



# Baldwin County Commission

## Legislation Details (With Text)

**File #:** 22-0219      **Version:** 1  
**Type:** Consent      **Status:** Passed  
**File created:** 11/5/2021      **In control:** Baldwin County Commission Regular  
**On agenda:** 11/16/2021      **Final action:** 11/16/2021  
**Title:** Animal Control - Promotion of Employee into Animal Shelter Manager Position  
**Indexes:**  
**Attachments:** 1. Updated Position Descriptions for Animal Control, 2. Updated Organizational Chart for Animal Control

Date	Ver.	Action By	Action	Result
11/16/2021	1	Baldwin County Commission Regular	Approved	

**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 11/16/2021  
**Item Status:** New  
**From:** Wayne Dyess, County Administrator  
Deidra Hanak, Personnel Director  
**Submitted by:** Deidra Hanak, Personnel Director

### ITEM TITLE

Animal Control - Promotion of Employee into Animal Shelter Manager Position

### STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the promotion of George Wesley Majors from the Office Manager position (PID #5352) grade 306 (\$15.50 per hour / \$32,240.00 annually), to fill the open Animal Shelter Manager position (PID #5351) at a grade S315 (\$50,481.60 annually), to be effective no sooner than November 22, 2021; and
- 2) Approve the position descriptions for the Animal Shelter Manager, Senior Animal Control Officer, and Animal Control Officer; and
- 3) Approve the updated organizational chart for the Animal Control.

### BACKGROUND INFORMATION

**Previous Commission action/date:** N/A

**Background:** The Animal Shelter Manager position was vacated due to the resignation of the previous employee. The County Administrator respectfully requests that the above recommendations

are approved.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** \$50,481.60 - budgeted

**Budget line item(s) to be used:** 10955410.51130

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel - Implement Changes

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A