



# Baldwin County Commission

## Legislation Details (With Text)

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**File #:** 21-0758      **Version:** 1  
**Type:** Consent      **Status:** Agenda Ready  
**File created:** 4/9/2021      **In control:** Baldwin County Commission Regular  
**On agenda:** 4/20/2021      **Final action:**  
**Title:** DocuSign Agreement for Electronic Signatures

**Indexes:**

**Attachments:**

Date	Ver.	Action By	Action	Result
4/20/2021	1	Baldwin County Commission Regular		

**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 4/20/2021

**Item Status:** New

**From:** Brian Peacock, CIS Director

**Submitted by:** Brian Peacock, CIS Director

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### **ITEM TITLE**

DocuSign Agreement for Electronic Signatures

### **STAFF RECOMMENDATION**

Due to DocuSign not being a listed vendor with Baldwin County Commission, take the following action:

1) **RESCIND** the action taken by the Baldwin County Commission, during its regularly scheduled meeting on August 4, 2020, more specifically, the staff recommendation regarding Agenda Item BA1, which approved as follows:

“Approve a Master Services Agreement between DocuSign and Baldwin County Commission and accept the DocuSign Terms and Conditions for the provision of e-signatures to be used by various Baldwin County Commission departments.”

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** 8/4/2020

**Background:** The software was not purchased directly from company and the Agreements were not needed.

The purchase of software was completed through Software House International, which is a current

vendor for Baldwin County Commission.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** N/A

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A