



Baldwin County Commission

Legislation Text

File #: 22-1086, Version: 1

Meeting Type: BCC Regular Meeting
Meeting Date: 6/21/2022
Item Status: New
From: Ronald J. Cink, Budget Director
Submitted by: Victoria Key, Administrative Support Specialist

ITEM TITLE

Revision of County Take Home Vehicle List - June 2022

STAFF RECOMMENDATION

Approve the revised County Take Home Vehicle List - June 2022.

The total number of Baldwin County Commission departmental staff driving County owned vehicles home is 203.

BACKGROUND INFORMATION

Previous Commission action/date: May 3, 2022 - Last revision to County Take Home Vehicle List.

Background:

Staff received a request from Joey Nunnally, County Engineer, to revise the County Take Home Vehicle List as follows:

Added:

Highway - Tate Chalfant, Right-of-Way Manager

By approving the revised list, staff will be able to provide the Clerk / Treasurer with an accurate list of employees for tax purposes.

General Background:

Baldwin County Commission Policy #2.9 provides that, in December of each year, the County Administrator shall present a current list of employees who drive County owned vehicles assigned to the Baldwin County Commission. The County Administrator has collected data on all vehicles assigned to Department Directors, Elected Officials and Staff. These vehicles are further defined by the number of vehicles driven home (and by whom) for the Baldwin County Commission to review and approve. If changes occur during the year, staff brings the revised list to the Baldwin County Commission to review and approve.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Victoria Key, Administrative Support Specialist - Email approved list to Cian Harrison, Clerk / Treasurer

cc: Administration Staff

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A