



# Baldwin County Commission

## Legislation Details (With Text)

**File #:** 18-0881      **Version:** 1  
**Type:** Consent      **Status:** Passed  
**File created:** 8/28/2018      **In control:** Baldwin County Commission Regular  
**On agenda:** 9/4/2018      **Final action:** 9/4/2018  
**Title:** Renovations of the Court Reporter's Office for Courtroom #1 Area in the Baldwin County Courthouse  
**Indexes:**  
**Attachments:** 1. Quote G. M. Stuart, Inc.

Date	Ver.	Action By	Action	Result
9/4/2018	1	Baldwin County Commission Regular	Approved	

**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 9/4/2018  
**Item Status:** New  
**From:** Wanda Gautney, Purchasing Director  
**Submitted by:** Wanda Gautney, Purchasing Director

### ITEM TITLE

Renovations of the Court Reporter's Office for Courtroom #1 Area in the Baldwin County Courthouse

### STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the quote from **G. M. Stuart, Inc.**, in the amount of **\$14,000.00** for the renovations of the Court Reporters Office for Courtroom #1 Area in the Baldwin County Courthouse; and
- 2) Authorize the Purchasing Director to issue a Purchase Order for the work. Funding source will be Building Maintenance (51995.5231)

### BACKGROUND INFORMATION

**Previous Commission action/date:** N/A

**Background:** The Presiding Judge, Scott Taylor has requested that a wall be removed to enlarge an area in his office suites on the first floor of the Bay Minette Courthouse to give his court reporter a larger area to work. The scope of work consists of moving a wall between two small rooms to create a large office for his Court Reporter. A quote was received from G. M. Stuart, Inc., in the amount of \$14,000.00 for the renovations. Recommend the Commission approve the quote from G. M. Stuart, Inc., and authorize the Purchasing Director to issue a purchase order for the work.

**FINANCIAL IMPACT**

**Total cost of recommendation:** \$14,000.00

**Budget line item(s) to be used:** 51995.5231

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

**LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** 09/04/2018

**Individual(s) responsible for follow up:** 51995.5231

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
Issue Purchase Order

**Additional instructions/notes:** N/A