  
8 out.

9 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: We're  
10 just removing something.

11 MR. WAYNE DYESS: Well, and what I'd like to do  
12 is remove those and replace those with a tree that has  
13 leaves and is beautiful --

14 COMMISSIONER JOE DAVIS, III: More appropriate.

15 MR. WAYNE DYESS: Exactly. More appropriate  
16 that matches --

17 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Palm  
18 trees are not quite for that area.

19 MR. WAYNE DYESS: They don't provide any shade,  
20 unless you're about that big. (Indicating.)

21 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: All  
22 right.

23 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
24 Put a pecan tree.

25 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: You  
26 don't put a pecan tree in a yard and say you live in an  
27 orchard.

28 COMMISSIONER JAMES E. (JEB) BALL: Palm trees

are not native to this county.

**2-F - BUDGET DELIBERATIONS FOR THE BALDWIN COUNTY CUSTODIAL**

**DEPARTMENT**

\*\*\*\*\*

*ATTACHMENT 9 - FY 2020 PROJECTED LINE ITEM BUDGET REPORT FOR FUND  
00001, GENERAL FUND; COST CENTER 51996, CUSTODIAL*

\*\*\*\*\*

MR. WAYNE DYESS: Madam Chairman, the next item is custodial. Custodial's items are pretty straightforward.

Anything special here?

MS. ANU GARY: I don't think they have any special requests in there.

MR. WAYNE DYESS: They just told us the same thing we've been doing.

FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Just don't put something in there that's going to potentially drop junk all over people's cars.

MR. WAYNE DYESS: No, I'm not going to do that.

FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: I park under crepe myrtles, and they ruin Blue Tag over at the Central Annex. It's the only shade there is.

COMMISSIONER JOE DAVIS, III: Now, in this process, Ron, if we have money already budgeted for some of these kinds of things in this year's budget --

MR. RON CINK: Yeah.

COMMISSIONER JOE DAVIS, III: -- would we be

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 able to spend it or commit it this year, or would we just  
2 move if forward like an encumbrance or something like  
3 that?

4 MR. RON CINK: We have several items that are  
5 identified as roll-forward projects.

6 COMMISSIONER JOE DAVIS, III: Roll forward.

7 MR. RON CINK: Because they extend through  
8 budget years. You've -- you've -- for instance, there is  
9 a couple of projects that y'all have already approved --  
10 in your agenda items that you've approved. Those  
11 projects are not going to get spent until next year. But  
12 I'm going to roll those funds forward, because you've  
13 approved them to be spent --

14 COMMISSIONER JOE DAVIS, III: That's correct.

15 MR. RON CINK: -- that funding is this year.  
16 So we span the budget years with it.

17 COMMISSIONER JOE DAVIS, III: So our -- the new  
18 budget, the one that we will -- this one will be the  
19 first one the four of us have worked on.

20 My objective is to show that things that were  
21 budgeted will either get done this year, and the money's  
22 been moved forward. I'm trying to hold down the net  
23 increase in our budget.

24 I'm not opposed to increasing our budget, but when  
25 we can have money committed roll forward or encumbered, I  
26 think that helps -- you think the prior Commission -- but  
27 this is going to be our first one that we fully have to  
28 explain to our citizens.

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD:

2 That's reasonable, yes. Okay.

3 MR. WAYNE DYESS: Madam Chairman, the  
4 Custodial's pretty straightforward. Any questions about  
5 the Custodial budget that's pretty much straightforward,  
6 supplies and so forth?

7 COMMISSIONER JAMES E. (JEB) BALL: Are the  
8 salary increases -- is that just a -- the two percent  
9 (2%)?

10 MS. CHRISTIE DAVIS: Plus whatever they have  
11 baked in for insurance and everything.

12 COMMISSIONER JAMES E. (JEB) BALL: Okay.

13 COMMISSIONER JOE DAVIS, III: Yeah. Benefits.

14 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: The  
15 twenty percent (20%).

16 COMMISSIONER JAMES E. (JEB) BALL: Excuse me.  
17 Twenty percent (20%). Two percent (2%), where did I get  
18 that from?

19 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD:  
20 That's a raise or something, merit raises. Anyway. All  
21 right.

22

23 **2-C - BUDGET DELIBERATIONS FOR THE BALDWIN COUNTY PLANNING**

24 **DEPARTMENT**

25 \*\*\*\*\*

26 ATTACHMENT 10 - FY 2020 PROJECTED LINE ITEM BUDGET REPORT FOR  
27 FUND 00001, GENERAL FUND; COST CENTER 52730 PLANNING DEPARTMENT

28 \*\*\*\*\*

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 MR. WAYNE DYESS: Madam Chairman, the next item  
2 is Planning -- the Planning Department. I think Vince is  
3 here.

4 \*\*\*\*\*

5 *ATTACHMENT 11 - DECISION ITEMS LIST FOR THE BALDWIN COUNTY*

6 *PLANNING DEPARTMENT*

7 \*\*\*\*\*

8 MR. WAYNE DYESS: Vince, you want to discuss  
9 your decision items and personnel items? I'll help with  
10 the decision items also.

11 MR. VINCE JACKSON: Okay. Going through --  
12 there are a good many differences from the previous  
13 year's budget.

14 Starting with salaries, you'll see that there is  
15 proposed increase there. That is in anticipation of the  
16 subdivisions coming back to Planning and Zoning and two  
17 employees who are currently in the Highway Department  
18 moving under the Planning Department. So that's why you  
19 see the increase in salaries as well as some of the  
20 salary-related line items.

21 Going further down, there's a Line Item 5150001,  
22 Land Use Classification, one hundred fifty thousand  
23 dollars (\$150,000). That's for the proposed Master Plan.

24 MR. WAYNE DYESS: And the impact study, I mean,  
25 that's -- that's just to -- I mean, I don't know if --  
26 That's not something that I think we're going to pursue,  
27 it doesn't sound like. So that -- that could come off.

28 I know our main focus right now is getting the land

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 use finished. And then after that, we'll re-evaluate and  
2 see where we're at with that. But I don't think that  
3 that's going to be something we're going to pursue this  
4 fiscal year.

5 MR. VINCE JACKSON: And that one is shown under  
6 contract services, which previously was one thousand,  
7 five hundred (\$1,500). It's showing eighty-one thousand  
8 (\$81,000) projected for this year.

9 Going down further, looking at training, last fiscal  
10 year we only had a thousand dollars (\$1,000) for  
11 training. Initially we were projected to have one  
12 thousand one hundred (\$1,100).

13 The amount that you see there, five thousand, seven  
14 hundred twenty-four (\$5,724), that is the cost of CAPZO  
15 training. If we were to do CAPZO training provided by  
16 the University of North Alabama --

17 MR. WAYNE DYESS: Vince, can you explain what  
18 CAPZO -- what that is?

19 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD:  
20 Certified Alabama Planning and Zoning Official.

21 MR. VINCE JACKSON: Like Commissioner Underwood  
22 said, this is the Alabama Planning Institute from the  
23 University of North Alabama in Florence.

24 They provide a number of planning-related courses  
25 throughout the year. And there are certifications that  
26 you can attain. They also travel around the state, so  
27 they tend to be in our area about twice year.

28 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 would like to see us get it all in our area. I don't  
2 think it's necessary for them to travel.

3 MR. VINCE JACKSON: No.

4 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
5 Because I got every bit of mine right in Baldwin County.

6 MR. WAYNE DYESS: Now, the one thing about that  
7 I want to make -- so CAPZO does a great job. But they  
8 are absolutely geared toward municipalities, because  
9 there's only a handful of counties that have County  
10 Planning and Zoning.

11 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: But  
12 there are aspects of that --

13 MR. WAYNE DYESS: Right.

14 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: --  
15 that are just strictly general planning and zoning  
16 basics.

17 MR. WAYNE DYESS: Right.

18 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
19 Like --

20 MR. WAYNE DYESS: It is. One of the things we  
21 have -- we have done before is we have brought people to  
22 the County, ourselves, and had training for our Board of  
23 Adjustments, for our Planning Commission, for our staff.  
24 And that person was brought here just for our purposes  
25 and it was tailored to our laws and our needs, too. That  
26 is something else we may want to consider as well.

27 MR. VINCE JACKSON: If we -- if we do want to  
28 encourage CAPZO training, they're usually here twice a

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 year. So there is plenty of opportunity to do that here,  
2 like Commissioner Underwood said, without traveling  
3 elsewhere.

4 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I'm  
5 not so much interested in them actually becoming CAPZO  
6 certified as I am certain classes that are a component of  
7 that --

8 MR. WAYNE DYESS: Right.

9 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: --  
10 for them to -- to take, so if there's certain classes in  
11 there that cost several hundred dollars a class, that  
12 pertain only to municipal planning or whatever.

13 But I do think it's very, very necessary. Because  
14 those are the areas where I learned a lot about ex parte  
15 communication, all about this different kind of stuff.  
16 And I've spoken to some of the members of the Board of  
17 Adjustments and the Planning Commission, and they don't  
18 even know what that is.

19 MR. WAYNE DYESS: Right. Well, and also I  
20 think we've discussed about -- for some of our  
21 Commissions and -- and even the Zoning Advisory Board  
22 required training to make sure they're up to speed.

23 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Well,  
24 we spend a lot of training in everywhere else. And so  
25 these are people who are -- they're citizens who are  
26 doing a civic duty for no pay, because it's not -- you're  
27 not allowed to do that. But at the same time, I think  
28 that they need to be equipped without having to obtain



## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 that information on their own.

2 MR. WAYNE DYESS: Right.

3 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: And I  
4 think that that is our duty, if we're going to have  
5 somebody sitting on these boards, that they are -- got  
6 the skill level that they need. And it would help us  
7 tremendously.

8 Okay. No problem with that.

9 COMMISSIONER JOE DAVIS, III: The way it was,  
10 the way it is, and what's next.

11 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Yeah.

12 COMMISSIONER JOE DAVIS, III: And that's big in  
13 this here.

14 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: And  
15 I want to know if there's a way, though -- this is not in  
16 the budget -- but if we have this available, but it's not  
17 in the bylaws that require after at least a certain  
18 number of months, that maybe a two-year --

19 MR. WAYNE DYESS: Vince has got a draft of the  
20 bylaws.

21 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: --  
22 two-year period to require this, then it's not going to  
23 do us any good.

24 MR. WAYNE DYESS: Vince, you want to say it  
25 real quick?

26 MR. VINCE JACKSON: Yes. I'm working on a  
27 draft of the bylaws that, among other things, would  
28 address the requirement for training.

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1 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.

2 The Planning Commission approves that.

3 MR. VINCE JACKSON: Yes.

4 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:

5 Okay. All right.

6 MR. VINCE JACKSON: We plan to have that on the  
7 agenda for September 5th.

8 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD:

9 Awesome.

10 COMMISSIONER JAMES E. (JEB) BALL: Can I ask  
11 Wayne one more question, Madam Chairman?

12 The -- you said you were taking off the shelf right  
13 now your impact fee study and the Master Plan thing.

14 MR. WAYNE DYESS: Well, no. The Master Plan we  
15 want to move forward with, the impact fee study, I think,  
16 as we discussed at the work session, we want to get the  
17 Master Plan finished first and then we'll re-evaluate  
18 later on as far as -- which I would presume would be a  
19 future, year or two, and evaluate whether that's  
20 something we want to do or not.

21 COMMISSIONER JAMES E. (JEB) BALL: Okay.

22 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Do we  
23 have to do studies to do the impact fee?

24 MR. WAYNE DYESS: You do because --

25 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:

26 Okay. I'm just asking.

27 MR. WAYNE DYESS: Yeah. You -- yes. So in  
28 every city, Gulf Shores, Orange Beach, Fairhope, I think

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1     Robertsdale, they've all done the -- you have to just --  
2     you have to study what the impact is and what projects  
3     you're trying to do to mitigate; for example, traffic.

4             And what that firm will do is they'll analyze that  
5     and analyze the impact area of that. For example, you  
6     want to improve the intersection --

7             FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: So  
8     it's not on a case-by-case situation?

9             MR. WAYNE DYESS: No, no. It need to be --  
10    it --

11            FINANCE CHAIRPERSON BILLIE JO UNDERWOOD:  
12    Question answered. Don't waste -- all right. We'll talk  
13    later.

14            MR. WAYNE DYESS: Yeah. But the land use study  
15    and the Master Plan, that is something we want to pursue,  
16    I believe. And you'll see an item on your agenda Tuesday  
17    allowing us to release that RFP and go ahead and start  
18    soliciting proposals to see what kind of firms we have  
19    who are interested in doing this.

20            FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
21    Okay. All right.

22            MR. VINCE JACKSON: Moving on. Looking at the  
23    office supply line, Item 5211, we're requesting an  
24    increase there.

25            As you've probably seen, when we have various  
26    applications, re-zoning, variances, et cetera, we place  
27    signs on the property. We need to buy some replacement  
28    signs.

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1       Also, with taking on subdivisions, we want to start  
2       putting up signs for the subdivision requests. There is  
3       not a legal requirement to do that, but we think it's  
4       important in order to get the word out to people.

5       And sometimes, you know, it is an un-zoned area and  
6       there's not an accompanying re-zoning application, it's  
7       even more important to have those signs.

8       So this -- the three thousand, two hundred fifty  
9       (\$3,250), a little bit of an increase. That's based on  
10      the cost of purchasing fifty (50) new signs.

11      And these are metal signs. They're very durable.  
12      We use changeable copy so that can use them for our  
13      different applications. We also use them for the  
14      location verifications for liquor license applications.

15      So it's quite a bit that we do with those. And I  
16      think it's important to also include subdivisions.

17               MR. WAYNE DYESS: Just trying to be more  
18      transparent to the public so they can't say, we didn't  
19      know this was going on, when there's a big sign in place  
20      right there. So it's part of -- part of Vince's effort  
21      to become more transparent.

22               FINANCE CHAIRPERSON BILLIE JO UNDERWOOD:  
23      Absolutely. This might be a minor issue, but I know that  
24      sometimes your stuff you mail out and that you produce is  
25      very thick. And I've requested y'all only send me  
26      electronic versions.

27      Are you asking like Planning Commission members and  
28      people like that if they would like it only in

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1 electronic? Because, I mean, it's -- it's online. If  
2 it's e-mailed, if you've got updates or anything that you  
3 have to send them, it's kind of like how we do. I think  
4 that would save the postage, the -- I mean, I used to  
5 collect a lot of big clips back in the day.

6 MR. VINCE JACKSON: We can -- we'll talk with  
7 the Planning Commission. We have one Planning Commission  
8 member who does not have a computer or e-mail.

9 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Well,  
10 keep giving that -- I'm not saying it would be an  
11 all-or-nothing, I just meant for the ones that, you know,  
12 if they walk out -- if it's on their monitor, it's --

13 MR. WAYNE DYESS: Can I make a quick -- so  
14 previous experience with that. We bought Chromebooks,  
15 they're like a hundred bucks (\$100), Chromebooks for the  
16 Planning Commission members.

17 In about three months, we saved money, because it  
18 takes a lot of effort and staff time to prepare the paper  
19 packets. And we figured out that we probably made up the  
20 cost of that Chromebook that we loaned to the Planning  
21 Commission member in the staff time it took us to prepare  
22 the paper items and the paper and the printer cost,  
23 everything else. And so we were giving it to them  
24 electronically.

25 Just a thought. I don't know that's -- that's --  
26 just off the cuff. I don't know. And so they -- they  
27 had a Chromebook. And they could download everything,  
28 and they could bring it to the meeting. And when they

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1 left the Planning Commission, they could turn it back in  
2 to us.

3 That's something just for future consideration.

4 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: You  
5 just kind of poll them and see, you know. Because even  
6 if you make it available, I think I know the one you're  
7 talking about ain't going to want it.

8 So I just think that way back in the day, I would  
9 end up with so much paper. And y'all probably spent  
10 thousands of dollars on big clips.

11 MR. WAYNE DYESS: So to prepare a packet like  
12 that, there's a lot that goes into it. And it -- you're  
13 talking about cost of printing paper --

14 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I'll  
15 also say this. We do have some complaints when people  
16 have said that, I'm sorry that already got mailed out in  
17 the mail. We can't include your --

18 MR. WAYNE DYESS: Right.

19 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: --  
20 your item.

21 MR. WAYNE DYESS: Your petition.

22 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: Your  
23 petition, specifically. And it was like, wait a minute.  
24 You told us to be here on a certain date. Well, it was  
25 already in the mail.

26 So it's like, you know, I think staff might be  
27 geared to like how much time they have to spend to get  
28 the packets all together; whereas, if it's an electronic

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1 version, I don't know. I mean, we get our agendas all  
2 electronically. I don't know if any of you Commissioners  
3 still have to get it in paper, but --

4 MR. VINCE JACKSON: We use that --

5 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Can  
6 you just work on that?

7 MR. VINCE JACKSON: Yeah. We'll work --

8 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: Talk  
9 with them.

10 MR. VINCE JACKSON: -- we'll work on it. That  
11 brings me to something else that's --

12 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
13 Okay.

14 MR. VINCE JACKSON: On our postage line item --  
15 And this is -- this is something that kind of occurred to  
16 me a little bit later. Our postage budget has been  
17 tight. We -- we're actually over budget right now. We  
18 were over budget last year.

19 And with the idea of us taking on subdivisions and  
20 having to do that mailing, I didn't know if some of that  
21 money could be moved to the Planning Department.

22 Because I've checked with them. They had a budget  
23 of -- we had seven thousand (\$7,000). They had two  
24 thousand, five hundred (\$2,500). They're over budget,  
25 too.

26 Now, we're looking at some things that we can do to  
27 save money on this.

28 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: Try

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1 to look at some things that we can do to save money. And  
2 you can tell them it's because of budgeting. And a lot  
3 of that stuff gets thrown in the garbage the minute that  
4 meeting's over with.

5 MR. WAYNE DYESS: But we have to -- but, by  
6 law, we have to notify adjoining property owners.

7 MR. VINCE JACKSON: Yeah.

8 MR. WAYNE DYESS: We don't have a choice.

9 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Yeah.  
10 I know. But I'm talking about -- well, okay. I  
11 understand what you're talking about, certified letters  
12 and stuff.

13 MR. WAYNE DYESS: Right. And the difficulty is  
14 that we don't know how many applications we're going to  
15 have every year. And, also, if you have an application  
16 that's near an area that's going to be developed --

17 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Well,  
18 hopefully, some of these fees you charge --

19 MR. WAYNE DYESS: -- a lot of notices go out.

20 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: --  
21 some of the fees you charge could be your -- cover it.

22 MR. WAYNE DYESS: Right. True. Our fees don't  
23 come anywhere close to covering the cost of that.

24 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: All  
25 right. Well, then we need to look at that.

26 MR. VINCE JACKSON: We haven't -- we haven't --  
27 I don't think we -- you may remember this better than me.  
28 I don't think we've increased our fees for like fourteen



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1 (14) or fifteen (15) years.

2 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Well,  
3 I don't think that we're just charging fees just to  
4 charge fees.

5 MR. WAYNE DYESS: No.

6 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
7 We're charging a fee to help cover the cost.

8 COMMISSIONER JOE DAVIS, III: Cover the cost of  
9 providing a service.

10 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
11 You're not doing it to make a profit.

12 MR. WAYNE DYESS: I recall one time in Fort  
13 Morgan, we -- the application fee was five hundred bucks  
14 (\$500). We spent five thousand (\$5,000) on notices, or  
15 something like that. It was crazy.

16 MR. VINCE JACKSON: Yes. We have those. And  
17 there are a lot of property notices. We're looking --  
18 we're looking at ideas.

19 One thing with the certified notices, you can  
20 actually go online now to see if those have been picked  
21 up. So you don't have to pay the extra to get the --

22 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: To  
23 get the card back.

24 MR. VINCE JACKSON: -- card sent back. So  
25 that's one thing that we're looking at.

26 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD:  
27 Please do that.

28 MR. VINCE JACKSON: We trying. I just wanted

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1 to kind of mention that.

2 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I  
3 hate getting certified letters. I don't know about  
4 y'all.

5 MR. VINCE JACKSON: The decision item is we  
6 want to bring back the Senior Planner position.

7 This is a -- this was the position that I had when I  
8 first came to the County. It was abolished in 2010,  
9 December of 2010. But the -- although the position went  
10 away, the work did not.

11 So, you know, we're still to doing all of those  
12 things that you see in the legal description -- I mean,  
13 in the position description. It would be -- with the  
14 amount of activity we have, with the things that we are  
15 wanting to try to do to make -- to make what we do, do  
16 better, to make it more efficient, it would be very  
17 beneficial if we could have that position restored.

18 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
19 And, also, on that same thing, you know, we had -- at  
20 that time, we had three Environmental Planners --

21 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
22 Environmental Planners.

23 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
24 And we have zero.

25 MR. WAYNE DYESS: Yeah. We -- we had two  
26 Environmental Planners. We had a tech support person  
27 with them, too.

28 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:

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1 Right.

2 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD:

3 There's -- there's not really a question in my mind of a  
4 need. We've just got to see when we get down to the  
5 bottom of what we've got.

6 MR. VINCE JACKSON: Okay.

7 MR. WAYNE DYESS: And just to mention  
8 something. So, you know, previously -- so Vince is doing  
9 what's called a MS4. MS4 is an ADEM permit for drainage.  
10 And Vince, being the Director of Planning, and has the  
11 MS4 permit. Doesn't seem quite right. Because he spent  
12 a lot of time -- a lot of -- that is a very laborious  
13 permit.

14 MR. VINCE JACKSON: Yes.

15 MR. WAYNE DYESS: You have to go identify the  
16 places and everything else. Before, we had -- like,  
17 previously, you know, you had the environmental person  
18 doing that.

19 MR. VINCE JACKSON: Yes.

20 MR. WAYNE DYESS: Or it may be better off, you  
21 know, at some point, looking at bringing in a contractor  
22 to do that. Because it is -- it's very laborious. But  
23 you have to do it per agency.

24 MR. VINCE JACKSON: It's not a choice.

25 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Well,  
26 that's what I was -- I think we've talked about, you  
27 know, you might want to bring -- okay. All right.  
28 Anything else? Anybody got any questions?

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1 MR. VINCE JACKSON: That's all I have.

2 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:

3 I have one more thing I'd like to add about the  
4 environmental planner. I mean, there's so much that  
5 we're missing out on.

6 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD:

7 Right.

8 MR. VINCE JACKSON: And that's true.

9 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:

10 That -- that we're just -- we don't have a person to do  
11 it.

12 MR. WAYNE DYESS: Right.

13 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:

14 That person can be ongoing and taking care of a lot of  
15 this stuff. I mean, there was --

16 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: Have  
17 we evaluated like the -- what -- what is in that  
18 department to determine if we need to do some of this  
19 reclassifying and abolishing to get the -- the type of  
20 personnel we need?

21 MR. WAYNE DYESS: So -- and I think that one of  
22 the problems we have right now is they -- they are bare  
23 bones.

24 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.

25 MR. WAYNE DYESS: They're very bare bones. I  
26 mean, so anything additional that -- previously the  
27 Commissioners said, hey, can you guys work on this?  
28 There's a project for X. And we had the ability to say,

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1 yes, we can dedicate a person to do that.

2 Right now, you can't do -- there is very, very, very  
3 bare bones. So we don't have that bandwidth to do  
4 anything addition other than what we're doing on our --  
5 the normal thing.

6 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Well,  
7 this would be a start.

8 MR. VINCE JACKSON: Yes.

9 MR. WAYNE DYESS: Yep.

10 MR. VINCE JACKSON: Thank you.

11 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Thank  
12 you. Anything else?

13 MR. WAYNE DYESS: That's it.

14 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
15 Who's next?

16 MR. VINCE JACKSON: That's all.

17 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
18 Thank you, Vince.

19 MR. WAYNE DYESS: That's all.

20

21 **2-H - BUDGET DELIBERATIONS FOR THE BALDWIN COUNTY**

22 **BUDGET/PURCHASING DEPARTMENT**

23 MR. RON CINK: Me, with Budget/Purchasing.

24 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Your  
25 turn.

26 MR. RON CINK: My turn.

27 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: You  
28 went out of order. You were supposed to be back up.

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1 COMMISSIONER JAMES E. (JEB) BALL: Is that --  
2 Ron, is that the general fund?

3 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD:  
4 Budgeting and Purchasing?

5 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
6 Uh-huh. (Indicates affirmatively.)

7 MR. RON CINK: Yeah.

8 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: They  
9 all say --

10 COMMISSIONER JOE DAVIS, III: Budgeting and  
11 Purchasing.

12 \*\*\*\*\*

13 *ATTACHMENT 12 - FY 2020 PROJECTED LINE ITEM BUDGET REPORT FOR*  
14 *FUND 00001, GENERAL FUND; COST CENTER 51725, BUDGET & PURCHASING*

15 \*\*\*\*\*

16 MR. RON CINK: 51725 is the department.

17 COMMISSIONER JAMES E. (JEB) BALL: Maybe I've  
18 been messing with this thing the whole time. Y'all done  
19 got already in my book.

20 COMMISSIONER JOE DAVIS, III: 51725.

21 COMMISSIONER JAMES E. (JEB) BALL: Where does  
22 this one go?

23 COMMISSIONER JOE DAVIS, III: You actually had  
24 in the right place before.

25 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
26 It just goes on the top of --

27 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: It  
28 goes at the beginning.

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1 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:

2 At the top of everything.

3 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: You  
4 know, where we got our little agenda tab.

5 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
6 Tab 220.

7 COMMISSIONER JAMES E. (JEB) BALL: Okay.

8 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: It's  
9 everybody put together, this little fine printed one that  
10 you didn't want us to be able to see.

11 \*\*\*\*\*

12 *ATTACHMENT 13 - DECISION ITEMS LIST FOR THE BALDWIN COUNTY*  
13 *BUDGETING AND PURCHASING DEPARTMENT*

14 \*\*\*\*\*

15 MR. RON CINK: I'm pretty straightforward, but  
16 I do have two decision items for your consideration. And  
17 they both deal with personnel.

18 First, I want to reclassify the Purchasing Director  
19 from an EC-8 to an EC-9. That brings that department  
20 more in line with other departments that's headed up by  
21 EC-9s.

22 Secondly, I request an Assistant Purchasing  
23 Director. That department buys seventy-something million  
24 dollars (\$70,000,000) every year.

25 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
26 Yeah.

27 COMMISSIONER JOE DAVIS, III: Do you have  
28 someone internal that could step into this position, or

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1 we would need one?

2 MR. RON CINK: We'll advertise for it. We'll  
3 have to.

4 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
5 Advertise.

6 COMMISSIONER JOE DAVIS, III: Okay.

7 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Is  
8 that it?

9 MR. RON CINK: That's it. But I desperately  
10 need these.

11 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.  
12 All right.

13 COMMISSIONER JAMES E. (JEB) BALL: So you've  
14 got just those -- Hang on. I'm in the wrong thing here.  
15 And I'm good with that.

16 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: All  
17 right.

18 COMMISSIONER JOE DAVIS, III: Yes.

19 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
20 Okay. All right. Who's next? I don't have any  
21 questions. Anybody have any questions for Ron?

22 (No response.)

23 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I  
24 don't think you'd ask for something if you didn't need  
25 it, since you play with these numbers, and they give you  
26 heartburn or whatever they give you.

27 MR. RON CINK: Acid indigestion is better, yes.

28 COMMISSIONER JAMES E. (JEB) BALL: So both of



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1 those positions are going to be advertised? Or are  
2 you --

3 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
4 Just one.

5 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: One  
6 is --

7 MR. RON CINK: The one --

8 COMMISSIONER JAMES E. (JEB) BALL: Just  
9 re-class one? Okay.

10 MR. RON CINK: One is a re-class and the other  
11 one is a brand-new position. But I -- I desperately need  
12 the increased staff there.

13 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
14 Most definitely.

15 MR. RON CINK: Let me see where I'm at here.

16 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Back  
17 to our little list. All right. We've had Accounting,  
18 Administrative.

19

20 **2-I - BUDGET DELIBERATIONS FOR THE BALDWIN COUNTY CIS DEPARTMENT**

21 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: CIS.

22 MR. RON CINK: Brian, do you want to go?

23 MR. BRIAN PEACOCK: Yes, sir.

24 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: All  
25 right.

26 \*\*\*\*\*

27 *ATTACHMENT 14 - FY 2020 PROJECTED LINE ITEM BUDGET REPORT FOR*  
28 *FUND 00001, GENERAL FUND; COST CENTER 51985, CIS*

**BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019**

1 \*\*\*\*\*  
2 \*\*\*\*\*

3 *ATTACHMENT 15 - DECISION ITEMS LIST FOR THE BALDWIN COUNTY CIS*  
4 *DEPARTMENT*

5 \*\*\*\*\*

6 MR. BRIAN PEACOCK: If we could start with the  
7 decision items. And the reason I ask that is because we  
8 have a significant increase above last year's budget.  
9 And that is largely due to both our Tyler implementation  
10 along with the decision items that I've either been  
11 approached by or it's issues that we need to start  
12 looking at.

13 Ron, if you'll pull up that PowerPoint. I tried to  
14 make it a little easier to understand those decision  
15 items. Short of the Tyler project and the decision item  
16 list, we're about twenty-nine thousand dollars (\$29,000)  
17 less than we were last year in the budget.

18 My first item is for a personnel request. This is  
19 our current organizational structure. You'll notice I  
20 have a number of direct reports that fall in line with  
21 our development team.

22 We have three Senior System Analysts, Assistant  
23 Engineer, our Business Manager, Software Developer,  
24 Database Manager that all report directly to me.

25 My first request is to create -- If you'll go to the  
26 next slide, Ron. The two positions that are highlighted  
27 in yellow on the PowerPoint screen, an application -- to  
28 the right, Ron.

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1 MR. RON CINK: I'm sorry. This thing is  
2 horrible to read.

3 MR. BRIAN PEACOCK: The first position is for  
4 an Application and Database Manager, which would take  
5 over the role of day-to-day management of our Senior  
6 System Analyst, which are our developers, along with our  
7 Database Manager as well as our Software Developer  
8 position that is currently open.

9 This would just help me focus more departmentwide.  
10 We have a lot of different moving parts, and I feel like  
11 sometimes I can't give the attention that I need to that  
12 group as I should with them reporting directly to me.

13 We usually have our morning meetings to discuss  
14 what's going on and where we're at with applications.  
15 But we've taken on some large projects, such as the  
16 animal shelter app, the DA's app that we wrote for them.  
17 We just finished up an application for the Sheriff's  
18 Department, Shining Star Camp.

19 We're trying to bring a lot more of that app  
20 development inhouse, because we have the skill sets to do  
21 it. And this would just help us provide the day-to-day  
22 management of that group.

23 The next personnel request -- Ron, if you'll slide  
24 to the left -- will be -- actually you went to the next  
25 screen. Go back. -- will be a request -- One -- down one  
26 more.

27 MR. RON CINK: This here?

28 MR. BRIAN PEACOCK: Yes.

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1 MR. RON CINK: Okay.

2 MR. BRIAN PEACOCK: This would be a request --  
3 and after I hear Deidra speak, I'm not sure if reclassify  
4 is the right word. We're wanting to move one of our Com  
5 Tech III's into an administrator role that will handle  
6 the audio, visual, and the telepresence systems that we  
7 have.

8 As we've taken over the media and we started  
9 producing a lot more of our meetings and making those  
10 public, we've taken over the -- about to implement the  
11 media streaming channel. We would like to have one  
12 person that coordinates that -- all of those -- the  
13 direction of those programs within the County.

14 They would -- as it says there, they'd provide the  
15 overall coordination and the direction of the audio and  
16 the visual -- video teleconferencing and video production  
17 infrastructure.

18 So those are my two personnel item requests.

19 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
20 Okay. So that's one only -- you're saying a difference  
21 of two thousand, three hundred eighty-three dollars  
22 (\$2,383), if you change that --

23 MR. BRIAN PEACOCK: If you'll go up one screen,  
24 Ron. The cost of the two positions --

25 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: No.  
26 I meant the video/audio --

27 MR. BRIAN PEACOCK: Yes.

28 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:

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1 Okay. All right.

2 MR. BRIAN PEACOCK: Two thousand, three hundred  
3 eighty-three (\$2,383).

4 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Yeah.  
5 Okay. Any questions?

6 (No response.)

7 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: All  
8 right. Joe has a question? He don't have one?

9 COMMISSIONER JAMES E. (JEB) BALL: (Indicates  
10 negatively.)

11 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.

12 COMMISSIONER JAMES E. (JEB) BALL: Joe, had to  
13 take a phone call.

14 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
15 Okay.

16 COMMISSIONER JAMES E. (JEB) BALL: We're good  
17 with that.

18 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: We're  
19 good. All right. I'm good. Anybody?

20 (No response.)

21 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.  
22 Next.

23 MR. BRIAN PEACOCK: The next decision item is a  
24 request to upgrade our teleconferencing, the systems that  
25 you see there, in three locations; Fairhope, Foley, and  
26 Robertsdale.

27 These are old systems that are currently end of  
28 life. They ended life in 2016. They will be ending of

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1 service, so we can't get any service on those in 2020.

2 We are currently carrying warranty on those that at  
3 the end of 2021, we will not be able to get any repairs  
4 done. Even though we carry maintenance on those, if  
5 there is a physical hardware that breaks, we do have to  
6 make those repairs out of pocket.

7 The last one that we did cost three thousand dollars  
8 (\$3,000) to ship that in. We want to replace that with  
9 matching units in those three locations with the same  
10 equipment that we've got in Bay Minette, the Cisco  
11 equipment.

12 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
13 Okay.

14 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
15 That's these systems right here?

16 COMMISSIONER JAMES E. (JEB) BALL: That'll take  
17 care of all of them, Brian?

18 MR. BRIAN PEACOCK: That will take care of the  
19 three main ones that we use for Commission meetings or  
20 Work Sessions.

21 COMMISSIONER JAMES E. (JEB) BALL: Okay.

22 MR. BRIAN PEACOCK: The courthouse still has  
23 some, but we're working with Judge Taylor to get those  
24 taken care of through an RFP.

25 COMMISSIONER JAMES E. (JEB) BALL: Okay.

26 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
27 That's this system right here.

28 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:

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1 Okay.

2 MR. RON CINK: He'll pay for those out of a  
3 different funding source.

4 COMMISSIONER JAMES E. (JEB) BALL: I don't  
5 think we've ever used this one.

6 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
7 Yeah. We use --

8 COMMISSIONER JAMES E. (JEB) BALL: Are you  
9 talking about replacing --

10 MR. BRIAN PEACOCK: It does not include that  
11 one.

12 COMMISSIONER JAMES E. (JEB) BALL: Yeah. It  
13 doesn't include this one, he said.

14 MR. BRIAN PEACOCK: Those are just the three  
15 courthouses.

16 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
17 Okay. Okay.

18 COMMISSIONER JOE DAVIS, III: Right.

19 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.

20 MR. BRIAN PEACOCK: What -- what our plan was,  
21 we would pull those out and we'll boneyard them so that  
22 we'll have something to replace --

23 COMMISSIONER JAMES E. (JEB) BALL: Right.

24 MR. BRIAN PEACOCK: -- if things like this go  
25 out that we're not using monthly.

26 COMMISSIONER JAMES E. (JEB) BALL: I mean,  
27 you're just saying -- they're not -- it's not  
28 necessary -- they're not going to quit working. You just

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1 can't repair them after this --

2 MR. BRIAN PEACOCK: Yes.

3 COMMISSIONER JAMES E. (JEB) BALL: Okay. Good  
4 deal.

5 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
6 Okay.

7 MR. BRIAN PEACOCK: All right. Next, Ron. We  
8 are trying currently to get rid of our Dodge Durangos  
9 that are costing us every year.

10 We've got a 2007 Durango that we would like to  
11 replace. It currently has low mileage on it. But as you  
12 can see, we continue to put repairs into it.

13 Some of those repairs are popping back up. This  
14 unit -- this vehicle's got beep that we cannot do  
15 anything with.

16 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Who  
17 made the decision to buy a Durango?

18 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
19 It was on the bid, so we had to take it.

20 COMMISSIONER JAMES E. (JEB) BALL: He'll take  
21 it. I think we can give that one to the DA's Office;  
22 right?

23 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD:  
24 That's what I was wondering, if Judge Wilters needs a --

25 COMMISSIONER JAMES E. (JEB) BALL: Oh, yeah.  
26 He needs it.

27 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: -- a  
28 Durango.



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1 COMMISSIONER JAMES E. (JEB) BALL: He needs  
2 that one, too.

3 MR. BRIAN PEACOCK: That's the only vehicle,  
4 just the one. I replaced one last year, and I request to  
5 replace another one this year.

6 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.  
7 Go ahead.

8 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
9 We don't need a Durango. We need to get rid of it.

10 MR. BRIAN PEACOCK: Ron, if you will, next.

11 COMMISSIONER JAMES E. (JEB) BALL: Ron, make  
12 sure you tell him we've got him one more.

13 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: He  
14 might keep that Mariner. No. I'm just kidding. All  
15 right. Come on.

16 MR. BRIAN PEACOCK: This is a replacement -- a  
17 request to add an additional proximity lock to the -- I  
18 guess that would be the east side Admin Building, right  
19 outside of where Michelle was sitting.

20 We've currently got a one hundred eighty-two (182)  
21 proximity locks throughout the County. That allows us to  
22 manage the access during hours, after hours. We can put  
23 those locks on a schedule.

24 That building -- it would give us complete coverage  
25 on that, except for the entrance into the downstairs AP,  
26 which would require quite a bit more hardware on the door  
27 side because it's completely covered in the glass.

28 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:

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1 All right.

2 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:

3 Okay.

4 MR. BRIAN PEACOCK: We'll have the door  
5 hardware included in that price, and then we will do the  
6 actual installation of the lock mechanism.

7 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: All  
8 right.

9 MR. RON CINK: Can I interject something on  
10 this, real quick?

11 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Sure.

12 MR. RON CINK: Those also in the event of a  
13 fire alarm going off, they're --

14 MR. BRIAN PEACOCK: Yeah.

15 MR. RON CINK: Okay. Something that I noticed  
16 with Central Annex yesterday. The front -- the back  
17 doors are proximity locks. The two -- the two -- one for  
18 Probate and one for Council on Aging are not.

19 MR. BRIAN PEACOCK: The one for Probate is the  
20 back door.

21 MR. RON CINK: No. The back doors are fine.

22 MR. BRIAN PEACOCK: Right.

23 MR. RON CINK: The front doors aren't. In the  
24 event of a fire alarm, I don't know how the fire  
25 department's going to get in there, except for one of  
26 those key boxes. So we need to do that or the proximity  
27 locks. Now, I know the sliders, I don't think you can do  
28 those proximity; okay?

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1 MR. BRIAN PEACOCK: Like the front door there?

2 MR. RON CINK: Correct. But the two on either  
3 side are not proximity right now. They are manual key  
4 locks. They are crash doors for exit out, but not in the  
5 event of a fire.

6 MR. BRIAN PEACOCK: Right.

7 MR. RON CINK: And the proximities in -- when  
8 the fire alarm goes off, those proximities open. So the  
9 fire department doesn't have to take an axe. Just  
10 something to think about. Don't necessarily now. But  
11 there's something to --

12 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.

13 MR. RON CINK: Okay.

14 COMMISSIONER JAMES E. (JEB) BALL: Can I ask a  
15 real off-the-wall question pertaining to Central Annex  
16 across the street? If you get there before staff gets  
17 there and open up the front of that building, how do you  
18 get in it?

19 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: Key.

20 COMMISSIONER JAMES E. (JEB) BALL: As an  
21 employee?

22 MR. RON CINK: Back, through the back. There's  
23 proximity doors in the back.

24 COMMISSIONER JAMES E. (JEB) BALL: Any of the  
25 doors in the back?

26 MR. RON CINK: Yes.

27 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: In  
28 the back.

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1 COMMISSIONER JAMES E. (JEB) BALL: I ain't  
2 never been in the back, so I didn't know that. I just  
3 stood outside and waited for somebody to open the door  
4 for me.

5 MR. RON CINK: Yeah. Your key fob will open  
6 anything in the back.

7 COMMISSIONER JAMES E. (JEB) BALL: Okay. Good  
8 to know.

9 MR. BRIAN PEACOCK: Next, if you would, Ron.

10 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: What  
11 does it cost to get a key fob? I don't mean a fob, I  
12 mean, the thing on the door?

13 MR. BRIAN PEACOCK: The proximity? What are  
14 they, Adam, Ron, roughly?

15 MR. ADAM SCARBOROUGH: It's about one thousand,  
16 five hundred (\$1,500) for the hardware for the door.

17 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Well,  
18 that's --

19 MR. ADAM SCARBOROUGH: And that's the lock.  
20 That's the controlling unit.

21 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
22 That's fine. All right. Never mind. Forget that  
23 thought. Go ahead.

24 COMMISSIONER JAMES E. (JEB) BALL: What was  
25 your thought?

26 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Put  
27 one down there by Council on Aging so we can go in the  
28 front.

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1 MR. RON CINK: Well, and that was what I was  
2 asking.

3 COMMISSIONER JAMES E. (JEB) BALL: I mean,  
4 that's what Ron was saying.

5 MR. RON CINK: That's what I was saying.

6 COMMISSIONER JAMES E. (JEB) BALL: We need them  
7 there for the fire.

8 MR. RON CINK: Yeah.

9 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: We  
10 need it for the fire, and also it's a -- I don't park  
11 around back. I could, but I get lost back there. I  
12 don't know the way around without -- it looks like  
13 Overlook Hotel to me when I walk in that back hallway.

14 COMMISSIONER JAMES E. (JEB) BALL: Ron, what  
15 are we looking at --

16 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
17 Y'all better with The Shining?

18 COMMISSIONER JAMES E. (JEB) BALL: -- throwing  
19 in two more of those is nothing; right?

20 MR. RON CINK: I think -- I think in Central  
21 Annex's budget, we could probably have it now.

22 COMMISSIONER JAMES E. (JEB) BALL: Okay. So  
23 let's look at throwing in two more down there.

24 MR. RON CINK: Exactly.

25 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: All  
26 right.

27 MR. BRIAN PEACOCK: I'm going to come up on  
28 this one just because of the map.

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1 We have talked previously about fiber connectivity  
2 out to Bicentennial and Live Oak. And we've looked at  
3 this a couple of times.

4 The last time we looked at it, it was over two  
5 hundred thousand dollars (\$200,000). It's not dropped  
6 much, but we have a couple of different plans here.

7 What's included in the budget, of course, is the  
8 higher dollar amount, and then we can decide if you want  
9 to pursue either one.

10 So currently we do a fiber share with Unity Fiber,  
11 where we get some of their fiber as part of our most  
12 recent contract. And they have a hand-off that they are  
13 willing to provide us.

14 Hasting Road is right here off of Live Oak Road,  
15 that we would tie into with dark fiber that the County  
16 would own. And we would carry that down to Live Oak  
17 Store, and then we would do a ring cut and take it up to  
18 Bicentennial Park.

19 To do that with dark fiber, we're looking at about  
20 one hundred fifty thousand dollars (\$150,000) for three  
21 miles of fiber. The majority of that cost comes because  
22 we have to go underneath the creek to get to Bicentennial  
23 Park. And to be able to bore that deep costs additional  
24 funds.

25 A second option of that would be a complete wireless  
26 system. We would do a microwave shot from NBU's tower in  
27 Bay Minette, which we've already talked to them about.

28 We would shoot that to a vertical asset that we

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1 would put at Bicentennial and at Live Oak. And we're  
2 looking at about seventy-five thousand dollars (\$75,000)  
3 plus five hundred dollar (\$500) a month tower rental fee  
4 for that.

5 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Maybe  
6 we better move on to the next thing.

7 MR. BRIAN PEACOCK: All right.

8 COMMISSIONER JAMES E. (JEB) BALL: Let's talk  
9 about that one later.

10 MR. BRIAN PEACOCK: Okay.

11 COMMISSIONER JAMES E. (JEB) BALL: What's the  
12 need -- and what's the need for that, Brain, to have  
13 internet down there?

14 MR. BRIAN PEACOCK: A couple of questions --

15 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: That  
16 might have been a bad idea. I think I asked about it  
17 once.

18 MR. BRIAN PEACOCK: That would be the only way  
19 we would be able to get any kind of Baldwin County  
20 network down there, whether it be to handle the camping  
21 location, anything within the Bicentennial Park Visitors  
22 Center, to put cameras at --

23 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Live  
24 cams, stuff like that.

25 MR. BRIAN PEACOCK: Live cams. We would have  
26 to have that solution in place.

27 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: It --  
28 it would be a little bit beneficial, since there is no

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1 one up there to know, like what's the water look like,  
2 how it is, kind of like the beach cam, you know. But,  
3 nonetheless, at that kind of price, we might just have to  
4 call somebody you know.

5 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
6 Yeah. I think we need to hold off.

7 COMMISSIONER JAMES E. (JEB) BALL: I don't  
8 think anybody's going to watch that cam. Just saying.

9 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I  
10 think we're okay. It was just a question. But thanks  
11 for checking.

12 MR. BRIAN PEACOCK: Sure.

13 COMMISSIONER JAMES E. (JEB) BALL: Yeah.  
14 Thanks, Brian.

15 COMMISSIONER JOE DAVIS, III: Well, and it --

16 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I  
17 don't like the second option, because of six thousand  
18 dollars (\$6,000) a year. I mean, before you know it --

19 COMMISSIONER JAMES E. (JEB) BALL: Yeah. And  
20 before you know it, you're up to fiber price.

21 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: In  
22 ten to fifteen years, you've already exceeded what it  
23 would be for the other. And the other is even better,  
24 probably, because it's --

25 MR. BRIAN PEACOCK: It's ours.

26 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: --  
27 it's ours, and it's fiber.

28 MR. BRIAN PEACOCK: Anytime we can do hard



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1 fiber versus wireless, it's always better.

2 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:

3 Okay.

4 MR. RON CINK: So I'm hearing table that one.

5 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: All  
6 right.

7 MR. BRIAN PEACOCK: All right. If you'll go to  
8 the next slide. We've got two UPS units at EMA. Those  
9 two units handle our Motorola P25 core system, and the  
10 other one handles the data room as well as the opts room  
11 and any of the other large equipment that we have within  
12 EMA.

13 Now, just like the UPS that's under your desk, if --  
14 between the commercial power and the generator, the UPS  
15 is what keeps that system up.

16 The Motorola generator -- UPS was installed in 2011,  
17 and it is not covered under any of our current agreements  
18 with Motorola. Motorola does not cover generators,  
19 UPS's, microwaves.

20 We do still have warranty on both of those, but  
21 because of the age of the units, we need to start  
22 thinking about doing replacement on those.

23 The second UPS that is currently in the radio room,  
24 I'm not sure if you know where that's at. All that was  
25 installed 2006. That is probably one that we really need  
26 to focus more on because the more equipment we add at  
27 EMA, the less run time we have.

28 So right now if we were to lose commercial power,

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1 and the generator by chance does not kick in like it's  
2 supposed to, we have about six and half minutes of run  
3 time. So if we're in the middle of some type of event --

4 COMMISSIONER JAMES E. (JEB) BALL: So they're  
5 about thirty-seven thousand, five hundred (\$37,500) each?

6 MR. BRIAN PEACOCK: Depending -- well,  
7 that's -- that also includes -- the quote came in at  
8 sixty-nine (\$69,000). That also includes building  
9 maintenance and fees to cover the electrical work that  
10 would have to be transfer switches and things of that  
11 nature.

12 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.  
13 So you really -- you really need the 2006 one. Okay.

14 MR. BRIAN PEACOCK: If we're going have to buy  
15 one, I'd --

16 COMMISSIONER JAMES E. (JEB) BALL: Is the one  
17 up top, does it have anything to do with problems that we  
18 have currently with the radio systems with the Sheriff  
19 and all that stuff not too long ago?

20 MR. BRIAN PEACOCK: No, sir. We're fixing to  
21 talk about that.

22 COMMISSIONER JAMES E. (JEB) BALL: Oh, okay.

23 MR. BRIAN PEACOCK: That is not -- that is the  
24 backup UPS for all of that equipment. Yes, sir.

25 COMMISSIONER JAMES E. (JEB) BALL: Okay.

26 MR. BRIAN PEACOCK: But that did not have  
27 anything to do with that problem we had in February.

28 COMMISSIONER JAMES E. (JEB) BALL: All right.

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1 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:

2 Okay.

3 COMMISSIONER JOE DAVIS, III: Brian, if we  
4 found ourselves in a situation where we could fund one  
5 but not both of those, is there one more important?

6 COMMISSIONER JAMES E. (JEB) BALL: Yeah. The  
7 bottom.

8 MR. BRIAN PEACOCK: The bottom.

9 COMMISSIONER JOE DAVIS, III: The bottom.  
10 Okay.

11 MR. BRIAN PEACOCK: Just because of the age on  
12 it and the amount of run time that we have.

13 COMMISSIONER JOE DAVIS, III: All right.

14 MR. RON CINK: And that just spans you between  
15 the generator kicking on.

16 MR. BRIAN PEACOCK: That's right, which we've  
17 had that issue a couple of times.

18 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: All  
19 right.

20 MR. BRIAN PEACOCK: All right. Next, Ron, if  
21 you will.

22 MR. RON CINK: Okay.

23 MR. BRIAN PEACOCK: This is to do a refresh in  
24 the Central Annex auditorium. On the audio system, we  
25 currently have a unit that was put in, in 2005, which is  
26 a Crestron touch screen system that we have in there now,  
27 along with the microphones.

28 This is a full overhaul of that system. Currently,

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1 if we have an issue with that Crestron unit, my staff  
2 cannot work on it, because you have to be a certified  
3 Crestron technician, and we do have not have that.

4 We have updated most of our equipment. We are  
5 working with Judge Taylor now to replace the Crestrons in  
6 the courthouse with AMX units that we can actually work  
7 on ourselves.

8 So we're looking at eighty-nine thousand dollars  
9 (\$89,000). That would include the encoders, decoders, a  
10 whole new audio system with the microphones, across the  
11 board refresh of that system.

12 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Is --  
13 you said y'all can't work on it, so what are we spending  
14 working on it? Is it out-moded? Is it outdated? Is  
15 it -- are we having problems with it?

16 MR. BRIAN PEACOCK: It is outdated. I'm not  
17 sure if you've noticed the last couple meetings where the  
18 screens are turning pink on us during the middle of  
19 presentation --

20 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
21 Okay.

22 MR. BRIAN PEACOCK: -- on those projectors in  
23 the back. That is not a projector issue. That is the  
24 cabling that's running analog equipment.

25 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.

26 MR. BRIAN PEACOCK: This would be digital  
27 equipment. Basically, what we're wanting to do here is  
28 replicate what we have at EMA.

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1 COMMISSIONER JOE DAVIS, III: All right. And  
2 the eighty-nine (\$89,000) is to remove this and put the  
3 new in, or is that just that new?

4 MR. BRIAN PEACOCK: That is to remove the old  
5 and put the new in.

6 COMMISSIONER JOE DAVIS, III: Good.

7 MR. BRIAN PEACOCK: Plan B or Option 2 -- Ron,  
8 if you'll go to the next -- would be only to replace the  
9 encoder and decoder, the brains of the system. We would  
10 will still keep the audio system as is, utilizing the  
11 microphones that are in place now.

12 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Are  
13 you having problems with microphones that are in place  
14 now?

15 MR. BRIAN PEACOCK: We are not currently having  
16 problems with those.

17 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: So if  
18 we did -- if we did -- like this is less than half.

19 MR. BRIAN PEACOCK: That's correct.

20 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.  
21 Would this get you through? And then if you wanted to do  
22 the rest of it another year, is it going to cost more?  
23 Like is that --

24 MR. BRIAN PEACOCK: We would --

25 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: I  
26 mean, is that going to turn into a hundred thousand  
27 (\$100,000) total if we wait? You know what I mean? I'm  
28 asking.

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1 COMMISSIONER JAMES E. (JEB) BALL: Is this --

2 MR. BRIAN PEACOCK: Well, we've basically taken  
3 the audio side out of Plan B.

4 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
5 Okay.

6 MR. BRIAN PEACOCK: This would just be the  
7 video.

8 COMMISSIONER JAMES E. (JEB) BALL: Does this  
9 still take care of your digital feeds --

10 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD:  
11 That'll take care of that fading out and all that? Well,  
12 I think then maybe B might be a good thing for now, since  
13 we do have some to cut somewhere.

14 MR. WAYNE DYESS: (Indicating.)

15 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: What?  
16 Go ahead.

17 MR. WAYNE DYESS: Hey, Brian. At their tables,  
18 they have the flip-up screens. Do they still have  
19 those --

20 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
21 Yeah.

22 MR. WAYNE DYESS: -- and do they use those?

23 MR. BRIAN PEACOCK: They still use those.

24 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
25 Yeah. That's there.

26 MR. WAYNE DYESS: All right. And this will not  
27 affect that? That would still work?

28 MR. BRIAN PEACOCK: It's just a display.

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 MR. WAYNE DYESS: I got you. Okay.

2 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.

3 Well, thanks for giving us two options on that one. All  
4 right.

5 MR. BRIAN PEACOCK: All right. Next, Ron, if  
6 you would.

7 Commissioner Ball, this is our -- this is dealing  
8 with the issue we had back in February, the out-of-range  
9 issue, which that actually wound up being a cellular  
10 carrier issue. It was not on our P25 system.

11 The Sheriff's Department had changed providers on  
12 their in-car WiFi. And when they made those changes, the  
13 frequency changed as well. And it caused interference  
14 with the in-car units. That was the outcome of that.

15 What you're currently looking at is the inbound and  
16 outbound. The shaded in blue is the inbound, so that is  
17 the receive. The green area, which is also under the  
18 blue as well, is the outbound.

19 So that's when you pick up your unit and talk out,  
20 that is the coverage that you've got. So this is what we  
21 currently have. Ron, if you'll to next slide.

22 Focusing more on the coastal coverage, this is what  
23 we have in place with our Lillian, Magnolia Springs, and  
24 Phoenix West site. Next, Ron.

25 When we had that out-of-range issue in February, we  
26 had a backplane issue on the Phoenix West site, which  
27 made that site inoperable.

28 And you'll see between those two maps where we lost

1 coverage at our Phoenix West site. And our coastal  
2 agencies, as well as Sheriff's Department, had problems  
3 getting out on their units.

4 At that time, there was actually a foot pursuit, I  
5 think, over near the State Park. And they were having  
6 problems communicating with dispatch.

7 So I reached out to Motorola to get some numbers. I  
8 think the chief in Fort Morgan reached out to the  
9 Chairman at the time about trying to get some additional  
10 coverage in this area, on the peninsula.

11 And, Ron, if you'll go to the next slide. I asked  
12 them to provide two RF site quotes. And that would be  
13 the addition of an existing Verizon tower behind the Gulf  
14 Shores PD, as well as a tower that we have access to on  
15 Veterans Parkway on Fort Morgan Road. That's what the  
16 coverage would look like if we were to go with those two  
17 sites. Next, Ron.

18 This is simply with our existing coverage as well as  
19 a proposed new Verizon tower site. You'll notice that we  
20 still have inadequate coverage on the peninsula with just  
21 that site. Next, Ron.

22 This is just the opposite, our -- our existing  
23 coverage; Phoenix West, Lillian, Magnolia Springs.  
24 Verizon tower is not there, but you'll see that Veterans  
25 Parkway now provides us the coverage on the peninsula,  
26 but we have some dead space in the middle. Ron, next, if  
27 you would.

28 So this map is a comparison of if we faced a



1 catastrophic event that took Phoenix West out, much like  
2 we experienced when we lost it because of the backplane  
3 equipment issues.

4 We still have a hole in coverage, but we've picked  
5 up the majority of Orange Beach and Gulf Shores, with a  
6 fell-over from the Lillian area. So that's a comparison  
7 without the Phoenix West RF site in place. Ron, next, if  
8 you will.

9 It comes with a price tag. And that's part of the  
10 budget items, but I wanted to break that down for you.

11 So this is the Verizon tower on the existing Gulf  
12 Shores PD location. Equipment cost of that is three  
13 hundred eighty-eight thousand dollars (\$388,000).

14 We have -- on our State contract with a discount,  
15 the implementation and installation of that is two  
16 hundred sixty-nine (\$269,000). This does include our  
17 advance plus service agreement, which would roll us in  
18 line with our existing coverage that we have.

19 Total price on just that one single site is six  
20 hundred sixty-two thousand, six hundred eighty-four  
21 (\$662,684). And, of course, there are some incentives to  
22 get the contract signed prior to those dates listed. So  
23 final price on that, with incentives, is five hundred  
24 fifty-seven (\$557,000). Ron, if you'll go to the next.

25 Veterans Parkway on Fort Morgan Road, same  
26 breakdown. You'll notice there are some difference in  
27 the equipment list. And that's just because Veterans  
28 Parkway currently has infrastructure in place for us to

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 put that equipment. The other site did not include that,  
2 and we will have to put some type of cabinetry at the  
3 Verizon site to house that equipment. Ron, if you'll go  
4 to the next.

5 COMMISSIONER JOE DAVIS, III: Brian, this is  
6 providing us with not only greater coverage, but better  
7 coverage.

8 MR. BRIAN PEACOCK: Greater coverage, better,  
9 and a redundancy in coverage.

10 COMMISSIONER JOE DAVIS, III: Okay. Thank you.

11 MR. BRIAN PEACOCK: There is a leasing option  
12 as well. That was the cash price.

13 Again, it is on the State contract. It does include  
14 our one-year warranty and SUA. The leasing options are  
15 listed there as well. Zero percent (0%) on the first  
16 year, three-point-four-two (3.42%) for the remaining.

17 First payment would be due one year after contract  
18 signing, no down payment, and then it would be five  
19 payments of two hundred ten thousand, eight hundred  
20 eighty-seven (\$210,887).

21 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: So  
22 are you saying that the two hundred ten (\$210,000) -- the  
23 five two hundred ten thousand dollar (\$210,000) payments  
24 include all the interest and all that?

25 MR. BRIAN PEACOCK: Yes, ma'am.

26 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD:  
27 That's -- that's final price. So it's either out the  
28 door at nine hundred eighty-six thousand, nine hundred

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 sixty-six (\$986,966) or five times that much, which is  
2 like a million, sixty thousand dollars (\$1,060,000).

3 MR. BRIAN PEACOCK: Yes, ma'am.

4 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: So  
5 you'd actually be spending about ninety thousand dollars  
6 (\$90,000) more over a five-year period of time if you --  
7 what's the time value of a million bucks (\$1,000,000),  
8 Ron? Am I thinking in the right direction?

9 MR. RON CINK: Yeah. Got a good PD analysis.

10 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Well,  
11 let's look at that. We've got a financial advisor  
12 coming.

13 MR. BRIAN PEACOCK: This falls in line with our  
14 Lillian site that we --

15 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Am I  
16 thinking like right on that? Like --

17 MR. RON CINK: Uh-huh. (Indicates  
18 affirmatively.)

19 COMMISSIONER JOE DAVIS, III: I think so.

20 COMMISSIONER JAMES E. (JEB) BALL: This has to  
21 be done, right, at some point in time? Something has to  
22 be done?

23 MR. BRIAN PEACOCK: We've got to do something  
24 down there. The chief reached out to the Chairman. My  
25 concern with putting another site on the coast is that  
26 we're in the same boat as we would be with Phoenix West  
27 if a Michael were to come ashore.

28 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: If we

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 do --

2 MR. BRIAN PEACOCK: It's hanging on the side of  
3 their condo.

4 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: If  
5 we do the lease purchase, is there -- are we responsible?  
6 Because it's really like a purchase, because it's a lease  
7 purchase.

8 MR. BRIAN PEACOCK: Ron, if you help me, or  
9 Donna.

10 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: It's  
11 our responsibility on that.

12 MR. BRIAN PEACOCK: We did a lease on the  
13 Lillian site.

14 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: Are  
15 we safer that way?

16 MR. BRIAN PEACOCK: I know there was a lot of  
17 red tape that we had to go through on that capital lease.

18 MR. RON CINK: The lease also gets in -- with  
19 government, it gets into some other issues. And I need  
20 to get all the details in front of y'all. I don't have  
21 them right off the top of my head. I know it --

22 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.  
23 I'll talk with you about that.

24 COMMISSIONER JAMES E. (JEB) BALL: Yeah.

25 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: All  
26 right. We can move on.

27 MR. RON CINK: I just don't have them right off  
28 the top of my head.

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: We  
2 know we need to do it. We've just got to figure out  
3 exactly how.

4 COMMISSIONER JAMES E. (JEB) BALL: Okay.

5 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: All  
6 right. Is that it, Brian?

7 MR. BRIAN PEACOCK: It can be -- and I can't  
8 speak for Motorola, but I know they gave us zero percent  
9 (0%) for the entire amount on the Lillian site.

10 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: They  
11 can negotiate that? Well, absolutely.

12 MR. BRIAN PEACOCK: I think they would be  
13 willing, you know --

14 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
15 Yeah. Because, I mean --

16 MR. BRIAN PEACOCK: -- interested in --

17 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
18 Well, yeah.

19 COMMISSIONER JOE DAVIS, III: We've got to ask.  
20 They may say no, but --

21 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
22 Absolutely. On zero percent (0%) for the first year, why  
23 couldn't they give us a zero percent (0%) for all five  
24 years? So why don't you check on that; okay?

25 We might could go through a little red tape, if it's  
26 not too awful bad. But I'll talk to you about that a  
27 little bit more. We get through red tape in this  
28 business, don't we? You told me, government moves slow.

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 COMMISSIONER JOE DAVIS, III: The lease  
2 purchase option, who's responsible for maintaining the  
3 equipment?

4 MR. BRIAN PEACOCK: That is part of our --  
5 you'll notice at the top, the SUA is included. And it's  
6 also included in the totals. That is a current advance  
7 plus service that we have with Motorola, that it would  
8 fall into the existing contract that we have.

9 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.  
10 Well, why don't we check on that then?

11 MR. BRIAN PEACOCK: Okay.

12 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
13 This is to support our radio system, right, that we did?

14 MR. BRIAN PEACOCK: Yes, sir.

15 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
16 Baldwin County, I think, is the only one that the 911,  
17 P911, they -- everywhere else, they're handling this.

18 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: Oh,  
19 really?

20 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
21 Not us.

22 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Well,  
23 why are we handling it?

24 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
25 We -- that is something we need to sit down with and talk  
26 about. We're the only one that does that.

27 COMMISSIONER JAMES E. (JEB) BALL: I was just  
28 fixing to ask the question of how many other partners

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 that use the radios could pitch in on -- on this deal?

2 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:

3 Nobody. We're the ones. We're support -- you know, and  
4 they're collecting the tax --

5 MR. BRIAN PEACOCK: We could do a user fee that  
6 the previous Commission established at ten dollars (\$10)  
7 a month per device.

8 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: It's  
9 my understanding that's how they were able to build that  
10 building, was all these taxes and stuff they've added to  
11 911, on cell phones and all that.

12 MR. BRIAN PEACOCK: I think they contribute  
13 three hundred thousand dollars (\$300,000) a year.

14 MR. RON CINK: Yes. They do.

15 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
16 You're right, they contribute. Yeah. But --

17 MR. BRIAN PEACOCK: To the system -- to the  
18 maintenance of the system, and then they actually  
19 provided a one-time on the Lillian site, did they not?

20 MR. RON CINK: Yes.

21 MR. BRIAN PEACOCK: Five hundred thousand  
22 (\$500,000).

23 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: We've  
24 got a little bit of investigation to do on this.

25 COMMISSIONER JAMES E. (JEB) BALL: Yeah. We  
26 got some stuff we need to talk about.

27 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
28 I think we need to just --

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: We've  
2 got a little --

3 COMMISSION CHAIRMAN CHARLES F. (SKIP)

4 GRUBER: -- maybe talk to these --

5 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: We  
6 have some talking to do on this.

7 COMMISSIONER JOE DAVIS, III: Well, we need to  
8 know how Shelby County does it, how Lee County does it.

9 MR. BRIAN PEACOCK: We're the only --

10 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
11 We're the only ones that do it.

12 COMMISSIONER JAMES E. (JEB) BALL: We're the  
13 only county in the state.

14 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
15 We're the only county that --

16 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: We're  
17 the only one that does a lot of things, I'm finding out.

18 COMMISSIONER JOE DAVIS, III: And if that was  
19 beneficial to us in the past, that doesn't necessarily  
20 mean it's beneficial to us now.

21 MR. BRIAN PEACOCK: Well, I can give you a  
22 quick breakdown, just so you know.

23 In the State of Alabama, we have five core -- six  
24 cores, a sixth will be coming on. Houston County;  
25 Jefferson County; Madison County; Baldwin County,  
26 Alabama; University of Alabama is on this system.

27 Calhoun County was. They've just been removed.  
28 They could not fund it. Jefferson County does not charge



## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 any type of fee, which Shelby County is connected to  
2 Jefferson County's ECD.

3 Tuscaloosa does not charge a fee. Madison County is  
4 hit and miss on what they charge. They do not charge  
5 locals a user fee.

6 We initially set up the ten dollar (\$10) a month  
7 user fee. That is not what it costs us to operate this.  
8 We're at about forty-two dollars and thirty-nine cents  
9 (\$42.39) a device to operate this system. And we have  
10 about two thousand, five hundred (2,500) units on our  
11 system.

12 COMMISSIONER JOE DAVIS, III: Yeah.

13 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
14 It's something that we had to do when --

15 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: When  
16 you did it.

17 COMMISSION CHAIRMAN CHARLES F. (SKIP)  
18 GRUBER: -- when they -- when we went to -- The P25  
19 system was the way to go. They came to us, because we  
20 had -- we were the biggest user.

21 MR. BRIAN PEACOCK: Orange Beach had the  
22 original user -- or the original core system.

23 COMMISSIONER JOE DAVIS, III: Okay.

24 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: All  
25 right.

26 MR. BRIAN PEACOCK: They could no longer  
27 maintain it.

28 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 think it would be good if we --

2 MR. BRIAN PEACOCK: Sheriff's Department had to  
3 have something to --

4 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I  
5 honestly had no clue when I saw this on the thing, what  
6 in the world it was exactly about.

7 And now I know just a little bit more than what I  
8 did before. So I've got to know a little bit more about  
9 this to understand it. So I think --

10 MR. BRIAN PEACOCK: Okay.

11 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
12 Well, I think that's something we need -- really need to  
13 sit down --

14 COMMISSIONER JOE DAVIS, III: Yeah. We need to  
15 dig into this.

16 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
17 You know, the E-911 has got a new manager now. And maybe  
18 it's something we need to sit down and talk to them and  
19 see --

20 COMMISSIONER JAMES E. (JEB) BALL: Regardless  
21 of who does what and who chips in, officers' safety and  
22 lives don't have a price tag on them.

23 So I know that the stress that they were in when  
24 this was going on, and it's a scary situation when you  
25 can't reach out on the radio for help. It's ridiculous.

26 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: It's  
27 not a matter of fact of not getting them, the thing we  
28 just got to make sure we got to about is it the right

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 direction.

2 COMMISSIONER JOE DAVIS, III: Oh, sure.

3 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:

4 Okay. Anything else on yours? That's the last item on  
5 yours.

6 MR. BRIAN PEACOCK: That's all the decision  
7 items that I have.

8 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:

9 Okay. Any questions for Brian?

10 COMMISSIONER JAMES E. (JEB) BALL: I don't.

11 COMMISSIONER JOE DAVIS, III: No.

12 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: All  
13 right.

14 COMMISSIONER JOE DAVIS, III: Thank you, Brian.

15 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Who  
16 do we have left?

17 COMMISSIONER JAMES E. (JEB) BALL: Deidra?

18 MS. DEIDRA HANAK: EMA.

19 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
20 We got EMA.

21 MR. RON CINK: EMA and --

22 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I  
23 really need to take a five-minute recess. Sorry.

24

25 (A recess was taken at 10:39 a.m.)

26 (The Baldwin County Commission Special Meeting (Budget  
27 Deliberations) meeting resumed at 10:47 a.m.)

28 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: All

**BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019**

1 right. We're back in session. All right, guys. Who  
2 have we got next? Is it Deidra?

3 MS. DEIDRA HANAK: All right.

4 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Yes,  
5 ma'am.

6 MS. DEIDRA HANAK: Okay. I wasn't expecting  
7 that --

8 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: She  
9 said she was going to be real fast.

10 MS. DEIDRA HANAK: I am. Just don't ask any  
11 questions. I'll be really fast.

12 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: All  
13 right.

14 MS. DEIDRA HANAK: All right. For -- sorry.

15 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: All  
16 right, Joe. Deidra's ready.

17 COMMISSIONER JOE DAVIS, III: I'm sure I am.

18

19 **2-J - BUDGET DELIBERATIONS FOR THE BALDWIN COUNTY PERSONNEL**

20 **DEPARTMENT**

21 \*\*\*\*\*

22 *ATTACHMENT 16 - FY 2020 PROJECTED LINE ITEM BUDGET REPORT FOR*  
23 *FUND 00001, GENERAL FUND; COST CENTER 51962, PERSONNEL DEPARTMENT*

24 \*\*\*\*\*

25 \*\*\*\*\*

26 *ATTACHMENT 17 - DECISION ITEMS LIST FOR THE BALDWIN COUNTY*  
27 *PERSONNEL DEPARTMENT*

28 \*\*\*\*\*

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 MS. DEIDRA HANAK: All right. The main things  
2 I have, one -- one of the things is for a new vehicle.  
3 So the current vehicle that we have for Anthony is a 2004  
4 Ford. And it has over two hundred seven thousand  
5 (207,000) miles on it. It's actually the car that I used  
6 when I first started working here twelve and a half years  
7 ago.

8 So we just put in for a new vehicle. But I'm  
9 willing to take a tradeoff that's not a Durango. So  
10 like, if the Highway Department has one that they just  
11 want to get rid of to upgrade or, you know, and it's in  
12 good working condition, I'm for us getting a vehicle from  
13 a different department.

14 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: You  
15 want to look into that?

16 MS. DEIDRA HANAK: Possibly.

17 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: You  
18 want to look through something? Either way? Okay. I  
19 think that's a pretty old vehicle to be 2004.

20 MS. DEIDRA HANAK: 2004.

21 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
22 I don't know.

23 MR. RON CINK: We've been looking at vehicles  
24 around the County. There's a couple of them I know we've  
25 got one flagged for the DA, but --

26 MS. DEIDRA HANAK: A truck?

27 MR. RON CINK: Uh-huh. (Indicates  
28 affirmatively.)

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 MS. DEIDRA HANAK: It's for Anthony, so it'd go  
2 out on work sites and stuff.

3 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Does  
4 he need a truck? Okay.

5 COMMISSIONER JOE DAVIS, III: A truck would be  
6 better. Yeah.

7 MR. RON CINK: Okay.

8 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
9 Okay.

10 COMMISSIONER JOE DAVIS, III: More flexibility  
11 going to sites.

12 MS. DEIDRA HANAK: So that was one of the  
13 requests. And then I just have a request to create a  
14 position. I have it down here as an Employee Relations  
15 specialists. I've changed the title a hundred times in  
16 my brain. But, essentially, it's for training. It's to  
17 create training, monitor training, and help departments  
18 with their succession planning.

19 It will also help -- I would -- I envision this  
20 position to also help departments when it comes to  
21 investigations or even like in interview panels.

22 Because we get requests a lot of times to come help  
23 with interviews. So it'd be like an outreach for  
24 employees and a liaison. But my main focus is for  
25 training.

26 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.  
27 Well, your -- your bottom line is not bad, because you  
28 got some cuts in other places. So -- and if it's --

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 okay. I don't have any questions. Y'all have any  
2 questions?

3 COMMISSIONER JAMES E. (JEB) BALL: I have no  
4 questions.

5 COMMISSIONER JOE DAVIS, III: Quick question.  
6 Contract services are budgeted lower this time. And we  
7 haven't spent -- we haven't completed a year yet. Is  
8 there something particular that triggered that?

9 MS. DEIDRA HANAK: That's our salary survey.

10 MR. RON CINK: Salary survey.

11 MS. DEIDRA HANAK: So part of that, depending  
12 on when I get -- we paid half of the bill.

13 COMMISSIONER JOE DAVIS, III: Okay.

14 MS. DEIDRA HANAK: And so depending on where it  
15 falls within the fiscal year, I'm asking for some of this  
16 to roll over just to pay the remaining part of the bill.

17 COMMISSIONER JOE DAVIS, III: I just looked for  
18 number swings.

19 MR. RON CINK: Yeah.

20 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD:  
21 That's it for Deidra?

22 MS. DEIDRA HANAK: I think so.

23 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: All  
24 right. So you didn't ask to go first today. So that's  
25 why you're still here.

26 MS. DEIDRA HANAK: Well, I still had to sit  
27 through all of these anyway. I don't get to go anywhere.

28 2-K - BUDGET DELIBERATIONS FOR THE BALDWIN COUNTY EMERGENCY

MANAGEMENT AGENCY

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*ATTACHMENT 18 - FY 2020 PROJECTED LINE ITEM BUDGET REPORT FOR  
FUND 00001, GENERAL FUND; COST CENTER 52300, EMERGENCY MANAGEMENT*

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*ATTACHMENT 19 - DECISION ITEMS LIST FOR THE BALDWIN COUNTY  
EMERGENCY MANAGEMENT AGENCY*

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COMMISSIONER JAMES E. (JEB) BALL: I think  
y'all got EMA --

COMMISSIONER JOE DAVIS, III: Zach.

FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: All  
right. Zach?

MR. ZACHARY HOOD: Y'all saved the best for  
last, I see.

COMMISSIONER JOE DAVIS, III: There you go,  
Zach.

COMMISSIONER JAMES E. (JEB) BALL: I bet you  
there's a lean-to involved.

MR. ZACHARY HOOD: First thing is -- I really  
appreciate it. There's a lot of folks in this room. It  
took a minute to work me in on this, to really comb  
through it and make sure that I was doing things correct,  
and that what I -- or what we are trying to accomplish is  
right.

So coming in, in April, the 1st, and first thing I



1 looked at is just the overall health of the agency. I  
2 looked at our not only our physical health, but our  
3 employee health.

4 And in terms of the environment and work-related  
5 issues and, you know, find out where some of the trouble  
6 in some areas are so we can address those in order to  
7 pursue our scope, which is comprehensive emergency  
8 management.

9 So looking through those -- And, actually, Mr. Ron,  
10 if you've got a -- an org chart, I wanted to show you  
11 what we look like in a snapshot right now, our org  
12 structure.

13 And I know most of you are, I know, familiar with  
14 our structure, but I want you to specifically look at the  
15 job titles.

16 And so when you look at our agency and how we're  
17 structured, we're designed and kind of mirror something  
18 of a private organization. And so how or why it exactly  
19 came this way, I can't really track it down.

20 But I know looking forward, compared to our job  
21 responsibility and expectations from you, as the  
22 Commission, we -- we need to make a couple of corrections  
23 to continue to operate as we should, you know, not only  
24 line up with the code of Federal regulations, but be able  
25 to on expanding incidents, expand into the State and  
26 Federal Government or vice versa, because, you know,  
27 depending on the size and the complexity of the incident.

28 So sitting down, I originally made my list. I got,

1 you know, nine, ten items, but there were a few items  
2 that I really know that we needed to circle. And if  
3 there was anything that could be accomplished, it could  
4 be -- if we made these few corrections that, moving  
5 forward, everything else is mostly in place, and we're  
6 ready to keep moving.

7 So looking at this current org chart we have, the  
8 first thing I would like to do is, you know, we had --  
9 Jessie was the Assistant Director, with the term  
10 "assistant" in trying to align all of our employees with  
11 a National Incident Management System, which is -- which  
12 is a key component of the National Preparedness Goal.

13 When we -- when we look at that Assistant Director  
14 title, Jessie really, in an ICS environment, doesn't have  
15 authority to make certain decisions. And I need that  
16 assistance from Jessie.

17 So that's the reason we needed the correction for  
18 that title, which is Deputy Director. So we got that  
19 correction in.

20 So the next thing I want to look at with Jessie  
21 Deputy Director and his job responsibilities and some  
22 things that he has done that I don't know that you're  
23 aware of, I would like to align that position's pay to  
24 mirror what the responsibility load is.

25 And so for those that don't know, Jessie is now an  
26 Advanced Certified Emergency Manager through the Alabama  
27 Association of Emergency Management.

28 That's a big thing for us. What that does is

1 that -- that Jessie understands the key components of  
2 emergency management.

3 One thing we have discussed, moving forward, is  
4 attendance to a national academy, which is at no cost to  
5 us. But it has to -- the person in that position has to,  
6 you know, they have to accept the challenge to do that.

7 And the benefit for us on the backside is  
8 significant. It allows -- it allows the key concepts to  
9 expand. So, you know, you don't only look at disaster  
10 preparedness, response, recovery, and mitigation, you  
11 begin to look at the elements that make those.

12 So, you know, for instance with mitigation, there  
13 are many grants that some we don't pursue. And I would  
14 like to begin to pursue that to help out with some costs  
15 and things like that. But that's one. And then everyone  
16 likes to talk response, everyone is big on response, and  
17 it's certainly important, But often recovery is  
18 forgotten.

19 So the academy really focuses in on those two  
20 things, recovery and mitigation, and gets detailed with  
21 that.

22 So that -- the reason for the request in the  
23 increase not only in the step, but pay for that position  
24 aligns that job title with other emergency management  
25 agencies similar to -- to location and demographics.  
26 Mostly Florida Panhandle, you know, your gulf coast  
27 counties.

28 So that -- that's what brought that forward for

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1 consideration. And if you look at items that we want to  
2 address, all of those -- all of our items are aligned  
3 specifically with our organizational structure.

4 And so that's the reason I want to take a little bit  
5 of time to talk about the structure. If we can get our  
6 structure correct, everything else will fall in place.

7 Any questions on Deputy Director.

8 COMMISSIONER JAMES E. (JEB) BALL: No.

9 MR. ZACHARY HOOD: Okay. Awesome. All right.  
10 So moving forward, we're -- this is where we are. You  
11 know, you have the Training/Shelter Coordinator, Planning  
12 Grants, Technical Support Specialists, Logistics  
13 Outreach, Administrative Assistant, and the Custodian.

14 Moving forward, this is what I would like us to look  
15 like with the second item, which is -- be the creation of  
16 the -- it would be the Chief Information Officer  
17 position.

18 MR. RON CINK: Want me to click?

19 MR. ZACHARY HOOD: Yes, sir. Please. Okay.  
20 So here, what we have -- and I've discussed this some,  
21 not in great detail, just briefly in our department head  
22 meeting, but there's two concerns I have stepping into  
23 this role; and one being, is the public information.  
24 And, you know, we've began to take action on getting some  
25 assistance there, and then the second being logistics.

26 If we were able to move forward with the model. And  
27 we would address many areas. Right now, we're kind of  
28 stagnant. We don't have a mechanism to move.

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1 And then another thing is because of job title, we  
2 find that some of our employees are sort of restricted in  
3 what they qualify for at the State and Federal Government  
4 level, if they wanted to pursue positions outside of our  
5 county.

6 So, you know, we talk about -- and I said for  
7 this -- the whole deliberation, we talked about pay  
8 increase. And -- another thing we can offer is  
9 opportunity. And that was very clear when I met with  
10 each employee.

11 As it goes -- as far the Commission goes, with the  
12 joint information center, what we would be able to do,  
13 and what I'm asking for, is for an employee that we have  
14 to be able to step into this position, pick up, and  
15 completely focus on objectives that a Chief Information  
16 Officer is familiar with.

17 One thing that might be different for you as a  
18 Commission -- And it's my best recommendation for you to  
19 consider -- is the Public Information Officer for the  
20 County Commission. I believe we're calling it Public  
21 Information Coordinator, which is perfect.

22 What they would actually do when they fold into the  
23 EMA, is fall under the Chief Information Officer.

24 And there's many reasons for this. But primarily  
25 what it does for you is allow, as a Commission, to put  
26 people that know EMA at the wheel as far as public  
27 information goes and as that point of contact for your  
28 Public Information Coordinator through the Commission,

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1 which their sole responsibility will be to provide and  
2 support for the Commission, to make sure that, you know,  
3 if it's on -- a good example on Facebook or something,  
4 that that's immediately addressed and identified and  
5 responded to.

6 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD:

7 There's no way that position could be combined with  
8 Logistics?

9 MR. ZACHARY HOOD: Right now, it's difficult.  
10 What's happening is -- and in just small, not complex  
11 situations we've had, is the manager of those positions  
12 are not in the emergency -- they're not in the Emergency  
13 Operation Center because they're either out in the  
14 warehouse or driving a vehicle or signing a vehicle out,  
15 performing functions of logistics.

16 And then, you know, by the time they're finished  
17 with the logistical move, you have the public information  
18 piece. Which, I mean, we get phone calls often,  
19 frequently and often, from media sources, you know, all  
20 of our broadcast media, the newspaper.

21 And so they're not in the Emergency Operation Center  
22 and in a position to where they can be providing  
23 assistance for us and staying ahead of the incident.

24 We're reacting to everything. We're not able to be  
25 proactive. So combining that position is the -- is the  
26 key problem.

27 It was previously combined. And I'm -- if we get  
28 into a complex incident of any magnitude, regardless of

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1 what it is, that person is not going to -- although they  
2 have a prime role in incident command structure, they  
3 will not physically be able to be in the EOC making  
4 decisions.

5 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.  
6 I thought that when we were getting this Public  
7 Information Coordinator/Manager, whatever we want to end  
8 up calling it, that it would be a very pretty high-level  
9 position, potentially, that would be able to accommodate  
10 some of your needs -- all of your needs, really, and  
11 that, you know -- because I don't think we need a Public  
12 Information Officer for both at those kind of levels.

13 But somehow or another, those two positions are  
14 going to need to be able to -- even if this -- At this  
15 time, number one, we don't even have one right now.

16 And so somehow or another, we need to figure out how  
17 to make that person work for both. Because in a time of  
18 really -- where you're going to really need this person  
19 is in a time -- because right now, Jenni's probably able  
20 to handle all this stuff for you, if she's not out in the  
21 warehouse having a -- being -- during a disaster. But at  
22 the time, I don't know.

23 MR. ZACHARY HOOD: I understand what you're  
24 saying. I just caution that -- for example, if you look  
25 at some of the municipalities that we have, they have  
26 three individuals that monitor, that that is their prime  
27 responsibility is to monitor all the public safety  
28 websites, monitor the website for the municipality, and

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1 then --

2 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Don't  
3 we have somebody that's already kind of doing that in --

4 MR. ZACHARY HOOD: You have one in CIS --

5 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: In  
6 CIS, Shannon?

7 MR. ZACHARY HOOD: You have Shannon. And --  
8 and we try to keep up with that. We're not able to fully  
9 keep --

10 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: But  
11 that's what this new PIO is supposed to do for the  
12 County; is that not right?

13 COMMISSIONER JAMES E. (JEB) BALL: I think it's  
14 separate, though, between -- I think there's a PIO for  
15 the County and then you have a whole entire other EMA  
16 component that --

17 MR. WAYNE DYESS: So the job description for  
18 the position that we're interviewing now says that during  
19 a time of emergency, that person is absolutely dedicated,  
20 you know, when it's -- to the EOC, which has been kind of  
21 the model in the past we've had.

22 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I  
23 guess my question is you guys know when -- as directors  
24 it's a little bit different. But when your staff comes  
25 to work, they know what their daily tasks are. What is  
26 this PIO's daily task going to be? Who is going to be  
27 monitoring what this person --

28 MR. WAYNE DYESS: You're talking about the one



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1 we're interviewing for now?

2 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Yeah.

3 MR. WAYNE DYESS: This person will be in  
4 administration.

5 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.

6 MR. WAYNE DYESS: Their daily tasks is going to  
7 be basically having media contacts, when we have requests  
8 for interviews, to get -- the media would come to them.  
9 And then we could contact the Commissioners, which one  
10 wants to address this issue, will gather information for  
11 the Commissioner that maybe they need to have. Also,  
12 it'll be social media contacts.

13 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Is  
14 this not -- is this too much to ask that person would be  
15 able to -- or to have two masters, but be dedicated to  
16 both departments all the time?

17 MR. WAYNE DYESS: Yeah. So -- and I don't want  
18 to jump into Zach is because he knows his better than  
19 mine, but Zach is participating in interviews tomorrow  
20 and Monday for the Public Information person.

21 What I thought we were going to do is that person  
22 would be also helping Zach with his social media  
23 outreach. Now, I don't know, you know, the details of  
24 what Zach needs for this position, but that was my kind  
25 of go into this thinking, that this person would be  
26 supporting all of the departments, whether you have  
27 Highway Department, you -- we have road closures, this  
28 person would be pushing that out to social media and so

1 forth as well.

2 When -- when we talked about marketing our parks and  
3 things like that, this person would also be doing that,  
4 putting information out about our parks and so forth.

5 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD:

6 That -- I just want to make sure I'm under the right  
7 impression of what I originally thought that we were  
8 creating this other position for, that's being  
9 interviewed currently, is that -- okay. We'll think  
10 about it.

11 MR. ZACHARY HOOD: One -- if I can, an area  
12 that I'm trying -- that we're attempting to address is  
13 mass notification, public warning. There's daily  
14 outreach that comes in, you know, where we're either  
15 requested to be there or we're requested to provide a  
16 booth, whatever the case may be.

17 It's a very frequent request of us to participate  
18 in -- those I'm not so much worried about. What I'm  
19 concerned with and what I have seen, if you back up  
20 through April, is -- is we're not able or capable, the  
21 way we're structured, to stay on top of public warning.  
22 So you know one example might be is you have two or three  
23 severe thunderstorm warnings come out. Somewhere in the  
24 system, between our system and the National Weather  
25 Service, there's a glitch and maybe that warning didn't  
26 get updated. Facebook didn't get -- all of social media  
27 outlets did not get updated in an appropriate, timely  
28 manner.

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1 And so when we're -- when we're seeing that happen,  
2 it's because I'm taking the person that normally would be  
3 behind there constantly monitoring that, and they're also  
4 having to have a different function, a job-related  
5 function, other than monitoring what's going on with --  
6 with our social media components.

7 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Well,  
8 if no one else has questions about it, I might be able to  
9 just talk to you one-on-one.

10 MR. ZACHARY HOOD: Absolutely.

11 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
12 Okay.

13 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
14 The thing about it, the Public Information Officer with  
15 EMA is very, very important. You know, in looking at,  
16 you know, other -- how other EMA's are structured,  
17 that's -- that's one of the main things. If you'll go to  
18 the -- how they're structured, that's one of their main  
19 things. I mean, it's --

20 COMMISSIONER JAMES E. (JEB) BALL: I just know  
21 that --

22 COMMISSION CHAIRMAN CHARLES F. (SKIP)  
23 GRUBER: -- it's very important. Because, you know, they  
24 have to -- certain information they have to take care of  
25 and --

26 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: It's  
27 not that it's not important, it's not that I don't think  
28 it's not important. I just know that we're adding a

1 whole new position, and it's also overlapping with some  
2 of the things that we were going to do with the other  
3 person.

4 Because if that other person that we're interviewing  
5 for currently would no longer need to, in my opinion,  
6 have to really have anything to do with the EMA, except  
7 for just a, hey, we got this, you know, but I also don't  
8 want it to end up being the right hand don't know what  
9 the left hand's doing.

10 I thought that the Public Information Coordinator  
11 was supposed to coordinate everything. Because we, right  
12 now, have some -- a little bit of an -- I have a little  
13 bit of a problem going on right now with Central Annex  
14 and know what Bay Minette is doing and Fairhope's doing  
15 and all that.

16 We're talking about that, you know, making sure that  
17 we get that -- that some of the Administrative Assistants  
18 are sending all the information to not just the  
19 Commissioner, but it's getting to our assistants and  
20 stuff.

21 SO I think that, overall, we need to make sure that  
22 we are -- we're all together and we don't end up  
23 creating -- EMA's out there all on their own. You know  
24 what I'm saying? And, okay, they're taking care of  
25 everything.

26 Because I kind of thought this was going to be  
27 something that could gel it together. But if it's not  
28 possible -- but I would like to see us maybe try that.

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1 And if it doesn't work, then maybe go into doing a person  
2 like that, but if -- if --

3 COMMISSIONER JAMES E. (JEB) BALL: I just know,  
4 Madam Chairman, that, you know, when we interviewed for  
5 this EMA Director position, that, you know, it was kind  
6 of like Zach coming in with experience, not to say the  
7 others didn't have it, but he came in and looked at the  
8 structure, determined that it was not, for lack of a  
9 better word, safe for our county the way it was  
10 structured.

11 I think his Public Information Officer is totally  
12 different than the one that we're talking about, because  
13 this --

14 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Well,  
15 then we need to take it out of the other position.

16 COMMISSIONER JAMES E. (JEB) BALL: This is  
17 housed at the EOC and -- and constant -- and then his  
18 person would probably touch base with our person to get  
19 the main message out.

20 But he -- is that -- am I on the right track.

21 MR. ZACHARY HOOD: You're exactly right. That  
22 element, my best advice is look at other county  
23 structures and how they're doing this. The large -- this  
24 is how -- this is how they're doing this, and they're  
25 doing a very good job.

26 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.  
27 Can you give us one of these kind of things from some of  
28 the comparable other areas?

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1 MR. ZACHARY HOOD: Yeah. I can -- I can do  
2 that, but what you have to --

3 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Well,  
4 like Vince told us earlier, he's very understaffed. I  
5 don't know if you're understaffed or if you've got what  
6 need or you don't need --

7 COMMISSIONER JAMES E. (JEB) BALL: They are.

8 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
9 Because I don't know EMA.

10 MR. JESSIE PEACOCK: May I make one comment?

11 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Yes,  
12 sir.

13 MR. JESSIE PEACOCK: Zach, if you don't mind.

14 Zach brought this in and it was directly in line  
15 with some thoughts that I had. And he and I have had  
16 some great discussions on that.

17 Everybody at EMA is wearing two hats, a nine-to-five  
18 and an activation hat. The Public Information Officer  
19 has become, as you're well aware because you advised me  
20 to get Facebook, and reluctantly last week I failed. I  
21 walked into that. Yes, ma'am, I did.

22 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I  
23 don't think any of us love Facebook. It's just one of  
24 these new things and you --

25 MR. JESSIE PEACOCK: It's a tool and that --  
26 our day-to-day information, as Commissioner Ball was  
27 saying, we put out day-to-day information on storms, you  
28 know, staying ahead of the game. Being proactive is the

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1 message that Zach is preaching.

2 And her -- both of her day-to-day jobs, logistics,  
3 getting this equipment out to people that need it and  
4 this stuff, we had to learn. And the public information  
5 stuff has just become overwhelming for one person.

6 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:

7 Okay.

8 COMMISSIONER JAMES E. (JEB) BALL: And -- and  
9 comparing this to Planning and Zoning is, I don't think,  
10 fair because Vince --

11 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: No. I  
12 was using the understaffing issue.

13 COMMISSIONER JAMES E. (JEB) BALL: Oh, I know.  
14 I know, but EMA, for safety measures, should never be  
15 understaffed, because this is the people's lives at  
16 stake.

17 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:

18 Well, I was saying I don't know --

19 COMMISSIONER JAMES E. (JEB) BALL: I  
20 understand.

21 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: --  
22 if you're understaffed or not understaffed.

23 COMMISSIONER JAMES E. (JEB) BALL: Oh, they're  
24 understaffed, there's no doubt.

25 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: And,  
26 you know, I do know that people take as much help as you  
27 let them have. So, okay. I'm good. I'll talk to you.

28 MR. ZACHARY HOOD: Well, Commissioner, that's

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1 what -- past that public -- or Chief Information Officer,  
2 I'm showing you the two highlighted areas.

3 If we can -- if we can address those, our staffing  
4 is going to be like it should. And, to me, honestly, my  
5 initial evaluation was that I would need a little more  
6 myself. Myself, I identified that was not the case. And  
7 this would put us right at the correct size. If we were  
8 able to create that Chief Information Officer, which I  
9 think that you would be very impressed with how that  
10 would work with the Public Information Coordinator,  
11 day-to-day operation -- I'm not talking just emergencies.  
12 I'm talking day-to-day operations.

13 It would open a Logistics position, which will  
14 address some other issues that I'm having, have a  
15 logistician, one that specializes in emergency  
16 management, supply chain, you know, burn rates, all of  
17 that, and then the part-time technical support would  
18 directly support not only the Chief Information Officer,  
19 but the Public Information Coordinator.

20 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I'm  
21 all right for now. Okay.

22 MR. ZACHARY HOOD: Okay.

23 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: I  
24 would like to move on for now.

25 MR. ZACHARY HOOD: I understand.

26 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
27 Okay.

28 MR. ZACHARY HOOD: I understand.



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1 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:

2 Can I say one thing before we move on?

3 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Sure.

4 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:

5 The Public Information Officer was taken away several  
6 years ago because the County said we're not -- I'm going  
7 to be the spokesperson. That's not the way this thing  
8 works.

9 COMMISSIONER JOE DAVIS, III: No.

10 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:

11 We're not the spokespeople. When you have a thing like  
12 this, you need to have somebody that's getting the  
13 information out right and everything else.

14 You know, and in the past, you know, they've tried  
15 and tried and tried to put this in place. It's a very  
16 important position.

17 I'm telling you, if you go to your -- if you're  
18 looking -- it's not -- I'm not saying that you don't  
19 think it's good thing. What I'm saying is --

20 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: No.

21 And I'm not saying that.

22 COMMISSION CHAIRMAN CHARLES F. (SKIP)

23 GRUBER: -- this has to be taken care of --

24 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I  
25 thought that was what the other position was doing.

26 COMMISSION CHAIRMAN CHARLES F. (SKIP)

27 GRUBER: -- to give -- make this component -- make this  
28 component whole. It's not whole right now.

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1 COMMISSIONER JOE DAVIS, III: Yeah. Well, and  
2 if I could, the Public Information Coordinator is not  
3 just for the four of us.

4 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: No.

5 COMMISSIONER JOE DAVIS, III: And we need  
6 somebody who communicates with all the departments under  
7 Wayne's direction or --

8 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: It  
9 wasn't really supposed to be just for us to begin with.

10 COMMISSIONER JOE DAVIS, III: Well, but, I  
11 mean, each department will have somebody within their  
12 organization that deals with that person kind of on a  
13 day-to-day basis. But the functions of, particularly,  
14 not only what's going on in alerting people about what  
15 we're ready for, but once something starts happening,  
16 then it's got to ramp up.

17 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.  
18 So if what I'm hearing is there's a consensus that  
19 there's a need for two positions?

20 COMMISSIONER JOE DAVIS, III: Well --

21 MR. ZACHARY HOOD: One for Administration and  
22 one for --

23 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: With  
24 a PIO.

25 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
26 Yeah.

27 MR. ZACHARY HOOD: -- one for Emergency  
28 Management, but they would -- they would need to work

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1 together. Yes.

2 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I  
3 understand that. So what you're actually asking for is  
4 by --

5 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
6 Nobody --

7 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD:  
8 You're asking for a Public Information Officer for EMA.

9 MR. ZACHARY HOOD: That's correct.

10 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Which  
11 would -- you actually would have -- you actually need a  
12 part-time Technical Support person in addition to a PIO?

13 MR. ZACHARY HOOD: Well, with that, Wayne  
14 turned in a letter of resignation. He's our part-time.

15 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Oh,  
16 that just means you have some --

17 MR. ZACHARY HOOD: That's a vacant -- the two  
18 yellows --

19 COMMISSIONER JAMES E. (JEB) BALL: Vacant.

20 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: The  
21 only position you're asking for is a PIO?

22 MR. ZACHARY HOOD: That's correct.

23 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
24 Okay.

25 MR. ZACHARY HOOD: And then that opens up  
26 Logistics to fill, and then part-time. Because he's  
27 moving on to really good things, retiring. I would need  
28 to replace that, but that's how the structure of it --

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 how I would align that is what you see.

2 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.

3 So bottom line, if you're understaffed, you're  
4 understaffed. That's what I need to know.

5 MR. ZACHARY HOOD: That's correct. Yes, ma'am.

6 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.

7 All right. Thank you. Next. Did you want to go over  
8 any of your other items?

9 MR. ZACHARY HOOD: Yes, ma'am. I had HAZMAT.  
10 Because of the dollar amount, we should look at this.

11 HAZMAT trailer supplies, as you're aware, not only  
12 as a job description -- in my job description, but also  
13 as a requirement, we are required to have a local  
14 Emergency Planning Committee which specifically  
15 discusses -- it discusses all hazards, but specifically  
16 chemical hazards or HAZMAT hazards based on what we have  
17 here in the county.

18 Our LEPC is actually -- because of the interest they  
19 see, and I'd like to think it's because -- I enjoy  
20 discuss -- I see the importance of LEPC -- to put it like  
21 the gentleman that provides some of the food at the Allen  
22 Center, he could tell that we've shaking the bushes.

23 There's folks that are coming back to this, because  
24 they feel there is renewal and an understanding of the  
25 hazards our county has with hazardous materials response.

26 We have trailers, previously, that were stocked --  
27 and they were stocked and issued to us through grants.  
28 The items on those trailers are expired.

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1           What I have to be able to accomplish -- what we have  
2           to be able to accomplish with the volunteer fire  
3           departments in our unincorporated area is an active  
4           inventory list of what their capabilities are, what  
5           materials they have, and then also they have to have the  
6           same from us.

7           Right now, in that area, we don't have anything to  
8           provide other than phone call support directly with ADEM.

9           FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I'm  
10          good with it.

11          MR. ZACHARY HOOD: Okay. And then also our --  
12          this was identified through our new contract with  
13          Hazardous Material Cleanup.

14          FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
15          Okay.

16          MR. ZACHARY HOOD: So --

17          COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
18          And, plus, I think we own the trailer. We got the  
19          trailer directly.

20          MR. ZACHARY HOOD: Yes, sir.

21          FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: You  
22          just need -- you said you have expired supplies.

23          MR. ZACHARY HOOD: I just need to make them  
24          fresh.

25          FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: You  
26          need something different. Okay.

27          MR. ZACHARY HOOD: Right. Need to make them  
28          better.

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:

2 Right. Not a problem.

3 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: I'm  
4 good with that.

5 MR. ZACHARY HOOD: Absolutely.

6 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: It's  
7 like our boat.

8 COMMISSIONER JOE DAVIS, III: These trailers  
9 are only utilized during an event? Do they -- they don't  
10 respond to an gasoline truck wreck or anything like that,  
11 they're specifically for --

12 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
13 They've got them stationed -- I think there's one in  
14 Fairhope.

15 MR. ZACHARY HOOD: There's one in Bay Minette.

16 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
17 Bay Minette.

18 MR. ZACHARY HOOD: There's one in Gulf Shores.

19 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
20 Yeah.

21 MR. ZACHARY HOOD: And there's another one in  
22 Foley.

23 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
24 Foley, yeah. And that was -- they respond if there's a  
25 hazardous thing, then they go out there.

26 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Well,  
27 there was a HAZMAT situation yesterday in Gulf Shores.

28 MR. ZACHARY HOOD: Yes, there was.

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 COMMISSIONER JOE DAVIS, III: So that's what it  
2 was --

3 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: Who  
4 was responding to that?

5 MR. ZACHARY HOOD: And they called us.

6 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: They  
7 did? Okay. All right.

8 MR. ZACHARY HOOD: Yeah. They were able to  
9 handle that. But if you look at -- let's say maybe it  
10 happened in rural, either somewhere north of 65, that  
11 would have one hundred percent (100%) -- that's something  
12 we would have been dealing with.

13 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: We're  
14 out of the county. It wasn't --

15 MR. ZACHARY HOOD: Absolutely.

16 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
17 Okay. All right. No problem.

18 COMMISSIONER JOE DAVIS, III: So you are part  
19 of the inventory of the response team on things that are  
20 not related to weather events.

21 MR. ZACHARY HOOD: Absolutely.

22 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
23 Okay.

24 COMMISSIONER JAMES E. (JEB) BALL: And I just  
25 want to bring Commissioner Davis up to speed on one  
26 thing, is a discussion that we had. There is no HAZMAT  
27 response unit in Baldwin County. The only one -- nearest  
28 one, what you do is you call Saraland; is that right?

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 MR. ZACHARY HOOD: We call Mobile County.

2 COMMISSIONER JAMES E. (JEB) BALL: And they  
3 come and take care of our HAZMAT stuff. We have no  
4 HAZMAT response team in this county whatsoever, not one  
5 person.

6 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Got a  
7 tanker task force, though.

8 COMMISSIONER JAMES E. (JEB) BALL: That doesn't  
9 have anything -- that's to put out fires on the  
10 interstate.

11 MR. ZACHARY HOOD: What -- what really -- you  
12 should be aware of this. Thanks for that. What you  
13 should know is, if we have to call Saraland, what they  
14 will tell you is, we will come if we're able.

15 COMMISSIONER JAMES E. (JEB) BALL: Okay.

16 MR. ZACHARY HOOD: So I'm trying to help  
17 this -- Chief Darby, Chief Michew, been working with  
18 them, they've been great. But part of what's going to  
19 help us is this.

20 COMMISSIONER JAMES E. (JEB) BALL: That's  
21 exactly right.

22 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.  
23 Got you. All right.

24 MR. ZACHARY HOOD: Okay. Let's see here.  
25 Okay. And so you'll see under capital, we have a lean-to  
26 carryover. And that was something that was originated by  
27 Jessie on our logistics warehouse.

28 We needed the capability to cover our -- our -- some



## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 of our mobile assets. What I would encourage is that you  
2 allow me to submit a separate item for discussion.

3 There's some property that's around there that's  
4 available. And, anyway, what I would like to do is let  
5 you look at an issue we're having with parking and  
6 specifically with logistics in terms of not enough  
7 parking for our trucks and trailers, but our materials.

8 What we inherited was a bay where installs of  
9 Sheriff's radios for the Sheriff's Office -- somebody  
10 would install a radios. So it's not really established  
11 and set up really like it should be moving forward.

12 And so, with that, there's some options that we have  
13 that I would like to present with you. And what I need  
14 is to be able to move this capital over and let me  
15 present those options so we can do this --

16 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Sure.

17 MR. ZACHARY HOOD: -- in a way that would be  
18 sustainable, bid just to place.

19 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Not a  
20 problem, okay, or understandable.

21 Okay. Is that -- is there any questions for Zach?  
22 Does that conclude --

23 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
24 Zach, I noticed on the page here, where it says USGA  
25 Flood Station on 32, you're showing a fifty-eight  
26 (\$58,000). That is covered already?

27 MR. RON CINK: Yes, sir.

28 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 So it's not -- it's not --

2 MR. RON CINK: I've got to have somewhere to  
3 put the costs.

4 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
5 Okay. Okay. But the money -- so it's not actually --  
6 it's a zero balance, because we're getting a grant for  
7 this.

8 MR. RON CINK: Correct. But I go to --

9 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
10 That's fine.

11 MR. RON CINK: Yeah. We're good.

12 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
13 I just didn't want it to show up, you know, that's  
14 where -- you know, this is money that we can spend. This  
15 is already -- this being --

16 MR. RON CINK: Yeah.

17 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
18 It's an intake and an outtake at the same time.

19 MR. RON CINK: Correct. We have -- we have  
20 to pay for that. And that's where it's going to be --

21 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
22 As long as it gets paid --

23 MR. RON CINK: And I also recognized the  
24 revenue.

25 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD:  
26 Revenue.

27 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
28 Coming from the -- all right. Okay.

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: We  
2 just don't have the revenue on here.

3 MR. RON CINK: Right.

4 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: This  
5 is the expense --

6 MR. RON CINK: It's included in the --

7 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: The  
8 expense item.

9 MR. RON CINK: Correct. We're going to have to  
10 pay it out of there.

11 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
12 Okay.

13 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
14 But then there will be a credit somewhere else later on.

15 MR. RON CINK: Correct.

16 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
17 Okay. All right.

18 COMMISSIONER JOE DAVIS, III: And we're  
19 reimbursed as we spend it?

20 MR. RON CINK: We're reimbursed before -- well,  
21 it's -- it was part of the RESTORE Act, and then it got  
22 rolled into GOMESA.

23 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
24 Well, it was an --

25 MR. RON CINK: Commissioner Gruber -- yeah, the  
26 Chairman just signed that off. And I think there's a  
27 confirmation and ratification.

28 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 Yeah. And it had to be signed off by today. And so you  
2 got all that in, so --

3 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:

4 Okay.

5 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:

6 But what it was just taking it -- it took -- the item was  
7 put in as for RESTORE, and RESTORE Council said, let's  
8 not do that -- well, actually by the Chairman -- the  
9 DCNR's person in charge of it -- what's his name?

10 MR. RON CINK: Chris Blankenship?

11 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:

12 Chris Blankenship said, look, I've got some money left in  
13 GOMESA. Let me pay for this so we don't -- because the  
14 waiting period would have been tremendous.

15 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:

16 Well, that's nice.

17 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:

18 So let's get it funded now, and so that's what they did.

19 MR. RON CINK: But I had to recognize the  
20 expense occurred in the budget. I recognized the revenue  
21 on another line.

22 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:

23 All right. Good. All right. I just didn't want to  
24 catch us in the middle.

25 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I  
26 believe that concludes all of our presentations, or am I  
27 wrong?

28 MR. RON CINK: That's all of it.

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 MR. ZACHARY HOOD: Unless you had anything that  
2 you need from me.

3 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: No.

4 COMMISSIONER JOE DAVIS, III: I think you  
5 covered the ones I had.

6 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: No,  
7 I don't.

8

9

**3 - PUBLIC COMMENTS**

10 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: Any  
11 public comments?

12 (No response.)

13

14

**4 - PRESS QUESTIONS**

15 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: Any  
16 press questions?

17 (No response.)

18

19

**5 - COMMISSIONER COMMENTS**

20 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: Any  
21 Commissioner comments?

22 COMMISSIONER JAMES E. (JEB) BALL: I do have  
23 one comment, Commissioner Underwood.

24 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: Yes.

25 COMMISSIONER JAMES E. (JEB) BALL: Not really  
26 relating to this meeting, per se, but since we are in  
27 open meeting, there's just one thing that I wanted to  
28 discuss and bring up to the Commission that I will be

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 bringing forward on Tuesday's meeting, some type of  
2 resolution that will be dictating a stance that we will  
3 take against the Mobile Bay bridge toll as proposed.

4 And I just wanted to let everybody know that I will  
5 be doing that so it's not a surprise on Tuesday. Thank  
6 you.

7 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:

8 Okay.

9 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
10 Comments? Can we have comments on that?

11 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: This  
12 is Commissioner comments. Do you have a comment?

13 COMMISSIONER JOE DAVIS, III: No.

14 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: I  
15 don't have comments at the time. Do we have --

16 COMMISSION CHAIRMAN CHARLES F. (SKIP) GRUBER:  
17 Are we doing the executive session, David?

18 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
19 Executive session? Okay. Sorry, I totally --

20 ATTORNEY DAVID CONNER: I'm sorry. They asked  
21 me to come down.

22 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD: I'm  
23 going down.

24 ATTORNEY DAVID CONNER: We have a couple of  
25 executive session items. Of course, there's no action  
26 that'll be taken in the meeting. So you can adjourn from  
27 the executive session if you'd like to finish everything  
28 here first.

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: Okay.  
2 I believe we're finished in here, unless -- I'll give one  
3 more opportunity in case somebody was asleep.

4 (No response.)

5 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: We're  
6 good? Okay.

7

8 **6 - REQUEST FOR EXECUTIVE SESSION**

9 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: So if  
10 you want to take us into executive session -- is that  
11 how --

12 ATTORNEY DAVID CONNER: Yep.

13 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: -- we  
14 do it?

15 ATTORNEY DAVID CONNER: With that said, I make  
16 a recommendation that the County Commission go into  
17 executive session in accordance with Alabama Code Section  
18 36-25A-7(a)(1), discuss the general reputation and  
19 character, physical condition, or professional competence  
20 or mental health of an individuals, or subject to the  
21 limitations set herein to discuss the job performance of  
22 certain public employees.

23 Also, in accordance with Section 3, to discuss the  
24 legal ramifications of and legal options for pending  
25 litigation, controversies not yet being litigated but  
26 imminently likely to be litigated, or imminently likely  
27 to be litigated with the governmental body pursues a  
28 proposed course action.

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

1 Also, in accordance with Section 6, to discuss the  
2 consideration of governmental body is willing to offer or  
3 accept in considering the purchase, sales, exchange, or  
4 lease, or market value of real property.

5 It's anticipated the executive session will last  
6 approximately thirty (30) minutes. I make the oral  
7 declaration that the discussion is appropriate for  
8 executive session. And if you desire, you can adjourn  
9 this meeting from the executive session.

10 COMMISSIONER JAMES E. (JEB) BALL: Madam  
11 Chairman, I make a motion that we accept staff attorney's  
12 recommendation and we go into executive session for  
13 approximately thirty (30) minutes and adjourn from that.

14 COMMISSIONER JOE DAVIS, III: I second that.

15 FINANCE CHAIRPERSON BILLIE JO UNDERWOOD: I got  
16 a motion. Got a second. Motion by Commissioner Ball,  
17 second by Commissioner Davis. All those in favor,  
18 signify by saying aye.

19 (Commissioners say "aye" in unison.)

20 FINANCE CHAIRPERSON BILLIE JOE UNDERWOOD:  
21 Aye's have it.

22  
23 (The Baldwin County Commission Special Meeting (Budget  
24 Deliberations) was recessed into Executive Session at 11:26 a.m.)  
25  
26  
27  
28





## C E R T I F I C A T E

STATE OF ALABAMA)

BALDWIN COUNTY )

I hereby certify that the above and foregoing transcript was taken down by me in stenotype and the proceedings were transcribed by means of computer-aided transcription, and that the foregoing represents a true and correct transcript of the meeting given by said parties upon said meeting.

I further certify that I am neither of counsel nor of kin to the parties, nor am I in anywise interested in the result of said proceedings.



---

SUSAN C. ANDREWS,

Certified Court Reporter,

Certification No. 287

## BALDWIN COUNTY COMMISSION SPECIAL MEETING - BUDGET DELIBERATIONS 08/01/2019

<b>\$</b>	<b>\$4,800</b> [1] - 59:4 <b>\$40,000</b> [3] - 29:21, 51:15, 52:11 <b>\$42.39</b> [1] - 114:14 <b>\$47,000</b> [1] - 29:24 <b>\$491,000</b> [1] - 54:27 <b>\$5,000</b> [1] - 82:24 <b>\$5,724</b> [1] - 73:24 <b>\$50,000</b> [1] - 24:22 <b>\$500</b> [1] - 99:23 <b>\$500</b> [1] - 82:23 <b>\$500,000</b> [1] - 113:5 <b>\$51,000</b> [1] - 36:12 <b>\$550,000</b> [1] - 49:26 <b>\$557,000</b> [1] - 108:10 <b>\$57,000</b> [1] - 36:12 <b>\$58,000</b> [1] - 140:13 <b>\$59,000</b> [1] - 36:14 <b>\$6,000</b> [1] - 101:3 <b>\$600</b> [1] - 59:1 <b>\$65,000</b> [1] - 36:14 <b>\$662,684</b> [1] - 108:7 <b>\$69,000</b> [1] - 102:13 <b>\$7,000</b> [2] - 52:22, 81:12 <b>\$70,000,000</b> [1] - 87:27 <b>\$700</b> [1] - 59:2 <b>\$75,000</b> [1] - 99:23 <b>\$81,000</b> [1] - 73:19 <b>\$89,000</b> [1] - 104:18 <b>\$89,000</b> [1] - 104:1 <b>\$90,000</b> [1] - 109:13 <b>\$986,966</b> [1] - 109:9	7:16 <b>119</b> [2] - 4:27, 7:19 <b>11:26</b> [1] - 145:23 <b>12</b> [2] - 7:3, 72:21 <b>120</b> [1] - 7:21 <b>125</b> [2] - 6:9, 14:19 <b>13</b> [2] - 7:5, 86:21 <b>14</b> [6] - 4:11, 6:12, 6:14, 7:7, 82:12, 87:17 <b>142</b> [1] - 5:3 <b>143</b> [2] - 5:4, 5:5 <b>144</b> [1] - 5:6 <b>15</b> [3] - 7:9, 82:12, 89:12 <b>15th</b> [1] - 12:17 <b>16</b> [2] - 7:11, 89:16 <b>160</b> [1] - 59:18 <b>17</b> [2] - 7:13, 117:6 <b>18</b> [2] - 7:15, 117:10 <b>182</b> [1] - 95:17 <b>19</b> [2] - 7:17, 119:27 <b>19-20</b> [1] - 48:9 <b>19-20.....</b> [1] - 6:17 <b>1st</b> [3] - 1:12, 8:5, 120:19	<b>2013</b> [1] - 10:24 <b>2016</b> [1] - 92:20 <b>2018</b> [1] - 49:25 <b>2019</b> [2] - 1:5, 1:13 <b>2019-2010</b> [2] - 4:7, 8:27 <b>2020</b> [18] - 6:4, 6:8, 6:21, 6:23, 6:25, 7:5, 7:9, 7:13, 7:17, 9:13, 14:18, 70:6, 72:15, 86:21, 89:12, 92:21, 117:6, 119:27 <b>2021</b> [1] - 92:22 <b>207,000</b> [1] - 117:16 <b>220</b> [1] - 87:11 <b>22070</b> [1] - 1:14 <b>2500</b> [1] - 54:11 <b>287</b> [2] - 1:16, 146:25	<b>51993</b> [2] - 6:11, 14:20 <b>51994</b> [2] - 6:12, 14:21 <b>51996</b> [2] - 6:22, 70:7 <b>5211</b> [1] - 78:5 <b>52300</b> [2] - 7:18, 119:28 <b>52730</b> [3] - 6:24, 6:26, 72:16 <b>59</b> [1] - 1:14 <b>5th</b> [1] - 76:25
			<b>3</b>	<b>6</b>
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## COUNTY COMMISSION

BALDWIN COUNTY  
312 Courthouse Square, Suite 12  
BAY MINETTE, ALABAMA 36507  
(251) 937-0264  
Fax (251) 580-2500  
www.baldwincountyal.gov

MEMBERS  
DISTRICT 1. JAMES E. BALL  
2. JOE DAVIS III  
3. BILLIE JO UNDERWOOD  
4. CHARLES F. GRUBER

May 28, 2019

ATTACHMENT NO.

1

Mr. Wayne Dyess  
County Administrator  
Baldwin County Commission  
312 Courthouse Square, Suite 12  
Bay Minette, Alabama 36507

Dear Mr. Dyess:

Pursuant to Section 11-3-8 (b), Code of Alabama 1975, "A county commission may schedule a special meeting [of the Baldwin County Commission] when determined necessary in writing by a majority of the members of the commission, or in the case of an emergency, upon call of the chair."

Therefore, taking into account the aforementioned, coupled with the fact that this request is not styled an emergency, please be advised that a majority of members of the Baldwin County Commission have determined in writing and by this instrument that it is necessary to conduct Special Meetings of the Baldwin County Commission for the dates/times/places as follows:

**Monday, July 15, 2019**

8:30 a.m.  
Baldwin County Central Annex  
County Commission Conference Room  
22251 Palmer Street  
Robertsdale, Alabama 36567

**Thursday, July 18, 2019**

1:30 p.m.  
Baldwin County Central Annex  
County Commission Conference Room  
22251 Palmer Street  
Robertsdale, Alabama 36567

**Thursday, August 1, 2019**

8:30 a.m.  
Baldwin County Central Annex II Building  
Third Floor Conference Room  
22070 Highway 59  
Robertsdale, Alabama 36567

**Thursday, August 8, 2019**

8:30 a.m.  
Baldwin County Central Annex  
County Commission Conference Room  
22251 Palmer Street  
Robertsdale, Alabama 36567

**Thursday, August 15, 2019**

8:30 a.m.  
Fairhope Satellite Courthouse  
County Commission Conference Room  
1100 Fairhope Avenue  
Fairhope, Alabama 36532

**Tuesday, August 27, 2019**

10:30 a.m.  
Fairhope Satellite Courthouse  
County Commission Conference Room  
1100 Fairhope Avenue  
Fairhope, Alabama 36532

**Wednesday, August 28, 2019**

8:30 a.m.  
Baldwin County Central Annex  
County Commission Conference Room  
22251 Palmer Street  
Robertsdale, Alabama 36567


The purpose for the special meeting is to:


- [1] Conduct Baldwin County Fiscal Year 2019-2020 Budget Deliberations.

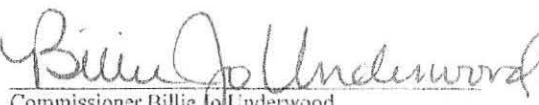
Please make the necessary arrangements for the conduct of said Special Meetings.

Sincerely,

  
\_\_\_\_\_  
Commissioner Charles F. Gruber  
Chairman

  
\_\_\_\_\_  
Commissioner James E. Ball

  
\_\_\_\_\_  
Commissioner Joe Davis, III

  
\_\_\_\_\_  
Commissioner Billie Jo Underwood  
Vice Chairman



# FY 2020 Projected Line Item Budget Report

**Fund** 00001 General Fund  
**Dept** 51700 Finance & Accounting

ATTACHMENT NO.

2

Object Act	Sub Act	Description	FY 2016 Actuals	FY 2017 Actuals	FY 2018 Actuals	FY 2019 YTD Actuals	FY 2019 Annual Budget	Projected FY 2020 Budget
5103		Overtime	738	216	1,933	66	2,000	3,000
5105		Car Allowance	-	-	-	-	-	-
5106		Longevity	6,500	8,000	9,000	9,500	9,500	9,000
5113		Salaries	651,756	631,076	653,239	527,294	685,210	710,998
5114	01	BP Spill Labor/Benifits	-	-	-	-	-	-
5114	02	Hurr Isaac Labor/Benefits	-	-	-	-	-	-
5121		Retirement	33,832	35,976	33,073	24,566	42,058	41,414
5121	01	Administrator's ICMA	-	-	-	-	-	-
5121	02	Retirement Tier II	5,991	4,125	3,843	3,016	-	-
5122		Health Insurance	82,688	77,462	74,146	56,080	79,821	73,543
5123		Life Insurance	486	416	405	316	627	517
5124		Social Security	47,121	45,653	47,585	38,519	53,298	55,311
5125		Workers Comp	1,739	1,544	1,329	1,388	1,370	1,352
5126		Unemployment Insurance	-	-	-	-	1,233	1,067
5127		Air Medcare	-	-	-	495	-	495
5129		Disability	1,325	1,113	1,141	856	1,583	1,119
5150		Contract Services	15,590	11,471	20,780	13,145	20,000	21,000
5150	99	Temporary Labor	-	-	1,963	-	-	-
5153		Pest Control	121	74	-	-	100	100
5156		Drug Test	120	122	135	51	300	200
5162		Bank Fees & Costs	8,757	15,535	16,073	10,599	20,000	15,000
5164		Accounting & Auditing Ser.	16,992	12,212	12,384	15,824	20,000	20,000
5170		Training	3,030	3,416	4,019	1,706	5,500	5,500
5171		Dues	-	-	160	-	200	200
5211		Office Supplies	15,070	16,234	12,087	5,091	17,000	17,000
5211	1	Office/Computer Equipment	702	1,774	2,398	735	3,000	3,000
5212		Gas & Oil	-	16	-	-	-	-
5219		Misc. Supplies	166	346	152	151	200	200
5219	01	County Maps	-	45	-	-	-	-
5219	02	County Flags	52	2,017	(1,822)	1,358	800	1,600
5221		Building Rental	-	-	-	-	-	-
5223		Copy Machine Rental	6,945	7,194	5,927	3,875	7,500	7,500
5227		Office Equipment Rental	3,040	3,679	3,679	1,840	3,700	3,700
5231		Building Repairs & Maint	80	122	2	30	500	500
5233		Office Eqmt. Repair & Maint.	-	-	-	-	-	-
5234		Repairs & Maint. M. V.	-	-	-	14	-	500

# FY 2020 Projected Line Item Budget Report

**Fund** 00001 General Fund  
**Dept** 51700 Finance & Accounting

Object Act	Sub Act	Description	FY 2016 Actuals	FY 2017 Actuals	FY 2018 Actuals	FY 2019 YTD Actuals	FY 2019 Annual Budget	Projected FY 2020 Budget
5235		Computer & Software Maint.	43,074	45,194	42,320	19,506	21,506	20,000
5235	001	Computer Support Services	10,762	6,057	8,830	61,615	63,269	65,749
5240		Utilities	-	-	-	-	-	-
5240	01	Electricity	-	-	-	-	-	-
5240	02	Water & Sewage	-	-	-	-	-	-
5240	03	Natural Gas	-	-	-	-	-	-
5240	04	Garbage Service	-	-	-	-	-	-
5251		Telephone	9,345	9,200	9,351	6,839	9,300	9,300
5252		Postage	44	102	23	92	200	200
5253		Advertising	2,749	2,732	2,550	2,066	3,000	3,000
5260		Travel	3,085	2,410	1,986	1,599	4,000	4,000
5260	89	Taxable Meals	-	-	15	75	-	100
5272		Insurance: M. V.	-	-	-	-	-	-
5273		Surety Bonds	-	375	375	1,475	2,200	2,000
5409		Subscriptions	350	362	315	388	500	500
5410		Books	-	-	-	-	-	-
5499		Other Misc Expenditures	-	-	40	-	-	-
Totals			\$ 972,248.05	\$ 946,268.19	\$ 969,437.22	\$ 810,166.93	\$ 1,079,475.00	\$ 1,098,665.00

Department	Requestor	Budget Amount		Account Code
Accounting/Finance - Personnel	Donna Bryars	8,007	plus fringe	51700 salaries/fringe

ATTACHMENT NO.

3

**\*\*Fringe represents around 20% of the salary cost - fringe not included in numbers below**

Department	Description	Current Salary	Revised Salary	Difference	Totals by Dept
Accounting/Finance	Promote two Senior Accountants, PID806 & PID3000, (EC-08) to Chief Compliance Officers (EC-09)	160,133	168,140	8,007	8,007

# FY 2020 Projected Line Item Budget Report

ATTACHMENT NO.

4

Fund 00001 General Fund  
Dept 51125 Administrator & Central Adm

Object Act	Sub Act	Description	FY 2016 Actuals	FY 2017 Actuals	FY 2018 Actuals	FY 2019 YTD Actuals	FY 2019 Annual Budget	Projected FY 2020 Budget
5103		Overtime	875	1,366	1,380	987	2,000	2,000
5105		Car Allowance	-	-	-	-	-	-
5106		Longevity	2,500	3,000	3,000	3,000	3,000	2,500
5113		Salaries	169,121	172,087	195,372	193,621	303,051	508,603
5114		Grant Support/Salary Offset	-	-	-	-	-	-
5114	01	BP Spill Labor/Benifits	-	-	-	-	-	-
5114	02	Hurr Isaac Labor/Benefits	-	-	-	-	-	-
5121		Retirement	8,413	11,512	8,439	6,534	18,669	29,614
5121	01	Administrator's ICMA	-	-	-	-	-	-
5121	02	Retirement Tier II	1,969	1,894	2,459	4,074	-	-
5122		Health Insurance	43,958	47,080	45,721	41,126	66,536	77,266
5123		Life Insurance	166	154	177	170	456	423
5124		Social Security	11,180	11,703	13,525	13,695	23,566	39,253
5125		Workers Comp	567	410	360	482	606	967
5126		Unemployment Insurance	-	-	1,854	2,409	547	764
5127		Air Medicare	-	-	-	315	-	405
5129		Disability	375	307	346	355	700	801
5150		Contract Services	1,048	1,201	1,155	108	85,000	104,000
5150	01	Videoing Comm Meetings	52,385	52,188	27,302	55,081	52,500	90,000
5150	011	Video Productions/Documentar	-	-	-	-	-	-
5150	012	Other Video Expenses	-	-	-	-	-	-
5150	013	Video Prod BOE Meetings	1,777	-	-	-	-	-
5150	02	Court Reporter for W Shops	18,695	21,196	16,228	11,989	25,000	25,000
5150	03	Commission Sponsored Events	-	-	840	2,242	7,500	7,500
5150	99	Temporary Labor	-	-	-	-	-	-
5153		Pest Control	102	138	348	314	350	350
5154		Legal Services	-	-	-	-	-	-
5156		Employee Drug Test	70	-	200	342	150	150
5163		Data Processing	-	-	-	-	-	-
5165		Engineering Services	-	-	-	-	-	-
5170		Training	1,770	790	2,240	330	3,000	2,000
5171		Dues	33,434	18,457	18,457	3,222	18,500	18,500
5211		Office Supplies	6,573	6,763	10,110	14,607	12,000	14,000
5211	1	Office/Computer Equipment	702	1,926	3,297	29,179	29,000	5,000
5211	2	Video Equipment	-	-	-	-	-	-

## FY 2020 Projected Line Item Budget Report

Fund 00001 General Fund  
 Dept 51125 Administrator & Central Adm

Object Act	Sub Act	Description	FY 2016 Actuals	FY 2017 Actuals	FY 2018 Actuals	FY 2019 YTD Actuals	FY 2019 Annual Budget	Projected FY 2020 Budget
5212		Gas and Oil	464	1,014	1,535	762	1,548	1,315
5219		Misc. Supplies	4,323	4,190	3,189	6,811	4,000	4,000
5219	01	County Maps	-	(45)	-	-	-	-
5219	02	EPA Compliance Fuel	8,800	-	-	-	-	-
5221		Building Rental	-	-	-	-	-	-
5221	01	Fairhope BRAT HUB	24,000	34,800	27,600	27,600	34,800	27,600
5223		Copy Machine Rental	6,492	7,704	6,267	4,318	8,000	7,700
5227		Office Equipment Rental	8	8	8	8	10	9
5230		Landscaping	-	-	-	-	-	2,000
5231		Building Repairs & Maint	18,992	23,488	10,685	6,754	40,000	90,000
5233		Office Eqmt. Repair & Maint.	-	-	-	-	-	-
5234		Repair & Mt Motor Veh	373	3,464	1,153	461	2,000	1,500
5235		Computer & Software Maint.	8,897	6,997	214	8,498	45,000	35,500
5235	001	Computer Support Services	25,391	11,485	16,678	12,197	17,611	17,066
5251		Telephone	36,344	35,930	36,593	26,509	37,500	37,500
5252		Postage	10,452	11,155	10,694	7,505	10,000	11,000
5253		Advertising	2,008	1,209	1,111	1,241	3,000	2,000
5260		Travel	895	408	2,278	242	2,500	2,000
5260	89	Taxable Meals	-	-	-	-	-	-
5272		Motor Veh Insurance	264	-	-	-	260	260
5273		Surety Bonds	100	175	100	5,185	5,200	200
5407		Title	18	1	-	-	-	-
5409		Subscriptions	-	-	-	-	-	-
5410		Books	-	-	-	-	-	-
5499		Misc Other Current Expenses	-	-	(22)	-	-	-
5500		Capital	4,474	53,239	93,989	-	40,920	-
5580		Computer Equipment	-	-	-	-	-	-
Totals			\$ 507,976.11	\$ 547,396.81	\$ 564,882.23	\$ 492,272.64	\$ 904,480.00	\$ 1,168,746.00



## FY 2020 Projected Line Item Budget Report

Fund      00001 General Fund  
Dept      51992 Central Annex

Object Act	Sub Act	Description	FY 2016 Actuals	FY 2017 Actuals	FY 2018 Actuals	FY 2019 YTD Actuals	FY 2019 Annual Budget	Projected FY 2020 Budget
5103		Overtime	1,657	1,400	801	1,766	1,000	1,000
5106		Longevity	1,500	1,000	1,000	2,000	2,000	1,000
5113		Salaries	93,826	82,880	91,199	70,469	97,559	92,427
5121		Retirement	4,216	3,887	2,711	1,823	6,032	5,419
5121	02	Retirement Tier II	1,446	1,435	2,200	2,069	-	-
5122		Health Insurance	23,525	15,744	16,098	13,442	17,384	18,253
5123		Life Insurance	109	77	106	93	114	141
5124		Social Security	6,274	5,752	6,357	4,983	7,694	7,224
5125		Workers Comp	2,767	2,703	1,907	2,393	2,270	2,288
5126		Unemployment Insurance	-	-	-	-	175	139
5127		Air Medcare	-	-	-	135	-	135
5129		Disability	173	122	159	129	225	146
5150		Contract Services	750	906	915	624	1,000	1,000
5150	99	Temporary Labor	-	-	1,087	-	-	-
5153		Pest Control	72	1,368	518	392	1,000	1,000
5156		Drug Testing	111	-	93	-	100	100
5170		Training	110	-	45	-	100	100
5206		Medical Supplies	88	-	-	-	-	-
5211		Office Supplies	2,507	3,751	3,620	1,493	3,000	3,000
5211	1	Office/Computer Equipment	387	2,400	2,217	1,608	3,000	23,962
5212		Gas & Oil	8	1	-	-	-	-
5215		Tires	-	-	-	-	-	-
5216		Cleaning Supplies	7,890	1,775	6,577	5,351	7,000	7,000
5219		Misc. Supplies	405	8,922	905	198	1,000	500
5219	001	Small Misc. Equipmt.	261	-	-	-	-	-
5223		Copy Machine Rental	2,906	2,893	2,638	2,197	3,000	3,000
5228		Uniforms	2	15	3	-	100	150
5229		Postage Meter Rental	4,204	4,204	4,091	3,800	4,500	4,500
5230		Landscaping	74	156	780	-	1,000	1,000
5231		Building Repairs & Maint	19,612	23,230	24,615	17,567	23,000	49,038
5231	001	Paint Central Annex	-	25,985	-	-	-	-
5233		Office Eqmt. Repair & Maint.	-	6,941	4,659	-	4,000	4,000
5234		Repairs & Maint. M. V.	262	(20)	-	-	-	-
5235	001	Computer Support Services	-	-	-	3,068	-	-
5240		Utilities	-	-	-	-	-	-

## FY 2020 Projected Line Item Budget Report

Fund      00001   General Fund  
 Dept      51992   Central Annex

Object Act	Sub Act	Description	FY 2016 Actuals	FY 2017 Actuals	FY 2018 Actuals	FY 2019 YTD Actuals	FY 2019 Annual Budget	Projected FY 2020 Budget
5240	01	Electricity	-	-	-	-	-	-
5240	02	Water & Sewage	-	-	-	-	-	-
5240	03	Natural Gas	-	-	-	-	-	-
5251		Telephone	393	215	150	1	238	238
5252		Postage	29	26	21	7	100	100
5253		Advertising	-	15	-	-	-	-
5260		Travel	32	58	137	109	200	200
5272		Insurance: M. V.	-	-	-	-	-	-
5409		Subscriptions	-	-	-	-	-	-
5499		Other Misc. Expenditures	-	1,333	-	7,532	500	1,000
5500		Capital	-	-	-	-	-	-
Totals			\$ 175,594.77	\$ 199,174.90	\$ 175,607.45	\$ 143,249.99	\$ 187,291.00	\$ 228,060.00



## FY 2020 Projected Line Item Budget Report

**Fund**      **00001 General Fund**  
**Dept**      **51993 Foley Courthouse**

Object Act	Sub Act	Description	FY 2016 Actuals	FY 2017 Actuals	FY 2018 Actuals	FY 2019 YTD Actuals	FY 2019 Annual Budget	Projected FY 2020 Budget
5103		Overtime	257	131	217	765	750	750
5106		Longevity	2,000	2,000	2,500	2,000	2,000	2,000
5113		Salaries	93,195	95,939	98,623	75,037	97,815	99,442
5121		Retirement	5,747	5,865	4,329	3,279	6,032	5,812
5121	02	Retirement Tier II	-	-	936	908	-	-
5122		Health Insurance	19,791	19,943	19,503	16,411	22,778	23,917
5123		Life Insurance	125	109	110	93	171	141
5124		Social Security	6,624	6,782	7,026	5,372	7,693	7,818
5125		Workers Comp	2,635	2,654	2,411	1,390	2,282	2,277
5126		Unemployment Insurance	-	-	-	-	175	149
5127		Air Medicare	-	-	-	135	-	135
5129		Disability	193	168	165	139	226	157
5150		Contract Services	608	1,041	1,140	1,008	1,200	1,200
5150	99	Temporary Labor	-	-	3,352	-	-	-
5153		Pest Control	533	856	881	162	500	500
5156		Employee Drug Test	370	133	196	-	100	100
5170		Training	-	-	-	-	100	100
5171		Dues	-	-	-	-	-	-
5206		Medical Supplies	-	-	-	-	-	-
5211		Office Supplies	570	3,698	1,828	2,472	2,500	2,700
5211	1	Office/Computer Equipment	41	4,060	59	319	1,000	1,000
5212		Gas & Oil	-	-	-	-	-	-
5215		Tires	28	-	-	-	1,000	1,000
5216		Cleaning Supplies	6,241	6,200	6,843	8,434	5,300	6,400
5219		Misc. Supplies	-	-	-	1,071	-	1,000
5223		Copy Machine Rental	-	1,639	3,496	3,138	3,500	3,500
5228		Uniforms	-	-	-	107	-	150
5229		Postage Meter Rental	3,005	4,133	4,133	3,102	5,000	5,000
5230		Landscaping	-	-	80	632	-	1,000
5231		Building Repairs & Maint	23,899	65,572	43,482	21,240	35,000	35,000
5235	001	Computer Support Services	-	-	-	146	-	-
5240		Utilities	-	-	-	-	-	-
5240	01	Electricity	-	-	-	-	-	-
5240	02	Water & Sewage	-	-	-	-	-	-
5240	03	Natural Gas	-	-	-	-	-	-

## FY 2020 Projected Line Item Budget Report

**Fund**      **00001 General Fund**  
**Dept**      **51993 Foley Courthouse**

Object Act	Sub Act	Description	FY 2016 Actuals	FY 2017 Actuals	FY 2018 Actuals	FY 2019 YTD Actuals	FY 2019 Annual Budget	Projected FY 2020 Budget
5240	04	Garbage Service	-	-	-	-	-	-
5240	05	Cable TV	809	874	1,048	908	900	900
5251		Telephone	1,234	1,233	1,087	532	1,148	1,148
5252		Postage	20	1	12	2	20	20
5253		Advertising	-	-	461	-	-	-
5260		Travel	-	-	-	-	-	-
5270		Insurance	-	-	-	-	-	-
5409		Subscriptions	188	137	138	142	200	200
5500		Capital	-	-	9,962	-	-	-
5599	001	CIP- Reroof Foley Courthouse	4,257	-	-	-	-	-
Totals			\$ 172,368.69	\$ 223,167.73	\$ 214,016.11	\$ 148,940.67	\$ 197,390.00	\$ 203,516.00

## FY 2020 Projected Line Item Budget Report

Fund 00001 General Fund  
Dept 51994 Fairhope Courthouse

Object Act	Sub Act	Description	FY 2016 Actuals	FY 2017 Actuals	FY 2018 Actuals	FY 2019 YTD Actuals	FY 2019 Annual Budget	Projected FY 2020 Budget
5103		Overtime	833	455	746	478	1,000	1,000
5106		Longevity	1,500	1,500	2,000	2,000	2,000	2,500
5113		Salaries	94,968	98,179	104,194	82,443	106,790	110,112
5121		Retirement	5,892	6,437	6,013	4,660	6,596	6,445
5122		Health Insurance	13,390	14,599	14,989	12,049	16,182	16,992
5123		Life Insurance	118	102	87	64	171	141
5124		Social Security	7,078	7,291	7,812	6,205	8,400	8,692
5125		Workers Comp	2,620	2,545	2,370	2,601	2,467	2,529
5126		Unemployment Insurance	-	-	-	-	192	165
5127		Air Medcare	-	-	-	135	-	135
5129		Disability	195	173	184	153	246	173
5150		Contract Services	2,229	1,218	2,398	2,059	2,000	2,000
5150	99	Temporary Labor	(639)	-	-	-	-	-
5153		Pest Control	894	849	354	266	500	600
5156		Drug Test	-	-	-	-	-	-
5170		Training	-	-	-	153	-	100
5171		Dues	-	-	-	-	-	-
5206		Medical Supplies	294	209	-	-	-	-
5211		Office Supplies	2,039	1,695	1,840	1,795	1,900	1,900
5211	1	Small Office Equipmt.	2,298	1,042	214	299	1,000	1,000
5212		Gas & Oil	30	219	344	107	134	37
5216		Cleaning Supplies	4,954	5,497	6,687	5,835	6,200	6,200
5219		Misc. Supplies	721	207	389	285	200	200
5219	001	Small Misc. Equipmt.	-	421	161	106	200	3,232
5223		Copy Machine Rental	2,138	1,949	3,334	1,764	2,100	2,500
5227		Office Equipment Rental	661	570	-	-	-	-
5228		Uniforms	-	-	-	10	-	-
5229		Postage Meter Rental	1,992	1,717	2,287	1,148	2,300	2,300
5230		Landscaping	2,872	3,976	3,546	2,388	5,000	5,000
5231		Building Repairs & Maint	28,169	31,299	28,918	23,563	96,656	40,000
5233		Office Eqmt. Repair & Maint.	-	-	495	-	-	-
5234		Repairs & Maint. M. V.	643	351	980	210	500	500
5235	001	Computer Support Services	-	-	-	146	-	-
5240		Utilities	-	-	-	-	-	-
5240	01	Electricity	-	-	-	-	-	-

## FY 2020 Projected Line Item Budget Report

**Fund**      **00001 General Fund**  
**Dept**      **51994 Fairhope Courthouse**

Object Act	Sub Act	Description	FY 2016 Actuals	FY 2017 Actuals	FY 2018 Actuals	FY 2019 YTD Actuals	FY 2019 Annual Budget	Projected FY 2020 Budget
5240	02	Water & Sewage	-	-	-	-	-	-
5240	03	Natural Gas	-	-	-	-	-	-
5240	04	Garbage Service	-	-	-	-	-	-
5251		Telephone	622	626	784	1,037	980	980
5252		Postage	100	64	62	35	100	100
5253		Advertising	-	-	-	992	-	-
5260		Travel	273	-	-	-	100	100
5272		Insurance: M. V.	-	-	-	-	-	-
5409		Subscriptions	36	36	37	39	40	40
5499		Other Misc Expenditures	-	-	-	-	100	100
5500		Capital	-	-	-	-	-	-
5500	001	F'HOPE Courthouse 2nd Floor	-	-	-	-	-	1,200,000
Totals			\$ 176,917.43	\$ 183,225.81	\$ 191,222.79	\$ 153,023.24	\$ 264,054.00	\$ 1,415,773.00

Department	Requestor	Budget Amount		Account Code	Notes
Administration - Personnel	Wayne/Anu	18,782	plus fringe	51125 salaries/fringe	
Administration - Strategic plan carryover from FY19 plus 20k	Wayne Dyess	100,000		51125.5150	
Administration - Public Records Request software	Anu Gary	12,000		51125.5235	
Administration - Commission Chambers flooring carryover from FY19 plus 25k	Anu Gary	50,000		51125.5231	
Administration - Central Annex - Robertsdale - furniture	Keri Green	21,462		51992.5211.1	
Administration - Central Annex - Robertsdale - floors	Keri Green	25,783		51992.5231	
Administration - Fairhope Courthouse - small floor scrubber	Gloria Bitto	3,232		51994.5219.001	

ATTACHMENT NO.  
5

**\*\*Fringe represents around 20% of the salary cost - fringe not included in numbers below**

Department	Description	Current Salary	Revised Salary	Difference	Totals by Dept
Administration	Create/Promote/Abolish - one Admin Support Specialist I (PID735) to Admin Support Specialist II	27,637	29,632	1,995	
	Create/Promote/Abolish - two Admin Support Specialist III (PID5151 & PID5362) to Admin Support Specialist IV	65,828	71,452	5,624	
	Increase for Assistant Records Manager (new title: Assistant Administrative Services Manager)	51,951	57,146	5,195	
	Increase for Administration/Records Manager (new title: Administrative Services Manager)	59,032	65,000	5,968	18,782

ATTACHMENT NO.  
6



## **BUILDING MAINTENANCE BUDGET SUGGESTIONS FOR FY 19-20**

1. **Request:** Promote all Building Maintenance Engineer IIIs from Grade J to Grade K.  
**Justification:** Engineer IIs received a raise approximately two years ago, which moved those very close to the Engineer IIIs that has been here a lot longer.
2. **Request:** Create two (2) Building Maintenance Engineer IV positions (Grade L), abolish two (2) Building Maintenance Engineer III. Promote Brook and Steve to Building Maintenance IV.  
**Justification:** Both men are maxed out on the pay scale, they will not receive raises for the rest of the time they are employed with the County unless they are promoted.
3. **Request:** Promote both Building Maintenance Supervisors from Grade K to Grade M. Promote Chris Bulman two steps behind Derrick Crocker.  
**Justification:** Chris Bulman makes a lot less than his subordinates. He needs to be moved up to what the other area supervisor makes.
4. **Request:** Create 1 HVAC & Preventive Maintenance Tech (Grade L) & 1 Plumber Tech (since October 1, 2018-June 6, 2019, we spent approximately \$550,000.00 (minus chiller work) to Star Service, T&M, Trane, Wiley Service & \$24,000.00 to Roto Rooter).  
**Justification:** Shorthanded, need four (4) additional men but if we can get 1 HVAC & 1 Plumber that would help us tremendously.
5. **Request:** Fork Lift for Building Maintenance = Approximately \$20,000.00.  
**Justification:** For safety issues, so the men don't have to pick up extremely heavy crate/boxes when orders are received.
6. **Request:** Foley Chiller Upgrade = \$105,918.00.  
**Justification:** Cheaper to replace than to repair.
7. **Request:** Walters Controls - Controls for a/c for 5 buildings = \$40,000.00.  
**Justification:** Staff needs to have access to the software to control the chillers at all locations.
8. **Request:** Water Jetter for the Building Maintenance Department = Approximately \$7,000.00.  
**Justification:** We've spent approximately \$24,000.00 to Roto Rooter)
9. **Request:** 2-2500HD Trucks = Approximately \$70,000.00.  
**Justification:** To replace 2 older trucks with newer trucks.
10. **Request:** Roof repairs throughout County = Approximately \$491,000.00
11. **Request:** Freon a/c change out from R-22 to 410A = Approximately \$80,000.00.  
**Justification:** Federal guideline. When a R-22 unit goes out, it has to be replaced with 410-A unit.
12. **Request:** LED Lighting = Approximately \$20,000.00.  
**Justification:** Replacing all lighting to LED, more cost effective.
13. **Request:** Coliseum Arena Speaker Repair = Approximately \$2,000.00.  
Sonny Hankins' request.

ATTACHMENT NO.

7

\*\*\*Attached: Personnel pay raise table and 2019-2020 roofing projects,

# FY 2020 Projected Line Item Budget Report

ATTACHMENT NO.

7

Fund 00001 General Fund  
Dept 51995 Building Maintenance Dept.

Object Act	Sub Act	Description	FY 2016 Actuals	FY 2017 Actuals	FY 2018 Actuals	FY 2019 YTD Actuals	FY 2019 Annual Budget	Projected FY 2020 Budget
5103		Overtime	4,204	9,058	11,443	8,408	10,000	10,000
5105		Car Allowance	-	-	-	-	-	-
5106		Longevity	6,000	6,000	7,000	8,500	8,500	10,000
5113		Salaries	501,765	487,811	546,226	466,324	630,741	777,084
5114		Salary/Benefit offset	-	-	-	-	-	-
5114	02	Hurr Isaac Labor/Benefits	-	-	-	-	-	-
5121		Retirement	26,095	26,531	25,968	21,949	39,212	45,651
5121	02	Retirement Tier II	4,843	4,965	5,213	4,377	-	-
5122		Health Insurance	85,673	83,772	87,674	78,445	100,112	129,032
5123		Life Insurance	477	394	439	375	798	752
5124		Social Security	36,364	35,770	40,389	34,283	49,667	60,975
5125		Workers Comp	24,706	23,757	18,539	24,136	25,498	29,521
5126		Unemployment Insurance	-	-	-	-	1,136	1,166
5127		Air Medcare	-	-	-	585	-	720
5129		Disability	1,028	871	975	860	1,461	1,225
5150		Contract Services	6,734	5,824	5,628	3,621	10,000	10,000
5150	99	Temporary Labor	-	-	-	-	-	-
5153		Pest Control	305	310	715	651	1,000	1,000
5154		Legal Services	-	-	-	-	-	-
5156		Drug Test	284	391	289	220	200	200
5163		Data Processing	-	-	-	-	-	-
5170		Training	165	2,400	29	-	2,000	2,000
5171		Dues	-	-	-	-	-	-
5211		Office Supplies	2,765	178	1,591	2,880	2,400	2,400
5211	01	Sm Eqpmt Replacemt	-	-	-	74	-	1,000
5211	1	Office/Computer Equipment	-	-	-	339	-	500
5212		Gas & Oil	23,198	17,119	19,581	13,692	22,841	20,020
5214		Small Tools	7,100	6,311	12,994	9,271	13,000	13,000
5215		Tires	1,028	2,037	2,274	15	2,825	2,500
5216		Cleaning Supplies	-	-	-	-	-	-
5219		Misc. Supplies	8,692	8,701	6,654	18,432	20,000	20,000
5219	1	Small Equipment	-	-	-	-	-	-
5223		Copy Machine Rental	72	440	444	327	450	450



## FY 2020 Projected Line Item Budget Report

**Fund**      **00001 General Fund**  
**Dept**      **51995 Building Maintenance Dept.**

Object Act	Sub Act	Description	FY 2016 Actuals	FY 2017 Actuals	FY 2018 Actuals	FY 2019 YTD Actuals	FY 2019 Annual Budget	Projected FY 2020 Budget
5226		S T Eqmt. Rental	-	-	-	-	-	-
5228		Uniforms	2,282	1,767	1,020	1,475	4,275	2,500
5228	01	Personal Protection Equip	-	-	-	83	1,000	1,000
5228	02	Uniforms - Boots	-	-	1,200	3,017	1,500	1,500
5231		Building Repairs & Maint	182,561	154,148	106,782	180,623	150,000	150,000
5231	1	Special Bldg R & M Acct.	-	-	-	-	-	-
5231	7	Federal Compliance	22,307	12,489	-	-	20,000	20,000
5231	8	Latham Park Improvements	-	-	-	-	-	-
5234		Repairs & Maint. M. V.	4,139	11,180	6,092	7,431	10,000	10,000
5235	001	Computer Support Services	11,722	3,801	7,971	5,439	5,452	6,720
5240		Utilities	-	-	-	-	-	-
5240	01	Electricity	8,789	9,193	9,290	7,880	9,200	9,200
5240	02	Water & Sewage	-	-	-	-	-	-
5240	03	Natural Gas	-	-	-	-	-	-
5240	04	Garbage Service	-	-	-	-	-	-
5251		Telephone	13,498	13,749	14,693	10,604	13,499	14,000
5253		Advertising	1,047	1,709	863	2,394	1,000	1,200
5260		Travel	-	961	-	-	1,000	1,000
5260	89	Taxable Meals	-	-	-	-	-	-
5270		Insurance	3,600	-	346	(130,657)	4,400	2,000
5272		Insurance: M. V.	1,703	2,206	1,562	120,329	2,200	2,200
5273		Surety Bonds	-	-	-	-	-	-
5278		Deduction on Insurance Claims	-	-	-	-	-	-
5407		License Tags	1	4	1	77	20	20
5499		Other Misc. Expenditures	-	-	(32)	39	500	500
5500		Capital	-	-	36,243	6,880	-	-
5500	007	Federal Compliance Assets	33,100	-	-	-	-	-
5524		Building Additions	-	-	-	-	-	-
5550		Motor Vehicles	32,234	66,220	22,927	105,233	75,000	70,000
Totals			\$ 1,058,481.18	\$ 1,000,065.51	\$ 1,003,025.63	\$ 1,018,606.59	\$ 1,240,887.00	\$ 1,431,036.00

**Baldwin County Commission  
Budget Fund Summary  
Year to Date**

<b>Description</b>	<b>FY 2015 Annual</b>	<b>FY 2016 Annual</b>	<b>FY 2017 Annual</b>	<b>FY 2018 Annual</b>	<b>FY 2019 YTD</b>	<b>FY 2019 Annual Budget</b>	<b>FY 2020 Annual Budget</b>
<b>00104</b>							
<b>Legislative Del Off Fund</b>							
<b>Revenue</b>							
Taxes	0	0	0	0	0	0	(160,000)
Special Assessments	0	0	0	0	0	0	0
Licenses & Permits	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
Charges For Services	(54,022)	(55,277)	(59,838)	(61,296)	(44,821)	(60,000)	0
Miscellaneous Revenue	(311)	(936)	(1,897)	(3,690)	(4,848)	(3,600)	(1,000)
Fund Balance	0	0	0	0	0	19,768	28,639
<b>Total Revenue</b>	<b>(54,333)</b>	<b>(56,213)</b>	<b>(61,735)</b>	<b>(64,986)</b>	<b>(49,669)</b>	<b>(43,832)</b>	<b>(132,361)</b>
<b>Expenditures</b>							
Employee Compensation	140,059	143,993	144,282	139,324	120,868	146,747	186,928
Services Provided By Others	155	283	3,220	4,250	308	3,550	12,800
Supplies, Repairs & Maintenance	3,043	3,109	4,626	3,678	8,804	9,769	44,957
Utilities & Communication	13,571	12,597	12,696	13,165	10,889	13,336	26,836
Travel	416	3,795	2,189	2,281	4,048	16,500	54,000
Other Operating Expenditures	4,474	4,519	4,912	3,724	4,658	3,930	6,840
Capital Expenditures	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0
Intergovernmental	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>161,717</b>	<b>168,295</b>	<b>171,924</b>	<b>166,422</b>	<b>149,575</b>	<b>193,832</b>	<b>332,361</b>
<b>(Surplus)/Deficit Before Transfers</b>	<b>107,384</b>	<b>112,082</b>	<b>110,188</b>	<b>101,436</b>	<b>99,906</b>	<b>150,000</b>	<b>200,000</b>
<b>Transfers</b>							
Transfer In/Other Sources	(100,000)	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(200,000)
Transfer Out/Other Uses	0	0	0	0	0	0	0
Prior Period/Other Adjustments	0	0	0	0	0	0	0
<b>Net Transfers</b>	<b>(100,000)</b>	<b>(150,000)</b>	<b>(150,000)</b>	<b>(150,000)</b>	<b>(150,000)</b>	<b>(150,000)</b>	<b>(200,000)</b>
<b>YTD (Surplus) / Deficit</b>	<b>7,384</b>	<b>(37,918)</b>	<b>(39,812)</b>	<b>(48,564)</b>	<b>(50,094)</b>	<b>0</b>	<b>0</b>

# Baldwin County Commission

FY 2020 Budget  
Detailed Revenues

Fund 104 Legislative Del Off Fund

Object Act	Sub Act	Description	FY 2016	FY 2017	FY 2018	FY 2019 YTD	FY 2019 Budget	FY 2020 Budget
41212		Lease Tax	-	-	-	-	-	(160,000)
45210		Probate Fees	(55,277)	(59,838)	(61,296)	(44,821)	(60,000)	-
47100		Interest	(640)	(1,577)	(3,690)	(4,848)	(3,600)	(1,000)
47900	012	WC/Gen Liab Investment Refund	(296)	(320)	-	-	-	-
<b>Totals</b>		<b>104 Legislative Del Off Fund</b>	<b>(56,213)</b>	<b>(61,735)</b>	<b>(64,986)</b>	<b>(49,669)</b>	<b>(63,600)</b>	<b>(161,000)</b>

# Baldwin County Commission

Fund            104 Legislative Del Off Fund

FY 2020 Budget

Transfers IN

Object Act	Sub Act	Description	FY 2016	FY 2017	FY 2018	FY 2019 YTD	FY 2019 Budget	FY 2020 Budget
61100	001	TI From Gen Fund	(150,000)	-	(150,000)	(150,000)	(150,000)	(200,000)
<b>Totals</b>		<b>104 Legislative Del Off Fund</b>	<u>(150,000)</u>	<u>-</u>	<u>(150,000)</u>	<u>(150,000)</u>	<u>(150,000)</u>	<u>(200,000)</u>

# Baldwin County Commission

Fund	104 Legislative Del Off Fund		FY 2020 Budget					
Dept	104 Legislative Del Off Fund		Detailed Expenditures					
Object Act	Sub Act	Description	FY 2016	FY 2017	FY 2018	FY 2019 YTD	FY 2019 Budget	FY 2020 Budget
11000		Cash	39,098	40,945	46,533	47,248	-	-
13410		Accts Rec From Employees	-	-	-	-	-	-
13430		Interest Receivable	(19)	-	-	-	-	-
14100	001	Due From Gen Fund	-	-	-	-	-	-
14100	106	Due From Fund 106	-	-	-	-	-	-
14500		Due From Other Gov Units	634	(135)	(148)	(4,752)	-	-
14999		Interfund Clearing	-	0	-	(313)	-	-
14999	00001	Interfd. Clearing: From G Fund	-	-	-	-	-	-
21100		Accounts Payable	24	(619)	2,195	1,048	-	-
21101		Accounts Payable Manual	-	(458)	406	52	-	-
21150		Bank Fees Payable	(15)	-	-	15	-	-
21190		Received Not Vouchered	-	-	(280)	112	-	-
21701		Fed Income Taxes W/H Payable	-	-	-	-	-	-
21702		Fica Taxes Payable	-	-	-	-	-	-
21703	11	Employees Vol Life Premiums	-	-	-	-	-	-
21703	12	Employers Group Life Benefit	-	-	-	-	-	-
21703	13	Employer's LT Disability	-	-	-	-	-	-
21703	14	Employees' ST Disability	-	-	-	-	-	-
21703	4	AFLAC Payable	-	-	-	-	-	-
21703	45	VisonCare	-	-	-	-	-	-
21703	790	Dental 790 Payable	-	-	-	-	-	-
21703	81	BC/BS Ins Payable	(377)	-	-	-	-	-
21704	1	State Retirement Tier 1 Payabl	-	-	-	-	-	-
21704	6	State Retirement Tier 2 Payabl	-	-	-	-	-	-
21705		State Inc Tax W/H Payable	-	-	-	-	-	-
21705	051	SUI Tax payable	-	-	-	-	-	-
21706		Garnishments Payable	-	-	-	-	-	-
21715	1	United Fund North	-	-	-	-	-	-
21715	4	Sam's Club Membership	-	-	-	-	-	-
21717		Sect 125 Med Reimb Pay.	-	-	-	-	-	-
21902		Est Liability for OPEB	-	-	-	-	-	-
22000	001	Due To Gen Fund	0	(0)	0	437	-	-
22000	106	Due to Fund 106	-	-	-	-	-	-



# Baldwin County Commission

Fund	104 Legislative Del Off Fund		FY 2020 Budget					
Dept	104 Legislative Del Off Fund		Detailed Expenditures					
Object Act	Sub Act	Description	FY 2016	FY 2017	FY 2018	FY 2019 YTD	FY 2019 Budget	FY 2020 Budget
22000	109	Due to Fund 109	-	-	-	-	-	-
22000	111	Due to Fund 111	-	-	-	-	-	-
22000	143	Due to Fund 143	-	-	-	-	-	-
29905		Accrued Wages	(877)	(281)	252	4,413	-	-
29910		Burden Clearing For Taxes	(66)	(22)	23	330	-	-
29920		Burden Clearing For Benifits	(484)	382	(417)	1,505	-	-
34110		Reserved for Encumbrances	31	-	-	-	-	-
35000		Fund Balance	(31)	-	-	-	19,768	28,639
41212		Lease Tax	-	-	-	-	-	(160,000)
45210		Probate Fees	(55,277)	(59,838)	(61,296)	(44,821)	(60,000)	-
47100		Interest	(640)	(1,577)	(3,690)	(4,848)	(3,600)	(1,000)
47900	012	WC/Gen Liab Investment Refund	(296)	(320)	-	-	-	-
5153		Pest Control	117	148	89	89	150	450
5162		Bank Fees & Costs	-	-	-	-	-	100
5211		Office Supplies	-	-	-	-	500	2,500
5211	1	Sm Office/Comp Eqpt	-	-	-	-	500	4,500
5219		Misc. Supplies	-	-	-	-	-	-
5223		Copy Machine Rental	648	736	729	951	740	740
5227		Office Equipment Rental	-	-	-	-	-	4,000
5231		Building Repairs & Maint	-	-	-	-	-	3,500
5240		Utilities	-	-	-	-	-	-
5240	01	Electricity	-	-	-	-	-	-
5251		Telephone	12	7	0	0	-	-
5252		Postage	84	88	7	-	150	1,000
5253		Advertising	-	-	-	-	-	1,000
5260		Travel	-	-	-	-	500	9,000
5409		Subscriptions	-	-	-	-	100	500
61100	001	TI From Gen Fund	(150,000)	(150,000)	(150,000)	(150,000)	(150,000)	(200,000)
80000		Prior Period Adjustment	-	-	-	-	-	-
Totals			104 Legislative Del Off Fund					
			\$ (167,435)	\$ (170,945)	\$ (165,597)	\$ (148,536)	\$ (191,192)	\$ (305,071)

# Baldwin County Commission

Fund 104 Legislative Del Off Fund  
Dept 51904 Legislative office Bay Minette

FY 2020 Budget  
Detailed Expenditures

Object Act	Sub Act	Description	FY 2016	FY 2017	FY 2018	FY 2019 YTD	FY 2019 Budget	FY 2020 Budget
5103		Overtime	-	-	-	-	-	-
5106		Longevity	-	-	-	-	-	-
5113		Salaries	113,435	114,281	110,221	96,586	114,000	60,000
5121		Retirement	3,630	3,663	1,747	1,396	6,977	3,480
5121	02	Retirement Tier II	3,227	3,037	3,979	3,574	-	-
5122		Health Insurance	14,474	14,084	14,572	11,521	16,182	11,328
5123		Life Insurance	125	109	112	89	171	94
5124		Social Security	8,575	8,639	8,256	7,184	8,721	4,590
5125		Workers Comp	290	271	236	231	228	114
5126		Unemployment Insurance	-	-	-	-	205	90
5127		Air Medicare	-	-	-	135	-	-
5129		Disability	239	196	201	153	263	94
5150		Contract Services	108	90	153	79	200	4,000
5150	99	Temporary Labor	-	2,808	3,835	-	3,000	8,000
5154		Legal Services	-	-	-	-	-	-
5156		Drug Test	-	-	-	-	-	-
5162		Bank Fees & Costs	58	174	174	131	200	200
5170		Training	-	-	-	-	-	-
5171		Dues	-	-	-	10	-	50
5211		Office Supplies	-	-	610	764	500	3,000
5211	1	Sm Office/Comp Eqpt	-	1,254	247	-	250	4,500
5212		Gas & Oil	-	1	2	1	-	-
5218		Food	-	-	-	235	-	-
5219		Misc. Supplies	92	494	510	45	2,000	15,000
5231		Building Repairs & Maint	-	219	-	-	-	-
5235	001	Computer Support Services	925	950	949	4,408	4,429	1,867
5240		Utilities	-	-	-	-	-	-
5240	01	Electricity	-	-	-	-	-	-
5240	02	Water & Sewage	-	-	-	-	-	-
5240	04	Garbage Service	-	-	-	-	-	-
5241	101	Electric Legislat Delig BM	4,921	5,482	5,255	3,409	5,500	8,500
5242	101	Gas Legislative Deligate BM	-	-	-	-	-	-
5243	101	Water Sewer Legislate Del BM	1,144	1,003	1,628	1,028	1,200	1,900

# Baldwin County Commission

Fund 104 Legislative Del Off Fund  
 Dept 51904 Legislative office Bay Minette

FY 2020 Budget  
 Detailed Expenditures

Object Act	Sub Act	Description	FY 2016	FY 2017	FY 2018	FY 2019 YTD	FY 2019 Budget	FY 2020 Budget
5244	101	Garbage Legislative Del BM	515	242	263	222	600	1,000
5251		Telephone	4,437	4,437	4,439	3,960	4,390	8,490
5252		Postage	-	-	130	-	-	-
5253		Advertising	-	-	-	756	-	-
5260		Travel	3,795	2,189	2,281	4,048	16,000	20,000
5260	1	Travel Faust	-	-	-	-	-	2,000
5260	2	Travel McMillan	-	-	-	-	-	2,000
5260	3	Travel Shiver	-	-	-	-	-	2,000
5260	4	Travel Baker	-	-	-	-	-	2,000
5260	5	Travel Simpson	-	-	-	-	-	2,000
5260	6	Travel Elliott	-	-	-	-	-	7,500
5260	7	Travel Albritton	-	-	-	-	-	7,500
5270	101	Insurance Legislate Del BM	1,243	1,517	1,527	1,536	1,530	1,540
5275		Insurance Gen Liability	2,961	3,125	1,947	2,807	2,000	4,500
5409		Subscriptions	315	270	250	315	300	300
5499		Misc. Other Current Exp.	-	-	-	-	-	-
<b>Totals</b>			<b>\$ 164,508</b>	<b>\$ 168,535</b>	<b>\$ 163,522</b>	<b>\$ 144,621</b>	<b>\$ 188,846</b>	<b>\$ 187,637</b>



# Baldwin County Commission

Fund 104 Legislative Del Off Fund  
 Dept 51905 Legislative Office-Fairhope

FY 2020 Budget  
 Detailed Expenditures

Object Act	Sub Act	Description	FY 2016	FY 2017	FY 2018	FY 2019 YTD	FY 2019 Budget	FY 2020 Budget
5113		Salaries	-	-	-	-	-	84,000
5121		Retirement	-	-	-	-	-	4,872
5122		Health Insurance	-	-	-	-	-	11,328
5123		Life Insurance	-	-	-	-	-	94
5124		Social Security	-	-	-	-	-	6,426
5125		Workers Comp	-	-	-	-	-	160
5126		Unemployment Insurance	-	-	-	-	-	126
5129		Disability	-	-	-	-	-	132
5211		Office Supplies	979	972	631	1,128	850	1,850
5211	1	Sm Office/Comp Eqpt	465	-	-	313	-	-
5219		Misc Supplies	-	-	-	960	-	3,500
5251		Telephone	1,428	1,428	1,428	1,505	1,446	4,446
5252		Postage	55	9	17	9	50	500
<b>Totals</b>			<b>\$ 2,927</b>	<b>\$ 2,409</b>	<b>\$ 2,075</b>	<b>\$ 3,915</b>	<b>\$ 2,346</b>	<b>\$ 117,434</b>

# FY 2020 Projected Line Item Budget Report

Fund 00001 General Fund  
Dept 51996 Custodial

ATTACHMENT NO.

9

Object Act	Sub Act	Description	FY 2016 Actuals	FY 2017 Actuals	FY 2018 Actuals	FY 2019 YTD Actuals	FY 2019 Annual Budget	Projected FY 2020 Budget
5103		Overtime	1,357	1,150	753	990	2,500	1,500
5106		Longevity	4,000	2,500	3,000	3,000	3,000	3,000
5113		Salaries	196,477	201,179	196,721	169,601	229,734	234,682
5121		Retirement	10,554	11,375	9,015	7,527	14,150	13,699
5121	02	Retirement Tier II	1,554	2,458	1,983	1,906	-	-
5122		Health Insurance	35,890	47,711	44,359	38,193	50,950	53,498
5123		Life Insurance	302	272	264	230	513	376
5124		Social Security	14,252	14,070	13,981	12,138	17,921	18,299
5125		Workers Comp	10,891	10,125	8,988	10,406	9,855	9,975
5126		Unemployment Insurance	-	-	-	-	411	352
5127		Air Medicare	-	-	-	360	-	360
5129		Disability	405	358	344	299	531	370
5150		Contract Services	-	-	-	-	-	-
5150	99	Temporary Labor	8,167	5,608	15,142	3,560	10,000	10,000
5156		DRUG TEST	248	-	246	219	200	200
5170		Training	-	-	-	-	200	200
5211		Office Supplies	79	-	-	-	-	-
5212		Gas & Oil	231	532	384	482	667	645
5215		Tires	-	-	-	-	500	1,000
5216		Cleaning Supplies	24,613	24,184	17,860	17,364	25,000	25,000
5219		Misc. Supplies	247	143	193	182	200	200
5228		Uniforms	-	-	-	197	500	500
5231		Building Repairs & Maint	746	572	373	43	600	600
5234		Repairs & Maint. M. V.	-	564	90	571	800	800
5235	001	Computer Support Services	2,467	2,534	2,531	437	340	357
5239		Other Misc. Repairs & Maint.	-	-	-	-	-	-
5251		Telephone	2,272	2,383	2,150	752	2,500	2,400
5260		Travel	-	-	-	-	-	-
5272		Insurance: M. V.	(1)	-	-	-	151	151
5407		License Tags	-	-	-	-	-	-
5499		Other Misc, Expenditures	-	-	697	-	200	200
Totals			\$ 314,750.28	\$ 327,718.19	\$ 319,075.23	\$ 268,458.03	\$ 371,423.00	\$ 378,364.00

# FY 2020 Projected Line Item Budget Report

Fund 00001 General Fund  
 Dept 52730 Planning Department

ATTACHMENT NO.  
10

Object Act	Sub Act	Description	FY 2016 Actuals	FY 2017 Actuals	FY 2018 Actuals	FY 2019 YTD Actuals	FY 2019 Annual Budget	Projected FY 2020 Budget
5103		Overtime	681	759	1,262	963	1,200	1,200
5106		Longevity	5,000	5,500	5,500	7,000	7,000	10,000
5113		Salaries	321,755	358,364	398,534	309,613	419,776	589,515
5114		Salary Offset Contracts	-	-	-	-	-	-
5114	01	BP Spill Labor/Benifits	-	-	-	-	-	-
5121		Retirement	19,830	21,214	20,951	16,664	25,763	34,261
5121	02	Retirement Tier II	-	1,633	1,704	705	-	-
5122		Health Insurance	34,376	46,634	51,363	36,826	57,043	78,388
5123		Life Insurance	249	266	295	227	456	517
5124		Social Security	23,903	26,679	29,669	23,291	32,740	45,955
5125		Workers Comp	813	858	6,213	6,437	6,080	7,802
5126		Unemployment Insurance	-	-	-	-	756	886
5127		Air Medicare	-	-	-	360	-	495
5129		Disability	664	641	713	559	972	928
5150		Contract Services	1,761	-	-	-	1,500	81,000
5150	001	Land Use Classification	-	-	-	-	-	150,000
5150	002	Court Reporter	3,461	4,610	4,561	2,781	4,000	4,500
5150	003	TV Prod P&Z Comm Meetings	-	-	-	-	-	-
5150	99	Temporary Labor	-	-	-	-	-	-
5153		Pest Control	-	-	-	-	-	-
5154		Legal Services	-	-	-	-	-	-
5156		Drug Test	-	112	177	102	200	200
5170		Training	864	932	1,613	415	1,000	5,724
5171		Dues	220	75	75	75	300	200
5211		Office Supplies	4,682	6,296	4,143	5,545	5,300	9,250
5211	1	Sm Office/Comp Eqpt	360	48	302	387	1,000	1,000
5212		Gas & Oil	572	679	1,026	2,267	309	2,713
5215		Tires	50	-	-	544	1,000	1,000
5219		Misc. Supplies	29	248	222	111	300	300
5221		Building Rental	-	-	-	-	-	-
5223		Copy Machine Rental	10,736	11,864	11,323	8,274	12,000	12,000
5227		Office Equipment Rental	-	-	-	-	-	-
5231		Building Repairs & Maint	15	10	-	-	-	-
5233		Office Eqmt. Repair & Maint.	-	-	-	-	-	-
5234		Repairs & Maint. M. V.	21	67	21	20	500	500
5235		Computer & Software Maint	14,815	474	1,511	-	2,000	-

# FY 2020 Projected Line Item Budget Report

**Fund** 00001 General Fund  
**Dept** 52730 Planning Department

Object Act	Sub Act	Description	FY 2016 Actuals	FY 2017 Actuals	FY 2018 Actuals	FY 2019 YTD Actuals	FY 2019 Annual Budget	Projected FY 2020 Budget
5235	001	Computer Support Services	1,850	16,554	13,777	17,508	17,608	20,668
5251		Telephone	9,799	10,476	11,932	9,039	11,150	11,150
5252		Postage	5,518	7,272	8,714	7,053	7,000	7,000
5253		Advertising	13,260	23,832	24,751	20,258	18,000	20,000
5260		Travel	1,274	1,347	1,085	917	1,500	1,500
5260	89	Taxable Meals	-	-	-	-	-	-
5272		Insurance: M. V.	276	276	157	86	300	300
5278		Deduction on Insurance Claims	-	-	-	-	-	-
5292		Appr. To Environ. Council	-	-	-	-	-	-
5407		License Tags	-	-	-	-	-	-
5409		Subscriptions	260	-	-	-	260	-
5410		Books & Pamphlets	-	-	-	-	-	-
5499		Miscellaneous Expense	-	-	(23)	-	-	-
5550		Motor Vehicles	-	-	-	-	-	-
Totals			\$ 477,093.29	\$ 547,720.63	\$ 601,574.03	\$ 478,023.88	\$ 637,013.00	\$ 1,098,952.00

Department	Requestor	Budget Amount		Account Code
Planning - personnel	Vince Jackson	70,000	plus fringe	
Planning - Master plan/comprehensive land use planning	Wayne Dyess	150,000		52730.5150.001
Planning - Impact fee study	Wayne Dyess	80,000		52730.5150

ATTACHMENT NO.

11

**\*\*Fringe represents around 20% of the salary cost - fringe not included in numbers below**

<b>Department</b>	<b>Description</b>	<b>Current Salary</b>	<b>Revised Salary</b>	<b>Difference</b>	<b>Totals by Dept</b>
Planning	Create a Senior Planner position (grade EC-08)	-	70,000	70,000	70,000



# FY 2020 Projected Line Item Budget Report

Fund 00001 General Fund  
 Dept 51725 Budgeting & Purchasing

ATTACHMENT NO.

12

Object Act	Sub Act	Description	FY 2016 Actuals	FY 2017 Actuals	FY 2018 Actuals	FY 2019 YTD Actuals	FY 2019 Annual Budget	Projected FY 2020 Budget
5103		Overtime	12	-	169	35	400	400
5106		Longevity	6,000	7,500	5,500	5,500	5,500	5,500
5113		Salaries	472,894	370,346	382,337	302,763	390,907	468,835
5114		Grant Support	-	-	-	-	-	-
5114	01	BP Spill Labor/Benifits	-	-	-	-	-	-
5121		Retirement	27,196	20,886	20,179	15,651	23,948	27,216
5121	01	Administrator's ICMA	-	-	-	-	-	-
5121	02	Retirement Tier II	1,620	1,588	1,515	1,264	-	-
5122		Health Insurance	53,162	48,050	48,293	38,800	52,152	60,423
5123		Life Insurance	312	231	231	186	342	329
5124		Social Security	33,567	26,719	27,532	21,900	30,356	36,318
5125		Workers Comp	1,072	888	766	792	781	892
5126		Unemployment Insurance	-	6,890	-	-	703	703
5127		Air Medicare	-	-	-	270	-	315
5129		Disability	931	665	686	550	903	738
5150		Contract Services	8,745	28,745	28,745	31,846	30,000	35,000
5150	99	Temporary Labor	-	-	-	3,612	-	12,000
5153		Pest Control	136	138	138	104	130	130
5156		Drug Test	168	-	51	11	200	100
5170		Training	1,560	599	740	185	3,000	2,000
5171		Dues	789	789	789	789	850	800
5211		Office Supplies	11,320	8,991	8,943	3,620	12,000	12,000
5211	1	Sm Office/Comp Eqpt	1,011	2,878	744	3,375	3,300	3,500
5212		Gas & Oil	-	-	102	-	-	-
5219		Misc. Supplies	1,847	403	1,161	824	1,500	1,500
5221		Building Rental	-	-	-	-	-	-
5223		Copy Machine Rental	4,718	5,018	4,656	3,456	5,000	5,000
5231		Building Repairs	832	7,649	7,175	1,165	15,000	10,000
5233		Office Eqmt. Repair & Maint.	-	-	-	-	-	-
5235		Computer & Software Maint.	5,942	1,599	-	-	2,500	2,500
5235	001	Computer Support Services	2,308	4,049	3,905	5,252	5,183	6,883
5240		Utilities	-	-	-	-	-	-
5240	01	Electricity	-	-	-	-	-	-
5240	02	Water & Sewage	-	-	-	-	-	-
5240	03	Natural Gas	-	-	-	-	-	-
5240	04	Garbage Service	-	-	-	-	-	-

# FY 2020 Projected Line Item Budget Report

**Fund** 00001 General Fund  
**Dept** 51725 Budgeting & Purchasing

Object Act	Sub Act	Description	FY 2016 Actuals	FY 2017 Actuals	FY 2018 Actuals	FY 2019 YTD Actuals	FY 2019 Annual Budget	Projected FY 2020 Budget
5251		Telephone	9,007	7,828	8,394	5,889	8,323	8,323
5252		Postage	6,643	5,424	6,009	6,610	7,000	7,000
5253		Advertising	605	475	627	872	800	1,000
5260		Travel	2,950	129	474	142	3,000	2,000
5260	89	Taxable Meals	-	-	-	-	-	-
5409		Subscriptions	1,507	1,556	1,765	1,766	1,800	1,800
5410		Books	-	-	-	-	-	-
5524		Bldg. Addit. & Renovations	-	-	-	-	-	-
5527		Bldg. Const in Progress	-	-	-	-	-	-
Totals			\$ 656,852.13	\$ 560,031.33	\$ 561,624.17	\$ 457,228.41	\$ 605,578.00	\$ 713,205.00



Department	Requestor	Budget Amount		Account Code
Budget/Purchasing - Personnel	Ron Cink	60,000	plus fringe	51725 salaries/fringe

ATTACHMENT NO.

13

**\*\*Fringe represents around 20% of the salary cost - fringe not included in numbers below**

<b>Department</b>	<b>Description</b>	<b>Current Salary</b>	<b>Revised Salary</b>	<b>Difference</b>	<b>Totals by Dept</b>
Budget/Purchasing	Create Assistant Purchasing Director (grade EC-08)	-	60,000	60,000	
	Reclass Purchasing Director salary grade from EC-08 to EC-09	84,542	84,542	-	50,000

# FY 2020 Projected Line Item Budget Report

Fund 00001 General Fund  
Dept 51965 CIS Department

ATTACHMENT NO.

14

Object Act	Sub Act	Description	FY 2016 Actuals	FY 2017 Actuals	FY 2018 Actuals	FY 2019 YTD Actuals	FY 2019 Annual Budget	Projected FY 2020 Budget
5103		Overtime	2,703	2,371	5,506	1,051	15,000	15,000
5105		Car Allowance	-	-	-	-	-	-
5106		Longevity	12,500	14,500	15,000	18,000	18,000	17,500
5113		Salaries	1,581,221	1,629,834	1,659,331	1,284,933	1,761,289	1,822,507
5114		Salary Offset Contracts	-	-	-	-	-	-
5114	01	BP Spill Labor/Benifits	-	-	-	-	-	-
5114	02	Hurr Isaac Labor/Benefits	-	-	-	-	-	-
5121		Retirement	82,933	85,551	76,128	55,676	108,708	106,576
5121	02	Retirement Tier II	13,584	16,972	16,604	13,408	-	-
5122		Health Insurance	210,029	216,573	214,182	156,980	239,998	242,804
5123		Life Insurance	1,168	1,095	1,075	815	1,710	1,457
5124		Social Security	114,539	118,592	120,779	94,330	137,263	141,907
5125		Workers Comp	9,915	9,681	8,901	8,440	9,064	8,952
5126		Unemployment Insurance	-	-	-	-	3,168	2,735
5127		Air Medcare	-	-	-	1,260	-	1,395
5129		Disability	3,247	2,903	2,921	2,203	4,067	2,869
5150		Contract Services	498,004	466,091	649,989	646,884	683,301	1,243,905
5150	99	Temporary Labor	-	2,700	-	-	-	-
5151	1500	Radio Tower Service	-	3,390	5,941	24,259	30,000	30,000
5151	1506	GIS	-	28,397	16,200	23,400	25,000	25,000
5153		Pest Control	252	1,438	556	227	700	600
5154		Legal Services	-	-	-	-	-	-
5156		Drug Test	932	288	514	892	800	550
5170		Training	5,860	14,612	8,256	7,363	15,000	15,000
5171		Dues	1,320	1,056	1,221	1,121	1,400	1,400
5211		Office Supplies	11,431	5,780	5,904	8,077	10,000	10,000
5211	01	Sm Eqpmt Replacemt	12,377	-	-	-	10,000	10,000
5212		Gas & Oil	6,613	6,170	6,883	4,053	7,947	6,024
5214		Small Tools	4,523	3,610	274	1,386	2,000	2,500
5215		Tires	735	-	20	525	1,000	1,000
5219		Misc. Supplies	10,712	8,921	9,456	5,247	10,000	10,000
5219	001	Small Equipment	-	-	-	-	-	2,922
5223		Copy Machine Rental	9,616	11,442	10,329	7,772	11,500	11,500
5228		Uniforms	-	-	-	-	-	-
5231		Building Repairs & Maint	31,089	20,751	1,689	4,369	20,000	15,000
5233		Office Eqmt. Repair & Maint.	-	-	-	-	-	-

# FY 2020 Projected Line Item Budget Report

**Fund** 00001 General Fund  
**Dept** 51965 CIS Department

Object Act	Sub Act	Description	FY 2016 Actuals	FY 2017 Actuals	FY 2018 Actuals	FY 2019 YTD Actuals	FY 2019 Annual Budget	Projected FY 2020 Budget
5234		Repairs & Maint. M. V.	4,401	9,497	705	3,330	7,500	7,500
5235		Computer & Maintenance	1,674	-	-	-	1,000	138,642
5235	001	Computer Support Services	218,246	266,943	287,664	174,295	279,949	258,062
5240		Utilities	-	-	-	-	-	-
5240	01	Electricity	-	-	-	1,628	-	2,000
5240	02	Water & Sewage	-	-	-	-	-	-
5240	03	Natural Gas	-	-	-	-	-	-
5240	04	Garbage Service	-	-	-	-	-	-
5251		Telephone	35,660	35,072	34,145	24,513	37,000	37,000
5252		Postage	176	347	355	134	400	400
5253		Advertising	1,046	1,167	2,006	743	2,000	2,000
5260		Travel	8,076	5,313	8,137	921	16,000	15,000
5260	89	Taxable Meals	-	-	30	-	-	-
5270		DP Equipment Insurance	-	-	-	-	-	-
5272		Insurance: M. V.	1,441	1,974	1,239	832	1,500	1,600
5407		License Tags	1	-	24	24	50	50
5499		Other Misc. Expenditures	-	-	32	93	5,000	5,000
5500		Capital	-	-	106,068	-	102,000	752,136
5500	01	REPLACMT CAPITAL	-	-	-	544,850	-	-
5500	02	County Software Upgrade	-	-	-	-	1,008,000	229,490
5500	05	GIS Capital	-	-	-	-	-	-
5540		Other Equip & Furniture	-	6,093	-	-	-	-
5542		Communication Equipment	-	-	439,000	-	-	24,412
5550		Motor Vehicles	22,899	-	24,364	24,364	24,959	27,587
5580		Computer Equipment	429,777	73,063	32,013	33,229	-	-
Totals			\$ 3,348,697.56	\$ 3,072,188.14	\$ 3,773,439.95	\$ 3,181,627.05	\$ 4,612,273.00	\$ 5,249,982.00

# FY 2020 Projected Line Item Budget Report

Fund 00001 General Fund  
 Dept 51101 Telephone System

Object Act	Sub Act	Description	FY 2016 Actuals	FY 2017 Actuals	FY 2018 Actuals	FY 2019 YTD Actuals	FY 2019 Annual Budget	Projected FY 2020 Budget
5121		Retirement	-	-	-	-	-	-
5122		Health Insurance	-	-	-	-	-	-
5123		Life Insurance	-	-	-	-	-	-
5124		Social Security	-	-	-	-	-	-
5125		Workman's Comp	-	-	-	-	-	-
5126		Unemployment insurance	-	-	-	-	-	-
5150		Contract Services	4,600	-	-	-	-	-
5211	1	Office/Computer Equipment	98,777	209,157	25,875	104,667	107,000	-
5229		Telephone	(722,419)	(712,758)	(713,924)	(537,894)	(710,000)	(710,000)
5229	01	System Charges	187,817	169,645	240,923	137,404	150,000	159,170
5229	02	Telephone Company Charges	139,579	140,934	118,593	89,813	133,000	129,940
5229	03	Long Distance Charges	19,455	20,084	20,269	17,814	10,000	10,000
5229	04	Other Charges	88,839	66,207	124,994	64,924	86,000	132,490
5229	05	Reimbursable Items	-	-	-	-	-	-
5235	001	Computer Support Services	349	15,561	33,851	46,034	48,192	51,524
5251		Misc. Telephone Charges	2,124	2,064	2,052	1,539	2,070	2,050
5500		Capital	19,787	8,062	-	-	-	-
Totals			\$ (161,091.77)	\$ (81,043.01)	\$ (147,368.21)	\$ (75,698.94)	\$ (173,738.00)	\$ (224,826.00)

# FY 2020 Projected Line Item Budget Report

**Fund** 00001 General Fund  
**Dept** 51103 Enterprise Technology Projects

Object Act	Sub Act	Description	FY 2016 Actuals	FY 2017 Actuals	FY 2018 Actuals	FY 2019 YTD Actuals	FY 2019 Annual Budget	Projected FY 2020 Budget
5121		Retirement	-	-	-	-	-	-
5122		Health Insurance	-	-	-	-	-	-
5123		Life Insurance	-	-	-	-	-	-
5124		Social Security	-	-	-	-	-	-
5125		Workers Comp	-	-	-	-	-	-
5126		Unemployment Insurance	-	-	-	-	-	-
5129		Disability	-	-	-	-	-	-
5150		Contract Services	2,308	36,979	19,572	-	56,000	56,000
5150	99	Temporary Labor	-	-	-	-	-	-
5170		Training	-	-	-	-	-	-
5219	001	Small Equipment	-	-	-	-	-	-
5235		Computer & Maintenance	-	-	35,279	13,325	-	15,000
5260		Travel	-	-	-	-	-	-
5500		Capital	-	-	-	-	-	-
5580		Computer Equipment	-	-	-	-	-	-
5580	1	AS 400 Upgrade	-	-	-	-	-	-
Totals			\$ 2,307.50	\$ 36,978.84	\$ 54,851.64	\$ 13,325.00	\$ 56,000.00	\$ 71,000.00

Department	Requestor	Budget Amount		Account Code	Notes
CIS - personnel	Brian Peacock	89,383	plus fringe	51965 salaries/fringe	
CIS - communication equipment	Brian Peacock	24,412		51965.5542	
CIS - vehicle	Brian Peacock	27,587		51965.5550	
CIS - Bay Minette office door upgrade	Brian Peacock	2,922		51965.5219.001	
CIS - Connectivity to Bicentennial Park & Live Oak Park (Commissioner request)	Brian Peacock	150,000		51965.5150	
CIS - EMA UPS	Brian Peacock	75,000		51965.5500	
CIS - Central Annex Auditorium	Brian Peacock	89,000		51965.5500	
CIS - RF Site - Gulf Shores & Fort Morgan (Commissioner request)	Brian Peacock	986,966		\$398,830 in 51965.5150/588,136 in 51965.5500	Fort Morgan total: \$429,282; Gulf Shores total: \$557,684

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**\*\*Fringe represents around 20% of the salary cost - fringe not included in numbers below**

Department	Description	Current Salary	Revised Salary	Difference	Totals by Dept
CIS	Create an Audio Visual Teleconference Administrator (grade EC-08), Promote Communications Tech III (PID5137); Abolish PID5137	50,989	53,372	2,383	
	Create Application and Database Services Manager (grade EC-09)	-	87,000	87,000	89,383



# FY 2020 Projected Line Item Budget Report

Fund 00001 General Fund  
 Dept 51962 Personnel Dept.

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Object Act	Sub Act	Description	FY 2016 Actuals	FY 2017 Actuals	FY 2018 Actuals	FY 2019 YTD Actuals	FY 2019 Annual Budget	Projected FY 2020 Budget
5103		Overtime	649	744	1,198	1,039	2,000	2,000
5106		Longevity	3,500	2,000	3,000	3,000	3,000	1,500
5113		Salaries	328,423	314,123	335,421	273,005	386,766	431,210
5114	01	BP Spill Labor/Benifits	-	-	-	-	-	-
5114	02	Hurr Isaac Labor/Benefits	-	-	-	-	-	-
5121		Retirement	19,525	17,400	16,137	9,919	23,790	25,127
5121	02	Retirement Tier II	423	2,653	2,745	3,658	-	-
5122		Health Insurance	50,719	59,806	65,121	52,370	76,039	84,676
5123		Life Insurance	228	218	221	174	399	376
5124		Social Security	23,194	21,952	23,387	19,345	29,970	33,255
5125		Workers Comp	2,729	2,714	2,615	3,063	2,911	4,087
5126		Unemployment Insurance	-	-	-	-	695	646
5127		Air Medicare	-	-	-	315	-	360
5129		Disability	653	549	593	417	894	680
5141		Cafeteria Plan Admin Fee	8,760	13,613	7,201	8,384	10,500	10,500
5150		Contract Services	16,989	250	5,297	38,972	107,500	55,000
5150	99	Temporary Labor	-	-	-	-	-	-
5154		Legal Services	-	-	-	-	-	-
5156		Employee Medical and Dental	556	40	224	72	350	350
5170		Training	2,812	4,385	6,636	3,560	15,000	10,000
5171		Dues	1,535	2,117	1,007	1,182	2,500	2,000
5211		Office Supplies	10,924	13,495	8,554	5,065	15,000	13,000
5211	1	Office/Computer Equipment	3,146	3,215	6,701	5,441	5,000	5,000
5212		Gas & Oil	2,934	1,298	1,038	1,625	575	2,067
5215		Tires	-	-	572	-	1,000	1,000
5219		Misc. Supplies	167	111	481	-	1,000	1,000
5221		Building Rental	-	-	-	-	-	-
5223		Copy Machine Rental	4,857	6,223	6,216	4,432	6,500	6,500
5227		Office Equipment Rental	-	-	-	-	-	-
5228	02	Uniforms - Boots	-	-	50	-	50	100
5231		Building Repairs & Maint	-	1,621	408	15	500	500
5234		Repairs & Maint. M. V.	97	412	616	240	1,000	1,000
5235		Computer & Software Maint	6,245	4,745	209	-	15,000	10,000
5235	001	Computer Support Services	3,208	2,652	3,398	2,700	2,746	8,031
5251		Telephone	8,726	11,857	15,074	10,859	15,500	15,500
5252		Postage	-	-	-	-	-	-

# FY 2020 Projected Line Item Budget Report

**Fund** 00001 General Fund  
**Dept** 51962 Personnel Dept.

Object Act	Sub Act	Description	FY 2016 Actuals	FY 2017 Actuals	FY 2018 Actuals	FY 2019 YTD Actuals	FY 2019 Annual Budget	Projected FY 2020 Budget
5253		Advertising	-	360	-	1,141	500	500
5260		Travel	3,146	6,214	3,818	2,175	5,000	5,000
5260	89	Taxable Meals	-	-	43	-	-	-
5272		Insurance: M. V.	296	296	178	98	200	200
5407		Tags	-	-	-	-	-	-
5409		Subscriptions	-	-	-	-	-	-
5499		Misc Expenditures	0	-	19	7,011	500	1,000
5500		Capital	-	-	-	-	-	-
5550		Motor Vehicles	-	-	-	-	-	29,000
Totals			\$ 504,441.93	\$ 495,063.31	\$ 518,177.32	\$ 459,277.52	\$ 732,385.00	\$ 761,165.00

Department	Requestor	Budget Amount		Account Code
Personnel - personnel	Deidra Hanak	57,465	plus fringe	51962 salaries/fringe
Personnel - salary survey - carryover from FY19	Deidra Hanak	32,250		

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**\*\*Fringe represents around 20% of the salary cost - fringe not included in numbers below**

Department	Description	Current Salary	Revised Salary	Difference	Totals by Dept
Personnel	Create an Employee Relations Specialist position (grade EC-07)	-	57,465	57,465	57,465

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## FY 2020 Projected Line Item Budget Report

Fund 00001 General Fund  
 Dept 52300 Emergency Management

Object Act	Sub Act	Description	FY 2016 Actuals	FY 2017 Actuals	FY 2018 Actuals	FY 2019 YTD Actuals	FY 2019 Annual Budget	Projected FY 2020 Budget
5103		Overtime	1,039	245	131	10	4,000	2,000
5105		Car Allowance	-	-	-	-	-	-
5106		Longevity	1,500	1,500	3,000	2,500	2,500	3,000
5113		Salaries	378,164	361,169	366,496	270,809	409,228	492,512
5114	01	BP Spill Labor/Benefits	-	-	-	-	-	-
5114	02	Hurr Isaac Labor/Benefits	-	-	-	-	-	-
5121		Retirement	19,747	20,645	16,546	12,556	25,291	28,682
5121	02	Retirement Tier II	3,171	3,256	3,630	2,465	-	-
5122		Health Insurance	27,670	36,069	49,313	35,268	58,243	48,746
5123		Life Insurance	275	3,686	241	187	399	376
5124		Social Security	28,148	26,879	27,252	19,972	31,804	38,061
5125		Workers Comp	5,507	5,761	5,796	3,755	4,805	5,281
5126		Unemployment Insurance	-	530	2,915	-	737	739
5127		Air Medcare	-	-	-	270	-	360
5129		Disability	731	598	560	464	946	776
5150		Contract Services	2,843	1,900	1,481	1,255	3,000	2,000
5150	2	USGS FLOOD MONITORING	22,100	22,100	22,100	-	22,100	22,100
5150	3	Consulting Services	-	-	-	-	-	7,000
5150	4	USGS Flood Station CR32/Fish R	-	-	-	-	-	58,850
5150	99	Temporary Labor	-	-	-	-	-	-
5153		Pest Control	347	348	1,148	549	600	750
5154		Legal Services	-	-	-	-	-	-
5156		Drug Test	360	266	94	279	300	500
5170		Training	3,480	3,487	1,720	4,078	5,000	5,000
5170	1703	Emergency Preparedness Train	-	-	-	-	-	-
5170	1704	Rape Aggression Defense Prog	-	-	-	-	-	-
5171		Dues	645	685	330	535	800	1,200
5211		Office Supplies	2,976	5,126	3,963	4,649	5,200	5,200
5211	02	Printing of EOP	-	-	-	-	-	-
5211	03	Printing Brochures/Pamp/Form	274	-	303	-	15,000	10,000
5211	1	Sm Office/Comp Eqpt	3,004	2,872	2,791	117	3,000	3,000

## FY 2020 Projected Line Item Budget Report

**Fund**      00001   General Fund  
**Dept**     52300   Emergency Management

Object Act	Sub Act	Description	FY 2016 Actuals	FY 2017 Actuals	FY 2018 Actuals	FY 2019 YTD Actuals	FY 2019 Annual Budget	Projected FY 2020 Budget
5212		Gas & Oil	4,139	3,479	2,963	2,499	4,584	3,114
5215		Tires	350	866	1,191	774	2,000	2,000
5216		Cleaning Supplies	1,828	1,990	1,678	1,194	2,500	3,000
5218		Emergency Food Supplies	-	-	-	775	2,000	2,000
5219		Misc. Supplies	6,439	6,809	7,530	1,458	7,750	10,000
5219	03	Hazmat Trailor Supplies	-	-	-	-	-	40,000
5219	04	Shelter Supplies	-	-	5,768	1,398	6,000	6,000
5219	05	Small Misc. Equipmt	52	-	-	-	100	100
5219	06	EMPG 07 Addtl. Funds	-	-	-	-	-	-
5219	07	EMPG 08 Addt'l Funds	-	-	-	-	-	-
5219	08	EMPG 9 EMS Addtl Funds	-	-	-	-	-	-
5219	09	EMPG 09 Additional Funds	-	-	-	-	-	-
5219	10	EMPG State Funds	-	-	-	-	-	-
5219	11	EMPG FY10 Federal Funds	-	-	-	-	-	-
5219	12	EMPG FY11 State Funds	-	-	-	-	-	-
5219	13	EMPG FY11 Federal Funds	-	-	-	-	-	-
5219	14	EMPG FY12 State Funds	-	-	-	-	-	-
5223		Copy Machine Rental	4,011	3,651	5,153	3,027	4,000	4,000
5228		Uniforms	1,532	1,323	573	400	1,700	1,700
5228	02	Uniforms - Boots	-	-	400	100	500	800
5230		Landscaping	-	-	-	-	-	-
5231		Building Repairs & Maint	21,807	33,964	11,737	22,635	20,000	20,000
5233		Office Eqmt. Repair & Maint.	-	-	-	-	-	-
5234		Repairs & Maint. M. V.	2,918	2,256	1,161	2,017	2,500	2,500
5235		Computer & Software Maint	8,818	4,037	8,146	15,986	8,000	8,000
5235	001	Computer Support Services	6,314	6,478	8,865	5,787	5,684	9,472
5236		Radio Repair	599	2,926	2,977	2,520	3,000	3,000
5240		Utilities	-	-	-	-	-	-
5240	01	Electricity	-	-	-	-	-	-
5240	02	Water & Sewage	-	-	-	-	-	-
5240	03	Natural Gas	-	-	-	-	-	-



## FY 2020 Projected Line Item Budget Report

Fund 00001 General Fund  
 Dept 52300 Emergency Management

Object Act	Sub Act	Description	FY 2016 Actuals	FY 2017 Actuals	FY 2018 Actuals	FY 2019 YTD Actuals	FY 2019 Annual Budget	Projected FY 2020 Budget
5240	04	Garbage Service	-	-	-	-	-	-
5251		Telephone	47,605	43,382	39,814	28,458	45,000	45,000
5252		Postage	162	208	171	95	350	350
5253		Advertising	3,830	1,101	813	1,020	2,000	2,000
5253	01	Advertising EMA Preparedness	355	6,386	4,233	22,855	8,000	15,000
5260		Travel	13,600	7,837	4,032	5,726	10,000	10,000
5260	89	Taxable Meals	45	-	-	-	-	-
5270		Insurance	-	-	-	-	-	-
5272		Insurance: M. V.	2,326	2,247	1,727	547	1,860	1,860
5407		Tags	1	-	-	-	-	-
5409		Subscriptions	89	-	-	-	-	-
5499		Other Misc Expenditures	-	-	(11)	-	-	-
5500		Capital	184,028	-	-	-	90,000	90,000
5541		Office Equip. & Furniture	-	-	-	-	-	-
5550		Motor Vehicle	29,520	-	-	-	-	-
5590		Other Fixed Assets	-	134,640	4,249	-	-	-
Totals			\$ 842,348.92	\$ 760,702.88	\$ 622,980.44	\$ 478,988.51	\$ 820,481.00	\$ 1,016,029.00

Department	Requestor	Budget Amount		Account Code
EMA - personnel	Zach Hood	72,503	plus fringe	
EMA - Hazmat trailer supplies	Zach Hood	40,000		52300.5219.03
EMA - Lean-to carryover from FY19	Zach Hood	90,000		52300.5500

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**\*\*Fringe represents around 20% of the salary cost - fringe not included in numbers below**

Department	Description	Current Salary	Revised Salary	Difference	Totals by Dept
EMA	Create Chief Information Officer and Outreach Coordinator position (grade EC-08)	-	64,500	64,500	
	Reclass Assistant EMA Director position from EC-08 to EC-09 and increase pay to \$78,000	69,997	78,000	8,003	72,503