



# Baldwin County Commission

## Legislation Text

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File #: 19-0170, Version: 1

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**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 11/6/2018  
**Item Status:** New  
**From:** Judge Tim Russell, Probate Judge  
Andrea Roberson, Personnel Director  
**Submitted by:** Deidra Hanak, Assistant Personnel Director

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### **ITEM TITLE**

Probate Office - Personnel Changes

### **STAFF RECOMMENDATION**

Take the following actions:

- 1) Approve the promotion of Ronica Darby from the License Revenue Officer I (#3053) grade G-09 (\$16.195 per hour / \$33,685.60 annually) to the License Revenue Officer II position (#1079) at a grade H-08 (\$17.354 per hour / \$36,096.32 annually); and
- 2) Approve the employment of Julie Benton to fill the open License Revenue Officer I position (PID #3055) at a grade G-EL (\$12.967 per hour / \$26,971.36 annually); and
- 3) Approve the employment of Rebakah Holt to fill the open License Revenue Officer I position (PID #3053) at a grade G-EL (\$12.967 per hour / \$26,971.36 annually).

These actions shall be effective no sooner than November 12, 2018.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** N/A

**Background:** The License Revenue Officer I positions were vacated in October/November 2018, due to the resignation/retirement of the previous employees. The Probate Judge respectfully requests the above actions are approved.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** 51300.5113

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**

N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**

N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel - Implement Changes

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**

N/A

**Additional instructions/notes:** N/A