



# Baldwin County Commission

## Legislation Details (With Text)

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**File #:** 20-0227      **Version:** 1  
**Type:** Other Staff Recommendations      **Status:** Passed  
**File created:** 11/13/2019      **In control:** Baldwin County Commission Regular  
**On agenda:** 11/19/2019      **Final action:** 11/19/2019  
**Title:** Revenue Commission (Re-Appraisal) - Personnel Changes  
**Indexes:**  
**Attachments:** 1. Position Description for Real Property Appraiser III, 2. Updated Organizational Chart for Revenue Commission

Date	Ver.	Action By	Action	Result
11/19/2019	1	Baldwin County Commission Regular	Approved	Pass

**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 11/19/2019  
**Item Status:** New  
**From:** Teddy Faust, Revenue Commissioner  
Deidra Hanak, Personnel Director  
**Submitted by:** Deidra Hanak, Personnel Director

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### ITEM TITLE

Revenue Commission (Re-Appraisal) - Personnel Changes

### STAFF RECOMMENDATION

Take the following actions:

- 1) Create one (1) Real Property Support Technician I position (PID #TBD) (grade G range: \$26,971.36 - \$44,231.20 annually); and
- 2) Re-title the Real Property Analyst I position (PID #996) to Real Property Appraiser III, with no change in pay grade; and
- 3) Approve the promotion of Candice Dominy from the Real Property Appraisal Supervisor (PID #5302) grade EC-08 (\$74,176.33 annually) to fill the open Assistant Administrator of Re-Appraisal position (PID #5516) at a grade EC-09 (\$82,500.00 annually), to be effective no sooner than November 25, 2019; and
- 4) Approve the position description for Real Property Appraiser III; and
- 5) Approve the updated organizational chart for the Revenue Commission.

### BACKGROUND INFORMATION

**Previous Commission action/date:** N/A

**Background:** The Assistant Administrator of Re-Appraisal position was newly created during the Fiscal Year 2019/2020 Budget Cycle. The Revenue Commissioner respectfully requests that the above recommendations are approved.

**FINANCIAL IMPACT**

**Total cost of recommendation:** \$26,971.36

**Budget line item(s) to be used:** 51810.5113

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

**LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A