



Baldwin County Commission Work Session
Meeting Minutes

Tuesday, January 19, 2021
8:30 AM

Baldwin County Administration Building, County Commission Conference Room
322 Courthouse Square, Bay Minette, Alabama 36507

Commissioners present:

District 2 – Commissioner Joe Davis, III
District 3 – Commissioner Billie Jo Underwood
District 4 – Commissioner Charles F. Gruber

Commissioners absent:

District 1 – Commissioner James E. Ball
(via teleconference)

Staff present:

Brian Peacock, CIS Director
Deidra Hanak, Personnel Director
Frank Lundy, Operations Manager
Cian Harrison, Clerk Treasurer
Wayne Dyess, County Administrator
Eddie Harper, Building Official
Anu Gary, Administrative Services Manager
Barbara Pate, Commission Executive Assistant
Sherry-Lea Bloodworth Boto, Community Engagement Manager/Public Information Officer
Wanda Gautney, Purchasing Director
Danon Smith, EMA Planning and Grants Coordinator

Via teleconference:

None.

Also present:

Brad Hicks, County Attorney

After the welcome, invocation and pledge of allegiance, the following agenda items were reviewed and/or discussed:

A ADOPTION OF MINUTES

January 5, 2021, Regular Meeting

B ACTION ITEMS

BA ADMINISTRATION

BA1 3rd Annual Fort Morgan Mardi Gras Parade 2021 21-0363

Wayne Dyess, County Administrator, discussed the request and concerns related to the 3rd Annual Fort Morgan Mardi Gras Parade. Mr. Dyess discussed Mobile and Baldwin County Mardi Gras parades being cancelled this year due to the increase of COVID-19 cases. The Commissioners discussed their concerns and the consensus was that at this time the Commission does not condone activities, where large groups gather together but encourages groups to find other creative things in order to adapt during these times.

Moved to January 19, 2021, regular meeting, Other Staff Recommendations.

BA2 City of Spanish Fort - Annexation Notification 21-0375

Moved to January 19, 2021, regular meeting, Consent.

BA3 Sale of Vehicle on GovDeals.com by the Baldwin County Administration Department 21-0366

Moved to January 19, 2021, regular meeting, Consent.

BA4 Letter to Alabama Department of Economic and Community Affairs (ADECA) - Volunteer Fire Departments/Fire Departments/Search and Rescue Units 21-0360

Moved to January 19, 2021, regular meeting, Consent.

BA5 DSD Services Group, LLC - Consulting in the Form of Specialized Professional Services Contract 21-0319

Moved to January 19, 2021, regular meeting, Consent.

BA6 Federal Prisoners Housing Per Diem Sharing Agreement between the Baldwin County Sheriff and the Baldwin County Commission 21-0385

Moved to January 19, 2021, regular meeting, Consent.

BA7 Fund Allocation Application to the U.S. Department of the Treasury for
Emergency Rental Assistance **21-0410**

Moved to January 19, 2021, regular meeting, Consent.

BA8 Considerations Related to Employment Contracts - Baldwin County
Legislative Delegation Constituent Services Director and Legislative
Assistants **21-0177**

Moved to January 19, 2021, regular meeting, Consent.

BA9 Appointed Contract Employees - Building Official - Considerations Related
to Employment Contract **21-0365**

Moved to January 19, 2021, regular meeting, Consent.

BA10 Resolution #2021-041 - Removing the Monetary Limitation on
Compensation under Alabama Code Section 40-6-3, Supernumerary Tax
Collectors, Tax Assessors, License Commissioners, Etc. **21-0373**

Moved to January 19, 2021, regular meeting, Other Staff Recommendations.

BE BUDGET/PURCHASING

BE1 Competitive Bid #WG21-02 - Construction of One (1) New 40 ft. x 60 ft.
Pole Barn to be located at the Bicentennial Park in Stockton, Alabama for
the Baldwin County Commission **21-0369**

Moved to January 19, 2021, regular meeting, Consent.

BE2 Competitive Bid #WG21-03 - Provision of Microcomputer Systems and
Peripheral Equipment for the Baldwin County Commission **21-0368**

Moved to January 19, 2021, regular meeting, Consent.

BE3 Competitive Bid #WG21-04 - Provision of Bag Ice for the Baldwin County
Commission **21-0376**

Moved to January 19, 2021, regular meeting, Consent.

BE4 Competitive Bid #WG21-05 - Provision of Crushed Aggregates for the
Baldwin County Commission **21-0322**

Moved to January 19, 2021, regular meeting, Consent.

- BE5** Competitive Bid #WG21-06 - Provision of Fence Installation and Repair on County Right-of-Ways for the Baldwin County Commission **21-0344**

Moved to January 19, 2021, regular meeting, Consent.

- BE6** Competitive Bid #WG21-07 - Provision of Pavement Markers and Bituminous Adhesive for the Baldwin County Commission **21-0372**

Moved to January 19, 2021, regular meeting, Consent.

- BE7** Request of Proposals (RFP) for Unify Telecommunications Maintenance and Support Services for the Baldwin County Commission **21-0346**

Moved to January 19, 2021, regular meeting, Consent.

- BE8** Resolution #2021-040 - Severe Weather Preparedness Tax Holiday 2021 **21-0332**

Moved to January 19, 2021, regular meeting, Consent.

BF BUILDING INSPECTION

- BF1** Resolution #2021-043 - Amending Resolution #2017-036 related to Naming Roads/Streets - Revision of BCC Policy #4.3 - Road Name Policy **21-0402**

Eddie Harper, Building Official, discussed the Highway Department coordinating the naming of roads, as they have always done. In the past, the Building Department signed off on the process.

The Commission and Wayne Dyess, County Administrator, discussed the publicizing of road names, and streamlining the process to become more efficient.

Moved to January 19, 2021, regular meeting, Consent.

BH COMMUNICATIONS/INFORMATION SYSTEMS (CIS)

- BH1** Harbor Communications Service Agreement - Robertsedale Location **21-0334**

Moved to January 19, 2021, regular meeting, Consent.

BJ ELECTED OFFICIALS

- BJ1** Resolution #2021-038 - Fixing the Sum of the Bond and Setting Compensation for Revenue Commissioner Teddy J. Faust, Jr. (Term Commencing February 2, 2021, and Expiring February 2, 2027) **21-0330**

Moved to January 19, 2021, regular meeting, Consent.

- BJ2** Sale of Vehicles on GovDeals.com by the Baldwin County Revenue Commission Department **21-0300**

Moved to January 19, 2021, regular meeting, Consent.

BK EMERGENCY MANAGEMENT AGENCY (EMA)

- BK1** Fiscal Year 2020 Homeland Security Grant Agreement: Fairhope Police Department \$50,000 for Crowded Place Protection Equipment **21-0354**

Moved to January 19, 2021, regular meeting, Consent.

- BK2** Fiscal Year 2020 Homeland Security Grant Agreement: Magnolia Springs Volunteer Fire Department \$49,937 for Communications Equipment **21-0352**

Moved to January 19, 2021, regular meeting, Consent.

- BK3** Fiscal Year 2020 Homeland Security Grant Agreement: Spanish Fort Police Department \$49,969 for Crowded Place Protection Equipment **21-0353**

Moved to January 19, 2021, regular meeting, Consent.

BL ENVIRONMENTAL MANAGEMENT

- BL1** J.M. Wood Auction Company, Inc. - Equipment Auction for the Solid Waste Department **21-0337**

Moved to January 19, 2021, regular meeting, Consent.

BN HIGHWAY

- BN1** Intergovernmental Service Agreement between Baldwin County and the Town of Magnolia Springs for Installation of Signs on Magnolia Springs Highway inside Magnolia Springs Town Limits **21-0361**

Moved to January 19, 2021, regular meeting, Consent.

BN2 Maintenance on Oyster Bay Road and Various Roads on Plash Island **21-0164**

Frank Lundy, Operations Manager, explained maintenance work will begin immediately on the roads once this item is approved by the Commission.

Moved to January 19, 2021, regular meeting, Consent.

BN3 Sale of Vehicles on GovDeals.com by the Highway Department **21-0378**

Moved to January 19, 2021, regular meeting, Consent.

BN4 Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0221319 - Bemis Lane (Tract 1) **21-0389**

Frank Lundy, Operations Manager, explained there is one small item still being addressed by staff on Bemis Lane. Staff will update the Commissioners on the status of the various roads that have been donated.

Moved to January 19, 2021, regular meeting, Consent.

BN5 Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0221319 - Bemis Lane (Tract 2) **21-0390**

Moved to January 19, 2021, regular meeting, Consent.

BN6 Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0203716 - Bengston Road (Tract 1) **21-0391**

Moved to January 19, 2021, regular meeting, Consent.

BN7 Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0203716 - Bengston Road (Tract 12) **21-0392**

Moved to January 19, 2021, regular meeting, Consent.

BN8 Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0204416 - Brantley Lane (Tract 2) **21-0393**

Moved to January 19, 2021, regular meeting, Consent.

BN9 Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0204416 - Brantley Lane (Tract 3) **21-0394**

Moved to January 19, 2021, regular meeting, Consent.

BN10 Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0204216 - George Younce Road (Tract 15) **21-0395**

Moved to January 19, 2021, regular meeting, Consent.

BN11 Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0203616 - Kings Landing Road (Tract 2) **21-0396**

Moved to January 19, 2021, regular meeting, Consent.

BN12 Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0203616 - Kings Landing Road (Tract 4) **21-0397**

Moved to January 19, 2021, regular meeting, Consent.

BN13 Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0211919 - Mannich Lane (Tract 1) **21-0398**

Moved to January 19, 2021, regular meeting, Consent.

BN14 Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0211919 - Mannich Lane (Tract 2) **21-0399**

Moved to January 19, 2021, regular meeting, Consent.

BN15 Execution of IRS Form 8283 for a Donated Right-of-Way on Project No. 0211919 - Mannich Lane (Tract 3) **21-0400**

Moved to January 19, 2021, regular meeting, Consent.

BQ PERSONNEL

BQ1 Council on Aging Department - Employment of One (1) Part-Time Office Assistant IV Position **21-0381**

Moved to January 19, 2021, regular meeting, Consent.

BQ2 Finance and Accounting Department - Position Changes **21-0404**

Moved to January 19, 2021, regular meeting, Consent.

BQ3 Highway Department (Foley) - Personnel Changes **21-0383**

Moved to January 19, 2021, regular meeting, Consent.

BQ4 Highway Department (Construction) - Creation of Position **21-0386**

Moved to January 19, 2021, regular meeting, Consent.

BQ5 Probate Office - Employment of One (1) License Revenue Officer I Position **21-0382**

Moved to January 19, 2021, regular meeting, Consent.

BQ6 Revenue Commission (Personal Property) - Personnel Changes **21-0384**

Moved to January 19, 2021, regular meeting, Consent.

BQ7 Association of County Commissions of Alabama (ACCA) Liability Self Insurance, Property and Content, Inland Marine/Equipment and Auto/Vehicle Insurance Coverage-Continuance of Coverage **21-0403**

Moved to January 19, 2021, regular meeting, Consent.

C PRESENTATIONS

None.

D PUBLIC HEARINGS

DR PLANNING AND ZONING

DR1 Case No. Z-20044 - Dan & Dan LLC Property Rezoning **21-0388**

Moved to January 19, 2021, regular meeting, Public Hearings.

Moved to January 19, 2021, regular meeting, Public Hearings.

E COMMITTEE REPORTS

EA FINANCE/ADMINISTRATION DIVISION

EA1 Payment of Bills

21-0370

No discussion.

EA2 Notification of Interim Payments Approved by Clerk/Treasurer as Allowed Under Policy 8.1 **21-0371**

No discussion.

F DISCUSSION ITEMS

FN HIGHWAY

FN1 Gulf of Mexico Energy Security Act (GOMESA) Funding for County Projects **21-0387**

The Commission and Wayne Dyess, County Administrator, discussed the GOMESA allocations for the County's Projects, Intracoastal Waterway Boat Ramp and Live Oak Landing improvements.

G COMMISSIONER REQUESTS

None.

H ADDENDA

None.

I ADMINISTRATIVE REPORT

BA7 Fund Allocation Application to the U.S. Department of the Treasury for Emergency Rental Assistance – Cont. **21-0410**

Mr. Derek Boulware, CEO of Housing First, appeared before the Commission and discussed the U.S. Department of the Treasury's Emergency Rental Assistance program and what the program provides citizens. Mr. Boulware explained the Commission does not spend its own money; eligible parties are directly paid through the program. Housing First will help facilitate the program for Baldwin County.

J COUNTY ATTORNEY'S REPORT

None.

K PUBLIC COMMENTS

Mr. Lou Campemenosi, Common Sense Campaign, commented on the Metropolitan Planning Organization meeting he attended last week regarding the proposed new bridge over Mobile Bay. Mr. Campemenosi expressed concerns about Facebook suppressing citizens' first amendment rights, the current uprising in civil disobedience, and the need for the Baldwin County Commission to have a plan with the Baldwin County Sheriff's Office for such civil concerns.

L PRESS QUESTIONS

None.

M COMMISSIONER COMMENTS

The Commissioners provided their closing comments.

N ADJOURNMENT

Brad Hicks, County Attorney, said there are three executive session items to be discussed.

Motion by Commissioner Gruber, seconded by Commissioner Underwood, in accordance with Code of Alabama Section 36-25A-7, to adjourn into an executive session at 9:15 a.m. to discuss with their attorney the legal ramifications of and legal options for pending litigation, controversies not yet being litigated but imminently likely to be litigated or imminently likely to be litigated if the governmental body pursues a proposed course of action.

After the motion and before the vote, Mr. Hicks said he is an attorney licensed to practice law in the State of Alabama and the planned discussion complies with the reasons stated for the executive session.

The motion passed by the following vote:

Aye: 3 - Joe Davis III, Billie Jo Underwood, and Charles F. Gruber

Nay: 0

Absent: 1 - James E. Ball

Abstain: 0

The January 19, 2021, Baldwin County Commission Work Session meeting was adjourned at 9:15 a.m.