



# Baldwin County Commission

## Legislation Details (With Text)

---

**File #:** 21-0961      **Version:** 1  
**Type:** Consent      **Status:** Passed  
**File created:** 6/7/2021      **In control:** Baldwin County Commission Regular  
**On agenda:** 6/15/2021      **Final action:** 6/15/2021  
**Title:** 2021-2026 Municipal Separate Storm Sewer Systems (MS4) Permit Renewal  
**Indexes:**  
**Attachments:** 1. Delegation Letter

Date	Ver.	Action By	Action	Result
6/15/2021	1	Baldwin County Commission Regular	Approved	

**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 6/15/2021  
**Item Status:** New  
**From:** Matthew Brown, Interim Planning Director  
**Submitted by:** Ashley Campbell, Natural Resource Planner

---

### ITEM TITLE

2021-2026 Municipal Separate Storm Sewer Systems (MS4) Permit Renewal

### STAFF RECOMMENDATION

Authorize the Chairman to delegate the Planning and Zoning Director (principal executive officer), with the authority (authorized agent) to execute all documents required by the Alabama Department of Environmental Management (ADEM) for the County's Municipal Separate Storm Sewer Systems (MS4) Permit ALR #40042.

### BACKGROUND INFORMATION

**Previous Commission action/date:** N/A

**Background:** In accordance with the County's MS4 storm water permit, Baldwin County is required to submit a permit renewal ninety (90) days prior to permit expiration. The permit renewal includes a signatory page which must be signed by the County Commission Chairman or his or her authorized agent. Staff therefore respectfully requests that the County Commission authorize the Chairman to execute a letter delegating the Planning and Zoning director as the authorized agent.

### FINANCIAL IMPACT

**Total cost of recommendation:** \$1,385.00

**Budget line item(s) to be used:** Planning & Zoning 10052730.51500

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** July 2, 2021

**Individual(s) responsible for follow up:** Ashley Campbell will submit a PR to Wanda Gautney, Purchasing Director, for payment. Commission Administration Office will prepare correspondence.

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
Forward letter designating the signature authorize agent as the Planning and Zoning Director after obtaining the signature of the County Commission Chairman.

Ms. Cammie Ashmore  
Storm Water Management Branch  
Water Division  
Alabama Department of Environmental Management  
Post Office Box 301463  
Montgomery, Alabama 36130-1463

**Additional instructions/notes:** Planning and Zoning Department - Submit the county's NPDES Permit #40042 online renewal application.