



# Baldwin County Commission

## Legislation Details (With Text)

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**File #:** 22-0230      **Version:** 1  
**Type:** Consent      **Status:** Passed  
**File created:** 11/5/2021      **In control:** Baldwin County Commission Regular  
**On agenda:** 11/16/2021      **Final action:** 11/16/2021  
**Title:** Budgeting and Purchasing Department - Employment of One (1) Assistant Purchasing Director Position

**Indexes:**

**Attachments:**

Date	Ver.	Action By	Action	Result
11/16/2021	1	Baldwin County Commission Regular	Approved	

**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 11/16/2021

**Item Status:** New

**From:** Ron Cink, Budget Director

Deidra Hanak, Personnel Director

**Submitted by:** Deidra Hanak, Personnel Director

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### ITEM TITLE

Budgeting and Purchasing Department - Employment of One (1) Assistant Purchasing Director Position

### STAFF RECOMMENDATION

Approve the employment of Michelle Criswell to fill the open Assistant Purchasing Director position (PID #5469) at a grade S316 (\$53,749) to be effective no sooner than November 22, 2021.

### BACKGROUND INFORMATION

**Previous Commission action/date:** N/A

**Background:** The Assistant Purchasing Director was vacated due to the promotion of the previous employee. The Budget Director respectfully requests that the above recommendation is approved.

### FINANCIAL IMPACT

**Total cost of recommendation:** \$53,749.00 - budgeted

**Budget line item(s) to be used:** 10051725.51130

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

**LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel - Implement Changes

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A