



# Baldwin County Commission

## Legislation Details (With Text)

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**File #:** 20-0844      **Version:** 1  
**Type:** Consent      **Status:** Passed  
**File created:** 2/25/2020      **In control:** Baldwin County Commission Regular  
**On agenda:** 3/3/2020      **Final action:** 3/3/2020  
**Title:** Highway Department (Administration) - Reclassifying the Chief Accountant Position  
**Indexes:**  
**Attachments:** 1. Updated Chief Accountant Job Description

Date	Ver.	Action By	Action	Result
3/3/2020	1	Baldwin County Commission Regular	Approved	

**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 3/3/2020  
**Item Status:** New  
**From:** Joey Nunnally, P.E., County Engineer  
Deidra Hanak, Personnel Director  
**Submitted by:** Lisa Sangster, Administrative Support Specialist IV

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### ITEM TITLE

Highway Department (Administration) - Reclassifying the Chief Accountant Position

### STAFF RECOMMENDATION

Take the following actions:

- 1) Reclassify the Chief Accountant position (PID #364) from a salary grade EC-08 (EC-08 range: \$53,372 - \$84,542 annually) to a salary grade EC-09 (EC-09 range: \$64,045 - \$101,449 annually); and
- 2) Approve the updated position description for the Chief Accountant.

### BACKGROUND INFORMATION

**Previous Commission action/date:** N/A

**Background:** In an effort to recruit and retain high quality applicants for this position, the County Engineer respectfully requests the above recommendations are approved.

This item was discussed during the February 26, 2020 Work Session.

### FINANCIAL IMPACT

**Total cost of recommendation:** TBD upon hiring applicant

**Budget line item(s) to be used:** 53100.5113

**If this is not a budgeted expenditure, does the recommendation create a need for funding?** In Fiscal Year 2020 Budget, \$73,185.00 was budgeted for the salary of the Chief Accountant. As long as the cost to hire a new Accountant does not exceed that amount for the remainder of Fiscal Year 2020, no budget adjustment will be necessary.

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A