



# Baldwin County Commission

## Legislation Text

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**File #:** 19-0427, **Version:** 1

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**Meeting Type:** BCC Work Session

**Meeting Date:** 1/8/2019

**Item Status:** New

**From:** Wanda Gautney, Purchasing Director/Brian Peacock, CIS Director/Mike Job

**Submitted by:** Wanda Gautney, Purchasing Director

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### ITEM TITLE

Competitive Bid #WG17-08 - Provision of Telecommunication Materials for the Baldwin County Commission

### STAFF RECOMMENDATION

Extend Competitive Bid #WG17-08 - Provision of Telecommunication Materials with Graybar Electric Company for an additional twelve (12) months at the same prices, terms and conditions stated in the bid specifications as awarded on February 7, 2017. The extension will expire on February 7, 2020.

### BACKGROUND INFORMATION

#### **Previous Commission action/date:**

**12/20/16 meeting :** 1) Approved the specifications and authorize the Purchasing Manager to place a competitive bid for the Provision of Telecommunication Materials; and 2) Further, authorized the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

**02/07/17 meeting :** Awarded the bid to Graybar Electric Co., for the Provision of Telecommunication Materials per the attached Award Listing.

**02/06/18 meeting :** Extended Competitive Bid #WG17-08 - Provision of Telecommunication Materials with Graybar Electric Company for an additional twelve (12) months at the same prices, terms and conditions stated in the bid specifications as awarded on February 7, 2017. The extension will expire on February 7, 2019.

**Background:** The CIS Department is requesting that the Commission extend the bid for the Provision of Telecommunication Materials with Graybar Electric Company that was awarded on February 7, 2017, for twelve (12) months. The bid specifications contained a stipulation that the bid could be extended for two (2) additional twelve (12) month periods by the Commission at their option, if acceptable by the vendor. Any additional contract extensions will be at the same prices, terms and conditions stated in the original bid award. The vendor, Graybar Electric Company, has submitted an email agreeing to extend their bid prices for an additional twelve (12) months. The extension will expire on February 7, 2020. Award Listing attached for your review.

**FINANCIAL IMPACT**

Total cost of recommendation: Variable

Budget line item(s) to be used: Various Department Budgets

If this is not a budgeted expenditure, does the recommendation create a need for funding? N/A

**LEGAL IMPACT**

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

**ADVERTISING REQUIREMENTS**

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

**FOLLOW UP IMPLEMENTATION**

For time-sensitive follow up, select deadline date for follow up: 01/15/2019

Individual(s) responsible for follow up: Wanda Gautney/Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed): Letter to Vendor

Additional instructions/notes: N/A