



# Baldwin County Commission

## Legislation Details (With Text)

**File #:** 24-0927      **Version:** 1

**Type:** Consent      **Status:** Agenda Ready

**File created:** 7/3/2024      **In control:** Baldwin County Commission Regular

**On agenda:** 7/16/2024      **Final action:**

**Title:** CIS Department - Position Changes

**Indexes:**

**Attachments:** 1. Updated CIS Position Descriptions, 2. Updated Organizational Chart for CIS

Date	Ver.	Action By	Action	Result
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**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 7/16/2024  
**Item Status:** New  
**From:** Brian Peacock, CIS Director  
 Deidra Hanak, Personnel Director  
**Submitted by:** Bo Bonner, Assistant Personnel Director

### ITEM TITLE

CIS Department - Position Changes

### STAFF RECOMMENDATION

Take the following actions:

- 1) Reclassify the Systems Support Specialist (#5727) from salary grade S316 to hourly grade 316; and
- 2) Change Timothy O'Brien, System Support Specialist (#5727), from grade S316 (57,033.60 annually) to grade 316 (\$27.42 per hour / \$57,033.60 annually); and
- 3) Reclassify the Software Developer I (#3068) from salary grade S313 to hourly grade 313; and
- 4) Change Mark Magallon, Software Developer I (#3068), from grade S313 (\$48,844.12) to grade 313 (\$23.48 per hour / \$48,844.12 annually); and
- 5) Approve the updated position descriptions for Systems Support Specialist and Software Developer I; and
- 6) Approve the updated organizational chart for the CIS Department.

These changes shall be effective July 15, 2024.

### BACKGROUND INFORMATION

**Background:** The Department of Labor updated the exemption for employees in computer related

occupations under the Fair Labor Standards Act. The Personnel Director and CIS Director respectfully request that the above recommendations are approved.

**Previous Commission action/date:** N/A

**FINANCIAL IMPACT**

**Total cost of recommendation:** \$0

**Budget line item(s) to be used:** 10051965.51130

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

**LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

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**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel - Implement Changes

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A