Baldwin County Commission

Legislation Details (With Text)

File #:	21-0381	**Version:**	1	
Type:	Consent	**Status:**	Passed	
File created:	1/8/2021	**In control:**	Baldwin County Commission Regular	
On agenda:	1/19/2021	**Final action:**	1/19/2021	
Title:	Council on Aging Department - Employment of One (1) Part-Time Office Assistant IV Position			
Indexes:				
Attachments:				

Date	Ver.	Action By	Action	Result
1/19/2021	1	Baldwin County Commission Regular	Approved	

Meeting Type: BCC Regular Meeting
Meeting Date: 1/19/2021
Item Status: New
From: Wayne Dyess, County Administrator
Kelly Childress, Council on Aging Coordinator
Deidra Hanak, Personnel Director
Submitted by: Deidra Hanak, Personnel Director

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ITEM TITLE
Council on Aging Department - Employment of One (1) Part-Time Office Assistant IV Position

STAFF RECOMMENDATION
Approve the employment of Kaileigh Bodle to fill the open part-time Office Assistant IV position (PID #PT63) at a grade 305 ($13.91 per hour) to be effective no sooner than January 25, 2021.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The part-time Office Assistant IV position was newly created during the FY20/21 Budget Cycle. The County Administrator respectfully requests that the above recommendation is approved.

FINANCIAL IMPACT

Total cost of recommendation: 56200.5113

Budget line item(s) to be used: $20,976.00 - budgeted

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A