



# Baldwin County Commission

## Legislation Details (With Text)

**File #:** 19-0357      **Version:** 1  
**Type:** Work Session      **Status:** Agenda Ready  
**File created:** 12/7/2018      **In control:** Baldwin County Commission Work Session  
**On agenda:** 1/8/2019      **Final action:**  
**Title:** Competitive Bid #WG19-06 - Labor and Incidental Materials for Roof Restoration at the Baldwin County Highway Barn Located in Bay Minette, Alabama

**Indexes:**

**Attachments:** 1. WG19-06 Bid Tabulation, 2. WG19-06 Contract, 3. WG19-06 Proof of Advertisements

Date	Ver.	Action By	Action	Result
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**Meeting Type:** BCC Work Session

**Meeting Date:** 1/8/2019

**Item Status:** New

**From:** Wanda Gautney, Purchasing Director/Junius Long, Building Facilities Coordinator

**Submitted by:** Wanda Gautney, Purchasing Director

### ITEM TITLE

Competitive Bid #WG19-06 - Labor and Incidental Materials for Roof Restoration at the Baldwin County Highway Barn Located in Bay Minette, Alabama

### STAFF RECOMMENDATION

Award the bid to the lowest bidder for Labor and Incidental Materials for Roof Restoration at the Baldwin County Board of Education Administration to **Porter Roofing Contractors, Inc., in the base bid amount of \$8,970.00 with a completion of thirty (30) days** and authorize the Chairman to execute the Contract. (Contract shall commence immediately upon the same date as its full execution, and shall terminate upon either the expiration of not more than thirty (30) days after the notice to proceed is given.)

### BACKGROUND INFORMATION

**Previous Commission action/date:**

**11/06/2018 meeting:** 1) Approved the specifications and authorized the Purchasing Director to place a competitive bid for the labor and incidental materials for the roof restoration at the Baldwin County Board of Education Administration Building; and 2) Further, authorized the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised; and 3) Approved and authorized the Purchasing Director to issue a Purchase Order to Garland Company, Inc., in the amount of \$21,923.80 but not to exceed \$22,000.00 for the roofing materials which is being purchased off the U. S. Communities Contract.

**Background:** Bids were opened in the Purchasing Conference Room on December 5, 2018, at 2:00 P.M. Seven (7) bids were received. Recommend the Commission award the bid to the lowest bidder, Porter Roofing Contractors, Inc., in the base bid amount of \$8,970.00 and authorize the Chairman to execute the Contract. Bid Tabulation attached.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** \$8,970.00

**Budget line item(s) to be used:** 53111.5231

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
Standard County Contract

**Reviewed/approved by:** David Conner

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** Yes

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** 01/08/2019

**Individual(s) responsible for follow up:** Wanda Gautney/Purchasing Director

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
Letter to Bidders

**Additional instructions/notes:** N/A