



# Baldwin County Commission

## Legislation Details (With Text)

**File #:** 21-1005      **Version:** 1  
**Type:** Consent      **Status:** Passed  
**File created:** 6/21/2021      **In control:** Baldwin County Commission Regular  
**On agenda:** 7/6/2021      **Final action:** 7/6/2021  
**Title:** Finance and Accounting Department - Promotion of Employee

**Indexes:**

**Attachments:** 1. Updated Organizational Chart for Finance and Accounting

Date	Ver.	Action By	Action	Result
7/6/2021	1	Baldwin County Commission Regular	Approved	

**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 7/6/2021  
**Item Status:** New  
**From:** Cian Harrison, Clerk Treasurer  
Deidra Hanak, Personnel Director  
**Submitted by:** Deidra Hanak, Personnel Director

### ITEM TITLE

Finance and Accounting Department - Promotion of Employee

### STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the promotion of Dana Austin from the Senior Accountant position (PID #5596) grade S317 (\$56,410.00 annually), to fill the open Accounting Manager position (PID #5603) at a grade S319 (\$63,676.00 annually), to be effective no sooner than July 19, 2021; and
- 2) Approve the updated organizational chart for the Finance and Accounting Department.

### BACKGROUND INFORMATION

**Previous Commission action/date:** N/A

**Background:** The Accounting Manager position was newly created in May 2021. The Clerk/Treasurer respectfully requests that the above recommendations are approved.

### FINANCIAL IMPACT

**Total cost of recommendation:** \$63,676.00

**Budget line item(s) to be used:** 10051700.5113

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**

N/A

**LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**

N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel - Implement Changes

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**

N/A

**Additional instructions/notes:** N/A