



# Baldwin County Commission

## Legislation Details (With Text)

**File #:** 19-1195      **Version:** 1  
**Type:** Work Session      **Status:** Agenda Ready  
**File created:** 5/3/2019      **In control:** Baldwin County Commission Work Session  
**On agenda:** 5/14/2019      **Final action:**  
**Title:** Finance and Accounting Department - Discussion of Clerk/Treasurer Position  
**Indexes:**  
**Attachments:** 1. Position Description for Clerk Treasurer

Date	Ver.	Action By	Action	Result
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**Meeting Type:** BCC Work Session  
**Meeting Date:** 5/14/2019  
**Item Status:** New  
**From:** Deidra Hanak, Personnel Director  
**Submitted by:** Deidra Hanak, Personnel Director

### ITEM TITLE

Finance and Accounting Department - Discussion of Clerk/Treasurer Position

### STAFF RECOMMENDATION

Discuss the Clerk/Treasurer position description and potential job posting.

### BACKGROUND INFORMATION

**Previous Commission action/date:** N/A

**Background:** N/A

### FINANCIAL IMPACT

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### LEGAL IMPACT

**Is legal review necessary for this staff recommendation and related documents?**

N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** N/A

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A