



Baldwin County Commission

Legislation Details (With Text)

File #: 20-0045 **Version:** 1
Type: Work Session **Status:** Agenda Ready
File created: 10/16/2019 **In control:** Baldwin County Commission Regular
On agenda: 11/12/2019 **Final action:**
Title: Rental of Four (4) New Copy Machines for Various Baldwin County Solid Waste Offices Located in Summerdale and Loxley, Alabama
Indexes:
Attachments: 1. Rental Agreements Solid Waste

Date	Ver.	Action By	Action	Result
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Meeting Type: BCC Work Session
Meeting Date: 11/12/2019
Item Status: New
From: Wanda Gautney, Purchasing Director/Terri Graham, Solid Waste Director
Submitted by: Wanda Gautney, Purchasing Director

ITEM TITLE

Rental of Four (4) New Copy Machines for Various Baldwin County Solid Waste Offices Located in Summerdale and Loxley, Alabama

STAFF RECOMMENDATION

Approve and authorize the Chairman to execute the rental agreements with Sharp Electronics Corporation for the rental of four (4) new copy machines off the State of Alabama bid for thirty-six (36) months effective the date of execution as follows:

Maintenance Shop - Magnolia Landfill - Summerdale
Model: Sharp MX-4071
Price: \$168.49
Excess Charge/copy: Color \$0.0450/copy B/W \$0.0065/copy

Solid Waste Collections Dept. - Summerdale
Model: Sharp MX-6071
Price: \$209.31
Excess Charge/copy: Color \$0.0400/copy B/W \$0.0054/copy

Scale House - Magnolia Landfill - Summerdale
Model: Sharp MX-4071
Price: \$168.49
Excess Charge/copy: Color \$0.0450/copy B/W \$0.0065/copy

MacBride Landfill - Loxley
Model: Sharp MX-4071
Price: \$168.49
Excess Charge/copy: Color \$0.0450/copy B/W \$0.0065/copy

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The current copy machines rental agreements for the Solid Waste Offices located in Summerdale and Loxley, AL have expired. Sharp Electronics Corporation has submitted the rental agreements to replace the old copy machines with new machines. The rental agreement is for thirty-six (36) months off the State of Alabama bid and will include all supplies, toner and developer. The new cost proposal is \$714.78 per month.

FINANCIAL IMPACT

Total cost of recommendation: \$8,577.36 per year

Budget line item(s) to be used: Various Solid Waste Budgets

If this is not a budgeted expenditure, does the recommendation create a need for funding? N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

Standard State Bid Rental Agreement

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 11/19/2019

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed): Letter to Vendor

Additional instructions/notes: N/A