



# Baldwin County Commission

## Legislation Details (With Text)

**File #:** 22-1254      **Version:** 1  
**Type:** Consent      **Status:** Agenda Ready  
**File created:** 7/18/2022      **In control:** Baldwin County Commission Regular  
**On agenda:** 8/2/2022      **Final action:**  
**Title:** Council on Aging - Employment of Two (2) Part-time Center Manager Assistant Positions

**Indexes:**

**Attachments:** 1. Updated Organizational Chart for Council on Aging

Date	Ver.	Action By	Action	Result
8/2/2022	1	Baldwin County Commission Regular		

**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 8/2/2022  
**Item Status:** New  
**From:** Kelly Childress, Council on Aging Coordinator  
Deidra Hanak, Personnel Director  
**Submitted by:** Deidra Hanak, Personnel Director

### ITEM TITLE

Council on Aging - Employment of Two (2) Part-time Center Manager Assistant Positions

### STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the employment of Carolyn Bittle to fill the open part-time Center Assistant (Little River) position (PID #5670) at a grade 302 (\$12.13 per hour); and
- 2) Approve the employment of Treasa Johnson to fill the open part-time Center Assistant (Loxley) position (PID #5671) at a grade 302 (\$12.13 per hour); and
- 3) Approve the updated organizational chart for Council on Aging.

These actions shall be effective no sooner than August 8, 2022.

### BACKGROUND INFORMATION

**Background:** The part-time Center Assistant positions were newly created in June 2022. The Council on Aging Coordinator respectfully requests that the above recommendations are approved.

**Previous Commission action/date:** N/A

### FINANCIAL IMPACT

**Total cost of recommendation:** \$36,584.08 - budgeted

**Budget line item(s) to be used:** 14056200.51130

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

**LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

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**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel - Implement Changes

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A