



Baldwin County Commission
Emergency Special Meeting Minutes

Wednesday, September 30, 2020
8:30 a.m.

Baldwin County Central Annex, County Commission Conference Room
22251 Palmer Street, Robertsedale, Alabama 36567

Upon an emergency special meeting being called by the Chairman of the Baldwin County Commission at 8:30 a.m., members present in the County Commission Conference Room of the Baldwin County Central Annex Building, located at 22251 Palmer Street, Robertsedale, Alabama, were:

Commissioners present:

District 1 – Commissioner James E. Ball
District 2 – Commissioner Joe Davis, III
District 3 – Commissioner Billie Jo Underwood
District 4 – Commissioner Charles F. Gruber

Commissioners absent:

None.

Staff present:

Wayne Dyess, County Administrator
Anu Gary, Administrative Services Manager
Wanda Gautney, Purchasing Director
Cian Harrison, Clerk Treasurer
Joey Nunnally, County Engineer
Eddie Harper, Building Official
Ron Cink, Budget Director
Zach Hood, EMA Director
Terri Graham, Environmental and Development Director

Staff present via teleconference:

None.

Also present:

Guy Busby, Gulf Coast News

Said emergency special meeting topics were as follows:

- [1] Voting Administration - Declaration of Emergency Warranting Relocation of Voting Place for Baldwin County Voting Precinct No. 49; and

- [2] Competitive Bid #WG20-53 - Emergency Repairs for Roadway Lighting, Traffic Signal and Traffic Detection Equipment for the Baldwin County Commission; and
- [3] Competitive Bid #WG20-54 - Emergency Purchase and Installation of One (1) New Portable Truck Scale for the MacBride Landfill for the Baldwin County Commission; and
- [4] Consider and/or authorize any other actions necessary related to Hurricane Sally recovery efforts.

The Chairman called the meeting to order at 8:30 a.m. After the Invocation by Chairman Underwood, and the Pledge of Allegiance led by Commissioner Gruber, the Commission transacted the following business to-wit:

Insert Special Meeting Call Letter into the Record

Motion by Commissioner Gruber, seconded by Commissioner Davis, to insert the **September 30, 2020, Baldwin County Commission Special Meeting Call Letter** into the record.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, Billie Jo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

GENERAL

Voting Administration - Declaration of Emergency Warranting Relocation of Voting Place for Baldwin County Voting Precinct No. 49; and

Wayne Dyess, County Administrator, explained the staff request before the Commission.

Motion by Commissioner Ball, seconded by Commissioner Davis, pursuant to correspondence from the Baldwin County Judge of Probate, the Honorable Harry D'Olive, dated September 21, 2020, informing the Baldwin County Commission that due to extensive damage caused by Hurricane Sally on September 15-16, 2020, at the Fairhope Avenue Baptist Church (voting place for Baldwin County Voting Precinct 49), the facility is unable to be utilized by the general public at this time. Consequently, take the following actions:

- 1) Declare an emergency exists warranting the temporary relocation (for November 3, 2020, General Election only) of the Voting Place for Baldwin County Voting Precinct No. 49 from the Fairhope Avenue Baptist Church to the Homestead Village of Fairhope (Ballroom), located at 924 Plantation Boulevard, Fairhope, Alabama, as such relocation is within ninety (90) days of an election; and
- 2) Authorize the Chairman to execute correspondence informing the voting place(s) involved of the changes affecting voting in Baldwin County, Alabama; and
- 3) Authorize the Chairman to execute correspondence to all county election officials (Probate Judge, Sheriff, Absentee Election Manager and Board of Registrars) informing them of the new and temporary relocation of the Voting Place for Baldwin County Voting Precinct No. 49; and

4) Authorize the Chairman to execute correspondence to the Board of Registrars ordering them to immediately issue new voting cards for the affected voters of Baldwin County Voting Precinct No. 49.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, Billie Jo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

Competitive Bid #WG20-53 - Emergency Repairs for Roadway Lighting, Traffic Signal and Traffic Detection Equipment for the Baldwin County Commission

Motion by Commissioner Ball, seconded by Commissioner Davis, related to, and consistent with, the Declaration of the State and Local Emergency declared on September 14, 2020, due to the excessive damage from Hurricane Sally presenting an emergency affecting public safety concerns for the traveling public and residents, award Competitive Bid #WG2-53 - Emergency Repairs for Roadway Lighting, Traffic Signal & Traffic Detection Equipment to Bagby & Russell Electric Co., Inc., as per the attached Bid Tabulation and authorize the Chairman to execute the Contract. (Completion time is 60 days from the date the Notice to Proceed is issued).

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, Billie Jo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

Competitive Bid #WG20-54 - Emergency Purchase and Installation of One (1) New Portable Truck Scale for the MacBride Landfill for the Baldwin County Commission

Motion by Commissioner Gruber, seconded by Commissioner Ball, related to, and consistent with, the Declaration of the State and Local Emergency declared on September 14, 2020, due to the excessive damage from Hurricane Sally presenting an emergency affecting public safety concerns for the traveling public and residents, award Competitive Bid #WG20 -54 - Emergency Purchase and Installation of one (1) new Portable Truck Scale for the MacBride Landfill to the lowest bidder, G. T. Michelli Co., Inc., in the bid amount of \$54,425.10 and authorize the Chairman to execute the Contract. (Completion time is 14 days from the date the Notice to Proceed is issued).

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, Billie Jo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

Disaster Consulting Services Request for Proposals (RFP)

Zach Hood, EMA Director, explained staff's request for the request for proposals for disaster consulting services.

Wanda Gautney, Purchasing Director, explained timelines and process for the proposed bid; this would

have to go through the regular bid process, it does not qualify for the emergency bid process.

Further discussion followed regarding the need for disaster consulting services, the benefits it would bring to the County, the importance of having these services in the future and the current issues in Baldwin County related to housing and long-term recovery due to Hurricane Sally.

Motion by Commissioner Ball seconded by Commissioner Davis, authorize staff to advertise a Request for Proposals (RFP) and solicit bids for disaster consulting services for preparedness, response, planning, recovery, and mitigation services to assist the efforts for recovery from Hurricane Sally and with future disaster impacts caused by threats and hazards identified as a risk for Baldwin County.

Commissioner Davis noted he wants to make sure that other agencies, both federal and state, know that Baldwin County is doing this and that the County expects them to support its efforts in this going forward.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, Billie Jo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

PUBLIC COMMENT

None.

PRESS QUESTIONS

None.

COMMISSIONER COMMENTS

None.

ADJOURNMENT

Motion by Commissioner Davis, seconded by Commissioner Ball to adjourn the September 30, 2020, Baldwin County Commission Special Meeting at 8:44 a.m.

The motion passed by the following vote:

Aye: 4 - James E. Ball, Joe Davis III, Billie Jo Underwood, and Charles F. Gruber

Nay: 0

Absent: 0

Abstain: 0

The meeting adjourned at 8:44 a.m.

A handwritten signature in black ink, reading "Billie Jo Underwood". The signature is written in a cursive, flowing style.



COUNTY COMMISSION

BALDWIN COUNTY
312 Courthouse Square, Suite 12
BAY MINETTE, ALABAMA 36507
(251) 937-0264
Fax (251) 580-2500
www.baldwincountyal.gov

MEMBERS
DISTRICT 1. JAMES E. BALL
2. JOE DAVIS, III
3. BILLIE JO UNDERWOOD
4. CHARLES F. GRUBER

September 28, 2020

Mr. Wayne Dyess
County Administrator
Baldwin County Commission
312 Courthouse Square, Suite 12
Bay Minette, Alabama 36507

Dear Mr. Dyess:

Pursuant to Section 11-3-8 (b), Code of Alabama 1975, "A county commission may schedule a special meeting [of the Baldwin County Commission] when determined necessary in writing by a majority of the members of the commission, or in the case of an emergency, upon call of the chair."

Therefore, taking into account the aforementioned, coupled with the fact that this request is styled an emergency due to the existing emergency conditions and actions that must be taken by the Baldwin County Commission to declare an emergency warranting relocation of a voting place in Baldwin County Voting Precinct 49, and the awarding of bids related to Hurricane Sally recovery efforts in order to protect the safety and welfare of the general public, please be advised that I hereby determine it necessary to conduct an Emergency Special Meeting of the Baldwin County Commission for the date/time/place as follows:

Wednesday, September 30, 2020
8:30 a.m.
Baldwin County Central Annex
County Commission Conference Room
22251 Palmer Street
Robertsdale, Alabama 36567

Purpose for Emergency Special Meeting:

- [1] Voting Administration - Declaration of Emergency Warranting Relocation of Voting Place for Baldwin County Voting Precinct No. 49; and
- [2] Competitive Bid #WG20-53 - Emergency Repairs for Roadway Lighting, Traffic Signal and Traffic Detection Equipment for the Baldwin County Commission; and
- [3] Competitive Bid #WG20-54 - Emergency Purchase and Installation of One (1) New Portable Truck Scale for the MacBride Landfill for the Baldwin County Commission; and
- [4] Consider and/or authorize any other actions necessary related to Hurricane Sally recovery efforts.

Please make the necessary arrangements for the conduct of the Emergency Special Meeting.

Sincerely,


Commissioner Billie Jo Underwood, Chairman