



# Baldwin County Commission

## Legislation Details (With Text)

---

**File #:** 19-0536      **Version:** 1

**Type:** Work Session      **Status:** Agenda Ready

**File created:** 1/9/2019      **In control:** Baldwin County Commission Work Session

**On agenda:** 1/22/2019      **Final action:**

**Title:** Alabama Department of Revenue Reciprocal Agreement - Removal and Addition of Individuals

**Indexes:**

**Attachments:** 1. Attachment to the Agreement Between the Alabama Department of Revenue and Baldwin County, Alabama.pdf, 2. State of Alabama Department of Revenue Reciprocal Agreement.PDF, 3. ADOR Nonemployee Conf and Disc Statement Form BLANK.pdf

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

**Meeting Type:** BCC Work Session  
**Meeting Date:** 1/22/2019  
**Item Status:** New  
**From:** Kimberly Creech, Clerk/Treasurer  
**Submitted by:** Jennifer M. Forsman, Audit Compliance Officer

---

### ITEM TITLE

Alabama Department of Revenue Reciprocal Agreement - Removal and Addition of Individuals

### STAFF RECOMMENDATION

Approve the attached updated list of commissioners, county officers, and employees who are authorized to discuss tax information relating to the Reciprocal Agreement between the Alabama Department of Revenue and Baldwin County and forward the attached State of Alabama Revenue Nonemployee Confidentiality and Disclosure Statements for the new County Commissioners the Honorable Jeb Ball, the Honorable Billie Jo Underwood, and the Honorable Joe Davis; Jennifer Forsman, Audit Compliance Officer; Ebony Yelding, License Inspector I; Amber Riley, Audit Compliance Officer; the Honorable Harry D'Olive, Judge of Probate; and Edward (Dean) Mott, Chief Clerk.

The list below will remove and add the following individuals:

### Remove:

Honorable Frank Burt, Commissioner  
Honorable Tucker Dorsey, Commissioner  
Honorable Chris Elliot, Commissioner  
Susan Marino, Deputy License Inspector  
Honorable Tim Russell, Probate Judge

Patsy Clark, Chief Clerk

**Add:**

Honorable Jeb Ball, Commissioner  
Honorable Billie Jo Underwood, Commissioner  
Honorable Joe Davis, Commissioner  
Ebony Yelding, License Inspector I  
Amber Riley, Audit Compliance Officer  
Jennifer M. Forsman, Audit Compliance Officer  
Honorable Harry D'Olive, Probate Judge  
Edward (Dean) Mott, Chief Clerk

**BACKGROUND INFORMATION**

**Previous Commission action/date:** March 15, 2016

**Background:** The original Reciprocal Agreement between the Alabama Department of Revenue and Baldwin County, Alabama was approved on September 19, 1995, which authorized both governmental agencies to exchange certain tax information. The list of employees was last updated during the March 15, 2016 Commission Meeting.

**FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?** N/A

**LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Administration

**Action required (list contact persons/addresses if documents are to be mailed or emailed):** Work Session: Administration staff to obtain signatures of new Commissioners, Probate Judge, and Chief Clerk.

**Regular Meeting**: Administrative staff to have Chairman sign correspondence to the Alabama Department of Revenue authorizing the update of the authorized employees to disclose tax information, and enclose the "Nonemployee Confidentiality and Disclosure Statements" for the Honorable Jeb Ball, the Honorable Billie Jo Underwood, and the Honorable Joe Davis; Jennifer Forsman, Audit Compliance Officer; the Honorable Harry D'Olive, Judge of Probate; and Edward (Dean) Mott, Chief Clerk to the address noted below:

Mr. Mike Mason, Disclosure Officer  
Alabama Department of Revenue  
50 North Ripley Street, Room 4112  
Montgomery, Alabama 36132

cc: Heather Gwynn, Sales & Use Tax Coordinator/File

Additional instructions/notes: N/A