



# Baldwin County Commission

## Legislation Details (With Text)

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**File #:** 19-0245      **Version:** 1  
**Type:** Consent      **Status:** Passed  
**File created:** 11/14/2018      **In control:** Baldwin County Commission Regular  
**On agenda:** 11/20/2018      **Final action:** 11/20/2018  
**Title:** Emergency Management Agency - Employment of One (1) Planning and Grants Coordinator Position  
**Indexes:**  
**Attachments:** 1. Updated Position Description for Planning and Grants Coordinator.pdf

Date	Ver.	Action By	Action	Result
11/20/2018	1	Baldwin County Commission Regular	Approved	

**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 11/20/2018  
**Item Status:** New  
**From:** Jessie Peacock, EMA Director  
Andrea Roberson, Personnel Director  
**Submitted by:** Deidra Hanak, Assistant Personnel Director

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### ITEM TITLE

Emergency Management Agency - Employment of One (1) Planning and Grants Coordinator Position

### STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the employment of Danon Smith to fill the open Planning and Grants Coordinator position (PID #4048) at a grade EC-07 (\$45,000 annually) to be effective no sooner than November 26, 2018; and
- 2) Approve the updated position description for Planning and Grants Coordinator.

### BACKGROUND INFORMATION

**Previous Commission action/date:** N/A

**Background:** The Planning and Grants Coordinator position was vacated in October 2018, due to the transfer of the previous employee. The EMA Director respectfully requests the above recommendation is approved.

### FINANCIAL IMPACT

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** 52300.5113

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel - Implement Changes

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A