



# Baldwin County Commission

## Legislation Details (With Text)

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**File #:** 19-0715      **Version:** 1  
**Type:** Consent      **Status:** Passed  
**File created:** 2/12/2019      **In control:** Baldwin County Commission Regular  
**On agenda:** 2/19/2019      **Final action:** 2/19/2019  
**Title:** Competitive Bid #WG19-21 - Provision of Off-site Printing, Mailing and Automated Management of the Baldwin County Probate Renewal Notices

**Indexes:**

**Attachments:** 1. WG19-21 Award Listing

Date	Ver.	Action By	Action	Result
2/19/2019	1	Baldwin County Commission Regular	Approved	

**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 2/19/2019

**Item Status:** New

**From:** Wanda Gautney, Purchasing Director/Probate Judge Chief Dean Mott/Probate Judge Deputy Chief Sara Peden

**Submitted by:** Wanda Gautney, Purchasing Director

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### ITEM TITLE

Competitive Bid #WG19-21 - Provision of Off-site Printing, Mailing and Automated Management of the Baldwin County Probate Renewal Notices

### STAFF RECOMMENDATION

Award the bid to **Peregrine Corporation** for the Provision of Off-Site Printing, Mailing and Automated Management of the Baldwin County Probate Renewal Notices as per the attached Award Listing.

### BACKGROUND INFORMATION

#### **Previous Commission action/date:**

**01/15/2019 meeting:** 1) Approved the specifications and authorized the Purchasing Director to place a competitive bid for the Provision of Off-site Printing, Mailing and Automated Management of the Probate Renewal Notices; and 2) Further, authorized the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

**Background:** Bids opened in the Purchasing Conference Room on February 6, 2019, at 1:30 P.M. One (1) bid was received. Recommend the Commission award the bid to Peregrine Corporation as per the attached Award Listing.

**FINANCIAL IMPACT**

**Total cost of recommendation:** approximately \$25,500.00/year

**Budget line item(s) to be used:** 51300

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

**LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** 02/19/2019

**Individual(s) responsible for follow up:** Wanda Gautney/Purchasing Director

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
Letter to Bidder

**Additional instructions/notes:** N/A