



Baldwin County Commission

Legislation Details (With Text)

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File created: 5/7/2019 **In control:** Baldwin County Commission Work Session

On agenda: 5/14/2019 **Final action:**

Title: Competitive Bid #WG19-36 - Provision of Fleet Fuel Management Program for the Baldwin County Commission

Indexes:

Attachments: 1. WG19-36 Bid Tabulation

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
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Meeting Type: BCC Work Session
Meeting Date: 5/14/2019
Item Status: New
From: Wanda Gautney, Purchasing Director
Submitted by: Wanda Gautney, Purchasing Director

ITEM TITLE

Competitive Bid #WG19-36 - Provision of Fleet Fuel Management Program for the Baldwin County Commission

STAFF RECOMMENDATION

Award the bid to the lowest bidder, **The McPherson Companies, Inc.**, for the Provision of the Fleet Fuel Management Program as follows:

ON-SITE FUELING

Service Fee for on-site Fuel Management Program

| Product | Service Fee |
|----------|----------------|
| Unleaded | \$0.045 / gal. |
| Diesel | \$0.045 / gal. |

INFORMATION PURPOSES

OFF-SITE FUELING

| Product | OPIS Average | Service Fee | Total Taxes (not exempted) | Total Bid Price (per gallon) |
|----------|--------------|-------------|----------------------------|------------------------------|
| Unleaded | \$2.1083 | \$0.10 | \$0.0311 | \$2.2394 |
| Diesel | \$2.1141 | \$0.10 | \$0.0311 | \$2.2452 |

Prices quoted are good for 5/2/19 average rack price

BACKGROUND INFORMATION

Previous Commission action/date:

04/16/19 meeting: 1) Approved the specifications and authorized the Purchasing Director to place a competitive bid for the provision of the fleet fuel management program and; 2) Further, authorized the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

Background: Bids were opened in the Purchasing Conference Room on May 6, 2019, at 1:30 P.M. Two (2) bid were received. The lowest bid was received from The McPherson Companies, Inc. This is a three (3) year bid. Recommend the Commission award the bid to The McPherson Companies, Inc., as listed above. Bid Tabulation attached.

Thirty-Six (36) Vendors registered on the County website and were notified by email as well as sent a postcard, via U.S. Postal Service notifying them of the solicitation.

FINANCIAL IMPACT

Total cost of recommendation: approximately \$71,000.00 yearly

Budget line item(s) to be used: Various Department Budgets

If this is not a budgeted expenditure, does the recommendation create a need for funding? N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 05/21/2019

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed): Letter to Bidders

Additional instructions/notes: N/A