



Baldwin County Commission

Legislation Text

File #: 22-1041, Version: 1

Meeting Type: BCC Regular Meeting

Meeting Date: 6/21/2022

Item Status: New

From: Wanda Gautney, Purchasing Director/Terri Graham, Solid Waste Director

Submitted by: Wanda Gautney, Purchasing Director

ITEM TITLE

Rental of One (1) Copy Machine for the Baldwin County Solid Waste Transfer Station Located in Bay Minette, Alabama

STAFF RECOMMENDATION

Approve and authorize the Chairman to execute the rental agreement with **Sharp Electronics Corporation** for the rental of one (1) new copy machine off the State of Alabama bid for thirty-six (36) months effective the date of execution as follows:

Solid Waste Transfer Station - Bay Minette

Model: Sharp BP70C36

Price: \$170.59 per month

Excess Charge/copy: B/W \$0.0072/copy Color \$0.0450/copy

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The current copy machine lease agreement for Solid Waste Transfer Station is expiring. The old machine will be replaced with a new copier, which will be leased off the State of Alabama Contract. Sharp Electronics Corporation has submitted a rental agreement. The rental agreement is for thirty-six (36) months and will include all supplies, toner, and developer. The new cost proposal for the copier will be \$170.59 per month.

FINANCIAL IMPACT

Total cost of recommendation: \$2,047.08 per year

Budget line item(s) to be used: 51154325.52210

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

Standard State of Alabama Rental Agreement

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 6/21/2022

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Letter to Vendor

Additional instructions/notes: N/A