



# Baldwin County Commission

## Legislation Details (With Text)

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**File #:** 21-1323      **Version:** 1  
**Type:** Consent      **Status:** Passed  
**File created:** 9/9/2021      **In control:** Baldwin County Commission Regular  
**On agenda:** 9/21/2021      **Final action:** 9/21/2021  
**Title:** Probate Office - Employment of One (1) License Revenue Officer I Position and One (1) Recording Officer Position

**Indexes:**

**Attachments:**

Date	Ver.	Action By	Action	Result
9/21/2021	1	Baldwin County Commission Regular	Approved	

**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 9/21/2021

**Item Status:** New

**From:** Harry D'Olive, Probate Judge

Deidra Hanak, Personnel Director

**Submitted by:** Deidra Hanak, Personnel Director

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### ITEM TITLE

Probate Office - Employment of One (1) License Revenue Officer I Position and One (1) Recording Officer Position

### STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the employment of Keily Padgett to fill the open License Revenue Officer I position (PID #3051) at a grade 306 (\$14.60 per hour / \$30,368.00 annually); and
- 2) Approve the employment of Angela Styron to fill the open Recording Officer position (PID #560) at a grade 306 (\$14.60 per hour / \$30,368.00 annually).

These actions will be effective no sooner than September 27, 2021.

### BACKGROUND INFORMATION

**Previous Commission action/date:** N/A

**Background:** The License Revenue Officer I and Recording Officer position were vacated in August 2021. The Probate Judge respectfully requests the above recommendations are approved.

**FINANCIAL IMPACT**

**Total cost of recommendation:** \$60,736 - budgeted

**Budget line item(s) to be used:** 10051300.51130

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

**LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel - Implement Changes

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A