



# Baldwin County Commission

## Legislation Details (With Text)

---

**File #:** 20-0457      **Version:** 1  
**Type:** Work Session      **Status:** Agenda Ready  
**File created:** 12/16/2019      **In control:** Baldwin County Commission Work Session  
**On agenda:** 1/14/2020      **Final action:**  
**Title:** Funding Appropriation Agreement between the Baldwin County Legislative Delegation and the Baldwin County Commission - Saturday Openings for the State Driver License Offices Located at Foley and Fairhope Satellite Courthouses

**Indexes:**

**Attachments:** 1. Agreement for ALEA Custodial Reimbursement 2020-2021 - BCC and BC Legislative Delegation 20190121, 2. Email Request from ALEA, dated Nov. 15, 2019, 3. Email from BC Legislative Delegation - Funding Assistance 20191216

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

**Meeting Type:** BCC Work Session

**Meeting Date:** 1/14/2020

**Item Status:** New

**From:** Commissioner James E. Ball, District 1; Wayne Dyess, County Administrator

**Submitted by:** Anu Gary, Administrative Services Manager

---

### **ITEM TITLE**

Funding Appropriation Agreement between the Baldwin County Legislative Delegation and the Baldwin County Commission - Saturday Openings for the State Driver License Offices Located at Foley and Fairhope Satellite Courthouses

### **STAFF RECOMMENDATION**

Take the following action:

Approve the Agreement between the Baldwin County Legislative Delegation and the Baldwin County Commission for a funding appropriation from the Baldwin County Legislative Delegation in the amount of \$17,212.00 to the Baldwin County Commission for the public purpose of covering the additional salary and benefits that will be incurred due to the custodial staff working on Saturdays at the Foley and Fairhope Satellite Courthouses.

This Agreement is effective on January 11, 2020 and shall continue in full force and effect through and including January 11, 2021. Thereafter, this Agreement will automatically renew for additional one (1) year terms unless terminated with or without cause by either party upon ninety (90) days written notice.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:**

December 17, 2019, BCC Regular Meeting - The Commission took the following actions:

- 1) Approve the request from Alabama Law Enforcement Agency (ALEA), Driver License Division, to authorize the opening of the Foley and Fairhope Satellite Courthouses on Saturdays in order to allow the State Driver License Offices located in the Foley and Fairhope Satellite Courthouses to be opened to the public on Saturdays from 7:00 a.m. to 3:00 p.m., beginning January 11, 2020.
- 2) Accept funding from the Baldwin County Legislative Delegation in the amount of \$17,212.00, said funds to be designated for the public purpose of assisting the Baldwin County Commission with the costs for the custodial staff (salary plus benefits) necessary for the Saturday opening hours (one custodial staff member will work in each location on Saturdays).

December 10, 2019, BCC Work Session - The request was discussed and staff was directed to bring forward an agenda item to the December 17, 2019, regular meeting for approval.

November 26, 2019, BCC Work Session - The request was discussed and tabled at that time in order for staff to work with ALEA regarding issues with custodial needs for the Saturday opening hours.

**BACKGROUND ON REQUEST:**

Staff received an email from Ms. Melia Champagne, with ALEA Mobile District Driver License Office, on November 15, 2019, requesting the County Commission to allow the State Driver License Offices to be open on Saturdays. The offices are located at the Foley and Fairhope Satellite Courthouses.

The proposed hours of operation on Saturdays would be from 7:00 a.m. to 3:00 p.m., with two examiners working in each office location. Beginning October 2020, persons wishing to use their State issued driver license as identification on domestic flights, are required to have the new STAR ID on their license.

The Mobile District Office has been open on Saturday since April 2019 and at this time, ALEA would like to expand the Saturday opening to Baldwin County.

**Background:** N/A

**FINANCIAL IMPACT**

**Total cost of recommendation:** \$17,212.00 in funding reimbursement from BC Legislative Delegation to County to cover the cost for the custodial staff that will work the Saturday openings.

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

## **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**

Yes, County Attorney has drafted and approved the Agreement.

**Reviewed/approved by:** N/A

**Additional comments:** N/A

## **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

## **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Administrative staff will send Agreement to Cliff McCollum for BC Legislative Delegation to execute. Admin. staff will inform ALEA and follow up with ALEA.

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A