



Baldwin County Commission

Legislation Details (With Text)

File #: 22-1039 **Version:** 1
Type: Consent **Status:** Agenda Ready
File created: 5/31/2022 **In control:** Baldwin County Commission Regular
On agenda: 6/21/2022 **Final action:**
Title: Baldwin County Solid Waste Standard On-call Contracts for Engineering and Related Services

Indexes:

Attachments: 1. CDG Engineers and Associates Master On-call Agreement, 2. Cornerstone Environmental Group Master On-call Agreement, 3. Environmental Business Services Master On-call Agreement, 4. Goodwyn Mills Cawood, LLC Master On-call Agreement, 5. SCS Field Services Master On-call Agreement, 6. Terracon Consultants, Inc. Master On-call Agreement, 7. Thompson Engineering Inc. Master On-call Agreement, 8. TTL, Inc. Master On-call Agreement, 9. Volkert, Inc. Master On-call Agreement, 10. Master Exhibit A - Insurance Info

Date	Ver.	Action By	Action	Result
6/21/2022	1	Baldwin County Commission Regular		

Meeting Type: BCC Regular Meeting
Meeting Date: 6/21/2022
Item Status: New
From: Terri Graham, Development and Environmental Director
Submitted by: Suzanne Doughty, Accounting Manager

ITEM TITLE

Baldwin County Solid Waste Standard On-call Contracts for Engineering and Related Services

STAFF RECOMMENDATION

Based on Baldwin County Policy #9.10, take the following actions related to standard on-call contracts for engineering and related services:

1) Make the following standard Master On-call Contracts for Professional Services part of the record:

- a) CDG Engineers and Associates
- b) Cornerstone Environmental Group, LLC
- c) Environmental Business Services
- d) Goodwyn Mills Cawood, LLC
- e) SCS Field Services
- f) Terracon Consultants, Inc.
- g) Thompson Engineering, Inc.
- h) TTL, Inc.
- i) Volkert, Inc.

2) Approve each contract including the attached Exhibit A, Insurance Requirements, with each

contract.

BACKGROUND INFORMATION

Previous Commission action/date: 06/18/2019 - Last BCC approval

Background: To date, nine (9) of the ten (10) mailed contracts have been signed and returned to the Commission. Staff has not received signed contracts back from the following vendor: Aptim Government Solutions, LLC.

Staff would like to make the received contracts part of the record once approved by the Commission as these vendors will be the Master On-call Contractors for Engineering and Related Services.

Policy #9.10 was approved by the Baldwin County Commission on January 19, 2016, and this policy established a uniform method for the acquisition of engineering and related services for all Solid Waste Department projects. The approval of the attached on-call contracts will allow the Development and Environmental Director to select a qualified consultant from an established list of contract consultants for projects estimated and budgeted less than or equal to \$100,000.00.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
Yes

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Administration Staff & Terri Graham, Development and Environmental Director

Action required (list contact persons/addresses if documents are to be mailed or emailed): Administration staff to have Chairman sign the agreements and send fully executed copy of each agreement to vendors and return one copy to Development and Environmental Director.

Additional instructions/notes: Mailing addresses for correspondence as follows:

CDG Engineers and Associates
Attn: Michelle Wilson
1840 US Highway 29 N
Andalusia, AL 36420

Cornerstone Environmental Group, LLC
Attn: David Knapp
1955 Evergreen Blvd
Suite 300, Building 200
Duluth, GA 30096

Environmental Business Services
Attn: Jim McNaughton
5016 West Concord Rd
Brentwood, TN 37027

Goodwyn Mills Cawood, LLC
Attn: Scott Hutchinson
2039 Main Street
Daphne, AL 36526

SCS Field Services
Attn: Robert Butler
1901 Central Drive, Suite 550
Bedford, TX 76021

Terracon Consultants, Inc.
6215 Rangeline Road
Theodore, AL 36582

Thompson Engineering, Inc.
2970 Cottage Hill Road
Suite 190
Mobile, AL 36606

TTL, Inc.

Attn: Ken Bailey
3516 Greensboro Avenue
Tuscaloosa, AL 35401

Volkert, Inc.
1680 W. 2nd Street
Suite B
Gulf Shores, AL 36542