



# Baldwin County Commission

## Legislation Text

---

**File #:** 19-1847, **Version:** 1

---

**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 8/20/2019  
**Item Status:** New  
**From:** Joey Nunnally, P.E., County Engineer  
Matthew Brown, BRATS Director of Transportation  
**Submitted by:** Chandra Middleton, Assistant Director of Transportation

---

### ITEM TITLE

2019-2020 Agreement for Transportation Services between Baldwin County Commission and ARC Baldwin County, Inc.

### STAFF RECOMMENDATION

Take the following actions:

- 1) Adopt Resolution #2019-129 and approve an Agreement between the Baldwin County Commission and ARC Baldwin County, Inc. for the Baldwin Regional Area Transit System (BRATS) to provide intermittent transportation services, as needed, and based on BRATS available resources, at the rate of \$70.00 per day to be paid by ARC Baldwin County, Inc. (The term of this agreement shall commence on October 1, 2019, and expire September 30, 2020, and is contingent on Alabama Department of Transportation approval.); and
- 2) Authorize the execution of any documents related to this agreement.

### BACKGROUND INFORMATION

**Previous Commission action/date:** N/A

**Background:** The ARC Baldwin County, Inc. has requested that BRATS provide intermittent transportation service. Under this agreement, BRATS will provide a bus for use and ARC Baldwin County, Inc. will provide the driver and fuel for the vehicle. This contract shall be effective October 1, 2019, and it shall be binding up to and include September 30, 2020. ARC Baldwin County, Inc. agrees to the payment schedule of \$70.00 per day.

This agreement is a standard document used by the Alabama Department of Transportation.

### FINANCIAL IMPACT

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?** N/A

**LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**

N/A

**Reviewed/approved by:** N/A

**Additional comments:** This agreement is a standard document used by the Alabama Department of Transportation.

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** Agreement must be fully executed prior to October 1, 2019.

**Individual(s) responsible for follow up:** Administration Staff & BRATS staff

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**

Administration Staff is responsible for follow up activities on this recommendation.

Specific action/actions required as follow up:

1) Have three (3) original agreements executed. (One for BCC, one for Alabama Department of Transportation and one for ARC)

2) Mail the original documentation to:

ARC Baldwin County, Inc.  
Attention: Kathy Fleet  
P.O. Box 400  
Loxley, Alabama 36551

- 3) Once received from ARC Baldwin County, Inc., obtain signature of Chairman for the Agreement which authorizes BRATS to provide transportation services to ARC Baldwin County, Inc.
- 4) Witness and notarize signatures in appropriate areas of said agreement.
- 5) Once ARC Baldwin County, Inc. and the Baldwin County Commission has signed, please forward the three (3) originals to Alabama Department of Transportation for their approval and signature at the following address:  
  
Alabama Department of Transportation  
Local Transportation Bureau, Transit Section  
Attention: Mr. D. E. Phillips, Jr., P.E.  
1409 Coliseum Blvd., Room C-118  
Montgomery, Alabama 36110
- 6) Forward a fully executed original to ARC Baldwin County, Inc. and a copy to BRATS Assistant Director, Chandra Middleton.
- 7) BRATS bookkeeping will bill accordingly.

**Additional instructions/notes:** N/A