



Baldwin County Commission

Legislation Text

File #: 19-2093, Version: 1

Meeting Type: BCC Regular Meeting
Meeting Date: 10/1/2019
Item Status: New
From: Wayne Dyess, County Administrator
Felisha Anderson, Archives Director
Deidra Hanak, Personnel Director
Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Archives Department - Transfer of Employee to Archives Specialist Position

STAFF RECOMMENDATION

Approve the transfer of Robert Brown from the Detention Technician position (PID#466) grade H-06 (\$16.503 per hour / \$34,326.24 annually) in the Juvenile Detention Center (105/52610), to fill the open Archives Specialist position (PID#5216), with no change in pay, to the Archives Department (001/51906), to be effective no sooner than October 14, 2019.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Archives Specialist position was vacated in September 2019, due to the resignation of the previous employee. The County Administrator respectfully requests that the above recommendation is approved.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: 51906.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel

Action required (list contact persons/addresses if documents are to be mailed or emailed):

N/A

Additional instructions/notes: N/A